



City of Langford Annual Report 2013

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EXECUTIVE SUMMARY

2013 marked the second full year of the three-year electoral mandate given to the Council elected in December 2011. The 2013 City of Langford Council consisted of:

- Mayor Stewart Young
- Councillor Denise Blackwell
- Councillor Matt Sahlstrom
- Councillor Lanny Seaton
- Councillor Winnie Sifert
- Councillor Lillian Szpak
- Councillor Roger Wade

The Standing Committee system adopted by Council just after the City incorporated has continued with the new Council. The Committees benefit from the significant continuity of citizen participation, resulting in the provision of advice to Council from the community. The contributions of volunteer citizens are an effective means of ensuring Langford residents are an important part of the decision-making process.

Administration Department

The Administration Department provides leadership to all employees, ensures directives are implemented in a timely cost-effective manner and that all legislative and regulatory requirements of the City are met. The department also provides clerical and staff support for the Administrator and Council.

Land Development / Approving Officer

The Land Development Department, a newly formed department, operates to facilitate development through the subdivision of land. We work in concert with developers, and other departments both internal and external to receive input, provide direction and assist the development community in meeting the City's and developers objectives in land development. The Approving Officer role is a role appointed under authority of the Land Title Act and as appointed by Council. The Approving Officer is to use provincial legislation, existing City bylaws (Zoning, Building and Subdivision and Servicing), in the review and approval of subdivisions for deposition with Land Title and Survey Authority office.

Building Department

Construction activity in Langford remained subdued but stable in 2013, with overall Construction Costs and Building Permit revenues closely matching the levels of 2012. The Building Department continues to promote economic development by providing streamlined Building Permit services, as well as public health and safety, through the application and enforcement of building codes and standards.

Bylaw Enforcement

The Bylaw Enforcement Department is mandated to increase public safety within the municipal scope, uphold minimum community standards known as bylaws, reduce social nuisances and liability risk for taxpayers, and ensure City agreements, permits, and process requirements are fulfilled.

Animal Control

Langford Council contracts a range of animal control services from the Capital Regional District Animal Care Services Department. The contract includes management of dog licensing, the provision of pound services, and 7 day-a-week enforcement of the City's Animal Control Bylaw.

Engineering Department

The opening of the Leigh Road Interchange in June 2013 was the highlight of the Engineering Departments capital projects this year. The department continued to construct bike lanes, beautify the City with hanging baskets and Christmas lights, maintain the City's roads, sidewalks and street lighting, operate the trolley and facilitate land development. The Engineering Department also completed an update to the South Langford Stormwater Management Plan which produced a revised floodplain map incorporated into the OCP through the Planning Department.

Fire Rescue Department

The Fire Rescue Department is a composite fire department made up of 8 career and 55 volunteer members operating from three Stations within the City. The Fire Rescue Department functions include fire suppression, first response, auto extrication, water rescue, rope rescue and technical high angle rescue. The Department provides fire and life safety education, fire safety inspections and fire investigations. Station 1 is the location of the CRD Regional Fire Dispatch Centre, established in 2013.

Parks and Recreation Department

A number of major park upgrades were completed in 2014 including work at all 3 lakes (Langford, Glen and Florence). New washrooms were designed and constructed for Glen Lake Park, Westhills Park and Langford Lake Beach Park. All three washrooms are handicap accessible and are opened and closed by an automatic door locking system which reduces the cost of locking these manually.

Seating compactly at Westhills Stadium was doubled to over 3000 with the addition of new bleachers funded by a Federal Grant.

Planning Department

The number of development applications received by the Planning Department in 2013 decreased slightly in all categories (DPs, DVPs, OCP and Zoning amendments, TUPs). The city received no ALR applications in 2013. The Planning Department has been working towards the Zoning Bylaw No. 300 rewrite. Some of the major changes to the Zoning Bylaw that occurred in 2013 include adding new comprehensive, off-street parking regulations; reorganizing and renaming Agricultural, Greenbelt and Rural Residential zones; reorganizing and updating the Environmental Protection and Hazardous Area Development Permit Guidelines; amendments to the Amenity Contribution summary table (AD); and addition of new regulations regarding the keeping of animals for domestic purposes.

Other projects that the Planning Department completed in 2013 are updating the OCP floodplain map in coordination with the Engineering Department and Development Permit Area regulations and completing a corporate Greenhouse Gas Emissions Inventory with the support of the Finance Department. The Planning Department also received an \$18,000.00 grant from the Union of British Columbia Municipalities to develop an Age-friendly Action Plan. This will be one of the major projects to be completed by the Planning Department in 2014.

Westshore Royal Canadian Mounted Police

The City of Langford is policed under contract by the Westshore Royal Canadian Mounted Police (RCMP) whose main office building is located within the City of Langford. The RCMP also provide policing services to the remainder of the West Shore from their Langford detachment.

LANGFORD CORPORATE PHILOSOPHY STATEMENT



*Community pride and service excellence through
innovation, flexibility and teamwork*



COUNCIL STANDING COMMITTEES

Council has adopted a committee system to deal with business of the community. The committees are made up of representatives from Council and community volunteers appointed by Council.

The following committees existed in 2013:

Administration and Finance Committee

Councillor Matt Sahlstrom, Chair

Councillor Roger Wade, Vice-Chair

Mr. John Crook

Mr. Ken Halbert

Mr. Frank Hudson

Parks, Recreation, Culture & Beautification Committee

Councillor Lanny Seaton, Chair

Councillor Roger Wade, Vice-Chair

Mr. Glen Brownlow

Mr. Randy Prettie

Mr. Morry Stearns

Ms Karen Reece

Mr. Allen Sturgeon

Mr. Norm Arden

Mr. Mike Gibbins (ex officio)

Planning, Zoning and Affordable Housing Committee

Councillor Denise Blackwell, Chair

Councillor Roger Wade, Vice-Chair

Ms Norma Stewart

Mr. Malcolm Hall

Mr. Steve Harvey

Mr. Dave Horner

Mr. Art Creuzot

Mr. John Butler-Smythe

Mr. Kent Sheldrake

Protective Services Committee

Councillor Lillian Szpak, Chair

Councillor Lanny Seaton, Vice-Chair

Ms Mitzi Dean

Mr. Mike Gibbins

Mr. Edward Wilson

Mr. Hans Frederiksen

Mr. Jean Paul-Thuot

Transportation & Public Works Committee

Councillor Winnie Sifert, Chair

Councillor Lillian Szpak, Vice Chair

Mr. Terry Young

Mrs. Jean Tarr

Mr. Les Bjola

Mr. John Goudy

Mr. Mike Gibbins

Mr. Mike Wignall

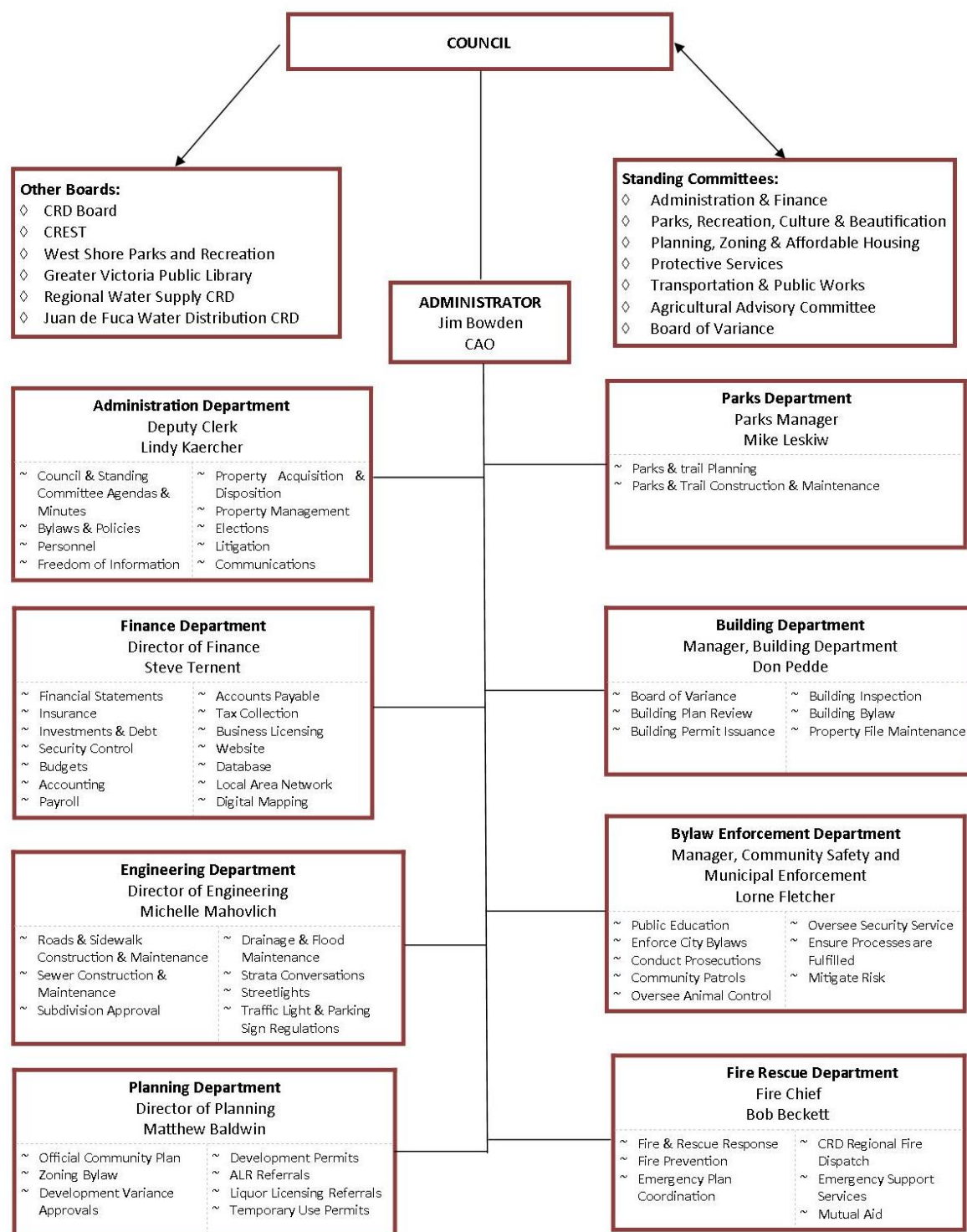
Board of Variance

Ms Dawn E. Helgason

Mr. Terry Young

Mr. Hans Frederiksen

FUNCTIONAL ORGANIZATIONAL CHART



Administration Department

Department Overview

The Administration Department performs many functions for the City of Langford including responding to citizen concerns, complaints and inquiries; providing clerical support to Council and the Administrator and providing Records Management and Human Resource functions for the City.

Results from Past Year (2013)

	Number
Council Meetings:	
Regular Council Meetings	19
Special Council Meetings	0
Special "In Camera"	13
Committee of the Whole	0
Committee Meetings:	
Planning, Zoning and Affordable Housing	9
Protective Services	4
Transportation & Public Works	3
Administration & Finance	5
Parks, Recreation, Culture & Beautification	5
Bylaws:	
Adopted in 2013	47
Started in 2013	48
Types of Bylaws:	
OCP Amendments	2
Zoning Amendments	20
Public Hearings	21
Financial	8
Regulatory Amendments	4
Sewer	0
Other	8
Personnel:	
❖ 86 active employees working as of December 31 st , 2013	
❖ 2 employees on Long Term Disability in 2013	
❖ 5 new employees recruited in 2013	
Property:	
❖ Property Purchases - \$405,431	
❖ Property Dispositions - \$378,299 (proceeds)	

Land Development / Approving Officer

Department Overview

The Municipal Approving Officer is a role that is appointed under the Land Title Act and utilizes Municipal and provincial legislation to govern land development. The Approving Officer approves subdivisions for deposition with the Land Titles Office. To enable subdivision approval, the Approving Officer utilizes tools that exist within the City such as existing bylaws and regulations as well as provincial legislation in reviewing and approving subdivisions.

The Land Development Department acts to represent the role of Approving Officer, and coordinate the requirements of all departments in City hall in regards to development objectives. Land Development is involved in Zoning, Development Permits, Subdivision and Building Permit process and works to bridge department needs, provide a singular point of contact for parties and direction on how to proceed with development objectives. Land Development works to bring forward and secure the interests of the City in regards to subdivision, and the legal requirements of Subdivision. The service aims to assist developers and facilitate a stream-line process.

Results from Past Year (2013)

The City received the following Subdivision applications in the fourth quarter of 2013:

Sub Number	Location	Status	Application Date	SOC Issued Date	# of Lots
SUB13-0032	2510 Echo Valley Dr	Application - subdivision	2013-10-10	2013-12-13	9
SUB13-0033	2899 Kettle Lake Dr (Boundary Adj)	Application – Boundary Adjustment	2013-10-28	2013-11-18	
SUB13-0034	3418 and 3422 Happy Valley Rd	Application – Strata Conversion	2013-11-04		2
SUB13-0035	3622 Happy Valley Road	Hold	2013-11-08		6
SUB13-0036	757 Latoria Road	Hold for Rezoning	2013-12-12		10
SUB13-0037	2506 Selwyn Road	Hold for Rezoning	2013-12-13		1
TOTAL LOTS THIS QUARTER					28

Total Applications Received in 2013

Application	Received	Civic Address	Proposal	
SUB13-0001	2013-01-04	906 Brock Ave	1	Strata-Title
SUB13-0002	2013-01-25	664 Rockingham Rd	5	5 new strata lots
SUB13-0003	2013-02-19	3339, 3343, 3347, 3351 Merlin	7	7 new lots
SUB13-0004	2013-02-26	554 Goldstream Ave	1	Subdivision
SUB13-0005	2013-03-06	967 Langford Pky	4	Subdivision
SUB13-0006	2013-03-06	2317 Echo Valley Dr	2	Subdivision
SUB13-0007	2013-03-07	3372 Happy Valley Rd	10	3 are FS Townhouses
SUB13-0008	2013-03-13	2761 and 2765 Winster Rd	0	Strata-Title
SUB13-0009	2013-04-04	671 Hoylake Ave	2	Two lots
SUB13-0010	2013-04-08	1076 and 1078 Jenkins Ave	2	Strata-Title
SUB13-0011	2013-04-15	952 Whisperwind Pl	1	Subdivision
SUB13-0012	2013-05-03	894 Walfred Rd	12	Subdivision
SUB13-0013	2013-05-15	Upper Hedgestone (2089	59	Subdivision
SUB13-0014	2013-05-21	2639 Millstream Rd	2	Subdivision
SUB13-0015	2013-05-22	2358 Tacon Pl	1	Subdivision
SUB13-0016	2013-05-22	2315, 2319, 2323 Millstream	0	Boundary Adj
SUB13-0017	2013-05-23	1004, 1008, 1012, 1016, 1020	7	Phased Strata
SUB13-0018	2013-05-27	974 Walfred Rd	2	Subdivision
SUB13-0019	2013-05-29	1319 and 1323 Ravensview	1	Subdivision
SUB13-0020	2013-05-30	925 Isabell Ave	1	Subdivision
SUB13-0021	2013-06-24	South Skirt Mountain (2200,	42	Subdivision
SUB13-0022	2013-07-12	2681 Rainville Rd	1	Subdivision
SUB13-0023	2013-07-16	925, 927, 931 Walfred Rd	44	Subdivision
SUB13-0024	2013-07-18	2300, 2304, 2310 Millstream	5	Subdivision
SUB13-0025	2013-07-22	2899 Kettle Creek Rd	3	Boundary Adj
SUB13-0026	2013-07-29	2323 Millstream Rd	1	Subdivision
SUB13-0027	2013-08-07	3300 Happy Valley Rd	10	Subdivision
SUB13-0028	2013-08-09	South Skirt Mountain (2200,	27	Subdivision
SUB13-0029	2013-08-26	Katie's Pond - Phase 2	13	Subdivision
SUB13-0030	2013-08-26	Katie's Pond - Phase 3 (941	21	Subdivision
SUB13-0031	2013-08-26	2899 Kettle Creek (5 of 8	5	Fee Simple TH
SUB13-0032	2013-10-10	2510 Echo Valley Dr	9	Subdivision
SUB13-0033	2013-10-28	2899 Kettle Lake Dr	0	Boundary Adj
SUB13-0034	2013-11-04	3418 and 3422 Happy Valley	2	Strata Conversion
SUB13-0035	2013-11-08	3622 Happy Valley Rd	6	Subdivision
SUB13-0036	2013-12-12	757 Latoria Rd	10	Rezoning/Subdivision
SUB13-0037	2013-12-13	2506 Selwyn Rd	1	Rezoning/Subdivision
		Total Lots	320	

The average processing time (excluding those files that are located on Bear Mountain and are subject to the BC Hydro service restriction) are as follows:

Average Processing Time in Number of Days				
Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
2012	29.6	77.6	72.8	79.9
2013	60.2	36.6	57.1	42.5

Subdivision fees received are as follows:

Subdivision	Budget	2013	Variance
10-02-115-472-0000-0078—Subdivision Application Fees	\$130,000	\$120,731	\$9,745
10-02-115-472-0000-0079—Subdivision Final approval	\$45,000	\$25,500	\$19,500
10-02-115-472-0000-0080—Strata Conversion Applications	\$1,000	\$1,650	\$650
10-02-115-472-0000-0081—Subdivision Onsite Eng Approval	\$80,000	\$27,768	\$52,232
10-02-150-472-0000-0548—Latecomer Processing Charges	\$1,500	\$0	\$1,500

Subdivision activity is remaining consistent from 3rd to 4th quarter so that activity can be found in south Langford (primarily), with minor amounts of activity on Bear Mountain, start-up activity on Latoria Road and smaller infill subdivisions occurring City Wide.

South Langford remains an active area, however storm drainage obstacles and sanitary service obstacles are limiting development potential. As the sanitary works along Latoria Road have now commenced, we anticipate a significant increase in applications for the Latoria Road area and as such, staff are working to develop preliminary concept plans to share with developers so that they are aware of servicing obstacles and City goals.

Several developments in South Langford have identified the following:

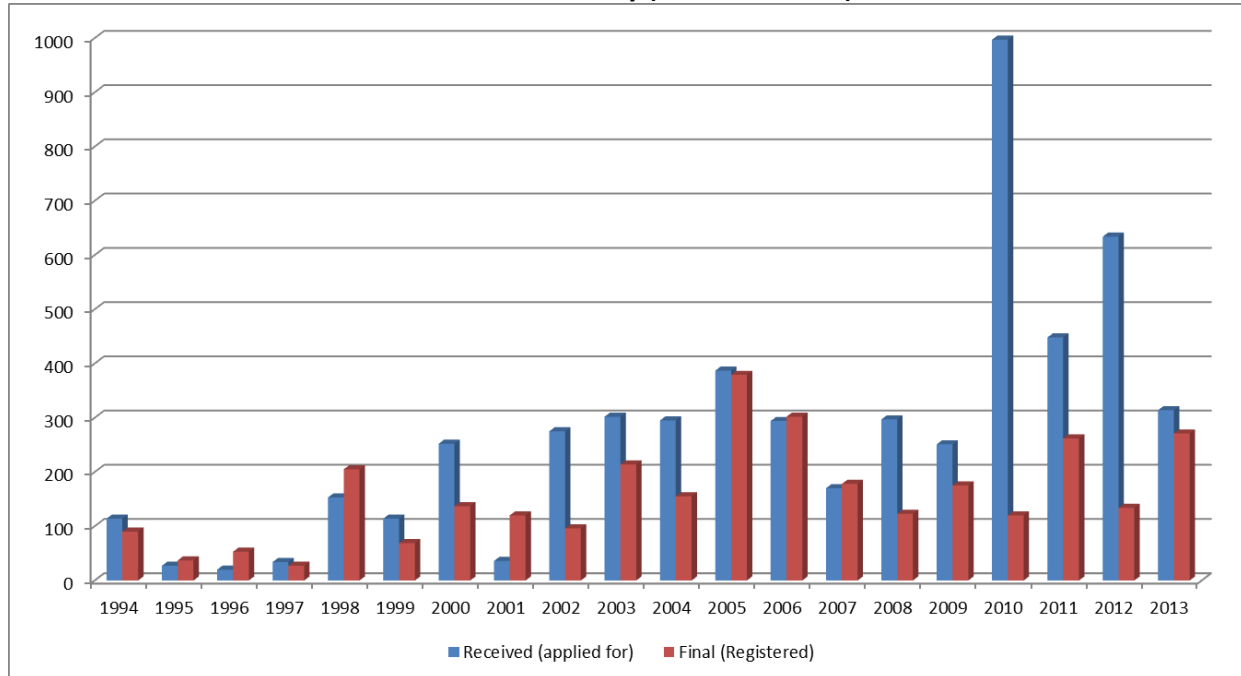
- CRD Water - Water restrictions in the higher elevations located to the east of Happy Valley Road and that existing service to the Ronald/Chan area of Langford (west of Sooke Road) would require upgrade should that system extend along Sooke Road to the South. CRD has also identified a water restriction due to pressure along Goldstream Ave (specifically 544 Goldstream) that is to be resolved with pumps installed by the developer.
- The School District has identified capacity issues in regards to school administration abilities in South Langford.

Westhills activity has slowed, due largely to the cost of Hydro infrastructure, however is proceeding with a recently received DVP for a small area that will serve the newly terra-formed lands known as Phase 3. Skirt Mountain has been issued a Statement of Conditions for the portion of land that is south and west of the existing parkway alignment.

Bear Mountain has Hydro service difficulties and is largely on-hold until the Hydro servicing is resolved. There is an available capacity, but this capacity is limited to less than 50 homes. Recent applicants have also been faced with a water supply issue where their ability to serve Fire needs has been met with significant infrastructure costs.

There is minor activity occurring along Sooke Road, however CRD Water infrastructure and lack of sanitary sewers force any development in this area to apply for Variances (Sanitary and potentially Water) to proceed.

Subdivision Activity (Number of Lots)



Objectives and Measures for Coming Year (2014)

As Land Development is a new department, our objectives are to continue to serve the development community, and assist the community in navigating the development process at City Hall, and assist projects through to subdivision registration at the local branch of Land Titles. We will continue to work closely with all other departments and external agencies to facilitate development and City objectives.

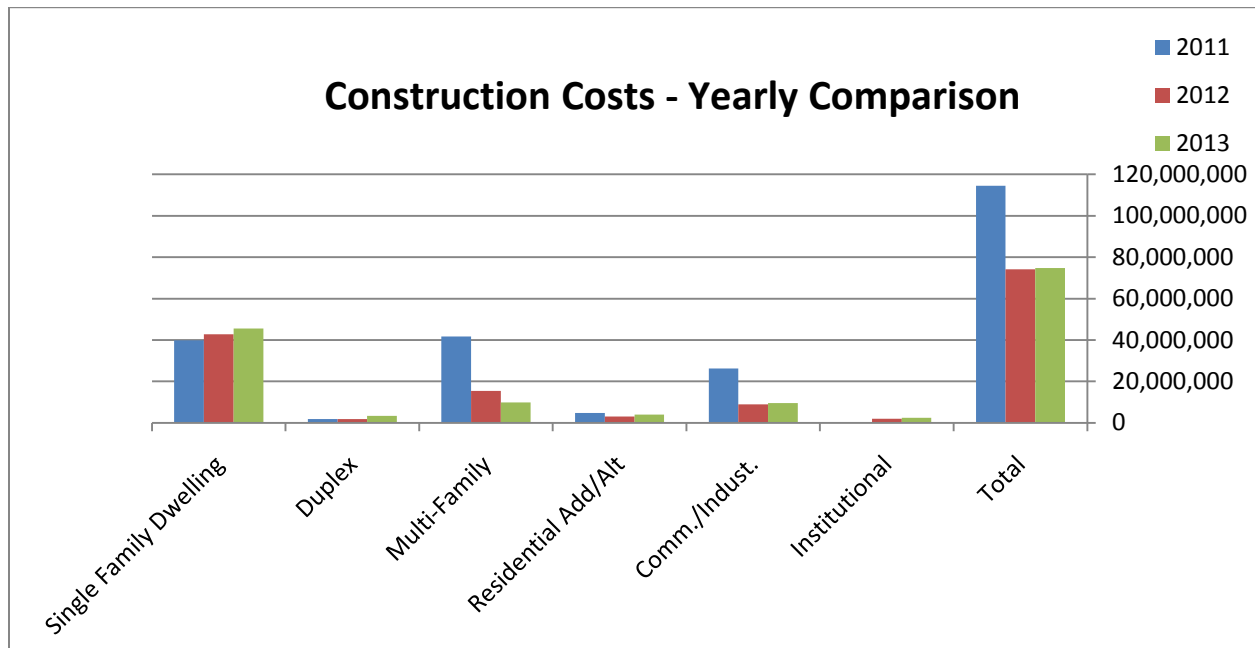
Building Department

Department Overview

Construction activity in Langford remained subdued but stable in 2013, with overall Construction Costs and Building Permit revenues closely matching the levels of 2012. The Building Department continues to promote economic development, by providing streamlined Building Permit services, as well as public health and safety, through the application and enforcement of building codes and standards.

Results from Past Year (2013)

PERMIT TYPE	2013 STATISTICS
Single Family Dwelling - # of units	199
Construction Cost	\$45,555,319.30
Permit Fees	\$391,692.30
Duplex - # of units	15
Construction Cost	\$3,419,325.00
Permit Fees	\$29,631.20
Multiple Family Dwelling - # of units	30
Construction Cost	\$3,899,900.00
Permit Fees	\$68,468.60
Residential Additions/Alternations - # of permits	75
Construction Cost	\$3,980,041.88
Permit Fees	\$36,693.30
Commercial/Industrial - # of permits	49
Construction cost	\$9,496,550.00
Permit Fees	\$75,549.00
Institutional - # of permits	3
Construction Cost	\$2,467,089.00
Permit Fees	\$14,167.40
Plumbing - # of permits	397
Permit Fees	\$94,166.50
Chimney - # of permits	69
Permit Fees	\$,025.00
Total Construction Costs	\$74,818,224.88
Total Permit Fees	\$712,393.30



Objectives and Measures for Coming Year (2014)

In 2014, the Building Department will continue to:

- promote economic development through the expedited issuance of Building Permits;
- promote public health and safety through the application and enforcement of building codes and standards;
- promote the understanding of building regulations by assisting and supporting the development community throughout the upcoming Code changes regarding energy efficiency.
- Success will be measured by the degree to which we enable continued building activity in Langford while still holding paramount the safety, health, and welfare of the public.

Bylaw Enforcement

Department Overview

The Bylaw Enforcement Department is mandated to increase public safety within the municipal scope, uphold minimum community standards as set in the form of bylaws, reduce social nuisances and liability risk for taxpayers, and ensure City agreements, permits, and process requirements are fulfilled.

To meet this mandate our Municipal Bylaw Enforcement Officers field complaints from citizens, other City departments, and outside agencies. They interpret bylaws, monitor and investigate matters, mediate, and enforce using education, warning, and legal recourse as appropriate to the particular case. Voluntary compliance is always the goal and also the typical outcome.

Bylaw Enforcement Officers also patrol the community on a varying schedule and work very closely with the Westshore RCMP and Langford Fire Rescue. Patrols enable officers to observe violations in progress and most importantly, provide a preventative enforcement presence. The Bylaw Enforcement Department has deployed a supplementary security company for overnight patrols, continuously since 1994.

During the summer of 2013, the department operated a dedicated team consisting of two Officers to patrol Parks, beaches, trails and core areas of the community to further ensure public safety and realize a reduction of vandalism and graffiti.



Our Officers clearing a squatter encampment



Results from 2013

Statistical tracking enables City administration and Mayor and Council to monitor the department's effectiveness, officer performance, and trends in community calls for service over the year. In 2013, the Department opened case files dealing with matters such as land use, permitting, traffic, noise, burning, unsightly premise, squatter camps and other breaches of community standards. More than 88% of the problems were fully rectified by year-end.

2013 Bylaw Enforcement Departmental Activity by Complaint Type

Complaint Type	2013	2012
TRAFFIC (total)	1089	1145
- <i>BVWNs (warning notices issued)</i>	1198	924
TRUCK ROUTE	26	32
FIREARMS & BOWS	2	0
FIREWORKS	9	3
ZONING (total)	71	131
- <i>Suites</i>	4	9
- <i>Land use</i>	36	21
- <i>Occupy accessory</i>	13	4
- <i>Unlicensed vehicles of parts (on private land)</i>	12	90
- <i>Home occupation</i>	6	7
FALSE ALARMS	617	614
BUILDING	6	8
BUSINESS LICENCE	2	3
DEVELOPMENT PERMIT	1	6
CLANDERSTINE LAB (grow ops)	1	3
NOISE (total)	132	75
- <i>Construction</i>	2	19
- <i>Social</i>	130	56
WATERCOURSE PROTECTION	4	10
SOIL REMOVAL/DISPOSAL	10	
GRAFFITI	15	17
SIGN	17	10
PARKS	57	5
UNSIGHTLY PREMISES	66	29
BURNING & FIRE REGS	79	57
ANIMAL CONTROL (in house)	3	12
SQUATTER CAMPS	3	3

Objectives and Measures for Coming Year (2014)

- Continue to provide the high levels of service expected by Council and our citizens.
- Operate another successful Parks, beaches, trails and core area patrol function during the summer months.
- Maintain the strong interagency relationships which benefit the community.

CRD Animal Care Services

Department Overview

Langford Council contracts a range of animal control services from the Capital Regional District Animal Care Services Department, along with many of the region's municipalities. Monthly and annual activity is reported by CRD Animal Care Services to the Manager of Municipal Enforcement at Langford.

The contract includes management of dog licensing, the provision of pound services, and 7 day-a-week enforcement of the City's Animal Control Bylaw. Value-added services are also included, for example, Animal Care Services cooperates with volunteer animal welfare and adoption agencies to ensure the best possible chance for found, surrendered and unclaimed animals. Animals available for adoption are regularly featured on the CRD website.

Results from Past Years (2013/2012)

ANIMAL CONTROL SERVICES	2013	2012
PATROL HOURS	1308	1397
COMPLAINTS	579	503
- Cats	62	41
- Livestock	2	2
- Dogs (total)	315	316
- At large	185	175
- Biting	37	49
- Barking	93	92
- Licence	141	102
- Other Animals	59	42
ENFORCEMENT ACTIONS	337	294
IMPOUNDS	148	114
- Cats	57	33
- Dogs	83	80
- Other	8	1
POUND ACTIVITY:		
Dogs		
- To rescue agency	4	6
- Adopted	4	6
- Euthanized	2	1
- Return to owner	68	68
Cats		
- To rescue agency	18	14
- Adopted	14	15
- Euthanized	2	1
- Return to owner	12	6

Engineering Department

Department Overview

In 2013 the Engineering Department consisted of three areas of operation that included Construction, Public Works and Land Development.

Construction was responsible for overseeing capital construction projects such as the Leigh Road Interchange as well as construction related items for land development/subdivision projects. Construction staff are also responsible to oversee upgrades or replacements for such items as culverts. Public Works staff were responsible for overseeing ongoing road maintenance including stormwater control, road quality, sidewalks, bikelanes and streetlights. Public works is also responsible for the trolley operations and outside beautification items such as hanging baskets and Christmas lights.

The Land Development staff are responsible for liaising on rezoning applications, development permits, building permits, development variance permits and are responsible for subdivision applications.

Results from Past Year (2013)

2013 Sewer Construction (West Shore Environmental Services):

1. Sewer System

- Received approximately 235 new connections (SFE) to the Langford sewer system.
- 13 individual sewer services constructed.
- Installed approximately 250 m of mainline sewer in cooperation with local developers.
- Completed construction of approximately 970 m of mainline sewer under the City's Leigh Road (Spencer) Interchange construction contract.
- Negotiated an agreement with the Latoria Sewer Enterprise Ltd development group and began construction of approximately 1.6 km of mainline sewer, to be completed early 2014.
- Monitored repair of sewer service to 2317 Millstream after damage by site contractor.
- Supervised relocation of the Leigh Road pump station sewer forcemain in order to accommodate future extension of the Leigh Road connector to Langford Parkway.
- Responded to two sewage overflows, each event was handled well and brought under control promptly with no public or environmental risk.

2. Inflow and Infiltration Program

- 86 sewer manholes inspected; 3 sewer manholes repaired.
- Rehabilitated 71 sewer inspection chambers.
- 7.3 km of sewer main CCTV videoed; flushed and cleaned approximately 450 m.
- Repaired cross connection at 1189 Natures Gate in cooperation with the City & original subdivision consultant & contractor.

3. Pump Station Upgrade and Maintenance

- Completed annual maintenance and servicing of all pumping equipment including 6 pump rebuilds.
- Completed annual maintenance and servicing of all electrical control equipment.
- Completed annual load testing and servicing on all 7 standby generators.
- Replaced 1 backflow preventer.
- Constructed new air valve chambers at Peatt Road and Strandlund servicing the Selwyn sewage forcemain.
- Removed and replaced air valves at Crystalview Drive and Strandlund Road.
- Removed and replaced faulty flow meter at Florence Lake pump station.
- Installed new pump impellers at Millstream and Lake End pump stations.
- Replaced main gate valve at Leigh Road pump station.
- Installed new pump at Selwyn pump station; existing pump refurbished as spare.
- Completed NI Lookout (pump station) SCADA program to run on MS Windows 7.

Storm Drainage:

1. Capital

- Completed Glen Lake/Galloping Goose Trail storm drain upgrade
- Replaced Matson Road cross culvert north of Skogstad Way
- Replaced Woodruff Road Multi-Plate Road culvert
- Replaced and upgraded culvert on Desmond Drive on private property City owned right of way

2. Maintenance

- Completed annual stormwater pond maintenance removing invasive species, weeds and any blockages as necessary in all stormwater ponds
- Completed stream and culvert inspections and cleared debris as necessary
- Installation of several rock pits on road edges for the annual rock pit program to improve roadside drainage in older established areas of the City

Roadworks:

1. Capital

- Completed and opened the Leigh Road Interchange
- Sidewalk infill was completed on Jacklin Road
- Constructed 5.7 km of new sidewalks including those added with new developments and 3.0 km of multiuse pedestrian/bicycle lanes

2. Maintenance

- Completed annual road crack sealing program
- Completed annual pothole/pavement repair program
- Undertook sidewalk inspections and repairs as necessary
- Undertook repairs to Finlayson Arm Road as year two of a two year focus program
- Completed numerous safety upgrades to Bear Mountain Parkway (partially funded by ICBC) including improving the concrete barrier on the lower portion of the parkway

Miscellaneous:

- Multiple beautification projects, including Atkins/Selwyn boulevard improvements, purchase of up to date customized village banners for Goldstream Village and Millstream Village areas
- Installation of mini kiosk or kiosk at Westhills, Glen Lake, Langford Lake and Centennial Park
- Installation of new neighbourhood signs in several areas of Langford
- Improvement to bus stop on Carlow Avenue at Centennial Park
- Installation of electric vehicle charging stations at City Center Park
- Application of over ten utility wraps in a continued effort to beautify roadside utility boxes and prevent/reduce graffiti

Objectives and Measures for Coming Year (2014)

In 2014, the Engineering Department will continue to:

- complete capital construction projects in accordance with the approved Annual Budget;
- oversee land development construction;
- maintain City infrastructure;
- operate the trolley; and
- beautify the City

Engineering Capital Project Highlights
Storm Drainage Projects



Woodruff Road



Matson Drain



Glen Lake
Galloping Goose Trail

Engineering Capital Project Highlights
Roadworks Projects: Leigh Road Interchange Opening



Engineering Capital Project Highlights

Roadworks: Sidewalk Infill, Multi-Use Paths, Safety Upgrades, Anti-Graffiti Wraps, Kiosks



Engineering Capital Project Highlights

Roadworks: Sidewalk Infill, Multi-Use
Paths, Safety Upgrades, Anti-Graffiti
Wraps, Kiosks



Fire Rescue Department

Department Overview

Langford Fire Rescue a composite Fire/Rescue Department made up of both career and volunteer members. We currently operate three stations in the Langford area with compliments as follows:

Station 1 (Peatt Road) – 35 members

Station 2 (Sooke & Happy Valley Road) – 19 members

Station 3 (Sooke Lake Road) – 9 members

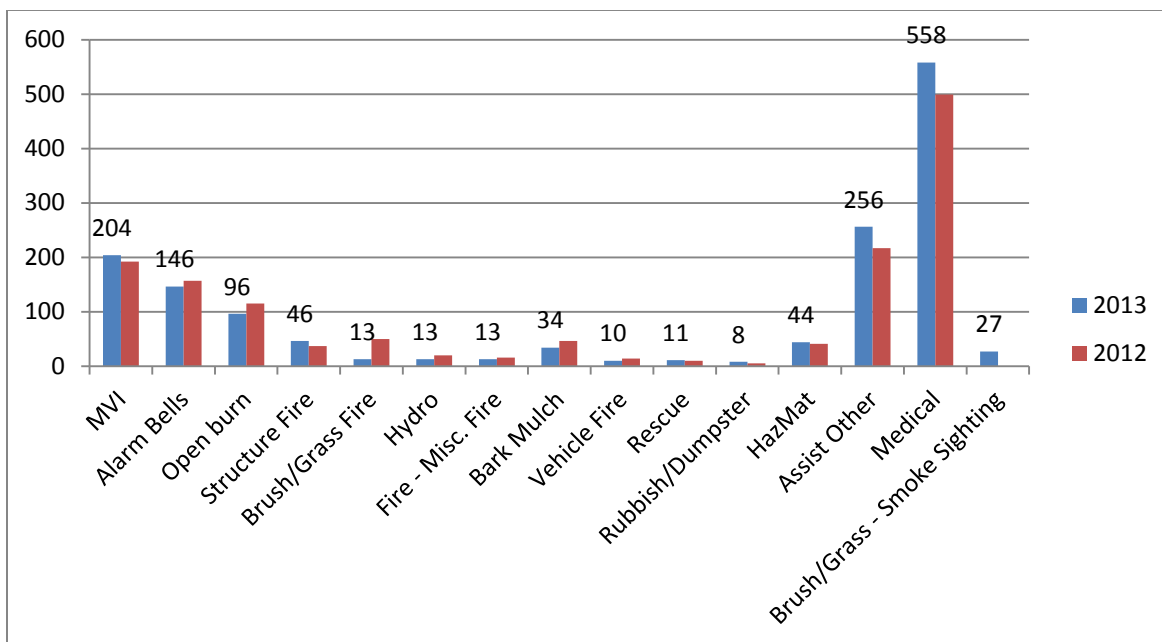


We provide fire suppression, auto extrication, technical rescue which includes rope rescue, water rescue and low slope/high angle rescue. We also provide a search and rescue function.

We provide public education for any local group that would like a presentation, including daycares, senior centres, campers, strata groups, etc. We also invite residents to visit the Annual Open House in October each year.

Results from Past Year (2013)

In 2013 Langford Fire Rescue responded to 1,479 incidents as detailed below.



In November the CRD Regional Fire Dispatch Centre officially opened at our Peatt Road station. The agreement provides that Langford will continue to dispatch for 16 local Fire Departments for the next five years.



Parks and Recreation Department

Department Overview

The Department, which consists of four staff, oversees the areas of Parks, Recreation, Culture, and Beautification as related to the Municipal Parks system.

Staff are responsible for the planning, development, and maintenance of parks and boulevard landscaping as it relates to contractors, builders, developers, and municipal departments.

Maintenance of all recreation facilities are handled by the Department. Staff work closely with the Facility Operators to ensure that special or recreational events are coordinated through the City and follow City guidelines.

Results from Past Year (2013)

Parks and Trails:

In addition to the regular maintenance of all parks, boulevards and trails, major upgrades took place at a number of parks and locations throughout Langford.

- **Glen Lake Park**
Completion of the park included the construction of a public washroom, dog exercise area and additional landscaping. A new pier was installed allowing access to the lake, and the City and Province refitted the lake's hypolimnetic aerator with new air stones and air hose. As a Dry Grad Event, Belmont students assisted in planting the rain garden.
- **Langford Lake Beach Park**
A complete upgrade to Langford Lake Beach Park resulted in the 'Leigh Road Boat Ramp' being moved to Landing Lane. This allowed for the creation of a larger public beach, new playground and new washroom at the Leigh Road location. The new park was well received by residents.
- **Langford Lake Boat Launch**
A new Langford Lake boat launch was installed off of Landing Lane. This new location continues to allow boaters/anglers access to the one of the top 10 angling lakes on Vancouver Island. The access also has a new pier.
- **Centennial Park**
New water spray elements were installed at City Centre Park and Centennial Park. This installation completed the upgrading of the playground at this well-used park in the core of Langford. Staff continue to work with Langford Fastball on field improvements that will be completed in 2014.
- **Glen Cove Park**
Working with the CRD and Province, the City was able to upgrade the access to Glen Lake and create a beach for public swimming off the Galloping Goose Trail. This allows more access to this popular lake.
- **Florence Lake Pier**

Phase 1 of the upgrade for this area included the installation of a pier allowing public access to the lake. The pier also serves boaters and Langford Rescue. More improvements are scheduled for 2014.

- **Hull's Trail**

The well-used trail was paved from Jacklyn Road to City Centre Park making it fully accessible to all users. An additional section was paved by Westhills from Langford Lake Road to Westhills Park, leaving only a small gravel section by the new Belmont School. Once this section is paved there will be a continuous multiuse paved trail from Westshore Mall to Westhills.

Parks Capital Project Highlights



Glen Lake Park washroom (under construction)



Glen Lake Park playground and beach



Centennial Park Water Park with new features



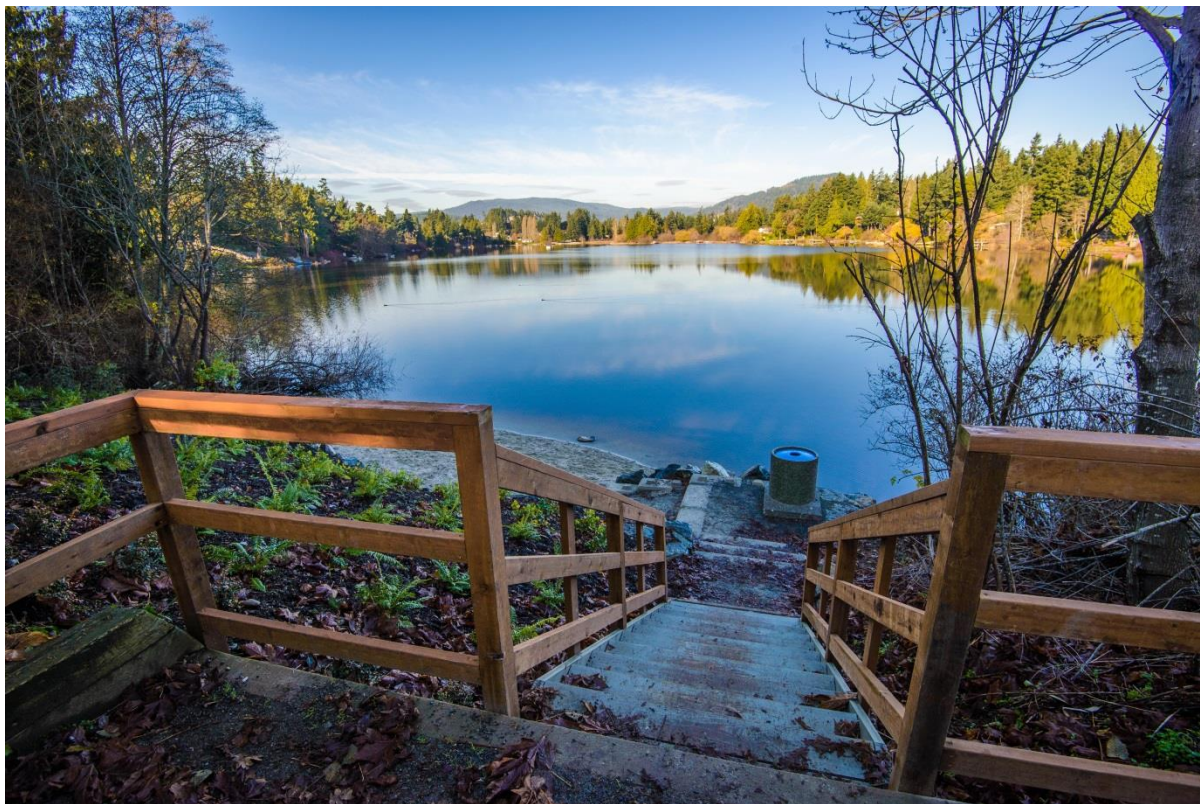
Langford Lake Beach Park (playground and washroom)



Langford Lake Beach Park (beach)



Langford Lake Boat Access (Landing Lane)



Glen Cove Beach



Delivery of Florence Lake Dock



Florence Lake Dock

Recreation:

Significant events hosted in 2013 include the 2nd Annually Americas Rugby Cup, Goddess Run, Telus Walk for the Cure, Relay for Life, Westhill's BC Days, Spectrum and Belmont Grads.

Each month a combined total of 25,000-30,000 users visit City Centre Park.

Other events of note included:

Westhills Arena:

- Pacific Cup Hockey Tournament

Eagle Ridge Arena:

- Annual Screammers Bocchia Tournament
- Annual Westshore Wedding Show
- Women's Expo
- Narch Tournament
- Westshore Business Show
- Teenfest
- Numerous other events and activities

Westhills Stadium and Fields:

- All-star Soccer Game
- VI Rugby Wave Tournament
- University 7's Tournament
- District Cup soccer Finals
- Adult Soccer Provincials
- Langford 7's Rugby Tournament

Langford Lanes:

- Numerous activities

Objectives and Measures for Coming Year (2014)

- Construction of parks and major facilities outlined in the 2014 budget as approved by council
- Work with developers and contractors to maintain and beautify the City
- Continue to look at opportunities for grants and new funds
- Promote Langford as a recreational hub for Vancouver Island

Planning Department

Department Overview

The Planning Department is responsible for the administration of current and long range planning for the City of Langford. Current planning addresses development and day-to-day land use issues, including zoning, development permits and development variance permit applications. Long range planning addresses changes to the City's Official Community Plan and land use regulations. The Planning Department also assists the Parks Manager in park planning.

Results from Past Year (2013)

Applications: The number of applications received by Langford in 2013 decreased from 198 in 2012 to 140. Each category of development application (multi-family, commercial, and industrial) was lower in 2013 than in 2012.

Corporate Energy and Emissions Reduction: By signing BC's Climate Action Charter, Langford has committed to become carbon neutral in its corporate operations by 2012, which involves measuring and reporting on the City's greenhouse gas (GHG) emissions profile. In taking action to fulfill this requirement, Langford has signed onto the Province of British Columbia's SmartTool, a web based carbon reporting tool which provides a standardized approach to calculating and reporting the City's GHG emissions. In 2013, staff have been working with the Carbon Measurement and Reporting team at Shared Services BC to establish a corporate GHG emissions inventory. This inventory documents fuel types (electricity, natural gas, propane, etc.) and measures GHG emissions produced by buildings, vehicle fleets, and the City's contracted services to operate vehicles, equipment and machinery for roads and traffic operations and maintenance, and water maintenance. The inventory is still being developed, however this tool will allow Langford to measure corporate GHG emissions in an efficient, cost effective and consistent manner. In addition, it will provide staff and Council with the information and data it needs to make fiscally responsible decisions with respect to reducing GHG emissions at the corporate level while benefiting the community at large.

Zoning Bylaw Revision: The Planning Department continues to make changes to Zoning Bylaw No. 300. These changes have been presented in manageable, "bite-sized" pieces, which when complete will represent a comprehensive revision of this central land use regulation. Notable changes in 2013 include:

- New, comprehensive, off-street parking regulations;
- Reorganization of Agricultural, Greenbelt and Rural Residential zones into a more simple and easy-to-read form wherein ALR lands are zoned Agricultural, and all other rural lands are zoned Rural Residential, by eliminating the word "Greenbelt" from the zoning lexicon;
- Amendments to the AG1 (Agriculture 1) Zone to bring the zoning regulations in line with Agricultural Land Commission regulations;
- Reorganization and update of the Environmental Protection and Hazardous Area Development Permit Guidelines;
- Elimination of "Live/Work Studio" as a specific use;
- Amendments to the Amenity Contribution summary table (Schedule AD), which deleted amenity contributions for completed projects, and inserted an option for projects that are required to provide one or more houses to the Affordable Housing Program per the previous Amenity Contribution Policy to either construct the home(s) or provide a \$50,000 contribution to the Affordable Housing Reserve Fund (per house required);

- Addition of new regulations regarding the keeping of animals for domestic purposes, which allow the keeping of poultry and bees on lots smaller than 4000 m2 but not less than 550 m2 subject to compliance with certain regulations; (this one was started in 2012 but adopted in 2013); and
- Revisions to the use and density requirements of the C3 (District Commercial) Zone.

Floodplain Mapping and Development Permit Area Regulations: the City has updated the designated 200-year floodplain development permit area and reorganized other development permit area regulations in the Official Community Plan.

Affordable Housing: To date, forty (41) single-family affordable housing units and eight (8) affordable apartment units have been built and sold within Langford's Affordable Housing Program. One single-family dwelling unit was added to the program in 2013. The Affordable Housing Program saw three (3) re-sales (two (2) single-family homes, and one (1) apartment unit) in 2013.

2014 Age-friendly Community Planning & Project Grant: The city received an \$18,000.00 grant from the Union of British Columbia Municipalities to develop an Age-friendly Action Plan. This will be one of the major projects to be completed by the Planning Department in 2014.

Fees Collected By Type of Application by Month and By Year									
	ALR	DP	DVP	Rezoning	PH	SDP	TUP	Monthly Total	Total to Date
Jan	\$ -	\$ 18,245	\$ 5,000	\$ 1,800	\$ 2,200	\$ 850	\$ -	\$ 28,095	\$ 28,095
Feb	\$ -	\$ 30,200	\$ 2,500	\$ -	\$ -	\$ 850	\$ -	\$ 33,550	\$ 61,645
Mar	\$ -	\$ 19,200	\$ 1,250	\$ -	\$ -	\$ 175	\$ -	\$ 18,125	\$ 79,770
Apr	\$ -	\$ -	\$ 3,750	\$ 8,300	\$ 2,200	\$ 1,000	\$ -	\$ 15,250	\$ 95,020
May	\$ -	\$ 16,350	\$ 3,750	\$ 10,600	\$ 4,400	\$ 350	\$ -	\$ 35,450	\$ 130,470
Jun	\$ -	\$ 3,800	\$ 2,950	\$ 7,300	\$ 2,200	\$ 150	\$ -	\$ 16,400	\$ 146,870
Jul	\$ -	\$ 213	\$ -	\$ 8,600	\$ 4,400	\$ 950	\$ -	\$ 14,163	\$ 132,938
Aug	\$ -	\$ 20,900	\$ 2,500	\$ 2,500	\$ 4,400	\$ 700	\$ -	\$ 31,000	\$ 130,388
Sep	\$ -	\$ 4,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,600	\$ 116,863
Oct		\$ 500	\$ 2,500	\$ 5,600	\$ 4,400	\$ 700		\$ 13,700	\$ 115,313
Nov		\$ 8,500	\$ 1,250	\$ 2,000	\$ -	\$ 400		\$ 12,150	\$ 92,013
Dec		\$ 21,100	\$ 2,500	\$ 16,100	\$ 4,400	\$ 600		\$ 44,700	\$ 120,313
Total	\$ -	\$ 143,608	\$ 25,450	\$ 62,800	\$ 28,600	\$ 6,725	\$ -	\$ 267,183	\$ 267,183
2013	\$ -	\$ 143,608	\$ 25,450	\$ 62,800	\$ 28,600	\$ 6,725	\$ -		\$ 267,183
2012	\$ 300	\$ 190,621	\$ 20,475	\$ 192,752	\$ 76,630	\$ 8,050	\$ 4,825		\$ 493,653
2011	\$ -	\$ 242,039	\$ 34,450	\$ 91,120	\$ 44,100	\$ 7,625	\$ 3,525		\$ 422,859
2010	\$ -	\$ 339,882	\$ 29,055	\$ 50,075	\$ 24,300	\$ 6,600	\$ 2,350		\$ 452,262
2009	\$ 600	\$ 177,908	\$ 24,330	\$ 133,750	\$ 26,400	\$ 10,800	\$ -		\$ 373,788
2008	\$ 3,600	\$ 286,539	\$ 19,990	\$ 149,982	\$ 55,311	\$ 11,445	\$ -		\$ 526,867
2007	\$ -	\$ 277,015	\$ 31,577	\$ 130,696	\$ 91,473	\$ 14,405	\$ -		\$ 545,167
2006	\$ 3,150	\$ 372,655	\$ 15,425	\$ 139,796	\$ 40,600	\$ 14,800	\$ -		\$ 586,426
2005	\$ 300	\$ 412,137	\$ 34,195	\$ 178,171	\$ 36,400	\$ 10,270	\$ -		\$ 671,474
2004	\$ -	\$ 261,296	\$ 30,920	\$ 167,845	\$ 45,766	\$ -	\$ -		\$ 505,828
2003	\$ 1,200	\$ 178,048	\$ 39,965	\$ 182,920	\$ 24,850	\$ -	\$ -		\$ 426,983
2002	\$ -	\$ 97,072	\$ 37,851	\$ 61,082	\$ 20,262	\$ -	\$ -		\$ 216,266

New Applications 2013					
Application		Received	Issued	Address	Proposal
1	Z-13-01	28-Jan	17-Jun-13	3365 Happy Valley Rd	Amend RM7A zone
2	Z-13-02	8-Mar	6-May-13	3025 Glen Lk Rd	New P1B Zone
3	Z-13-03	21-Mar	17-Jun-13	Omnibus #34-Amenity Contributions	Amend Sch AD and CD Zones re Amenity Contributions
4	Z-13-04	11-Apr		1075 Henry Eng Pl	New Business Park Zone to match the adjacent Business Park Zone
5	Z-13-05	22-Apr		Omnibus #35 - Uses and Density Requirements in C3	Omnibus 35
6	Z-13-06	29-Apr		2737 Jacklin Rd	14 apartment and townhouse units
7	Z-13-07	10-May		2332 Copper Rock Crt	CD6 text amendment to allow townhouses
8	Z-13-08	23-May		679 Goldstream Ave & 2815 Aldwynd Rd	Masonic Lodge/Banquet Facility with commercial uses
9	Z-13-09	28-May	19-Aug-13	Omnibus No. 36	AG1 Text Amendment
10	Z-13-10	14-Jun		3294 Happy Valley Rd	Rezone to RS3 for 3 lot subdivision
11	Z-13-11	9-Jul		3030 Jacklin Rd	12 Unit Mixed Use Building
12	Z-13-12	9-Jul		2771 Jacklin Rd	52 Unit Rental Apartment Building
13	Z-13-13	10-Jul		Omnibus No. 37	Omnibus No. 37 - Part 3 Rewrite
14	Z-13-14	6-Aug		691 & 697 Hoylelake Ave	RH1 to C6A Neighbourhood
15	Z-13-15	22-Oct		3187 Glen Lake Rd	R1 to RS2
16	Z-13-16	23-Oct		784 Hockley Ave	R2 to C8A
17	Z-13-17	13-Nov		815/835 Latoria Rd	RR2 to ?
18	Z-13-18	10-Dec		757 Latoria Rd	10 lot subdivision
19	Z-13-19	13-Dec		2506 Selwyn Rd	1 lot Subdivision
20	Z-13-20	24-Dec		944 Dunford Ave	4 Unit Townhouse Development
21	DVP-13-01	9-Jan		2814 Sooke Rd	Build Accessory building encroaching front yard setback
22	DVP-13-02	18-Jan		2778 & 2792 Peatt Rd	Six Storey Residential/Commercial Building
23	DVP-13-03	22-Jan		731 Goldstream Ave	KFC Renovations -Height-4 storeys to 6 storeys
24	DVP-13-04	28-Jan		2866 Leigh Rd	Extension to building - rear lot setback
25	DVP-13-05	30-Jan		2605 Millstone Dr	Bylaw 1000 variance for sidewalk
26	DVP-13-06	1-Feb		2089 Champions Crt & 1289 Bear Mountain Pkwy	Lot width on 2 lots and 2-point hammerhead turnaround in lieu of cul de sac
27	DVP-13-07	20-Feb		554 Goldstream Ave	lot coverage from 50% minimum to 16% and parking from 93 to 60 spaces
28	DVP-13-08	14-Mar		1009 Citation Rd	Vary overhead wiring - Bylaw 1000
29	DVP-13-09	12-Apr	17-Jun-13	2067 Hedgestone Lane	Rear lot setback for a covered deck
30	DVP-13-10	16-Apr	21-May-13	961, 965 & 963 Langford Pkwy	Amend CD Zone to allow parking by easement
31	DVP-13-11	22-Apr	17-Jun-13	965 Langford Pkwy	Vary max size of a daycare
32	DVP-13-12	Apr	19-Aug-13	903 Tayberry Terrace	Variance for rear yard set back from 3.5m to 3m and side & front setbacks on all SFD lots in Boulder Ridge

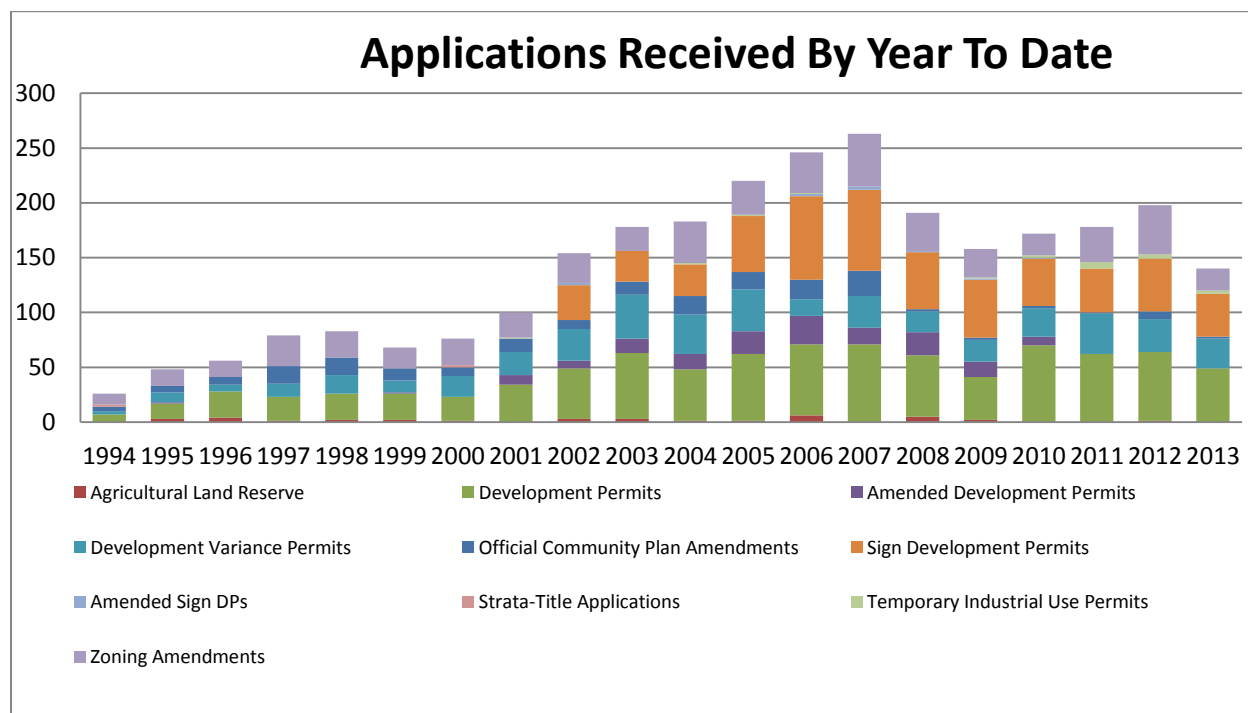
33	DVP-13-13	14-May	19-Aug-13	2448/50/52/54/56 Prospector & 2469 Setchfield	Vary Bylaw 1000 - frontage improvements
34	DVP-13-14	30-May	Refunded 18Jun13	3291 Happy Valley Rd	Rear Lot Setback for Temporary Classrooms
35	DVP-13-15	7-Jun	19-Aug-13	504 Hoffman Ave	Side & Rear setbacks for accessory bldg
36	DVP-13-16	13-Jun	CL 28Jun13	884 Attree Ave	Used car dealership with temp trailer
37	DVP-13-17	21-Jun	19-Aug-13	3497 Luxton Rd	Turn Around Mechanism on Hazelwood and west end of Road A
38	DVP-13-18	27-Jun	3-Sep-13	2332 Belair Rd	Vary Bylaw 1000 frontage improvements
39	DVP-13-19	12-Aug	3-Sep-13	1220 Parkdale Dr	Vary overhead wiring - Bylaw 1000
40	DVP-13-20	16-Aug	21-Oct-13	941 Flatman Ave & 3467 Happy Valley Rd	Interior, exterior and lot width variances
41	DVP-13-21	13-Sep		Leigh Rd-Goldstream to Henry Eng	Vary Bylaw 1000 - overhead wiring
42	DVP-13-22	3-Oct	Now DP13-0041	2949 Dornier Rd	Now DP13-0041
43	DVP-13-23	9-Oct		2605 Millstone Dr	Vary Bylaw 1000 - overhead wiring
44	DVP-13-24	22-Oct		3187 Glen Lake Rd	
45	DVP-13-25	26-Nov		925 Isabell Ave	Vary Bylaw 1000 - overhead wiring
46	DVP-13-26	23-Dec		2964 Leigh Rd	Exterior & Side setbacks for garage and house
47	DVP-13-27	24-Dec		3041 Langford Lk Rd	Height Variance
48	DP-13-01	14-Jan-13	28-Feb-13	3467 Happy Valley Rd	Form & Character - side yard setbacks mostly on Lots 1, 15 & 18
49	DP-13-02	22-Jan-13	14-Aug-13	731 Goldstream Ave	KFC Renovation
50	DP-13-03	29-Jan-13	10-Apr-13	3405/07 Happy Valley Rd	Ravine filling with excess fill from 3371 Happy Valley Rd development
51	DP-13-04	30-Jan-13	1-Feb-13	3360 & 3364 Vision Way	Intensive Residential with setback variances
52	DP-13-05	30-Jan-13	25-Feb-13	3000 Trestle Pl	Amends DP-08-36 for 18 lots at Kettle Creek Station
53	DP-13-06	31-Jan-13	14-Feb-13	2800 Lake End Rd	Form & Character for Intensive Residential - for 2 houses
54	DP-13-07	8-Feb-13	21-Mar-13	777 Goldstream Ave	Form & Character Exterior renovations, sidewalks, lighting and landscaping
55	DP-13-08	14-Feb-13	29-Apr-13	2960 Sooke Rd & 2936 Awsworth Rd	Environmental - land clearing for subdivision
56	DP-13-09	19-Feb-13	8-May-13	594 Goldstream Ave	F&C Apartment bldg and future commercial bldg
57	DP-13-10	21-Feb-13	8-Mar-13	974 Argask Ave and 2317 Echo Valley Rd	Site prep and servicing for future subdivision
58	DP-13-11	28-Feb-13	8-Apr-13	3041 Langford Lake Rd	Environmental - Secondary School
59	DP-13-12	6-Mar-13	17-Apr-13	2207 Millstream Rd	F&C New washrooms at All Fun GoKarts, batting cages and mini golf
60	DP-13-13	6-Mar-13	28-Jun-13	554 Goldstream Ave	44-Unit Four Storey Family Rental Building
61	DP-13-14	8-Mar-13	7-May-13	783 Goldstream Ave	F&C renovation for Browns Social House
62	DP-13-15	27-Mar-13	10-May-13	790 Hockley Ave	F&C Apartment Building
63	DP-13-16	2-Apr-13	2-Apr-13	2806 & 2800 Jacklin Rd	Mall Upgrade
64	DP-13-17	10-Apr-13	10-Apr-13	3030 Leigh Rd	Environmental for park impro.
65	DP-13-18	6-May-13	17-May-13	1004, 1008, 1012, 1016 & 1020 Grob Crt	F&C - 7 unit Townhouse Development
66	DP-13-19	7-May-13	11-Jun-13	3467 Happy Valley Rd	F&C for all remaining lots in Ph 2, 3 & 4 of Katie's Pond
67	DP-13-20	10-May-13	20-Jun-13	2445 Prospector Way	Detached Duplex

68	DP-13-21	24-May-13	6-Jun-13	2972 Leigh Rd	Environmental
69	DP-13-22	27-May-13	26-Jun-13	1717 Falcon Heights Rd	Environmental - SFD
70	DP-13-23	14-Jun-13	3-Jul-13	512 Jenkins Ave	F&C for 10-unit attached housing
71	DP-13-24	13-Jun-13	13-Jun-13	Landing Lane - Langford Lake parkland - Ed Nixon Trail	Cutting Annual vegetation in a foreshore
72	DP-13-25	14-Jun-13		3436 Hazelwood Rd	Works within a Riparian area without a Permit
73	DP-13-26	17-Jun-13	18-Jul-13	3300 Happy Valley Rd	F&C for 10 lot subdivision
74	DP-13-27	19-Jun-13	20-Jun-13	2960 Sooke Rd & 2936 Awsworth Rd	Environmental - Amends DP13-0008
75	DP-13-28	18-Jun-13	27-Jun-13	2568 Selwyn Rd	F&C amending DP-09-11
76	DP-13-29	24-Jun-13		South Skirt Mountain (2200/50 2300/50 Bear Mountain Pkwy)	Major Enviro - clearing & grubbing
77	DP-13-30	1-Aug-13	22-Nov-13	2358 Tacon Pl	Environmental - flood plain subdivision
78	DP-13-31	6-Aug-13	15-Aug-13	911 Jenkins Ave	Parking stall variance
79	DP-13-32	7-Aug-13	28-Aug-13	2230/40/50/60/70 & 2290 Compass Point Pl	Enviro - clearing & grubbing
80	DP-13-33	9-Aug-13	8-Oct-13	2885 Jacklin Rd	F&C - 4 storey - 100 unit residential (rental) building
81	DP-13-34	9-Aug-13	28-Aug-13	3372 Happy Valley Rd	F&C - multi-family townhouse with 7 small lots
82	DP-13-35	22-Aug-13		1220 Parkdale Dr	F&C for YMCA Recreational Centre
83	DP-13-36	28-Aug-13	17-Sep-13	3622 Happy Valley Rd	F&C for Attached Duplex
84	DP-13-37	28-Aug-13	8-Oct-13	975 Langford Pkwy	Modify the landscaping and parking lot configuration
85	DP-13-38	5-Sep-13	18-Sep-13	2899 Kettle Lake Dr, 2801/5 Turnstyle Cres	F&C - 8 Fee Simple Townhouses
86	DP-13-39	3-Sep-13		3660 Happy Valley Rd	F&C - Mixed Use commercial
87	DP-13-40	2-Oct-13	5-Nov-13	1002 Fashoda Pl	F&C for small lot house
88	DP-13-41	3-Oct-13	17-Oct-13	2949 Dornier Rd	Intensive Residential
89	DP-13-42	25-Oct-13	8-Nov-13	3016 Urban Creek Way, 3124 & 3128 Langford Lk Rd	F&C - 2 Storey - 4 Townhouses
90	DP-13-43	5-Nov-13		1220 Parkdale Dr (1200 Langford Pkwy)	Environmental - transit hub
91	DP-13-44	5-Nov-13	23-Dec-13	2789 Kingswood	F&C-Detached Duplex
92	DP-13-45	25-Nov-13	23-Dec-13	2510 Echo Valley Rd	Environmental - Amends DP11-0046
93	DP-13-46	27-Nov-13	13-Jan-14	3467 Happy Valley Rd	21 lot subdivision-Form & Character
94	DP-13-47	4-Dec-13		2771 Jacklin Rd	52 Rental Unit
95	DP-13-48	12-Dec-13	17-Jan-14	952 Whisperwind	Single Family Home
96	DP-13-49	17-Dec-13	16-Dec-13	903 Tayberry	Single Family Home & Multi-family
97	SDP-13-01	16-Jan-13	31-Jan-13	762 Goldstream	façade - Diamond Nails
98	SDP-13-02	16-Jan-13	30-Jan-13	#101 - 2455 Millstream Rd	1 sandwich, 1 façade - The Co-operators
99	SDP-13-03	18-Jan-13		#102 - 894 Langford Pkwy	1 Façade - Magnetic Nail Design
100	SDP-13-04	4-Feb-13	7-Feb-13	735 Goldstream Ave	illuminated sign
101	SDP-13-05	6-Feb-13	7-Feb-13	2780 Veterans Memorial Pkwy	façade - Academy of Learning College
102	SDP-13-06	6-Feb-13	14-Feb-13	754B Goldstream Ave	Façade - Avenue Wedding
103	SDP-13-07	6-Feb-13	18-Feb-13	#117 - 2401G Millstream Rd	façade - Wiink Hair & Body Salon
104	SDP-13-08	15-Feb-13	4-Mar-13	701 Goldstream Ave	Façade - May Gold Village Chinese Buffet
105	SDP-13-09	21-Mar-13	10-Apr-13	2702 Claude Rd	Freestanding - BZ Bed and Breakfast
106	SDP-13-10	22-Mar-13	5-Apr-13	#204 - 2780 Veterans Memorial Pkwy	Façade - Mann Engineering
107	SDP-13-11	27-Mar-13	11-Apr-13	#129 - 2401C Millstream Rd	Façade & Freestanding for Dollar Tree
108	SDP-13-12	5-Apr-13	11-Apr-13	716 Goldstream Ave	Façade - Channel Letters
109	SDP-13-13	10-Apr-13	11-Apr-13	800 Kelly Rd	5 Façade for Bulk Barn

110	SDP-13-14	16-Apr-13	30-Apr-13	#121 - 2401G Millstream Rd	1 façade, 1 projecting - Fido
111	SDP-13-15	25-Apr-13	3-May-13	709 Goldstream Ave	2 Façade - Aha Sushi to go
112	SDP-13-16	22-Apr-13	3-May-13	2917 Jacklin Rd	2 Façade - Island Savings Credit Union
113	SDP-13-17	22-Apr-13	3-May-13	#149 -- 2745 Veterans Memorial Pkwy	1 façade - Sugarless Bakery
114	SDP-13-18	4-Jun-13	4-Jun-13	138 - 2871 Jacklin Rd	1 façade - Farley Martin Notaries Public Inc.
115	SDP-13-19	18-Jun-13	20-Jun-13	709 Goldstream Ave	1 Sandwich
116	SDP-13-20	10-Jul-13		827 Station Ave	1 Façade - Westerra
117	SDP-13-21	12-Jul-13		967 Langford Pkwy	withdrawn
118	SDP-13-22	15-Jul-13	17-Jul-13	2806 Jacklin Rd	1 Façade - Pets Choice
119	SDP-13-23	15-Jul-13	17-Jul-13	2806 Jacklin Rd	1 Façade - Pacific Homes
120	SDP-13-24	15-Jul-13	17-Jul-13	2806 Jacklin Rd	1 Façade - Heritage Board Shope
121	SDP-13-25	15-Jul-13	17-Jul-13	2806 Jacklin Rd	1 Façade - LA Hairazors
122	SDP-13-26	18-Jul-13	26-Jul-13	963 Langford Pkwy	1 Façade - Hendry Swinton McKenzie Insurance
123	SDP-13-27	7-Aug-13	15-Aug-13	The Ridge Site, Bear Mountain	Freestanding - Development Site for The Ridge at Bear Mountain
124	SDP-13-28	8-Aug-13	15-Aug-13	#109 - 2955 Phipps Ave	2 Façade - Spirit Halloween
125	SDP-13-29	12-Aug-13	15-Aug-13	777 and 781 Goldstream Ave	1 Façade - General Paint
126	SDP-13-30	27-Aug-13	5-Sep-13	Navigators Rise - 2 locations	3 Directional - Development
127	SDP-13-31	3-Sep-13		977 Langford Pkwy	Sandwich Board - Ashley Furniture
128	SDP-13-32	4-Sep-13	12-Sep-13	#106 - 777 Goldstream Ave	Façade - Vapour Solutions
129	SDP-13-33	5-Sep-13		#125 - 2401 Millstream Rd	Sandwich Board - Sell off Vacations
130	SDP-13-34	17-Sep-13	2-Oct-13	934 Goldstream Ave	2 Façade - Lighthouse Academy of Dance
131	SDP-13-35	27-Sep-13	2-Oct-13	2806 Jacklin Rd	1 Façade - Price's Lock and Safe
132	SDP-13-36	4-Oct-13	9-Oct-13	2806 Jacklin Rd	1 Façade - John Horgan MLA Office
133	SDP-13-37	11-Oct-13		2023 Millstream Rd	1 Freestanding - Millstream Industrial Park
134	SDP-13-38	16-Oct-13	24-Oct-13	739 McCallum Rd	1 Freestanding - Tim Hortons
135	SDP-13-39	16-Oct-13	24-Oct-13	845 Goldstream Ave	1 Freestanding - Tim Hortons
136	SDP-13-40	16-Oct-13	29-Oct-13	895 Langford Pkwy	2 Façade - Andrew Sheret
137	SDP-13-41	25-Oct-13	5-Nov-13	777 Goldstream Ave	2 Façade - Turmoric Indian Cuisine
138	SDP-13-42	14-Nov-13	21-Nov-13	103 - 735 Goldstream Ave	1 Sandwich Board - Forever Yours Wooden Roses
139	SDP-13-43	27-Nov-13		2355 Millstream Rd	1 Freestanding - Various Multiple Tenants Retail
140	SDP-13-44	3-Dec-13	13-Dec-13	895 Langford Pkwy	2 Façade signs - Club Phoenix
141	SDP-13-45	11-Dec-13		961 Langford Pkwy	2 Façade - Parkway Dental
142	OCP-13-01	23-Sep-13		Text Amendment	OCP Review
143	OCP-13-02	29-Oct-13	2-Dec-13	Text Amendment	DP 200-Year Floodplain Map

Current Applications		
Type of Application	In Process	Issued/Adopted This Quarter
Agricultural Land Commission	1	0
Development Permits*	10	10
Sign Development Permits	10	9
Development Variance Permits	5	1
OCP Amendments	6	1
Temporary Use Permits	0	0
Zoning Amendments	6	2
TOTAL	38	32

Applications Received to Date											
	ALR	DP	ADP	DVP	OCP	SDP	ASDP	Strata	TUP	Zoning	Total
1994	0	7	0	3	4	0	0	2	0	10	26
1995	3	14	1	9	6	0	0	0	0	15	48
1996	4	24	0	6	7	0	0	0	0	15	56
1997	1	22	0	12	16	0	0	0	0	28	79
1998	2	24	0	17	16	0	0	0	0	24	83
1999	2	24	1	11	11	0	0	0	0	19	68
2000	1	22	0	19	8	0	0	2	0	24	76
2001	0	34	9	21	12	0	0	0	1	23	100
2002	3	46	7	29	8	32	2	0	0	27	154
2003	3	60	13	40	12	28	0	0	0	22	178
2004	1	47	14	36	17	29	0	0	1	38	183
2005	1	61	21	38	16	51	0	0	1	31	220
2006	6	65	26	15	18	76	2	0	1	37	246
2007	0	71	15	29	23	74	3	0	0	48	263
2008	5	56	21	19	2	52	1	0	0	35	191
2009	2	39	14	20	2	53	1	0	1	26	158
2010	0	70	8	26	2	43	1	0	2	20	172
2011	0	62	0	37	1	40	0	0	6	32	178
2012	1	63	0	30	7	48	0	0	4	45	198
2013	0	49	0	27	2	39	0	0	3	20	140
Total	35	860	150	444	190	565	10	4	20	539	2817



Objectives and Measures for Coming Year (2014)

- Complete a review of Zoning Bylaw No. 300
- Undertake a review of Langford's Official Community Plan Bylaw No. 1200
- Carry out a review of Design Guidelines and Development Permit Areas Bylaw No. 1201
- Develop an Age-friendly Langford Action Plan

Westshore Royal Canadian Mounted Police

Department Overview

This reporting period encompasses the fourth three month period of calendar year 2013; October, November, and December. The intent of this correspondence is to provide the Mayor, Council, and Protective Services Committee with a brief overview of policing operations as they pertain to the West Shore RCMP Detachment.

Annual Performance Plan:

As was discussed with Mayor and Council by my predecessor in earlier 2013, and in subsequent correspondence by myself, each R.C.M.P. Detachment is mandated to prepare an annual performance plan that addresses identified “local policing priorities.” These are identified through consultation with elected Officials and/or senior staff members and the priorities for the West Shore Detachment reflect those for all of the communities policed by West Shore. As such, our 2013/14 plan focuses on the following local issues that remain consistent throughout the Detachment jurisdiction:

- 1) Organized Crime- Drug Trafficking- reduce the impact of organized crime.
- 2) Traffic Safety- Contribute to safe roads
- 3) Police/Community Relations and Visibility- Community engagement through programs, education, and prevention.
- 4) Aboriginal Youth- Focus on community priorities with youth.
- 5) Property Crime- Reduce property crime; specifically theft from automobiles.

A brief update on the progress of these local initiatives follows the fourth quarter crime statistics as compiled below: Note: The A.P.P. follows the R.C.M.P. fiscal year of April 1st to March 31st.

Crime Statistics:

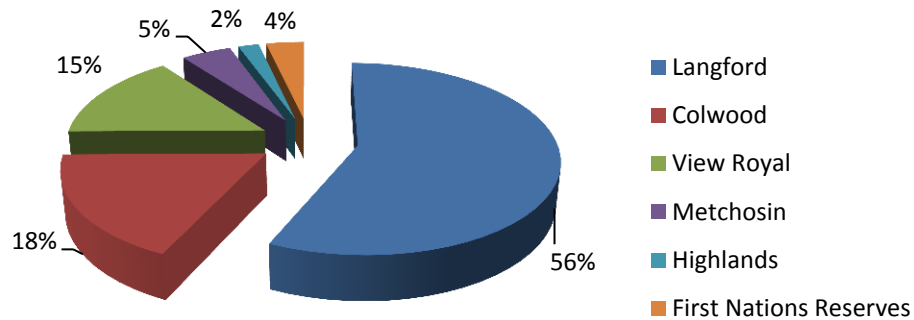
Within the following statistics we look for “trends.” This is significant as it relates to Crime Reduction initiatives designed to target prolific offenders and assists Detachment personnel in identifying crime issues and focusing resources. We continue to analyze and evaluate problem areas and problem individuals in an effort to target them for crime reduction initiatives via our general duty uniformed personnel and special teams. All members at the Detachment, including the General Duty members, plain clothes members, and specialized units contribute to this effort. Communication is maintained with the Regional Crime Unit (RCU), and the West Shore Detachment works collaboratively with RCU who provide additional resources and assistance focusing on Crime Reduction and Prolific Offenders.

Following these third quarter crime statistics are two (2) illustrative pie charts that reflect the entire Detachment file count, encompassing October 1st, 2013 through December 31st, 2013. These show the percentage share of files generated amongst the respective areas served by the West Shore R.C.M.P. Detachment. A similar chart depicting the previous year, 2012, is also attached revealing a like pattern of work distribution.

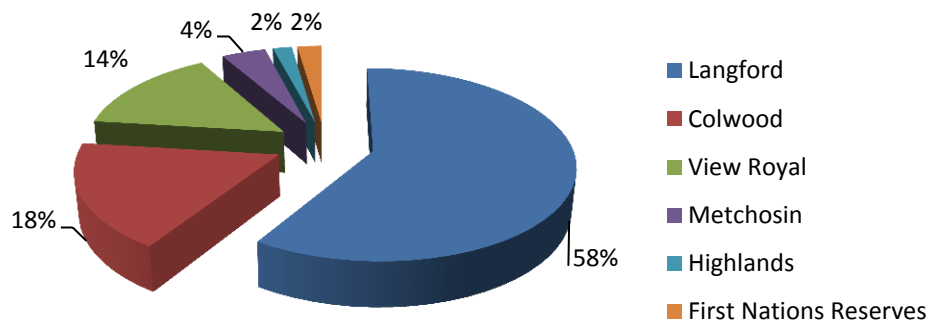
West Shore Detachment	West Shore			
	4th Quarter - October 1-December 31			
	4th Quarter 2012	4th Quarter 2013	YTD 2012	YTD 2013
Assaults	178	159	704	746
Sex Offences	28	25	126	126
B&E - Business	21	16	98	61
B&E - Residence	52	53	258	236
B&E - Other	12	14	45	46
Theft from MV	242	127	667	565
Theft of Auto	45	35	152	146
Theft (Over/Under)	143	115	631	506
Possession of Stolen Property	34	13	85	80
Mischief	264	206	1010	877
Drugs - Possession	72	62	327	371
Drugs - Trafficking	24	42	132	179
Drugs - Production	13	11	38	58
Fraud	82	72	382	332
Cause Disturbance	49	46	241	211
Breach of the Peace	105	106	444	428
Traffic Collision - Fatal	3	1	5	4
Traffic Collision - Injury	71	47	233	191
Fail to Stop	34	21	114	112
Traffic Insurance Violations	23	40	96	153
Impaired Op MV	202	193	777	738
Liquor Related Offences	85	83	543	535
Municipal Bylaws	168	136	776	756
Missing Persons	59	96	333	299
Abandoned 911	171	205	713	867
Suspicious Occurrence	95	100	506	482
False Alarms	288	237	1194	1030
Domestic Violence	97	81	293	407
Mental Health Act	147	140	535	488
Total	4413	4345	18617	18569

West Shore Detachment	City of Langford			
	4th Quarter - October 1-December 31			
	4th Quarter 2012	4th Quarter 2013	YTD 2012	YTD 2013
Assaults	103	94	409	452
Sex Offences	14	12	69	63
B&E - Business	15	10	44	35
B&E - Residence	27	25	123	130
B&E - Other	8	8	27	29
Theft from MV	115	66	317	264
Theft of Auto	34	18	86	76
Theft (Over/Under)	80	63	360	296
Possession of Stolen Property	20	10	49	49
Mischief	166	119	598	519
Drugs - Possession	54	41	184	191
Drugs - Trafficking	14	26	82	120
Drugs - Production	5	4	22	32
Fraud	47	48	221	186
Cause Disturbance	25	28	149	127
Breach of the Peace	54	53	257	261
Traffic Collision - Fatal	1	0	2	0
Traffic Collision - Injury	37	29	98	101
Fail to Stop	21	13	68	70
Traffic Insurance Violations	14	33	53	116
Impaired Op MV	103	111	419	397
Liquor Related Offences	47	55	343	352
Municipal Bylaws	121	89	495	484
Missing Persons	25	54	122	159
Abandoned 911	94	116	373	441
Suspicious Occurrence	48	54	265	257
False Alarms	155	142	664	590
Domestic Violence	51	49	166	247
Mental Health Act	64	66	271	224
Total	2512	2530	10480	10736

% of Total Files per Municipality- January 1-December 31, 2012



% of Total Files per Municipality - January 1-December 31, 2013



Municipality	YTD - January 1-December 31			
	2012	%	2013	%
Langford	10480	56%	10736	58%
Colwood	3314	18%	3261	18%
View Royal	2747	15%	2687	14%
Metchosin	870	5%	763	4%
Highlands	361	2%	326	2%
First Nations Reserves	663	4%	421	2%
West Shore Total	18617		18569	

1) Organized Crime- Reduce the Impact of Organized Crime:

Members of the West Shore Detachment are engaged in developing a Good Neighbour Agreement for local licensed establishments. The member tasked with this initiative has conducted research, consulted with RCMP Legal Services to draft a document and continues to discuss this agreement with the community partners. The member tasked with this initiative is continuing to meet with the community partners as well as introduce and discuss the agreement with the owners and managers of the licensed establishments. The goal of the agreement is to support the licensed establishments while reducing any negative impact and discourage organized crime from gaining a foothold in the West Shore Communities. Examples of this would include licensed establishments prohibiting the wearing of “gang” affiliated “colours”, specifically marked clothing or symbols, while in a licensed establishment. West Shore RCMP members continued to regularly conduct foot patrols at local licensed establishments, maintaining a presence and conducting ongoing assessments of activity and compliance with liquor laws. There have been a total of 20 bar “walk throughs” or checks for this quarter with members regularly being scheduled to focus on this initiative.

Significant progress is also being made in regard to drug traffickers. On October 30th the West Shore RCMP brought a covert project to fruition, arresting one local mid level drug trafficker and executing search warrants as a result. During the investigation and seizure 6 grams of heroin were seized along with 121.5 grams of “crack” cocaine, and 20.5 grams of methamphetamine. One individual is facing multiple charges and his vehicles were seized as offence related property. Other investigations involving drug traffickers continue.

2) Traffic Safety- Contribute to safe roads:

The Municipal Traffic Unit at the West Shore Detachment continues to be visible and actively engaged in traffic enforcement and education. A new unmarked SUV dedicated to the traffic unit is being obtained and will be outfitted shortly and additional radar units are being obtained to add to the general duty fleet.

The objective of increased traffic enforcement and contact is being met, with both the traffic members and uniform members of the West Shore Detachment conducting traffic enforcement. The Municipal Traffic Unit regularly updates the membership on areas of concern requiring a police presence to curtail aggressive driving and an emphasis is placed on impaired driving. The Detachment has installed a tv monitor which provides information and messages to members at the detachment, advising them of problem areas in relation to traffic. Statistics from April 1st to November 30th reflect that the detachment is reaching its goal of increasing contacts/enforcement numbers by 5%, with total “contacts” to date being 2418

From September to November the statistics are as follows:

484 Violation tickets issued
248 written warnings issued

Total contacts= 732

Impaired statistics

- 5- Criminal charges
- 18- 90 Day Immediate Roadside Prohibitions (fail)
- 1- 90 day IRP (refusal)
- 3- 3 day IRP (warn)
- 4- 24hr prohibitions (alcohol)
- 4- 24hr prohibitions (drugs)

Collisions are up slightly but can be contributed to the change in weather and also the shorter daylight hours. The detachment is still currently at no fatal collisions since April.

3) Police/Community Relations and Visibility-Community engagement through programs, education, and prevention:

The Crime Prevention Unit continues to carry out numerous functions in the community. These functions include School Liaison Duties, Auxiliary Constable Coordination, Community Policing Programs, Media Liaison, and Police Mountain bikes.

School Liaison duties include enforcement, education and intervention initiatives. Educational programs include DARE, Internet safety talks, and the Lock It or Lose It program. In this quarter 5 sessions have occurred involving "Lock it or Lose it", encouraging people to secure their vehicles and make them less susceptible to items being stolen. The volunteers at the Detachment are engaged and the Keep in Touch program continues. New Auxiliary training is underway, with a class of 12 new Auxiliaries being trained. This will bring the West Shore Detachment Auxiliary numbers to capacity, at 26 Auxiliary members. Classroom and practical instruction have begun and will be completed entirely in-house by West Shore members.

Members have attended many Red Serge and Community Functions, including a significant number of members attending in Red Serge and at the Legion for Remembrance Day.

2013-10-05 - Cst. HARRISON and 3 Auxiliary Constables attended Teen Fest at Eagle Ridge Community Centre to teach youth about distracted and impaired driving.

2 Auxiliary Constables attended the DFH Realty West Shore's Child Find ID clinic to provide fingerprinting services.

One regular member and 2 Auxiliary Constables attended the Happy Valley School to assist with a presentation and implementation of the Pacecar Program as well as present on Halloween Safety.

Members and Auxiliary Constables marched and attended Remembrance Day celebrations for the Juan de Fuca Scouts and Guides, District of Metchosin and City of Langford Remembrance Day parade and ceremonies.

School Liaison Officers and assisting members attended local elementary schools to provide internet safety/ cyber bullying presentations throughout the week.

Between 2 and 6 members were present at any given time at the Jacklin Rd / Langford Parkway plot of land cleanup project which was organized to counteract the spike in calls around the area. Cst. HARRISON and 1 Auxiliary also combined the Lock it or Lose it Campaign in the parking lot of the West Shore Town Center during the clean up event.

One regular member and 5 Auxiliary Constables were present at the FDU (Fleet Dive Unit) Turkey Run to assist with traffic control duties.

One regular member led a Beaver Group through a detachment tour to talk about the job of a police officer and when to call 911.

Auxiliary Constables assisted Belmont Secondary students in collecting non-perishable food items for the local food bank.

6 Auxiliary Constables assisted with Langford Christmas Big Truck Parade.

The West Shore Detachment organized and delivered a Christmas Hamper to a family in need over the Holiday Season.

The First Nation Policing Constable attended the new Songhees Wellness Center Grand Opening.

Additional members were also brought on shift along with Auxiliary Constables for Halloween night as well as New Year's Eve. Both nights were very successful in maintaining and showing a high level of police visibility, contributing to a safe and uneventful night.

On October 23/24, 2013 Cst. Harrison of the Community Policing Unit attended the Vancouver Island TAGS Conference. Cst. Harrison attended sessions which would assist in creating a better knowledge base for graffiti awareness and education. Contacts were made for several Island Detachment graffiti contacts and were added to the general e-mail list which shares graffiti offender information, new tags and new arrests. This information is shared via e-mail with the Detachment and members as it comes in.

Cst. Harrison partnered with City of Langford Bylaw Enforcement and organized a graffiti awareness and clean up day in a problem area which had been surfacing on the local enforcement radar. The property of 2935 Jacklin Rd, is a shared property belonging to BC Hydro and City of Langford that had become a hangout and tagging area. There had been assaults and robberies reported and it was a growing transition route for both positive and negative users. Cst. Harrison completed a CPTED review with Lorne Fletcher, Langford Bylaws, and proceeded to create a plan for a clean-up. On November 26, 2013, West Shore RCMP, Langford Bylaw Enforcement, BC Hydro, The Victoria Grizzlies youth hockey league, a private citizen and West Shore Town Centre came together to paint out graffiti and clean up overgrowing bushes in the area. A 4 hour working period resulted in a great group experience with media coverage and positive results. Follow up with the clean-up day show BC Hydro continuing with the clean up and opening of sight lines.

Cst. Harrison will be exploring the possibility of a similar event with different partners for the Langford Skate Park in the spring of 2014.

4) Aboriginal Youth – Focus on Community Priorities/Youth:

On October 5, 2013 Cst. DOVELL the First Nation Policing Constable attended the annual View Royal Fire Department Open House. Cst. DOVELL did police cruiser tours for children and youth at the event. Cst. DOVELL provided recruiting information on site and discussed community issues with several First Nations Community members in attendance. That same day, Cst. DOVELL attended the West Shore Teen Fest Event at West Hills Recreation Centre and also provided recruiting information on site and discussed community issues with several First Nations Community teens and members in attendance.

On October 22nd Cst. DOVELL participated in a marine patrol and welcoming to Chatham Island with Songhees Elders and Youth. Cst. DOVELL toured Chatham Island visiting an old home site with a Songhees Elder and worked with Songhees photographer to document the event for the community.

On October 31st Cst. DOVELL presented a Halloween Safety Presentation to Craigflower School. The presentation focussed on "Stranger Danger" and general Halloween safety tips. Cst. DOVELL worked regular patrols on Songhees and Esquimalt Nations and provided treat bags for children and youth.

On November 7th Cst. DOVELL and Cst. WELLARD presented the video "Not For Sale" at the Native Friendship Centre to educate professionals and youth workers on human trafficking and sexual exploitation.

On November 14th Cst. DOVELL hosted a meeting for the Craigflower School PAC to discuss school and community issues for First Nations Youth on the Songhees and Esquimalt Nations. Cst. DOVELL spoke with several parents and school administrators on local problems and possible solutions.

On November 18th Cst. DOVELL participated in a cultural ceremony at the Esquimalt Long House to celebrate work being completed by Long House staff and elders and attended a lunch with community members, Staff, Elders and young people.

On November 20th and 21st Cst. DOVELL and Sgt. SPENCER attended quarterly meeting with Songhees Chief and Council and Public Safety Canada meeting to discuss the Letter of Expectation and police planning.

On November 27th Cst. DOVELL hosted annual staff meeting for the Nights Alive Program and Cst. DOVELL regularly attends youth programming for First Nations youth on Wednesday evenings.

On December 11th Cst. DOVELL and Inspector Chomyn attended a quarterly meeting with Songhees Chief and Council and Public Safety Canada to discuss the Letter of Expectation and police planning. During the meeting the RCMP and Public Safety Canada participated in the official unveiling of the Totem carvings and opening of the Wellness Centre. Later that evening Cst. DOVELL hosted a Community Consultative Group meeting for Songhees Community members. Cst. DOVELL discussed and brainstormed issues in the community with those in attendance.

5) Property Crime- Reduce property crime; specifically theft from automobiles:

The West Shore Detachment has initiated a curfew check program to monitor individuals placed on court ordered curfew. These individuals are typically property offenders and the curfews are initiated as a result of their nocturnal illegal activity. The West Shore RCMP has partnered with the Probation Office and internal bulletins are prepared weekly outlining individuals on court ordered curfews and random checks are conducted to ensure individuals are in compliance with conditions placed upon them.

During this quarter the Street Crime Unit at the West Shore Detachment identified one high risk prolific offender for monitoring by the General Duty Watches. As a result of this targeted enforcement and monitoring, and with the assistance of the Regional Crime Unit, the individual was found to be in breach of his court ordered condition on two occasions. Additions charge recommendations have been forwarded to Crown Counsel for Breach of his Conditions. Following the second breach investigation the individual was detained in custody.

The following curfew checks were conducted during this quarter by West Shore RCMP:

October: 65 curfew checks conducted, 3 breaches

November: 44 curfew checks conducted, 2 breaches

December (Up To December 13, 2013): 26 curfew checks conducted, 3 breaches

There were a total of 39 people on curfew for October to December 13th in the West Shore Jurisdiction

In total, during this quarter, 136 curfew checks were conducted and 8 breaches identified and actioned

In regard to theft from vehicles, the “Lock it or Lose it” program is active and the West Shore Detachment area shows a total of 127 Theft from Vehicles for this quarter and a year to date total of 565. By way of comparison for the same periods in 2012 there were 242 Theft from Vehicle reports for this same quarter and the year to date for 2012 showed 667 Theft from Vehicles.

Human Resources Status Report:

Established regular R.C.M.P. member total: 61 members.

-29.05 City of Langford

-16.6 City of Colwood

-8.35 View Royal

-6 Provincial

-1 First Nations Community Policing

(Note- this total of 61 includes one Police Service Dog and Ident which are shared amongst the Municipal partners. The Forensic Identification member is paid through the municipal partners, but does not report to the West Shore Detachment).

It should also be highlighted that the West Shore Detachment benefits from other Provincial Units, which include, but are not limited to, the South Island Highway Patrol, Integrated Road Safety Unit, four Provincial RCMP members assigned to the Regional Crime Unit, Provincial members in the Forensic Identification Unit, Provincial members in the Vancouver Island Integrated Homicide Unit, as well as the Provincial Island District General Investigation Unit.

Of these 61 members 5 are seconded to integrated units and work outside of the Detachment itself:

-2 members seconded to Vancouver Island Integrated Major Crime Unit (VIIMCU)

-1 member seconded to the Regional Crime Unit (RCU)

-1 member seconded to the Regional Domestic Violence Unit (RDVU)

-1 member assigned to the Forensic Identification Unit, but funded through the Detachment through shared costs.

Current Actual Total in West Shore: 56.

Currently the West Shore Detachment has three members on maternity leave. One of these is scheduled to return to duties in April, another in May, and a third in August. Three other members are on restricted duty and will soon be departing on Maternity leave. Another member is scheduled for Paternity Leave beginning at the end of March for the remainder of the year.

The Detachment currently has two members off duty for medical reasons and two members on restricted duties and/or hours, also for medical reasons.

One member is currently being transferred as a spousal relocation and will be departing soon, with one member being transferred in from the Kamloops area, currently in the process of selling his home to facilitate the transfer.

S/Sgt. WILLIS retired as the Operations NCO at the Detachment, departing prior to Christmas. His replacement is S/Sgt. Stephen WRIGHT, the current Detachment Commander for Sooke. It is anticipated that S/Sgt. WRIGHT will be in his new posting at West Shore by April 1st.

S/Sgt. WRIGHT has 32 years of service and has worked in Courtenay, Kelowna, Ucluelet, Whistler and most recently as the Detachment Commander for Sooke. S/Sgt. WRIGHT has worked GD, Municipal Traffic, and Highway Patrol. He has been an investigator, Watch Commander, Ops NCO, and Detachment Commander. He is also very familiar with the issues in the South Island and in regard to integrated units, having sat at the Area Chief Meetings as the NCO I/C of Sooke.

Prisoner Statistics:

The total number of prisoners lodged in Detachment cells for the period covering the 1st of January 2013, to the 31st of December, 2013, was **671**.

Please find below a copy of the Guard Room Stats for your convenience.

MONTH OF DECEMBER						
Municipality	SIPP	CRIMINAL CODE ARRESTS	OTHER P.D.	ADULT	YOUNG OFFENDER	TOTAL
Colwood		4	1	3	1	4
Langford	11	24	3	29	6	35
View Royal	4	2		5	1	6
Provincial	2	13	2	13	2	15
TOTALS	17	43	6	50	10	60

YEAR TO DATE						
Municipality	SIPP	CRIMINAL CODE ARRESTS	OTHER P.D.	ADULT	YOUNG OFFENDER	TOTAL
Colwood	29	49		69	9	78
Langford	146	220		309	57	366
View Royal	52	33		76	9	85
Provincial	24	118		129	13	142
Totals	251	420	38	583	88	671

	Month	Year To Date
Guard Hours	575.5	5625.5
Meals	47	485

FILES OF NOTE:

The Regional Crime Unit (RCU)

See attached Appendix for Year End report for the Regional Crime Unit. It is noted that this report is for the calendar year end. As of June 2014 all integrated units will begin to report on a July to June format.

Regional Domestic Violence in Relationship Unit

The Capital Region DVU was developed in response to recommendations stemming from the tragic Lee murders in Oak Bay. There was a call for increased coordination and information sharing amongst justice and child protection partners in order to more effectively respond to highest risk domestic violence cases. The Capital Region DVU co-locates police community-based victim services (Victoria Women's Transition House Society) and a MCFD child protection worker within the Saanich Police Department. The DVU handles highest risk cases from several police jurisdictions in Greater Victoria including RCMP detachments and municipal police departments in Victoria (Esquimalt), Saanich, Central Saanich, Sidney/North Saanich, Oak Bay, West Shore and Sooke.

The West Shore Detachment has one member who is seconded to the RDVU. The West Shore Detachment will also be assuming a seat on the Joint Management Team Committee for the RDVU, beginning in 2014.

RDVU assisted the West Shore Detachment with one file this quarter. This involved a domestic violence file in the Langford area. The couple were known to the RDVU, who assisted in the file and monitored the individuals in this high risk file.

West Shore RCMP Detachment

The Detachment has had a successful quarter. Previous files were noted in the monthly Mayor's reports.

On October 13th members of the West Shore Detachment attended at a residence on Sunderland Road in Langford responding to a complaint of a male who had been stabbed. Upon police attendance a victim was located inside the residence bleeding from a laceration on his chest and back. A suspect later

returned to the residence and was arrested. Plain clothes investigators at the West Shore Detachment continued the investigation, which revealed the suspect and victim were known to each other. The suspect was known to police and on conditions related to a previous incident involving carrying a knife. The suspect remained in custody to appear in court on charges of Aggravated Assault.

The “40 Days for Life” abortion protest continued in the View Royal area on Helmcken Road. This situation was closely monitored and there was only one incident in which an individual entered the clinic and made a comment to the staff.

October 24, 2013 a former employee of Home Depot uttered threats to attend Home Depot and do harm to employees, as well as to his ex-wife who resided outside the West Shore jurisdiction. Plain clothes investigators from West Shore worked closely with investigators in the Lower Mainland, ensuring public safety as well as following up on the criminal investigation. The male was subsequently located and arrested in Vancouver and is before the courts.

The West Shore Detachment continues to utilize the Bait Car Program. An activation occurred in November when the bait vehicle was parked in Langford. The investigation revealed a prolific offender was responsible. The Regional Crime Unit assisted with the follow up investigation and executed a search warrant at a residence in Langford. The items stolen from the Bait car, and other stolen items from other offences, were recovered. An eighteen year old male was detained and is facing numerous charges. Intelligence also is indicating that Theft of vehicles seems to be moving to smaller organized groups and vehicles are being taken for their steel- ie catalytic converters and will likely continue.

In December the West Shore Detachment investigated a stabbing which occurred in Thetis Lake Park. The injuries were non-life threatening and the victim was known to police. The victim was uncooperative during the investigation.

In December the West Shore Detachment investigated a found body in the Goldstream Park area. Initial investigation led investigators to believe this was a homeless individual who had been camping in the park. No foul play was suspected, which was corroborated during an autopsy. This file became a coroner investigation.

The West Shore Detachment along with assistance from the Vancouver Island Integrated Major Crime Unit, Forensic Identification, Police Service Dog, and members of the Search and Canvass unit of the Vancouver Island Tactical Team investigated a suspicious death in the View Royal area. Initially dozens of investigators were assigned to the file, which involved securing and holding the scene for several days and numerous statements and other investigative steps. A forensic autopsy was conducted and confirmed that no foul play was suspected. This investigation was turned over to the coroner.

Additional attachment for your review:

✓ Regional Crime Unit Year End Summary for the Calendar Year 2013.

Respectfully submitted,
Inspector Larry Chomyn
Officer in Charge, West Shore RCMP Detachment



CRD REGIONAL CRIME UNIT

Memorandum

TO: Regional Crime Unit DATE: January 13, 2014
ATTN: Operations Council FROM: S/Sgt. G. SCHENK

Re: 2013 Regional Crime Unit Year End Stats

Total number of 2013 RCU files: 116

1) Files by category:

Charge files	47
Assistance	33
Intelligence	25
Other Investigation	7
Admin / Other	4
Total:	116

2) Charge files:

Total charge files	47
Total persons charged	63
Total criminal offences charged	205

• Charge files by crime type:

Possess Stolen Property	88
Theft	48
Breach Court Order	14
Possess/Use Stolen Credit Card	13
Break and Enter	12
Weapons	10
Mischief	8
CDSA	3
Fraud	2
Other Criminal Code	7
Total:	205

- **Charge files by jurisdiction of offence location:**

West Shore	90
Sooke	30
Saanich	28
Victoria	25
Other Vancouver Island	16
Other British Columbia	10
Sidney/North Saanich	3
Central Saanich	2
Oak Bay	1
Total:	205

3) Assistance files by agency:

West Shore RCMP	18
Saanich	6
Sooke	3
Oak Bay	2
Outside CRD	2
Victoria	1
Other Provincial Agency	1
Total:	33

4) Recovered stolen property files:

- Total files resulting in recovered stolen property 34
- Estimated dollar value of recovered stolen property \$90,000
- Stolen property files by jurisdiction where property was recovered:

West Shore	18
Victoria	10
Sooke	4
Saanich	1
Outside CRD	1

- Stolen property files by jurisdiction where property was stolen:

West Shore	20
Victoria	7
Saanich	6
Sooke	4
Oak Bay	3
Outside CRD	3
Central Saanich	2
Sidney/North Saanich	1

5) File clearances:

- Other agency files cleared by RCU investigation:

	<u>By Charge</u>	<u>Other</u>	<u>Total</u>
Saanich	54	61	115
West Shore RCMP	47	18	65
Central Saanich	4	27	31
Sooke	14	14	28
Outside CRD	22	1	23
Victoria	11	0	11
Oak Bay	3	4	7
Sidney/North Saanich	2	0	2
Totals:	157	125	282

Notes:

- Additional file clearance statistics for most jurisdictions were recorded in RCU charge files where RCU recovered property stolen in previously unreported thefts.

Prepared by: Staff Sergeant Gary Schenk
Officer in Charge, CRD Regional Crime Unit

CONSOLIDATED FINANCIAL STATEMENTS 2013

Consolidated Financial Statements of

CITY OF LANGFORD

Year ended December 31, 2013



CITY OF LANGFORD

British Columbia Canada

Municipal Council

Mayor	Stewart Young
Councillors	Denise Blackwell Matt Sahlstrom Lanny Seaton Winnie Sifert Lillian Szpak Roger Wade

Municipal Officers

Administrator	Jim Bowden, MPA
Treasurer	Steve Ternent
City Engineer	Michelle Mahovlich, M.Eng., P.Geo., P. Eng.
City Planner	Matthew Baldwin, MCIP
Fire Chief	Bob Beckett, MA
Auditors	KPMG
Solicitors	Young Anderson
Bankers	Bank of Montreal
Police	RCMP-West Shore

CITY OF LANGFORD

Consolidated Financial Statements

Year ended December 31, 2013

Financial Statements

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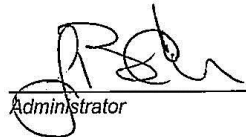
MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the City of Langford (the "City") are the responsibility of management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards for local governments as recommended by the Public Sector Accounting Board of The Canadian Professional Accountants of Canada. A summary of the significant accounting policies are described in note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The City's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Administration and Finance Committee meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the City. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the City's consolidated financial statements.



Administrator

Treasurer



KPMG LLP
Chartered Accountants
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7

Telephone (250) 480-3500
Telefax (250) 480-3539
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Mayor and Councillors of The City of Langford

We have audited the accompanying consolidated financial statements of The City of Langford, which comprise the consolidated statement of financial position as at December 31, 2013, the consolidated statements of operations, change in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of The City of Langford as at December 31, 2013, and its consolidated results of operations, its consolidated change in net debt and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Accountants

May 5, 2014

Victoria, Canada

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity.
KPMG Canada provides services to KPMG LLP.

CITY OF LANGFORD

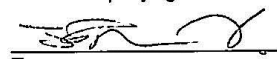
Consolidated Statement of Financial Position

December 31, 2013, with comparative information for 2012

	2013	2012
Financial assets:		
Cash and cash equivalents (note 2)	\$ 25,722,974	\$ 16,300,538
Property taxes receivable	1,538,181	3,738,343
Accounts receivable	4,985,281	5,899,417
Other assets	101,247	112,569
	<u>32,347,683</u>	<u>26,050,867</u>
Financial liabilities:		
Accounts payable and accrued liabilities	6,389,031	4,944,535
Prepaid property taxes and licences	533,841	456,016
Deferred revenue (note 3)	9,642,252	9,409,376
Refundable deposits	5,896,377	6,551,687
Debt (note 4):		
Short-term	25,000,000	16,750,000
Long-term	10,540,098	12,925,730
Capital lease obligations (note 4)	444,246	474,610
	<u>58,445,845</u>	<u>51,511,954</u>
Net debt	(26,098,162)	(25,461,087)
Non-financial assets:		
Tangible capital assets (note 5)	314,342,935	312,663,783
Sewer franchise agreement (note 6)	11,986,821	10,750,417
Land held for resale	5,227,319	5,472,866
Prepaid expenses	587,779	476,493
	<u>332,144,854</u>	<u>329,363,559</u>
Accumulated surplus (note 7)	\$ 306,046,692	\$ 303,902,472

Commitments and contingencies (note 11)

The accompanying notes are an integral part of these consolidated financial statements.


Treasurer

CITY OF LANGFORD

Consolidated Statement of Operations

Year ended December 31, 2013, with comparative information for 2012

	Financial Plan	2013	2012
	(note 12)		
Revenue:			
Taxation, net (note 8)	\$ 22,417,600	\$ 22,371,839	\$ 19,960,080
Development cost charges	5,631,500	1,606,845	2,824,428
Sewer capital recovery fees	-	1,804,665	3,348,245
Utility charges	5,000	5,000	5,000
Other	3,976,593	4,139,932	5,312,247
Licences and permits	1,650,700	1,480,666	1,787,254
Penalties and interest	450,000	533,527	347,789
Government transfers (note 9)	10,462,500	4,162,044	2,371,970
Commercial leasing	3,115,700	2,560,102	3,557,727
Casino	1,200,000	1,247,336	1,232,785
Investment earnings	100,000	223,078	99,295
Developer and property owner contributions	1,725,000	14,989,618	12,004,989
Gain on sale of tangible capital assets	-	-	485,312
Total revenue	50,734,593	55,124,652	53,337,121
Expenses:			
General government services:			
Legislative	460,500	337,577	288,443
Administrative	2,207,700	3,066,454	1,928,159
Other	1,282,500	1,216,027	1,088,406
	3,950,700	4,620,058	3,305,008
Protective services:			
Police and bylaw enforcement	5,994,100	5,375,080	5,225,618
Fire protection and emergency response	2,547,600	2,773,959	2,673,035
Building inspection and other	490,000	472,834	560,002
	9,031,700	8,621,873	8,458,655
Engineering and public works:			
Common services	949,600	850,937	829,158
Subdivision services	487,000	515,925	481,982
Roads, streets and storm drainage (note 9)	5,028,600	25,088,694	7,761,403
	6,465,200	26,455,556	9,072,543
Community services:			
Environmental and development services	845,100	743,770	803,518
Recreation and cultural services	6,111,800	6,636,278	8,190,330
West Shore Parks and Recreation (note 13)	4,505,001	5,174,351	5,546,277
	11,461,901	12,554,399	14,540,125
Utility and enterprise services:			
Sewer infrastructure	-	568,261	560,047
Sewer maintenance	-	261	49
Debt interest	190,900	160,024	307,044
	190,900	728,546	867,140
Total expenses	31,100,401	52,980,432	36,243,471
Annual surplus	19,634,192	2,144,220	17,093,650
Accumulated surplus, beginning of year	303,902,472	303,902,472	286,808,822
Accumulated surplus, end of year	\$ 323,536,664	\$ 306,046,692	\$ 303,902,472

The accompanying notes are an integral part of these consolidated financial statements.

CITY OF LANGFORD

Consolidated Statement of Change in Net Debt

Year ended December 31, 2013, with comparative information for 2012

	Financial Plan (note 12)	2013	2012
Annual surplus	\$ 19,634,192	\$ 2,144,220	\$ 17,093,650
Acquisition of tangible capital assets	(35,104,889)	(11,457,121)	(8,505,135)
Increase in land held for resale	-	(14,147)	(628,898)
Amortization of tangible capital assets	-	6,117,958	5,814,180
Gain on sale of tangible capital assets	-	-	(485,312)
Loss on sale of tangible capital assets	-	101,180	368,745
Proceeds on sale of tangible capital assets	-	2,341	1,251,836
Gain on sale of land held for sale	-	(118,605)	(234,990)
Proceeds on sale of land held for sale	-	378,299	1,548,082
Sewer capital recovery fees	-	(1,804,665)	(3,348,245)
Developer contributions of tangible capital assets	-	(12,791,744)	(9,539,430)
Change in proportionate share of West Shore	-	(344,173)	289,920
Transfer of assets to other Governments (note 9)	-	17,226,638	-
Transfer of work in progress to operating	-	34,030	-
	(15,470,697)	(525,789)	3,624,403
Acquisition of prepaid expenses	-	(111,286)	(151,354)
Change in net financial assets (debt)	(15,470,697)	(637,075)	3,473,049
Net debt, beginning of year	(25,461,087)	(25,461,087)	(28,934,136)
Net debt, end of year	\$ (40,931,784)	\$ (26,098,162)	\$ (25,461,087)

The accompanying notes are an integral part of these consolidated financial statements.

CITY OF LANGFORD

Consolidated Statement of Cash Flows

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 2,144,220	\$ 17,093,650
Items not involving cash:		
Amortization of tangible capital assets	6,117,958	5,814,180
Gain on sale of tangible capital assets	-	(485,312)
Loss on sale of tangible capital assets	101,180	368,745
Developer contributions of tangible capital assets	(12,791,744)	(9,539,430)
Sewer capital recovery fees	(1,804,665)	(3,348,245)
Gain on sale of land held for resale	(118,605)	(234,990)
Actuarial adjustment on debt	(199,390)	(289,978)
Change in proportionate share of West Shore	(344,173)	289,920
Changes in non-cash operating assets and liabilities:		
Property taxes receivable	2,200,162	(522,532)
Accounts receivable	914,136	1,125,734
Other assets	11,322	49,638
Accounts payable and accrued liabilities	1,444,496	(1,225,627)
Prepaid property taxes and licences	77,825	(29,186)
Deferred revenue	232,876	(764,742)
Refundable deposits	(655,310)	76,420
Prepaid expenses	(111,286)	(151,354)
	(2,780,998)	8,226,891
Capital activities:		
Acquisition of tangible capital assets	(11,457,121)	(8,505,135)
Increase in land held for resale	(14,147)	(628,898)
Transfer of assets to other Governments	17,226,638	-
Transfer of work in progress to operating	34,030	-
Proceeds on sale of land held for resale	378,299	1,548,082
Proceeds on sale of tangible capital assets	2,341	1,251,836
	6,170,040	(6,334,115)
Financing activities:		
Capital lease payments	(30,364)	(43,551)
Debt proceeds	8,250,000	5,000,000
Debt payments (West Shore)	(44,806)	(91,457)
Debt payments	(2,141,436)	(2,247,436)
	6,033,394	2,617,556
Increase in cash and cash equivalents	9,422,436	4,510,332
Cash and cash equivalents, beginning of year	16,300,538	11,790,206
Cash and cash equivalents, end of year	\$ 25,722,974	\$ 16,300,538
Supplemental cash flow information:		
Cash paid for interest	\$ 393,958	\$ 770,282
Cash received from interest	342,738	207,855

The accompanying notes are an integral part of these consolidated financial statements.

CITY OF LANGFORD

Notes to Consolidated Financial Statements

Year ended December 31, 2013

The City of Langford (the "City") is incorporated and operates under the provisions of the British Columbia Local Government Act and the Community Charter of British Columbia.

1. Significant accounting policies:

The consolidated financial statements of the City are prepared by management in accordance with Canadian public sector accounting standards for local governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the City are as follows:

(a) Reporting entity:

The consolidated financial statements include the assets, liabilities, revenues and expenses of the reporting entity. The consolidated financial statements also include the City's proportionate interest in the West Shore Parks and Recreation Society ("West Shore"), an organization jointly controlled by the City. The City does not administer any trust activities on behalf of external parties.

(b) Basis of accounting:

The City follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Revenue recognition:

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made, except when and to the extent the transfer gives rise to an obligation that meets the definition of a liability. Transfers received for which expenses are not yet incurred are included in deferred revenue.

Property tax revenue is recognized on an accrual basis using approved tax rates and the anticipated assessment for the current year. Parcel tax revenues are recognized in the year that they are levied.

(d) Deferred revenue:

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation and agreement which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired.

Development cost charges are amounts which are restricted by government legislation or agreement with external parties. When qualifying expenditures are incurred development cost charges are recognized as revenue in amounts which equal the associated expenses.

7

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(e) Refundable deposits:

Receipts restricted by third parties are deferred and reported as refundable deposits under certain circumstances. Refundable deposits are returned when the third party meets their obligations or the deposits are recognized as revenue when qualifying expenditures are incurred.

(f) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(g) Cash equivalents:

Cash equivalents include short-term highly liquid investments that are cashable on demand or have a term to maturity of 90 days or less at acquisition.

(h) Long-term debt:

Long-term debt is recorded net of related repayments and actuarial adjustments.

(i) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land improvements	10 - 50
Buildings	25 - 70
Vehicles, machinery, equipment	5 - 25
Sewer and storm infrastructure	75 - 100
Roads infrastructure	10 - 75

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(i) Non-financial assets (continued):

(i) Tangible capital assets (continued)

Tangible capital assets are written down when conditions indicate that they no longer contribute to the City's ability to provide goods and services, or when the value of future economic benefits associated with the asset are less than the book value of the asset.

Amortization is charged annually, including in the year of acquisition and disposal. Assets under construction are not amortized until the asset is available for productive use. Interest is capitalized whenever external debt is issued to finance the construction of tangible capital assets.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(iv) Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(v) Inventory of supplies

Inventory of supplies held for consumption is recorded at the lower of cost and replacement cost.

(j) Employee benefits:

The City and its employees make contributions to the Municipal Pension Plan. These contributions are expensed as incurred. The costs of a multi-employer defined contribution pension plan, such as the Municipal Pension Plan, are the employer's contributions due to the plan in the period.

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(k) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant estimates include assumptions used in estimating historical cost and useful lives of tangible capital assets, estimating fair value of contributed tangible capital assets and in estimating provisions for accrued liabilities. Actual results could differ from these estimates.

(l) Comparative figures:

Certain comparative information has been reclassified to conform with the financial statement presentation for the current year.

(m) Change in accounting policy:

- (i) The City adopted Public Sector Accounting Standard *PS 3510, Tax Revenue* effective January 1, 2013. This standard was adopted on a prospective basis. Under PS 3510, municipalities recognize property tax revenue using the approved tax rate and the anticipated assessment. The standard requires that property tax revenue be reported net of tax concessions. Tax transfers are reported as an expense and taxes levied on behalf of others in a flow through arrangement are not reported in the statement of operations. There were no adjustments as a result of the adoption of this standard.
- (ii) The City adopted Public Sector Accounting Standard *PS 3410, Government Transfers* effective January 1, 2013. This standard was adopted on a prospective basis. Under PS 3410, government transfers with stipulations are recognized as revenue in the period the transfer is authorized and all eligibility criteria have been met except when and to the extent the transfer gives rise to an obligation that meets the definition of a liability for the recipient government. There were no adjustments as a result of the adoption of this standard.

2. Cash and cash equivalents:

	2013	2012
West Shore Parks and Recreation Society	\$ 1,421,286	\$ 957,002
Cash	6,630,916	5,343,536
Term deposits	17,670,772	10,000,000
Total	\$ 25,722,974	\$ 16,300,538

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

3. Deferred revenue:

Deferred revenue, reported on the consolidated statement of financial position, is comprised of the following:

	2013	2012
Federal Gas Tax funds	\$ 609,188	\$ 498,107
Development cost charges	8,274,026	8,425,289
Hotel room tax	372,039	269,060
Other	386,999	216,920
Total deferred revenue	\$ 9,642,252	\$ 9,409,376

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the City and the Union of British Columbia Municipalities. Gas tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

	2013	2012
Opening balance of unspent funds	\$ 498,107	\$ 633,832
Add:		
Amounts received during the year	653,293	653,574
Interest earned	6,455	8,040
	1,157,855	1,295,446
Less amount spent on projects and recorded as revenue	(548,667)	(797,339)
	\$ 609,188	\$ 498,107

Development cost charges:

	2013	2012
Opening balance of unspent funds	\$ 8,425,289	\$ 9,122,046
Add:		
Development cost charges received during year	1,364,273	2,037,507
Interest earned	91,309	90,164
	9,880,871	11,249,717
Less amount spent on projects and recorded as revenue	(1,606,845)	(2,824,428)
	\$ 8,274,026	\$ 8,425,289

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

4. Debt and capital lease obligations:

(a) Short-term debt:

Short-term debt is comprised of an interim financing facility through the TD Bank due on demand which bears interest at the Bankers Acceptance Rate plus stamping fee of 65 basis points.

(b) Long-term debt:

Long-term debt consists of the following:

	2013	2012
Municipal Finance Authority ("MFA")	\$ 672,186	\$ 1,147,511
West Shore five year fixed rate loan	83,238	128,044
TD Bank	9,784,674	11,650,175
Total	\$ 10,540,098	\$ 12,925,730

Long-term debt through the MFA is presented net of repayments and actuarial adjustments, where the MFA invests the City's repayments so that the repayments, plus investment income, will equal the original outstanding debt amount at the end of the repayment period. Actuarial adjustments on debt represent the allocation by the MFA of surplus investment income generated by the principal repayments. The gross value of debenture debt at December 31, 2013 is \$5,649,000. The accumulation of principal repayments and actuarial adjustments allocated to the City as of December 31, 2013 is \$4,976,814 (2012 - \$7,066,489).

Long-term debt from the TD Bank consists of five year floating rate term loans maturing in 2017, with a current interest rate of 1.38%.

(c) Principal payments on long-term debt for the next five years are as follows:

	General	Sewer	Total
2014	\$ 1,038,000	\$ 605,200	\$ 1,643,200
2015	1,033,100	293,100	1,324,400
2016	2,291,100	-	2,291,100
2017	2,299,200	-	2,299,200
2018	2,306,900	-	2,306,900

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

4. Debt (continued):

(d) Capital lease obligations:

Final payment due June 28, 2014	\$	448,591
Less amount representing interest (at rates ranging from 1.3% to 1.6%)		(4,345)
Present value of net minimum capital lease payments	\$	444,246

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

5. Tangible capital assets:

	Land	Land improvements	Buildings	Vehicles, machinery, equipment	Sewer and storm infrastructure	Roads infrastructure	Assets under construction	West Shore	Total 2013	Total 2012
Cost:										
Opening	\$114,152,313	12,876,815	31,859,422	10,673,729	40,036,476	93,316,517	26,090,635	30,510,627	\$359,516,534	\$343,108,911
Additions	7,861,273	2,107,017	143,582	498,400	3,985,873	14,564,891	8,367,141	220,546	37,748,723	18,705,614
Disposals	(222)	-	-	(42,771)	-	(148,115)	(30,760,525)	(37,312)	(30,988,945)	(1,930,592)
Change in share	-	-	-	-	-	-	-	437,826	437,826	(367,399)
Balance, end of year	122,013,364	14,983,832	32,003,004	11,129,358	44,022,349	107,733,293	3,697,251	31,131,687	366,714,138	359,516,534
Accumulated amortization:										
Opening	-	2,955,969	3,922,077	4,082,692	6,505,609	22,859,986	-	6,526,418	46,852,751	41,810,371
Disposals	-	-	-	(42,771)	-	(43,520)	-	(37,312)	(123,603)	(134,274)
Amortization	-	558,871	654,039	749,396	712,520	2,290,871	-	582,705	5,548,402	5,254,133
Change in share	-	-	-	-	-	-	-	93,653	93,653	(77,479)
Balance, end of year	-	3,514,840	4,576,116	4,789,317	7,218,129	25,107,337	-	7,165,464	52,371,203	46,852,751
Net book value, end of year	\$122,013,364	11,468,992	27,426,888	6,340,041	36,804,220	82,625,956	3,697,251	23,966,223	\$314,342,935	\$312,663,783

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

5. Tangible capital assets (continued):

(a) Assets under construction:

Assets under construction having a value of \$3,697,251 (2012 - \$26,090,636) have not been amortized. Amortization of these assets will commence when the asset is put into service.

(b) Contributed tangible capital assets:

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed capital assets received during the year is \$12,791,744 (2012 - \$9,539,430) comprised of land \$6,092,816 (2012 - \$5,881,570), land improvements \$1,109,327 (2012 - \$94,500), buildings \$10,998 (2012 - \$ -), sewer and storm infrastructure \$2,174,539 (2012 - \$1,430,639) and roads infrastructure \$3,404,064 (2012 - \$2,132,720).

(c) Works of art and historical treasures:

The City manages and controls various works of art and non-operational historical cultural assets including buildings, artifacts, paintings and sculptures located at City sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

(d) Write-down of tangible capital assets:

No tangible capital assets were written down in 2013 or 2012.

(e) West Shore:

The City's proportionate share of West Shore assets includes land, buildings, and equipment which are subject to amortization policies consistent with those of the City.

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

6. Sewer franchise agreement:

During 2004, the City entered into a franchise and partnering agreement with West Shore Environmental Services Inc. ("WSES") and Terasen Utility Services Inc. The term of the agreement is 21 years, with a single 21 year renewal. Under the agreement, the City grants an exclusive franchise to WSES to design, construct, finance, own, operate and maintain sanitary sewers in the City. The City also grants an exemption from municipal property tax for sewer infrastructure and WSES has been granted an Order in Council to extend that exemption to property taxes for all other jurisdictions. Upon termination of the agreement, the sewer infrastructure constructed by WSES will be acquired by the City for a nominal payment.

WSES will recover its capital costs by imposition of a sewer capital recovery fee ("SCRF") on owners of property who wish to connect to the sewer. WSES will also bill and collect all user fees. Fees were frozen for five years, ending in 2009. WSES will pay the City franchise fees that are estimated to total \$11 million over the 21 year term of the agreement.

The City records the costs of sewer infrastructure constructed by WSES \$618,949 (2012 - \$531,039) and a corresponding remaining cost to be recovered. The remaining cost to be recovered is reduced as SCRF's are collected by WSES.

The cost of WSES sewer infrastructure, less residual value, is amortized on a straight line basis over their estimated useful lives, 60 to 70 years.

	Opening	Increase	Decrease	Closing
WSES sewer infrastructure				
Cost	\$ 33,117,637	\$ 618,949	\$ (191,294)	\$ 33,856,600
Accumulated amortization	(3,681,430)	(568,261)	-	(4,249,691)
	29,436,207	50,688	(191,294)	29,606,909
Remaining cost to be recovered	(18,685,790)	(618,949)	1,995,959	(17,620,088)
	\$ 10,750,417	\$ (568,261)	\$ 1,804,665	\$ 11,986,821

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

7. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2013	2012
Surplus:		
Invested in tangible capital assets	\$290,345,412	\$ 293,263,860
Invested in land held for resale	5,227,319	5,472,866
Other	2,107,954	(2,594,711)
Total surplus	297,680,685	296,142,015
Reserves set aside by Council:		
Future operational contingencies	259,378	344,294
West Shore	791,784	589,941
Total reserves	1,051,162	934,235
Reserve funds set aside for specific purposes by Council:		
Capital works	(390,479)	(595,779)
Affordable housing	737,364	668,726
Parks and open space	2,646,143	2,411,627
Parkland improvement	298,905	410,116
General amenity	2,107,622	2,498,398
Equipment replacement	802,006	366,325
Sidewalk capital	-	52,856
Bear Mountain firehall	910,391	845,721
Special police capital	166,959	137,685
Downtown parking	35,934	30,547
Total reserve funds	7,314,845	6,826,222
	\$ 306,046,692	\$ 303,902,472

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

8. Taxation:

Taxation revenue, reported on the consolidated statement of operations, is comprised of the following:

	2013	2012
General	\$ 21,906,572	\$ 19,520,146
Revenue in lieu of taxes	87,422	87,116
Collections for other governments	25,653,944	23,676,780
1% utility taxes	377,845	352,818
	48,025,783	43,636,860
Less taxes levied for other authorities:		
Capital Regional District - General Operating	3,738,648	2,768,581
Revenue in lieu of taxes	81,873	78,689
Capital Regional Hospital District	2,400,127	2,154,462
School Authorities	16,486,137	16,034,134
BC Assessment Authority	496,273	485,497
Municipal Finance Authority	1,517	1,484
BC Transit	2,449,369	2,153,933
	25,653,944	23,676,780
	\$ 22,371,839	\$ 19,960,080

9. Government transfers:

The City recognizes the transfer of government funding as revenue or expense in the period that the events giving rise to the transfer occurred. The Government transfers reported on the consolidated statement of operations are:

	2013	2012
Operating transfers:		
Federal	\$ 21,006	\$ 16,362
Provincial	389,741	669,210
Other	568,909	621,463
	979,656	1,307,035
Capital transfers:		
Provincial	3,182,388	1,054,181
Federal	-	10,754
Total revenue	\$ 4,162,044	\$ 2,371,970

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

9. Government transfers (continued):

During the year, the City transferred \$17,226,638 of assets under construction to other governments, representing project costs incurred to design, engineer, construct and commission roads infrastructure crossing into other government jurisdictions, based on terms of the agreement between the City and Ministry of Transportation of the Province of BC. The transfer is recorded as an expense in the consolidated statement of operations.

10. Municipal pension plan:

The City and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 179,000 active members and approximately 71,000 retired members. Active members include approximately 95 contributors from the City of Langford.

The most recent actuarial valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The City of Langford paid \$562,432 (2012 - \$561,227) for employer contributions to the Plan in fiscal 2013.

11. Commitments and contingencies:

(a) Contingent liabilities:

The CRD debt, under provisions of the Local Government Act, is a direct, joint and several liability of the CRD and each member municipality within the CRD, including the City of Langford.

The City is a shareholder and member of the Capital Region Emergency Service Telecommunications (CREST) Incorporated who provides centralized emergency communications, and related public safety information services to municipalities, regional districts, the provincial and federal governments and their agencies, and emergency service organizations throughout the Greater Victoria region and the Gulf Islands. Members' obligations to share in funding ongoing operations and any additional costs relating to capital assets are to be contributed pursuant to a Members' Agreement.

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

11. Commitments and contingencies (continued):

(b) Municipal Finance Authority contingent demand notes:

Under borrowing arrangements with the MFA, the City is required to lodge security by means of demand notes and interest-bearing cash deposits based on the amount of the borrowing. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the MFA as a debt reserve fund. These deposits are included in the City's financial assets as other assets and are held by the MFA as security against the possibility of debt repayment default. If the debt is repaid without default, the deposits are refunded to the City. At December 31, 2013 there were contingent demand notes of \$200,488 which are not included in the financial statements of the City.

(c) Litigation liability:

There are several lawsuits pending in which the City is involved. It is considered that the potential claims against the City resulting from such litigation will be covered by insurance and not materially affect the consolidated financial statements of the City.

(d) Commitments:

The City entered into a long-term contract with the Royal Canadian Mounted Police (RCMP) for the provision of police services effective October 1, 1994. Under the terms of this contract, the City is responsible for 90% of policing costs. The 2014 estimated cost of this contract is \$4,504,600. RCMP members and the federal government are currently in legal proceedings regarding pay raises for 2009 and 2010 that were retracted for RCMP members. As the final outcome of the legal action and the potential financial impact to the City is not determinable, the City has not recorded any provision for this matter in the financial statements as at December 31, 2013.

(e) Commitments:

On February 7, 2013, the City entered into a purchase of service agreement with the YMCA/YWCA of Greater Victoria to provide access for Langford residents to an aquatic facility to be built in Langford. The facility is expected to open in 2016 at which time the City agrees to pay \$750,000 per year to be indexed by population every two years from the opening date to a maximum of \$950,000 per year for a period of 25 years.

12. Financial plan:

The audited financial plan data presented in these consolidated financial statements is based upon the 2013 operating and capital financial plans approved by Council on May 6, 2013. Amortization expense was not contemplated on development of the financial plan and, as such, has not been included. The chart below reconciles the approved financial plan to figures reported in these consolidated financial statements.

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CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

12. Financial plan (continued):

	Financial plan amount
Revenues:	
Operating	\$ 32,655,800
Capital	34,970,000
West Shore	2,591,693
Less:	
Transfers from own funds	5,532,900
Proceeds on debt issue	14,250,000
Total revenue	50,734,593
Expenses:	
Operating	32,655,800
Capital	34,970,000
West Shore	2,415,101
Less:	
Capital expenditures	34,970,000
Transfer to own funds	1,815,000
Debt principal payments	2,155,500
Total expenses	31,100,401
Annual surplus	\$ 19,634,192

13. West Shore Parks and Recreation Society:

(a) Capital asset transfer:

The Capital Regional District (the "CRD") transferred the lands and facilities comprising the Juan de Fuca Recreation Centre to the following municipal members (the "Municipalities") effective January 2, 2002: City of Langford, City of Colwood, District of Highlands, District of Metchosin and the CRD (on behalf of a portion of the Juan de Fuca Electoral Area). Effective January 1, 2007 the Town of View Royal became a member of the Society.

In 2002 the lands and facilities were transferred to the Municipalities in their proportionate share, as specified in the Co-Owners' Agreement. The lands and facilities were reallocated amongst the members on January 1, 2007 when the Town of View Royal became a member. Future improvements are allocated among the members as per the cost sharing formula in effect each year for each service or facility, as outlined in a Members' Agreement. For 2013, the City's share of improvements purchased by the Society on its behalf is \$220,546.

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

13. West Shore Parks and Recreation Society (continued):

(a) Capital asset transfer (continued):

Because the cost sharing formula in the Members' Agreement produces different cost shares for the members from year-to-year, there is a gain or loss on the opening fund balances. In 2013, the City recorded a gain of \$344,173.

The repayment of the long-term debt associated with the transferred assets will continue to be a regional function, in accordance with the terms of an Agreement to Transfer between the CRD, the Municipalities and the Society. The debt payments are charged to the Municipalities as part of the CRD's annual requisition. The maturity dates of the various borrowings range from 2013 through 2014. The proportionate share of the debt funded by the City through the requisition process as at December 31, 2013 was \$309,894.

The Municipalities have each become members in the Society, which was incorporated to provide parks, recreation and community services to the Municipalities under contract. Under terms of an Operating, Maintenance and Management Agreement, the Society is responsible to equip, maintain, manage and operate the facilities located at the recreation centre.

(b) Consolidation:

Financial results and budget for the Society are consolidated into the City's financial statements proportionately, based on the cost sharing formula outlined in the Members' Agreement. In 2013, the City's proportion for consolidation purposes was 49.41% (2012 – 48.71%).

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

13. West Shore Parks and Recreation Society (continued):

(b) Consolidation (continued):

Condensed financial information for the Society is as follows:

	2013	2012
Financial assets	\$ 2,993,912	\$ 2,219,968
Financial liabilities	2,112,249	1,658,182
Net financial assets	881,663	561,786
Non-financial assets	879,243	752,357
Accumulated surplus	\$ 1,760,906	\$ 1,314,143
Invested in tangible capital assets	\$ 875,645	\$ 738,913
Reserve funds	1,776,928	1,524,044
Other	(891,667)	(948,814)
	\$ 1,760,906	\$ 1,314,143
Revenues	\$ 5,694,277	\$ 5,424,178
Requisition from members	4,845,294	4,698,024
	10,539,571	10,122,202
Expenses	5,247,514	5,122,847
Requisition from members	4,845,294	4,698,024
	10,092,808	9,820,871
Annual surplus	\$ 446,763	\$ 301,331

14. Segmented information:

The City is a diversified municipal government institution that provides a wide range of services to its citizens, including General Government Services, Protective Services, Engineering and Public Works Services, Community Services and Utility and Enterprise Services. Service Areas were created for the purpose of recording specific activities to attain certain objectives in accordance with regulations, restrictions or limitations.

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

14. Segmented information (continued):

City services are provided by departments and their activities are reported in these Service Areas. Departments disclosed in the Segmented Information, along with the services they provide are as follows:

General Government Services

The Departments within General Government Services are responsible for adopting bylaws; adopting administrative policy; levying taxes; acquiring, disposing and managing City assets; ensuring effective financial management; monitoring performance and ensuring that high quality City services standards are met.

Protective Services

The Departments within Protective Services are Police and Bylaw Enforcement; Fire Protection and Emergency Response; and Building Inspection. The mandates of these departments are to enforce laws, prevent crime, maintain peace, order and security by protecting life, property and the environment.

Engineering and Public Works

The Engineering Department is responsible for the transportation services within the City. This includes roads, storm drains, sidewalks, streetlighting and trolley.

Community Services

The Departments within Community Services include Environmental and Development Services and Recreation and Cultural Services. The Environmental and Development Services Department is responsible for preparing land use plans, bylaws and policies for sustainable development of the City and for reviewing and approving new development. The Recreation and Cultural Services Department is responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services.

Utility and Enterprise Services

This Department is responsible for administering the Sewer Franchise Agreement (note 6) for the City.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1. The following table provides additional financial information for the foregoing segments. Taxation and grants in lieu of taxes are apportioned to the functions based on their share of the net budgeted expenditures in the Financial Plan.

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

14. Segmented information (continued):

2013	General Government Services	Protective Services	Engineering and Public Works	Community Services	Utility and Enterprise Services	Total
Revenue:						
Taxation	\$ 5,069,093	\$ 7,725,994	\$ 2,853,507	\$ 5,520,745	\$ 1,202,500	\$22,371,839
Utility charges	-	-	-	-	5,000	5,000
Government transfers	296,710	442,038	785	3,422,511	-	4,162,044
Commercial leasing	38,364	204,890	-	2,316,848	-	2,560,102
Other	3,550,564	37,620	171,763	2,941,255	-	6,701,202
Licences and permits	131,605	739,616	328,134	281,311	-	1,480,666
Developer and property owner contributions	-	60,000	10,592,256	2,162,823	2,174,539	14,989,618
Development cost charges	-	-	164,870	1,441,975	-	1,606,845
Casino	451,047	-	796,289	-	-	1,247,336
Total revenue	9,537,383	9,210,158	14,907,604	18,087,468	3,382,039	55,124,652
Expenses:						
Salaries, wages and employee benefits	1,712,611	2,900,688	1,231,701	2,272,297	261	8,117,558
Contracted and general services	721,138	4,624,370	21,554,205	6,877,787	-	33,777,500
Materials, goods, supplies and utilities	449,763	467,304	517,936	695,392	-	2,130,395
Other	1,466,341	254,274	215,924	740,458	160,024	2,837,021
Amortization	270,205	375,237	2,935,790	1,968,465	568,261	6,117,958
Total expenses	4,620,058	8,621,873	26,455,556	12,554,399	728,546	52,980,432
Annual surplus (deficit)	\$ 4,917,325	\$ 588,285	\$ (11,547,952)	\$ 5,533,069	\$ 2,653,493	\$ 2,144,220

CITY OF LANGFORD

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2013

14. Segmented information (continued):

2012	General Government Services	Protective Services	Engineering and Public Works	Community Services	Utility and Enterprise Services	Total
Revenue:						
Taxation	\$ 4,041,241	\$ 6,156,856	\$ 3,181,976	\$ 5,244,992	\$ 1,335,015	\$19,960,080
Utility charges	-	-	-	-	5,000	5,000
Government transfers	431,414	437,489	1,092	1,501,975	-	2,371,970
Commercial leasing	36,189	158,798	-	3,362,740	-	3,557,727
Other	6,275,709	66,200	309,854	2,941,125	-	9,592,888
Licences and permits	103,810	776,094	418,567	488,783	-	1,787,254
Developer and property owner contributions	-	50,720	8,566,865	1,956,765	1,430,639	12,004,989
Development cost charges	-	-	2,343,069	481,359	-	2,824,428
Casino	268,428	-	964,357	-	-	1,232,785
Total revenue	11,156,791	7,646,157	15,785,780	15,977,739	2,770,654	53,337,121
Expenses:						
Salaries, wages and employee benefits	2,005,016	2,955,930	1,561,303	2,525,958	49	9,048,456
Contracted and general services	439,298	4,465,314	3,960,828	9,009,953	-	17,875,393
Materials, goods, supplies and utilities	479,830	446,690	564,376	819,876	-	2,310,772
Other	96,851	229,623	284,610	276,540	307,044	1,194,668
Amortization	284,013	361,098	2,701,226	1,907,798	560,047	5,814,182
Total expenses	3,305,008	8,458,655	9,072,543	14,540,125	867,140	36,243,471
Annual surplus (deficit)	\$ 7,851,783	\$ (812,498)	\$ 6,716,237	\$ 1,437,614	\$ 1,903,514	\$ 17,093,650

PERMISSIVE TAX EXEMPTIONS

CITY OF LANGFORD

BYLAW NO. 1439

A BYLAW TO EXEMPT CERTAIN LANDS AND IMPROVEMENTS WITHIN THE CITY OF LANGFORD FROM TAXATION FOR THE YEAR 2013

WHEREAS Council may exempt land and improvements from taxation under Section 224 of the Community Charter;

NOW THEREFORE the Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

1. The buildings and improvements together with certain lands surrounding the buildings and improvements and more particularly described as:
 - a) Roll No. 01-62-327-06159.000
Lot: 7, Plan 6190, Section 79, Esquimalt District
Juan de Fuca Cadet Youth Society
948 Dunford Road
 - b) Roll No. 01-62-327-7522.001
Lot: 10, Plan 10901, Section 111, Esquimalt District
Langford Fifty and Up Club
2637 Sunderland Road
 - c) Roll No. 01-62-327-06411.005
Section 84, Esquimalt District, All that portion of the Hollywood Road (renamed Hazelwood Road by Gazette notice dated February 22, 1956), as dedicated by Plan 1718 and extending northerly from the extension easterly of the south boundary of Block 2, Plan 1718, Section 84, Esquimalt District to the extension north-easterly of the north-west boundary of Lot A, Plan 13728.
Metchosin Farmers' Institute
1040 Marwood Avenue
 - d) Roll No. 01-62-327-06439.200
Parcel M, Esquimalt District, Section 86, Metchosin District & Sections 83 and 84 Esquimalt District except that part lying to south of production westerly of the northerly boundary of Lt 3 Blk 2, PL 1524 DD1512501, (PID #000-173-886)
Metchosin Farmers' Institute
1040 Marwood Avenue
 - e) Roll No. 01-62-327-06439.250
Esquimalt District, LD 30 & 21 PT Sections 83, 84, 85, 86 Metchosin District & Sections 83 & 84 Esquimalt District Except Parcel M (DD15125) shown outlined in red on Plan 82 RW Part held under licence of occupation by the Metchosin Farmers' Institute.
Metchosin Farmers' Institute
1040 Marwood Avenue

- f) Roll No. 01-62-327-06411.001
Block 2, Plan 1718, Sections 84 and 90, Esquimalt District, and Section 86 and 87,
Metchosin District, except that part shown outlined in red in Plan deposited under
DD 228921 (PID 007095490)
Metchosin Farmers Institute
1040 Marwood Avenue
- g) Roll No. 01-62-327-13906.060
Esquimalt District, Lot 1 of Plan 17393, Sections 79 Metchosin District, 83, 84 and 90,
Esquimalt District (PID 003908968)
South Vancouver Island Rangers
3498 Luxton Road
- h) Roll No. 01-62-327-6001.003
Lot 1, Plan EPP9520, Section 81, Esquimalt District
Redeemer Lutheran Church
911 Jenkins Avenue
- i) Roll No. 01-62-327-4124.001
Lot 4, Plan 9088, Section 5, Esquimalt District
Gordon United Church of Canada
929 Goldstream Avenue
- j) Roll No. 01-62-327-4125.001
Lot 1, Plan 14459, Section 5, Esquimalt District
Gordon United Church of Canada
935 Goldstream Avenue
- k) Roll No. 01-62-327-6299.010
Lot 1, Plan 15933, Section 88 & 89, Esquimalt District
Lighthouse Christian Academy
1289 Parkdale Drive
- l) Roll No. 01-62-327-4250.003
Lot A, Plan 28120, Esquimalt District
Grace Baptist Church
2731 Matson Road
- m) Roll No. 01-62-327-5647.010
Lot A, Plan 42956, Esquimalt District
Society of St. Vincent De Paul
2784 Claude Road
- n) Roll No. 01-62-327-5790.021
Lot B, Plan VIP64037, Esquimalt District
West Shore Chamber of Commerce
2830 Aldwynd Road

- o) Roll No. 01-62-327-13860.000
Lot 7, Plan 1957, Section 70, Metchosin District
The Trustee Board of the Presbyterian Church in Canada
760 Latoria Road
- p) Roll No. 01-62-327-5646.100
Lot 1, Plan VIP69262, Esquimalt District
Bishop of Victoria
798 Goldstream Avenue
- q) Roll No. 01-62-327-06694.030,
Lot 1, Plan 44619, Esquimalt District
The Forge (formerly the Western Community Baptist Church)
2610-2612 Sooke Road
- r) Roll No. 01-62-327-18809.000,
Lot A, Plan VIP65130, Section 72, Esquimalt District; Lot 1, Plan VIP70605, Section
5, Esquimalt District; Lot 35, Plan 2574, Section 1, Esquimalt District; Lot A, Plan
VIP61975, District Lot 85, Malahat District; Lot A, Block 1479, Plan VIP61976,
Malahat District; Lot A, Block 1480, Plan VIP61977, Malahat District
Island Corridor Foundation
E & N Railway Corridor
- s) Roll No. 01-62-327-05709.202
Lot 2, Plan VIS6677, Section 72, Esquimalt District;
Westwind Plaza (IV) Properties Ltd. (Goudy Library)
119-755 Goldstream Avenue
- t) Roll No 01-62-327-04188.140
Lot 4 Plan VIS4874, Section 5 Esquimalt District
Habitat for Humanity Victoria
849 Orono Avenue
- u) Roll No. 01-62-327-06220.000
Lot 1, Block A, Plan VIP1139, Section 90, Metchosin Land District
TLC The Land Conservancy of BC
1152 Lippincott Rd
- v) Roll No. 01-62-327-06221.000
Lot 2, Block A, Plan VIP1139, Section 89/90, Metchosin Land District
TLC The Land Conservancy of BC
1152 Lippincott Rd

shall hereby be exempt from taxation for the year 2013.

2. The buildings and improvements together with certain lands surrounding the buildings and improvements, and more particularly described as:

- a) Parcel Identifier 026-232-570, Roll No. 01-62-327-5731.100
Lot 1, Plan VIP78559, Section 72, Esquimalt District
Royal Canadian Legion
761 Station Road

shall hereby be exempt from taxation for the year 2013, to the extent that the part of the said buildings and improvements together with certain lands surrounding the buildings and improvements is equivalent to (50%) fifty percent of that part of both.

3. This Bylaw may be cited as the "Tax Exemption Bylaw No.1439, 2012."

READ A FIRST TIME this 17th day of September, 2012.

READ A SECOND TIME this 17th day of September, 2012.

READ A THIRD TIME this 17th day of September, 2012.

RECONSIDERED AND FINALLY ADOPTED this 1st day of October, 2012.



MAYOR

CORPORATE OFFICER

ANNUAL DEVELOPMENT COST CHARGES REPORT

CITY OF LANGFORD ANNUAL DEVELOPMENT COST CHARGES REPORT FOR THE YEAR ENDED DECEMBER 31, 2013

		Opening Balance	DCC's Received	Expenditures	Interest Earned	Closing Balance
Parks	\$	7,674,670	425,710 -	1,441,975	78,702	6,737,107
Sewer		27,257	-	-	300	27,557
Storm Drainage		79,660	75,829 -	156,472	983	-
Roads		643,702	862,735 -	8,398	11,324	1,509,363
	\$	8,425,289	1,364,274 -	1,606,845	91,309	8,274,027

There were no waivers or reductions of development cost charges under Section 933.1(2) of the Local Government Act.