



City of Langford Annual Report 2016

City of Langford
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EXECUTIVE SUMMARY

Administration Department

The Administration Department provides leadership to all City employees, ensures directives from Council are implemented in a timely cost-effective manner and that all legislative and regulatory requirements of the City are met. The Department supports Council and Committee meetings, including agenda and minute preparation and related issue follow-up and actions. The Department provides advice, assistance and support in all areas relating to recruitment, labour relations, human resources programs, training and development, wage, employee policy, salary administration and any other related matter that involve City employees. The Department also provides administrative assistance to the CAO and Council and coordinates events on behalf of the City and Council.

Building Department

The Building Department provides building permits to residents and contractors who require construction, alterations, repair or demolition within their property. The builder or owner is responsible for carrying out the work in full accordance with the requirements of the BC Building Code and other applicable regulations, inspection is required by the City throughout the construction phase and or upon completion.

Bylaw Enforcement (Community Safety and Municipal Enforcement)

The Community Safety and Municipal Enforcement Department addresses a wide range of issues, ensures the public is well informed of bylaws and assesses risk in our community. They monitor the community so that it remains a safe and enjoyable environment for all. The Department works closely with many agencies to provide the highest level of service.

Capital Regional District (CRD) Animal Control

This service is provided under contract to Langford citizens through the Capital Regional District Animal Care Department. The CRD provides a high level of service and communicates regularly with the Community Safety and Municipal Enforcement Department at the City of Langford. This includes regular statistical reporting and collaboration on certain files and activities.

Engineering Department

The Engineering Department serves the public in several aspects of the community including construction activities related to subdivision, land development, capital projects/public infrastructure, and public works such as road maintenance and repairs, bike lanes, sidewalks and street lighting, as well as the City of Langford's ongoing beautification project, with hanging baskets and Christmas lights. The Department works closely with West Shore Environmental Services, CRD Water, BC Transit and School District #62.

Fire Rescue

The Fire Rescue Department is a composite fire department made up of 8 career and 51 volunteer members, operating from three stations within the City. The Fire Rescue Department function includes fire suppression, first response, auto extrication, water rescue, rope rescue and technical high angle rescue. The Department provides fire and life safety education, fire safety inspections and fire investigations. Station 1 also houses the CRD Regional Fire Dispatch Centre, established in 2013.

Parks and Recreation Department

Construction of the new Al Charron Rugby Canada Training Centre of Excellence started in late summer of 2016 with participation from the Federal Government, City of Langford and Rugby Canada. Renovations continued at the North Langford Recreation Centre with the resurfacing of the hot tub and an upgrade to the change room lockers. International rugby events included the Americas Rugby Championship and the Women's Sevens World Series.

Planning Department

The Planning Department ensures that municipal goals are reflected in the Official Community Plan and planning policy documents. The Department provides professional and technical advice on current and future land uses, as well as a wide range of issues including housing, heritage, environment, transportation and social policy.

LANGFORD CORPORATE PHILOSOPHY STATEMENT



*Community pride and service excellence through
innovation, flexibility and teamwork*



MAYOR AND COUNCIL

Mayor Stewart Young
Councillor Denise Blackwell
Councillor Matt Sahlstrom
Councillor Lanny Seaton
Councillor Winnie Sifert
Councillor Lillian Szpak
Councillor Roger Wade

COUNCIL STANDING COMMITTEES

Administration and Finance Committee

Councillor Matt Sahlstrom, Chair
Councillor Lillian Szpak, Vice-Chair
Mr. John Crook
Mr. Trevor Wan

Mr. David Adair

Ms. Jennifer Page

Parks, Recreation, Culture and Beautification Committee

Councillor Lanny Seaton, Chair
Councillor Roger Wade, Vice-Chair
Mr. Glen Brownlow
Ms. Karen Reece
Mr. Mike Gibbins (ex officio)

Mr. Randy Prettie
Mr. Allen Sturgeon
Ms. Jennifer Whitehouse

Mr. Morrey Stearns
Mr. Norm Arden

Planning, Zoning and Affordable Housing Committee

Councillor Denise Blackwell, Chair
Councillor Roger Wade, Vice-Chair
Ms. Norma Stewart
Mr. Art Cruzot

Mr. Malcolm Hall
Mr. Kent Sheldrake

Mr. Dave Horner
Mr. Steve Harvey

Protective Services Committee

Councillor Lillian Szpak, Chair
Councillor Lanny Seaton, Vice-Chair
Ms. Mitzi Dean
Mr. Hans Frederiksen

Mr. Mike Gibbins
Mr. Trevor Newnham

Mr. Edward Wilson
Mr. Tony Cox

Transportation and Public Works Committee

Councillor Winnie Sifert, Chair
Councillor Roger Wade, Vice-Chair
Mr. Terry Young
Mr. John Goudy

Mrs. Jean Tarr
Mr. Mike Gibbins

Mr. Les Bjola
Mr. Mike Wignall

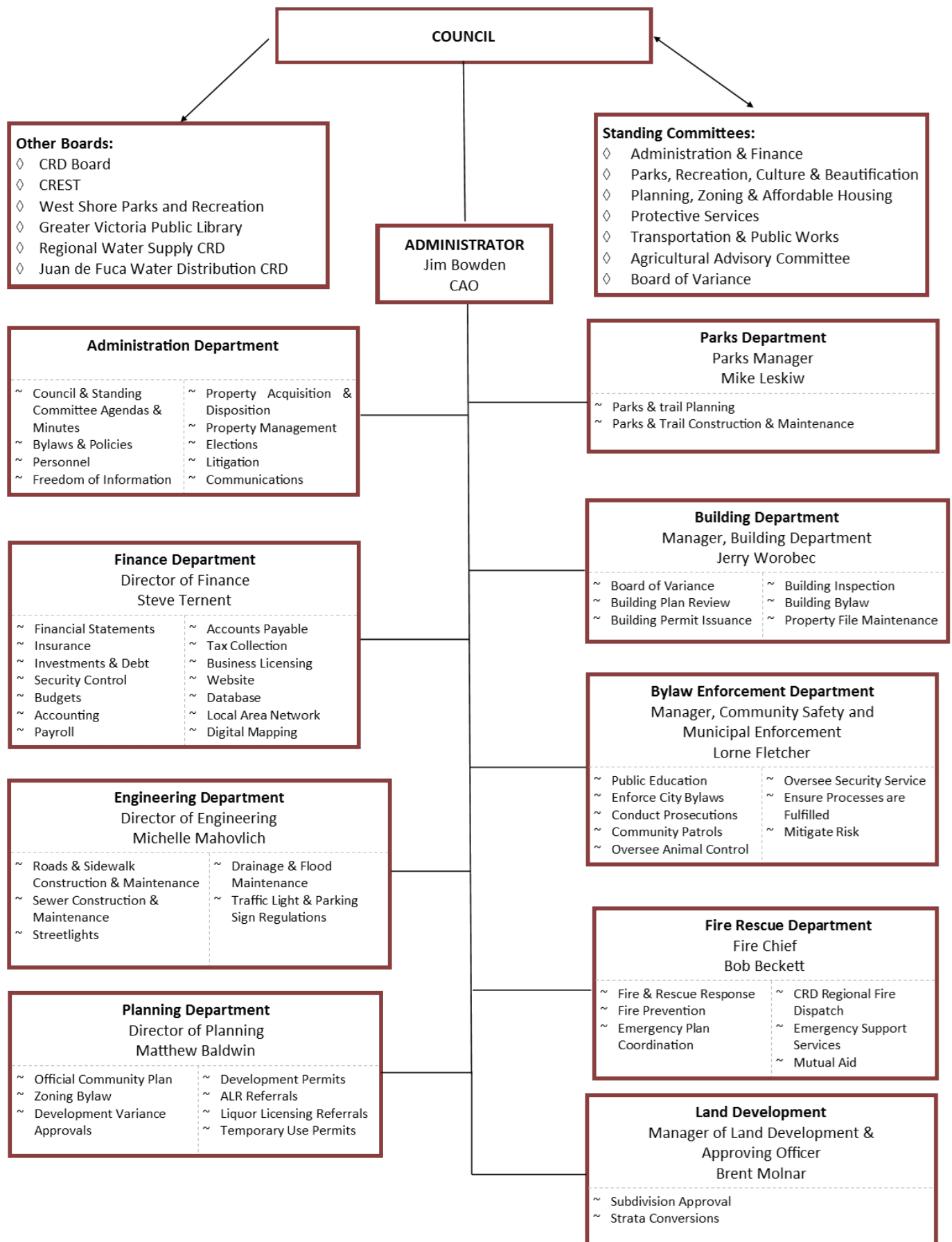
Board of Variance

Ms. Dawn E. Helgason
Mr. Jim Hartshorne

Mr. Terry Young
Ms. Rachel Sansom

Mr. Hans Frederiksen

FUNCTIONAL ORGANIZATIONAL CHART



Administration Department

Results from Past Year (2016)

	Number
Council Meetings:	
Regular Council Meetings	20
Special Council Meetings	3
Special "In Camera"	19
Committee of the Whole	0
Committee Meetings:	
Planning, Zoning and Affordable Housing	12
Protective Services	5
Transportation & Public Works	7
Administration & Finance	5
Parks, Recreation, Culture & Beautification	4
Bylaws:	
Adopted in 2016	69
Started in 2016	55
Types of Bylaws:	
OCP Amendments	4
Zoning Amendments	28
Public Hearings	23
Financial	11
Regulatory Amendments	6
Sewer	1
Other	14
Personnel:	
♦ 104 active employees working as of December 31 st , 2016	
♦ 1 employee on Long Term Disability in 2016	
♦ 17 new employees recruited in 2016	
Property:	
♦ Property Purchases - \$7,000.00	
♦ Property Dispositions - \$150,000.00 (proceeds)	

Land Development/Approving Officer

Department Overview

North Langford:

- Ecoasis Developments worked with BC Hydro and several invested stakeholders to resolve the hydro restriction on the lands. BC Hydro has tentatively agreed that as work is undertaken in early 2017, and completed by November 2017, that no further restriction due to Hydro is necessary. Ecoasis continues to develop several multi-family sites as well as realizing some single family lot creation.
- PCC Lands:
 - North Side of the Trans Canada Highway: Largely built-out (Bellamy Link) excepting the lands between Selwyn and Redington Road.
 - South Side: Clearing and grubbing work continues.
- Skirt Mountain:

Statement of Conditions has been issued for the first residential portion, and development consideration has been applied to the first multi-family site (both located off Road A; the first road located off Bear Mountain Parkway). The works on Bear Mountain Parkway provide for the services necessary to serve the lands.

South Langford:

- Latoria Road:
 - North Side: McCormick lands continue development, however the lands require a storm drainage route that at present cannot be enabled due to the agricultural lands. CRD Water has notified the City of a water service restriction due to elevations. A pump station is likely the solution.
 - Latoria Road – South Side: There was a significant amount of development activity on the south side in 2016 including the intersection with Klahanie Drive.

General:

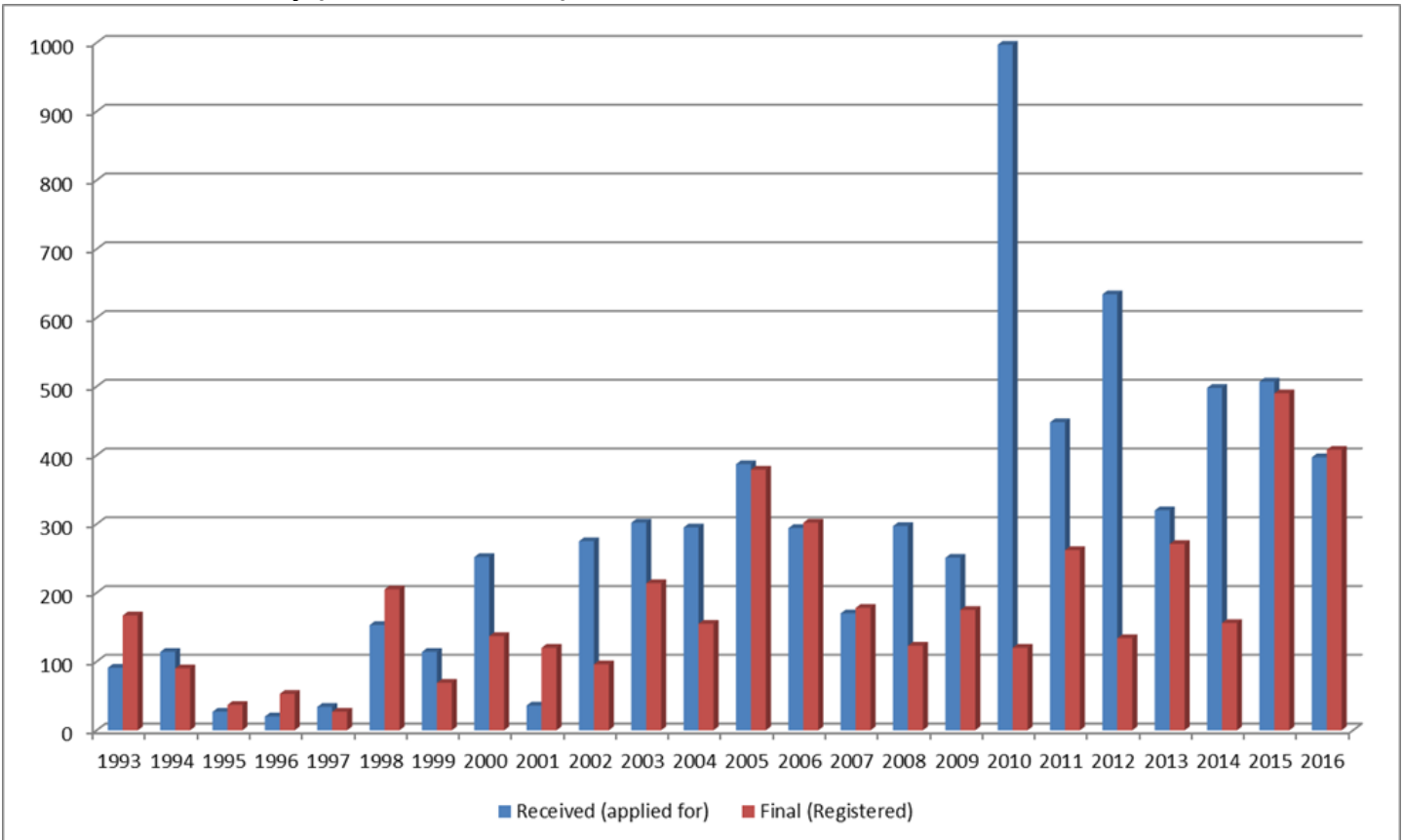
- Water supply for emergency response (FUS) continues to be a factor of discussion.
 - Developers are aware due to the notice provided at various points during the development process, and problems in regards to knowledge and submission timing are lessening.
 - An area of concern due to supply restrictions continues to be the City's down-town core (north of Goldstream and bound by Matson on the west and Peatt to the east). Discussions with the CRD have identified that the City has requested priority elsewhere in the City.
 - The West Shore Developers Association (WSDA) has proposed that water supply be delegated to the CRD.
 - ~ As water is a CRD resource, this delegation is not necessary and clarity in regards to City of Langford/ CRD Coordination was obtained in 2016, however discussions continue.

Subdivision Applications Received 2016 (non-shaded are this quarter)

Sub Number	Location	Status	Application Date	SOC Issued Date	# of Lots
SUB16-0058	1080 Jenkins Ave	Strata-title Conversion	2016-12-28	No SoC Req'd Rpt to Council <i>PENDING</i>	1
SUB16-0057	1431 Grand Forest Close, Ph 2 South Ridge Plateau	Application	2016-12-20	SoC issuance pending	9
SUB16-0056	2023 Millstream Rd	Application	2016-12-20	SoC issuance pending	1
SUB16-0055	Langford Ridge	Application	2016-11-24	2016-11-24 Developer to apply for Final	
SUB16-0054	906 Gade Rd	Application	2016-11-23	Under Review	1
SUB16-0053	2150 Millstream Rd	Application	2016-11-16	Under Review	13
SUB16-0052	1159 and 1167 Finlayson Arm Rd	Boundary Adjustment	2016-11-15	Application Denied	
SUB16-0051	1018 Fashoda Pl	Subdivision	2016-11-01	2016-11-23	5
SUB16-0050	647 and 667 Redington Rd and 2478 and 2482 Selwyn Rd	Subdivision (2 business park lots, 1 townhouse site, 2 apartment lots)	2016-10-31	2016-12-10	5
SUB16-0049	1000 Gade Rd and 2310 Echo Valley Dr	Boundary Adjustment	2016-10-31	2016-11-23	
SUB16-0048	620 Rockingham Rd	Subdivision	2016-10-21	2016-11-23	1
SUB16-0047	2566 and 2570 Wentwich Rd	Subdivision	2016-09-30		2
SUB16-0046	757 Latoria Rd	Subdivision	2016-09-29	2016-11-04	9
SUB16-0045	300 Phelps Ave	Form P Strata	2016-09-26	No SoC Req'd Form P Strata Consideration enabled	
SUB16-0044	2030 Pebble Dr	Form P Strata	2016-09-19	No SoC Req'd Form P Strata Consideration enabled	
SUB16-0043	1454 and 1464 Bear Mountain Pky	Form P Strata	2016-09-19	No SoC Req'd Form P Strata Consideration enabled	
SUB16-0042	1067 Braeburn Ave (McCormick Meadows)	Subdivision	2016-09-12	2016-10-03	35
SUB16-0041	3439 Ambrosia Cres and 1164 Braeburn Ave	Boundary Adjustment – Final	2016-09-01	2016-09-15	0
SUB16-0040	1021 and 1053 Englewood Ave	Subdivision	2016-08-24	2016-11-04	30
SUB16-0039	2300, 2350 Bear Mountain Pky	Boundary Adjustment/ Road Dedication	2016-08-23	2016-09-09	0
SUB16-0038	1067 Braeburn Ave, Phase 3, McCormick Meadows	Subdivision	2016-08-22	2016-09-12	1
SUB16-0037	2840 Sooke Lake Rd	Subdivision	2016-07-29	2016-09-08	3
SUB16-0036	734 Latoria Rd	Subdivision	2016-07-22	2016-10-28	6
SUB16-0035	951 Whirlaway Cres	Subdivision	2016-07-21	2016-08-23	4
SUB16-0034	2490 Jeanine Dr	Subdivision	2016-07-21	2016-09-08	1
SUB16-0033	890 Bear Mountain Pky	Subdivision	2016-07-21	2016-09-15	29

SUB16-0032	2510 Florence Lake Rd	Subdivision	2016-07-12	2016-08-04	1
SUB16-0031	2769, 2775, 2781, 2787, 2793 Leigh Rd	Subdivision	2016-07-11	n/a	0
SUB16-0030	1253 Goldstream Ave	Subdivision	2016-07-11	2016-08-23	4
SUB16-0029	3017, 3021 Glen Lake Ave (Rugby Canada)	Subdivision	2016-07-11	n/a	0
SUB16-0028	3067, 3139 Jacklin Rd (Sobeys)	Subdivision	2016-07-06	Pending Application	2
SUB16-0027	683 Goldie Ave	Subdivision	2016-06-30	2016-08-23	2
SUB16-0026	2555, 2559 Millstream Rd	Boundary Adjustment	2016-06-08	Complete	0
SUB16-0025	1019 Fashoda Pl	Application	2016-06-08	2016-06-30	2
SUB16-0024	2182 Navigators Rise, 2235 Players Dr	Subdivision	2016-05-25	On Hold Rqst from appl	29
SUB16-0023	757 Latoria Rd	Subdivision	2016-05-24	WITH-DRAWN	9
SUB16-0022	3003 Irwin Rd, Westhills Ph 6	Subdivision	2016-05-24	2016-12-13	42
SUB16-0021	3483 Happy Valley Rd	Subdivision	2016-05-17	2016-07-06	12
SUB16-0020	1311 Lakepoint Way	Subdivision	2016-05-13	2016-05-13	1
SUB16-0019	4373 West Shore Pky	Subdivision	2016-05-06		1
SUB16-0018	892 Klahanie Dr	Subdivision	2016-05-04	2016-07-29	6
SUB16-0017	1067 Braeburn Ave	Subdivision	2016-05-02	2016-05-23	34
SUB16-0016	732 Meaford Ave, 2840 Millstream Rd	Final Application and Boundary Adjustment	2016-04-12	n/a	2
SUB16-0015	2323 Millstream Rd, 2332 Belair Rd	Boundary Adjustment	2016-04-08		0
SUB16-0014	903 Tayberry Terr	Subdivision	2016-04-08	2016-05-04	26
SUB16-0013	1270 Bear Mountain Pky, 2030 Country Club Way	Subdivision	2016-04-07	2016-05-26	28
SUB16-0012	3306-3328 Happy Valley Rd	Subdivision	2016-04-06	2016-05-30	1
SUB16-0011	566 Treanor Ave	Subdivision	2016-04-05	2016-05-04	1
SUB16-0010	2930 Amy Road	Final Application	2016-04-04	n/a	1
SUB16-0009	967A and B Isabelle Ave	Subdivision	2016-03-31	2016-05-09	6
SUB16-0008	3416 Hazelwood Road	Subdivision	2016-02-29	2016-04-18	14
SUB16-0007	209 Cottier Place	Subdivision	2016-02-19	2016-04-13	1
SUB16-0006	881 Klahanie Drive	Subdivision	2016-02-16	2016-04-08	10
SUB16-0005	917 Avrill Road (Hayworth Building – Airspace Subdivision)	Subdivision	2016-02-05	n/a	3
SUB16-0004	2639 Millstream Road	Subdivision	2016-01-20	2016-02-25	2
SUB16-0003	3275 Walfred Road	Subdivision	2016-01-19	2016-03-15	1
SUB16-0002	1306 Westhills Drive – Road Dedication	Subdivision	2016-01-06	n/a	
SUB16-0001	2798 Lakehurst Drive	Subdivision	2016-01-05	2016-02-23	2
Total Lots Under Consideration 4th Quarter					36
Total Lots Under Consideration 3rd Quarter					125
Total Lots Under Consideration 2nd Quarter					197
Total Lots Under Consideration 1st Quarter					39
Year To Date					397

Subdivision Activity (Number of Lots)



Average Processing Time (Number of Days)

Year	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
2012	29.6	77.6	72.8	79.9
2013	60.2	36.6	57.1	42.5
2014	51.0	57.5	33.8	43.0
2015	78.6	63.8	45.8	48.7
2016	57.6	42.4	35.75	29.33

Subdivision Revenue

Account	Budget	2016	Variance
10-02-115-472-0000-0078-Subdivision Application Fees	\$182,700	\$231,964	\$49,264
10-02-115-472-0000-0079-Subdivision Final Approval	\$71,100	\$69,242	\$1,858
10-02-115-472-0000-0080-Strata Conversion Applications	\$2,000	\$0	\$0
10-02-115-472-0000-0081-Subdivision Onsite Eng Approval	\$71,100	\$90,603	\$19,503
10-02-150-472-0000-0548-Latecomer Processing Charges	\$1,000	\$0	\$0

Building Department

Department Overview

Overall construction activity in Langford was very robust in 2016. All sectors were consistently strong. The overall level of economic activity focused in the residential sector, specifically with multi-family, more than doubling from 2015.

The initial projection for the Building Department in 2017 shows continued levels of economic activity. This shall be supported by continued promotion of economic development by the provision of streamed lined Building Permit service as well as public health and safety through the application and enforcement of building codes and standards.

	2016	2015
Single Family Dwelling	302	328
Construction Cost	\$132,966,974.00	\$102,904,450.00
Permit Fees	\$109,6672.30	\$861,006.00
Duplex	18	16
Construction Cost	\$8,946,469.9	\$7,533,352.00
Permit Fees	\$73,383.97	\$59,615.40
Multi-family	46	22
No. of Units Created	434	278
Construction Cost	\$74,740,312.10	\$28,542,048.00
Permit Fees	\$377,588.73	\$168,381.80
Residential Additions/Alternations	45	57
Construction Cost	\$1,072,800.00	\$1,809,553.00
Permit Fees	\$12,382.67	\$19,155.00
Commercial/Industrial	60	58
Construction Cost	\$16,389,852.00	\$15,638,291.00
Permit Fees	\$122,180.94	\$112,176.70
Institutional	1	2
Construction Cost	\$12,000.00	\$1,381,053.00
Permit Fees	\$1,174.39	\$9,394.00
Plumbing	544	549
Permit Fees	\$218,265.84	\$178,918.24
Chimney	27	37
Permit Fees	\$744.75	\$1,025.00
Suites	149	88
Totals	1043	1069
Construction Cost	\$234,236,408.00	\$157,808,747.00
Permit Fees	\$1,902,393.59	\$1,409,672.14

Bylaw Enforcement

Department Overview

The duties Bylaw Enforcement Officers performed in 2016 were both varied and rewarding. Most importantly, this wide variety of effort is of direct and measureable benefit to the community.

Bylaw Enforcement Officers were tasked with addressing complaints and violations of City Bylaws in the areas of Noise, Parking, Land Use, Building, Soils Movements, Watercourse Protection and Burning Regulations. They also played a significant role in providing enhancements to community safety by assisting the Fire Department and the West Shore RCMP at a number of emergency incidents like motor vehicle accidents, structure fires, gas line breaks and others, mainly by providing traffic and roads controls.



The strong efforts of dealing with incidents of public dumping on City lands and our dealings with graffiti and other forms of vandalism continued to keep the City of Langford tidy and clean to a standard most residents approve of and appreciate.

Results from Past Year (2016)

Parks and Trail Patrols: The Department delivered another very rewarding and safe summer to our residents and visitors, particularly within the scope of the bike patrols of City parks, beaches and the expanding trail network. The significance of this community safety presence to the public was frequently commented on as park and trail users thanked Bylaw Officers for being out with watchful eyes within these public spaces.

Mayor and Council elected to extend these successful patrols into the winter months. During more inclement weather, our Officers spent less time on bikes and converted their presence to visible vehicle and foot patrols in our community.



Bylaw Enforcement

Results from Past Year (2016) Cont'd

Traffic and Parking: On street parking complaints continue to be a significant area of public concern in our growing community, and is something that requires our Bylaw Officers attention. Bylaw Officers provide warning notices to those motorists who contravene the City's Traffic Bylaw. However, repeat offenders will receive a penalty (ticket) when they choose to ignore the initial warning. Bylaw Officers wrote 1531 warning notices in 2015 and that number decreased to 1409 in 2016. Actual ticket issuance was minimal, and we are convinced people respond to, and appreciate, the initial warning notice.



As in 2015, a small number of files were opened to proactively defend the many new and existing bike lanes when vehicles are parked on them. Bylaw Officers continue to provide a remarkable reduction in bike lane violations and serve to keep cyclists safer. The Department recognizes the importance of the emerging cycling network to the community and we continue to ensure these lanes remain an accessible and safe part of Langford's infrastructure.

Objectives and Measures for Coming Year (2017)

Bylaw Officers will continue to offer the highest level of service to the residents of Langford by responding to complaints, proactively dealing with observed safety issues and by continuing to backstop the good work being done by the emergency services partners such as the Fire Department and RCMP.

Fig. 1: 2016 Bylaw Enforcement Departmental Activity by Complaint Type

Complaint Type	2016	2015
ANIMAL CONTROL (<i>in house</i>)	28	26
ASSIST LANGFORD FIRE DEPARTMENT	51	6
ASSIST RCMP (<i>total</i>)	147	61
- Squatters/Camps/Panhandlers	-	21
B&E / VANDALISM	2	4
BUILDING (<i>total</i>)	7	7
- No Permit	3	7
BURNING & FIRE REGS	133	79
BUSINESS LICENCE	3	1
CLANDERSTINE LAB (<i>grow ops</i>)	-	5
COMMUNITY SAFETY PATROL	188	74
CYCLE NO HELMET	43	21
DAMAGE TO CITY PROPERTY	12	33
DEVELOPMENT PERMIT	2	1
FALSE ALARM	349	601
FIREARMS & BOWS	2	2
FIREWORKS	13	17
GRAFFITI	26	21
NOISE (<i>total</i>)	177	93
- Construction	16	20
- Social	161	73
PARKS (<i>total</i>)	76	91
- Possess/Consume Liquor	22	55
SIGN	6	13
SOIL REMOVAL/DISPOSAL	1	1
TRAFFIC (<i>total</i>)	1623	1299
- BVWN'S (<i>warning notices issued</i>)	1409	1531
TRUCK ROUTE	33	34
UNSIGHTLY PREMISES (<i>total</i>)	141	185
- Deposit Rubbish Debris	110	124
WATERCOURSE PROTECTION	2	12
ZONING (<i>total</i>)	91	58
- Suites	4	10
- Land Use	60	30
- Occupy Accessory	13	8
- Unlicensed Vehicle/or Parts (<i>on private land</i>)	6	8
- Home Occupation	8	2

CRD Animal Care Services

Department Overview

Langford Council contracts a range of animal control services from the Capital Regional District (CRD) Animal Care Services Department, along with many of the region's municipalities. Monthly and annual activity is reported by CRD Animal Care Services to the Manager of Municipal Enforcement at the City of Langford.

The contract includes management of dog licensing, the provision of pound services, and 7 day-week enforcement of the City's Animal Control Bylaw. Value-added services are also included, for example, Animal Care Services cooperates with volunteer animal welfare and adoption agencies to ensure the best possible chance for found, surrendered and unclaimed animals. Animals available for adoption are regularly featured on the CRD website.

Results (2015 and 2016)

Animal Control Services	2016	2015
PATROL HOURS	1215	1062
COMPLAINTS	622	880
Cats	75	80
Livestock	5	17
Dogs (total)	405	462
- At large	186	155
- Attack- Domestic	39	33
- Attack- Human	21	15
- Barking	117	91
- Licence		7
- Excrement	16	8
- On Beach	0	1
- Safe Keeping	1	2
- Too Many	1	2
- Unsanitary Pens	1	1
- Welfare/Abuse	23	41
Other Animals	7	3
ENFORCEMENT ACTIONS	215	132
IMPOUNDS	132	150
Cats	57	42
Dogs	72	103
Other	3	3
POUND ACTIVITY:		
Dogs		
- To Rescue Agency	2	4
- Adopted	11	3
- Euthanized	2	2
- Return to Owner	55	94
- In Shelter	3	3
Cats		
- To Rescue Agency	11	16
- Adopted	17	12

Engineering Department

Department Overview

The Engineering Department consists of two areas of operation; Construction and Public Works.

The Construction group is responsible for overseeing capital construction projects such as the West Shore Parkway Completion Project and the realignment of the intersection of Goldstream Avenue at Leigh Road, as well as construction related items for land development/subdivision projects. Construction staff are also responsible to oversee upgrades or replacements for such items as culverts.

Public works staff are responsible for overseeing ongoing road maintenance including storm water control, road quality, sidewalks, bike lanes and street lights. Public works staff are also responsible for outside beautification items such as hanging baskets and Christmas lights.

Results from Past Year (2016)

In 2016, the realignment and signalization of the intersection of Goldstream Avenue at Leigh Road, the extension of a new section of Leigh Road south of Dunford Avenue to Henry Eng Place was completed. Also completed was the four segments of the West Shore Parkway project and Atkins Avenue bike lane. Construction began on the Bear Mountain Parkway extension project and the Dunford Avenue bike lanes.

2016 Sewer Construction (West Shore Environmental Services):

Sewer System

- ◆ Constructed the Savory Road Low Pressure Sewer system.
- ◆ Completed the Atkins Road Low Pressure Sewer (dry pipe) under the direction of the City of Langford road and drainage upgrade project.
- ◆ Completed mainline sewer extensions for Springboard Place and Lakehurst Drive.
- ◆ Signed mainline sewer extension agreements for 3416 Hazelwood & 2840 Sooke Lake Road.
- ◆ Received approximately 550 new connections (SFE) to the Langford sewer system (up from 420 in 2015).
- ◆ 21 individual sewer services constructed, including 2 disconnects.
- ◆ No sewage overflow in 2016.
- ◆ Contracted KWL to update the 2008 Sewer Master Plan.
- ◆ Continued updating and maintenance of digital GIS sewer database.
- ◆ Negotiated 2017-2018 Operation & Maintenance contract with VCMCMC.

Inflow and Infiltration Program

- ◆ 93 sewer manholes inspected; 3 sewer manhole repaired.
- ◆ Rehabilitated 60 sewer inspection chambers.
- ◆ 7.2 km of sewer main CCTV videoed; approximately 740 m of main power flushed and cleaned.
- ◆

Storm Drainage:

Capital

- ◆ Completed two major culvert replacements in 2015 located on Setchfield Avenue leading into Lake Ida Ann and on Glen Lake Road at the new Belmont High School site.

Maintenance

- ◆ Completed annual storm water pond maintenance removing invasive species, weeds and any blockages as necessary in all storm water ponds.
- ◆ Completed stream and culvert inspections and cleared debris as necessary.
- ◆ Installation of several rock pits on road edges for the annual rock pit program to improve roadside drainage in older established areas of the City.

Roadworks

Capital

- Took 3.5 km of new sidewalk into inventory from development.
- Constructed 3.5 km of multi-use pedestrian/bicycle lanes.
- Completed the re-alignment and signalization of the intersection of Goldstream Avenue at Leigh Road.
- Completed the McCallum Road connector.
- Completed four segments of the 3.5 km long West Shore Parkway completion project.
- Began construction of the 3.5km Bear Mountain Parkway Extension project.
- Completed the Atkins Avenue bike lane project.

Maintenance

- Completed annual Road Crack Sealing Program.
- Completed annual Pothole/Pavement Repair Program.
- Undertook sidewalk inspections and repairs as necessary.

Objectives and Measures for Coming Year (2017)

In 2017, the Engineering Department will continue to:

- Complete capital construction projects in accordance with the approved Annual Budget,
- Maintain City infrastructure, and
- Beautify the City.



Atkins Avenue bike lanes



New Signal at Leigh & Goldstream Intersection



Crystal View Road Sidewalk Infill Project



Lake Ida Ann Culvert Replacement



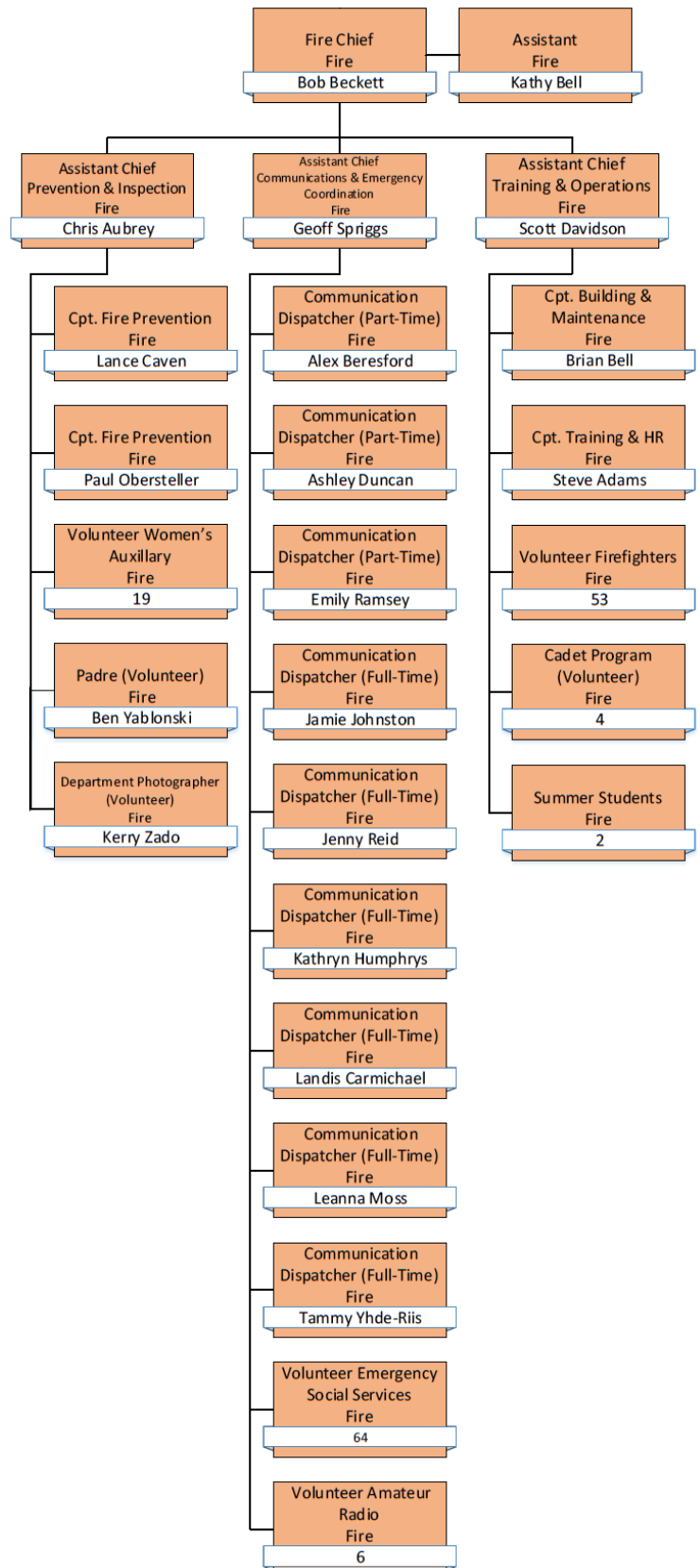
West Shore Parkway Completion Project
Under Construction

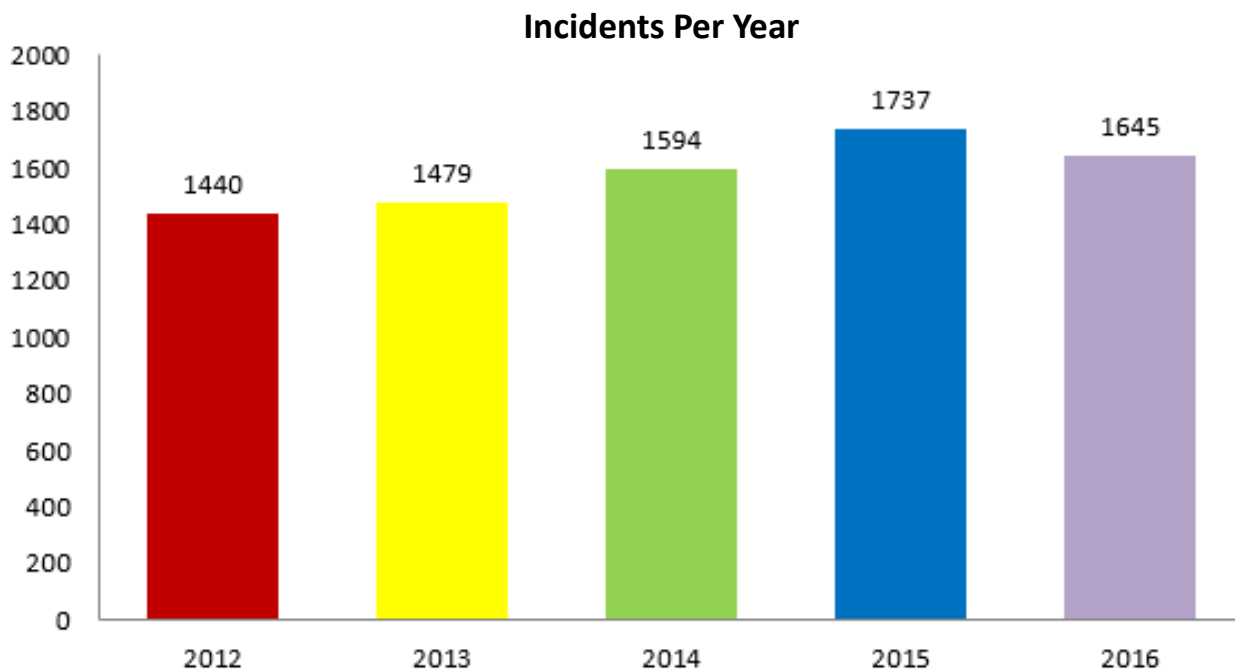
Fire Rescue

Department Overview

Fire Rescue Service provides 911 emergency response and acts as the first point of contact with residents and visitors for many incident types. Fire and life safety education, directed at a wide variety of community demographic and social groups, provide valuable information and exposure to the dangers of fire and other hazards as well as methodologies to prevent or minimize damage and injury. Direct contact and influence are provided to citizens and businesses through related bylaw enforcement, legislated fire safety inspection at public and commercial properties, during formal fire investigations and within the pre-incident planning process.

The core of the Department remains a highly dedicated and trained group of volunteer firefighters. They perform all aspects of department operations related to fire suppression and public education. The volunteer firefighters are supplemented by a career staffing contingent of 8, responsible for department management and supervision, inspections, training, public education and operational readiness. An administrative assistant provides technical and administrative support to all members of the LVFA as well as to the ESS volunteers, the Women's Auxiliary and the Amateur Radio Group.





Key Initiatives for the Coming Year (2017)

Succession Planning

Chief Beckett will be retiring on June 16, 2017, and therefore the municipality will need to establish a recruitment and selection hiring process that will ensure that the municipality hires a candidate that will continue to value and support the current composite model as well as having the leadership skills to manage the impact on the Department associated with the municipality's anticipated growth.

Relationship Building

In this day and age the Departments are often so busy or focused on other things that we fail to appreciate the value and importance of having and maintaining strong relationships with everyone we work with. As with any organizational goal, be it excellent customer relations, professionalism, efficiency and relationships, the Department should never settle and assume that there is no room for improvement. The Langford Fire Rescue is leading by example and is challenging each member to consider just how the Department might demonstrate and promote enhanced relationships with other first responders, the community and even within. The Department will be formalizing a strategy and process with tangible goals and look forward to reporting back on our initiatives.

Langford Fire Rescue – Emergency Response Optimization

One of the Department's goals in 2016 was to contract the services of an outside consultant and complete a fire department strategic plan. In the fall of 2016, the Department worked with Dave Mitchell, Mitchell & Associates, to help create a report that would help guide the municipality and the fire department in the future with respect to meeting the needs of our community as the City grows. Council recently identified the level of service of the fire department, as required by the *Fire Services Act*, and are currently rewriting the Fire Department Establishing and Regulation Bylaw in order to be consistent with Council's mandate regarding the Officer of the Fire Commissioners "Play Book". The Department is also revisiting all Mutual Aid Agreements with our neighboring Departments to ensure they are accurate and up-to-date. Mr. Mitchell is assisting with quantifying our response times and evaluating present and future fire hall locations, which will ultimately determine future staffing levels utilizing our current model of volunteers, stipend, casual and career personnel. The report is due to be completed in the spring of 2017, which will coincide with Chief Beckett's retirement and help with the transition from a succession planning perspective. Given the short- and long-term objectives of the report we have coined it the "Langford Fire Rescue – Emergency Response Optimization".

Parks and Recreation Department

Department Overview

The Department is responsible for the construction and maintenance of parks, trails and landscaped boulevards. In addition, The Department oversees activities related to recreation, including the maintenance of the City's recreation facilities.

Results from Past Year (2016)

Development of Land Development Referral/Inspection

Working in conjunction with Engineering, Planning and Land Development Departments, Parks staff review and approval all landscaping on public lands.

Parks Assets and Maintenance Contracts

Working with GIS, Parks staff were able to map and identify municipal property/access maintained in the Parks Maintenance Contract. Maintenance of Bear Mountain was awarded to Ecoasis Developments.

North Langford Recreation Centre

The City continued with several building upgrades including hot tub resurfacing and repairing all the lockers in the change rooms..

Al Charron Rugby Canada National Training Centre

Work started on the new Centre of Excellence training facility for Rugby Canada at 3019 Glen Lake Road. This state of the art training facility is scheduled to open fall of 2017.

Centennial Park Playground Upgrade

A new slide was installed to comply with CSA standards.

Research, Development and Environment

Staff continued to monitor the O2 levels in Langford and Glen Lakes. Divers inspected the aerators to ensure all anchors were working. We continued with invasive species removal with volunteers and provided financial assistance towards the eradication of the African bull frog. We also worked with Belmont High School on their Dry Grad Project—Maintenance of Hull's Trail.

Project-Highlights

North Langford Recreation Centre



Hot Tub Repair



Completed

Al Charron Rugby Canada Training Facility



September 2016



December 2016

Events – City Centre Park (CCP)

The following represents events that took place at CCP: **West Hills Stadium, Eagle Ridge Community Centre, Westhills Arena, Westhills Stadium, Playzone/Splash-Ice Park, Langford Lanes/Goose Grill and the entire CCP.**

Westhills Stadium:

- Aged Grad Match—Rugby Canada (Jan 29)
- Americas 6 Nation CND vs Uruguay (Feb 6)
- SD 62 Rugby Tournament (Apr 1)
- SD 62 Rugby Tournament (Apr 8)
- Rugby Canada Women's 7's Series (Apr 16-17)
- Rebels Install Camp (May 7-8)
- Provincial Soccer Playoffs (May 14-15)
- Rebels Spring Camp (May 20-22)
- Langford 7's tournament (May 9)
- Telus Walk for the Cure (Jun 14)
- GV Minor Football Cup Finals (Jun 18-19)
- Rebels Football Season (Jun 24-Oct 8)
- Aged Grad Match—Rugby Canada (Aug 3)
- Super Hero's Day (Aug 21)
- CIS preseason game UBC vs UMA (Thunder Bowl)
- Rebels VS Nanaimo—Island Final (Oct 15)
- Rebels VS Okanagan Sun—BCJFL Championship
- Rebels VS Saskatoon Hilltops CJFL Championship
- Goddess Run (Jun 3-5)

Eagle Ridge Community Centre

- Eves of Destruction - Roller Derby BootCamp (Jan 30)
- Victoria Disability Boccia Tournament (Feb 5-7)
- Annual Easter Egg Hunt (Mar 27)
- Be First Championships #7 (Apr 2)
- Victoria Kids Consignment (Apr 7-10)
- Westshore Quilters Guild (Apr 16-17)
- ESS Post Disaster (May 14)
- Slegg Lumber Invitational only (Jun 15-16)
- Light Up the Night (Sep 17)
- Eves of Destruction Roller Derby (Sept 24)
- Victoria Kids Consignment Sale (Sept 30– Oct 1)
- Be First Championships #18 (Oct 8)
- Annual Halloween Event (Oct 31)
- South Island Foster Parent Association (SIFPA)

Westhills Arena

- Brickloc Midget Rec Tournament (Jan 1-3)
- Pacific Cup Tournament (Jan 15-16)
- bclMC Corp Party (Feb 6)
- Ice Initiation Jamboree (March 12-13)
- JDF Minor Hockey Tournament (Oct 8-10)
- PCHA Showcase (Nov 25-27)
- Investors Group Xmas Party (Dec 3)
- Christmas Light Tour (Dec 16-18)
- PISE Corp Xmas Party (Dec 22)
- JDF Minor Hockey (Dec 26-31)

Playzone/Splash-Ice Park

- Skate with Santa (Dec 4)
- Sleep Country Family Corp Xmas Party (Dec 10)
- Schneider Electric Family Corp Xmas Party (Dec 17)
- CGI Family Corp Xmas Party (Dec 17)
- Annual Family New Year's (Dec 31)

Langford Lanes/Goose Grill

- Super Bowl Sunday (Feb 7)
- KOOL - Valentines Mixer (Feb 14)
- CTF bowling Tournament (Feb 20-21)
- Pacific Christian Grad (June 29)

City Centre Park—All Facilities

- 10 year anniversary event (May 22)
- Belmont Prom (Jun 4-5)
- Annual Family New Years Event (Dec 31)

Objectives and Measures for the Coming Year (2017)

- Construction and maintenance of parks and major facilities as outlined in the budget
- Continue to look for grant opportunities
- Promote Langford as a recreation destination

Planning Department

Results from Past Year (2016)

New Applications 2016					
Application		Received	Issued	Address	Proposal
1	DP-16-01	8-Jan-16	26-Jan-16	233 & 235 Bellamy Link	Form & Character - Duplex
2	DP-16-02	13-Jan-16	3-Feb-16	239 & 241 Bellamy Link	Form & Character - Duplex
3	DP-16-03	18-Jan-16	22-Jan-16	257 & 259 Bellamy Link	Form & Character - Attached Duplex
4	DP-16-04	25-Feb-16	8-Apr-16	300 Phelps Ave	Form & Character - 2 Multi-Family Townhouses
5	DP-16-05	21-Jan-16		3348 Vision Way	Form & Character - 3 SFDs
6	DP-16-06	27-Jan-16	11-Feb-16	2435 Millstream Rd	Form & Character - Petro Canada Signage and Exterior Stucco Painted
7	DP-16-07	28-Jan-16	3-Mar-16	2666 and 2670 Secretariat Way	Form & Character - McCallum 5 Unit Townhouse Block 2
8	DP-16-08	12-Feb-16	24-Feb-16	855 Langford Pkwy	Form & Character - Canada Tire Pergola and Skid Cover
9	DP-16-09	17-Feb-16	17-May-16	3416 Hazelwood Rd	Form & Character - 10 SFDs and 4 Townhouses
10	DP-16-10	26-Feb-16	3-Mar-16	1053 Englewood Ave	Environmental - Soil Deposition
11	DP-16-11	3-Mar-16	21-Mar-16	251 & 253 Bellamy Link	Form & Character - Attached Duplex
12	DP-16-12	3-Mar-16	21-Mar-16	245 & 247 Bellamy Link	Form & Character - Attached Duplex
13	DP-16-13	9-Mar-16	29-Jun-16	687 Strandlund Ave	Form & Character - 24 Townhouse Development
14	DP-16-14	10-Mar-16	12-May-16	2662 & 2666 Secretariat Way	Form & Character - 8 unit Townhouse
15	DP-16-15	15-Mar-16	18-Apr-16	610 Atkins Ave	Detached Duplex
16	DP-16-16	16-Mar-16	12-Apr-16	PIDs: 026-228-203 & 026-228-211 (Bear Mountain unaddressed properties)	Environmental - 2.6ha clearing for future subdivision
17	DP-16-17	23-Mar-16	9-May-16	3220 West Shore Pkwy (1446 to 1498 Commander Crt (Phase 6 – Paradise Falls))	Form & Character - 27 Lot Subdivision (Commander Court)
18	DP-16-18	30-Mar-16		2781 Strathmore Rd	Form & Character - 3 Storey - 10 Unit Building
19	DP-16-19	30-Mar-16	14-Apr-16	892 Goldstream Ave	Form & Character - Garage Addition for the service and storage of automobiles
20	DP-16-20	31-Mar-16	2-Aug-16	881 Klahanie Dr	Environmental - Land Prep for an 11 Lot Subdivision
21	DP-16-21	4-Apr-16	12-May-16	4391 West Shore Pkwy	Form & Character - Warehouse with a 2 storey office
22	DP-16-22	4-Apr-16	2-Jun-16	2769, 2775, 2781, 2787 & portion of 2793 Leigh Rd	Form & Character - 14 Strata Units-commercial space with 2nd level offices/residential
23	DP-16-23	8-Apr-16	6-Jun-16	221 and 223 Bellamy Link	Form & Character - Attached Duplex
24	DP-16-24	14-Apr-16	6-Jun-16	679 Wagar Ave	Form & Character - 7 Townhouse Units
25	DP-16-25	20-Apr-16	10-May-16	777 Hockley Ave	Form & Character - 30 Rental Dwelling Unit Bldg
26	DP-16-26	3-May-16	4-May-16	850 Langford Pkwy	Form & Character - Tree Replacement
27	DP-16-27	3-May-16		892 Klahanie Dr	Environmental - portion of property
28	DP-16-28	12-May-16	30-Jun-16	3002 Irwin Rd	Amendment to DP-12-52 for residential subdivision
29	DP-16-29	17-May-16	15-Jun-16	2611 Savory Rd	Environmental - Build a SFD in Riparian and Fire Hazard Area
30	DP-16-30	20-May-16	20-Jun-16	3061 & 3067 Jacklin Rd	Form & Character - Belmont Market
31	DP-16-31	20-May-16	20-Jun-16	2930 Leigh Pl	Environmental - Site prep for new SFD with Suite
32	DP-16-32	20-May-16	30-May-16	2798 Lakehurst Dr	Form & Character - Attached Duplex
33	DP-16-33	24-May-16	29-Jul-16	1270, 1289, 1445, 1450 Bear Mountain Pkwy; 2030 Country Club Way; 2133 Champions Way; 009-853- 081	Environmental - 28 Lots
34	DP-16-34	26-May-16	20-Jun-16	957 Loch Glen Pl	Form & Character - Detached Duplex
35	DP-16-35	3-Jun-16	4-Jul-16	3003 Irwin Rd	Form & Character - 28 Lot Subdivision
36	DP-16-36	3-Jun-16	19-Jul-16	1270 and 1445 Bear Mountain Pkwy	Form & Character - Cypress Mews and Cypress Gate
37	DP-16-37	3-Jun-16	23-Jun-16	2953 Jacklin Rd	Form & Character - Signage Esso Station
38	DP-16-38	6-Jun-16	21-Jun-16	227 & 229 Bellamy Link	Form & Character - Attached Duplex
39	DP-16-39	8-Jun-16	30-Jun-16	2662 Secretariat Way	Form & Character - 6 Unit Townhouse Development
40	DP-16-40	13-Jun-16	12-Aug-16	648 Strandlund Ave	Form & Character - Attached Duplex

41	DP-16-41	22-Jun-16	5-Aug-16	647 667 Redington Ave & 2478 2482 Selwyn Rd	Form & Character & Environmental - Self Storage and Townhouse Development
42	DP-16-42	30-Jun-16	22-Jul-16	3245 Puffin Pl	Form & Character - SFD Construction and variances
43	DP-16-43	5-Jul-16	15-Aug-16	2697 & 2701 Peatt Rd	Form & Character - 81 Unit Apartment Bldg
44	DP-16-44	5-Jul-16	23-Aug-16	2658 Secretariat Way	Form & Character - 4 Unit Townhouse
45	DP-16-45	6-Jul-16	20-Aug-16	2920 Amy Rd	Form & Character - Mobile Storage Warehouse
46	DP-16-46	13-Jul-16	25-Oct-16	2691 Peatt Rd	Form & Character - 6 Unit Rental Bldg
47	DP-16-47	15-Jul-16	24-Aug-16	3030 Jacklin Rd	Form & Character - 12 Unit Condo with underground parking and small commercial space
48	DP-16-48	20-Jul-16	19-Dec-16	2350 Bear Mountain Pkwy	Form & Character - 68 Unit Townhouse Development
49	DP-16-49	18-Jul-16	26-Sep-16	2309 Echo Valley Dr	Environmental - clearing, grubbing and grading
50	DP-16-50	19-Jul-16		1253 Goldstream Ave	Environmental - subdivide in a Riparian and Flood Plain area
51	DP-16-51	21-Jul-16	3-Oct-16	732 Meaford Ave	Form & Character - Warehouse with Offices Above
52	DP-16-52	22-Jul-16	11-Aug-16	2510 Florence Lake Rd	Environmental - Interface Fire Hazardous Area - SFD & Duplex
53	DP-16-53	26-Jul-16	20-Sep-16	3306, 3310, 3326 & 3328 Happy Valley Rd	Form & Character - 39 Unit Townhouse Development
54	DP-16-54	28-Jul-16	26-Aug-16	4397 West Shore Pkwy	Form & Character - Co-Op Gas Station - Amends DP15-0052
55	DP-16-55	19-Aug-16	1-Sep-16	1021 & 1053 Englewood Ave	Environmental - Amends DP-16-10
56	DP-16-56	30-Aug-16	12-Sep-16	304 Selica Rd	Form & Character - Duplex
57	DP-16-57	31-Aug-16	18-Nov-16	3003 Irwin Rd	Environmental - land clearing
58	DP-16-58	6-Sep-16	22-Sep-16	2924 Jacklin Rd	Form & Character - Elevator Installation
59	DP-16-59	13-Sep-16	18-Nov-16	2169 Trans Canada Hwy	Environmental-RAR Area and Sewer Main construction
60	DP-16-60	19-Sep-16		683 Goldie Ave	Environmental - 3 lot bare land strata
61	DP-16-61	20-Sep-16		2854 Peatt Rd	Form & Character - 63 Apartment Units with Retail
62	DP-16-62	21-Sep-16	27-Sep-16	2920 Amy Rd	Environmental-Encroachment into the SPEA
63	DP-16-63	22-Sep-16	18-Oct-16	3532 Grenadier Rd	Form & Character - 9 Lot Subdivision
64	DP-16-64	27-Sep-16	28-Sep-16	2824 Lakehurst Dr	Form & Character - Duplex
65	DP-16-65	7-Oct-16	26-Oct-16	3362 Turnstone Dr	Form & Character - Amends DP-11-06 Front Yard Setback Reduction
66	DP-16-66	11-Oct-16	8-Nov-16	1270 Bear Mountain Pkwy	Environmental-Osborn Creek Infilling and Expanding near 18th Tee Box
67	DP-16-67	11-Oct-16	1-Nov-16	2926 Leigh Pl	Environmental - Rebuild deck around existing structure
68	DP-16-68	11-Oct-16		2430 Millstream Rd	Form & Character - Façade Improvements
69	DP-16-69	14-Oct-16	15-Nov-16	1000 Henry Eng Pl	Form & Character - BC Transit Centre
70	DP-16-70	18-Oct-16	12-Dec-16	3483 Happy Valley Rd	Form & Character - 27 Townhomes, 10 of which are strata and move 1 existing House
71	DP-16-71	21-Oct-16		1193 Goldstream Ave	Environmental - Demo of house and rebuild in same footprint
72	DP-16-72	21-Oct-16	2-Dec-16	950 Whirlaway Cres	Form & Character - 4 Storey Residential, Ground Floor Commercial
73	DP-16-73	24-Oct-16		3003 Irwin Rd	Form & Character - 30 Lots - Ph 5 Westhills Nova Lands
74	DP-16-74	25-Oct-16	15-Nov-16	1270 Bear Mountain Pkwy; 2030 Country Club Way	Amends DP-16-36 - use of cedar shingles on front exterior of homes
75	DP-16-75	8-Nov-16		733 Goldstream Ave	Form & Character - 60 Rental Apartment Units
76	DP-16-76	9-Nov-16	7-Dec-16	2300 Bear Mountain Pkwy	Form & Character - 92 Single Family Homes
77	DP-16-77	10-Nov-16	22-Nov-16	2230 & 2250 Compass Pointe Pl	Form & Character - construction of a pool and patio
78	DP-16-78	10-Nov-16		2000 Hannington Rd	Form & Character - 13 Storey Multi-Family Residential Bldg
79	DP-16-79	14-Nov-16	22-Nov-16	2691 Peatt Rd	Form & Character - Amends DP-16-46 for 6 unit townhouse relaxation
80	DP-16-80	16-Nov-16	12-Dec-16	2150 Millstream Rd	Environmental - 13 Lot Subdivision
81	DP-16-81	17-Nov-16	9-Dec-16	2946 Leigh Pl	Environmental - Replace existing SFD with new SFD with secondary suite
82	DP-16-82	18-Nov-16	14-Dec-16	754 Walfred Rd	Environmental - 750sqft addition
83	DP-16-83	23-Nov-16		884 Attree Ave	Form and Character - 1 storey commercial
84	DP-16-84	23-Nov-16		1067 Braeburn Ave	Amendment to DP14-0027
85	DP-16-85	24-Nov-16		2920 Ed Nixon Terr	Form & Character - Amends DP-14-52 new Warehouses and Sales/Office areas for Distribution of Products
86	DP-16-86	29-Nov-16		3003 Irwin Rd	Form & Character - Amends DP-16-28 for subdivision of approx. 160 lots plus multi-family sites
87	DP-16-87	1-Dec-16	19-Dec-16	2510 Florence Lake Rd	Form & Character - Attached duplex
88	DP-16-88	13-Dec-16		2294 Millstream Rd	Form & Character - Amends DP-14-13
89	DP-16-89	19-Dec-16		3078 Leigh Pl	Environmental - rebuild of a rear deck
90	DP-16-90	20-Dec-16		814 Goldstream Ave	Form & Character - Addition to existing Bldg and installation of a full size elevator
91	DP-16-91	30-Dec-16		956 Page Ave	Environmental - New Home Construction in a Riparian Area
92	DP-16-92	30-Dec-16		951 Whirlaway Cres	Form & Character - Mr. Mike's Steakhouse
93	SDP-16-01	4-Jan-16	10-Feb-16	#101 - 891 Attree Ave	2 Façade - Pemberton Holmes
94	SDP-16-02	6-Jan-16	8-Jan-16	#111 - 866 Goldstream Ave	2 Façade - Langford Dental

95	SDP-16-03	15-Jan-16	27-Jan-16	#125 - 2401G Millstream Rd	1 Façade - Lifelabs
96	SDP-16-04	27-Jan-16	28-Jan-16	2435 Millstream Rd	1 Façade - Petro Canada
97	SDP-16-05	2-Feb-16	10-Feb-16	2885 Peatt Rd	1 Façade - West Shore Family Naturopathic Ltd
98	SDP-16-06	3-Feb-16	10-Feb-16	#129-735 Goldstream Ave	1 Façade - Win Resale Shop
99	SDP-16-07	8-Mar-16	16-Mar-16	#110 - 2944 Westshore Pkwy	2 Façade, 1 Freestanding - CREST, Emergency Communications
100	SDP-16-08	14-Mar-16	18-Mar-16	#117 - 777 Goldstream Ave	1 Façade - Kharma
101	SDP-16-09	23-Mar-16	30-Mar-16	1319 Rosewell Rd	1 Façade - YMCA/YWCA Childcare
102	SDP-16-10	29-Mar-16	4-Apr-16	963 Langford Pkwy	2 Façade - Raymond James Financial Planning
103	SDP-16-11	30-Mar-16	6-Apr-16	3061 Jacklin Rd	1 Temporary Development Sign - Belmont Market
104	SDP-16-12	8-Apr-16	11-Apr-16	#110 - 2298 Millstream Rd	1 Façade - Skillz Canada
105	SDP-16-13	13-Apr-16	18-Apr-16	#176 - 2945 Jacklin Rd	1 Façade - Tommy Gun's Original Barbershop
106	SDP-16-14	14-Apr-16	21-Apr-16	963 Langford Pkwy	1 Freestanding - Hendry Swinton McKenzie HSM Insurance
107	SDP-16-15	14-Apr-16	3-May-16	Unit 211G - 2401 Millstream Rd	1 Façade - Fido #225
108	SDP-16-16	20-Apr-16	27-May-16	2663 Sooke Rd	2 Façade, 1 Freestanding, 1 Directional - Boyd Auto Repair Shop
109	SDP-16-17	29-Apr-16	10-May-16	2792 Peatt Rd	1 Façade, 1 Freestanding - Waterwheel Liquor Store
110	SDP-16-18	3-May-16	25-May-16	300 Phelps Ave	1 Temporary Development - Park Land Townhomes Turner Lane Development
111	SDP-16-19	4-May-16	10-May-16	2885 Jacklin Rd	1 Freestanding - Denfor Investments
112	SDP-16-20	12-May-16	19-May-16	2095 Millstream Rd	1 Temporary - P & R Truck Centre
113	SDP-16-21	13-May-16	7-Jun-16	#117 - 2355 Millstream Rd	1 Façade, 1 Projected, 1 Sandwich Board - Domino's Pizza
114	SDP-16-22	27-May-16	1-Jun-16	2924 Jacklin Rd	1 Façade - Weavers Leather
115	SDP-16-23	1-Jun-16	3-Jun-16	2972 Jacklin Rd	2 Façade - Starbucks
116	SDP-16-24	8-Jun-16	10-Jun-16	#125 - 735 Goldstream Ave	1 Façade - Sleep Clinic
117	SDP-16-25	22-Jun-16	4-Jul-16	105 - 847 Goldstream Ave	1 Sandwich Board - Rhino Labour Employment Agency
118	SDP-16-26	27-Jun-16	29-Jun-16	687 Strandlund Ave	Banner Sign - Temporary Construction SunTerra Townhomes
119	SDP-16-27	30-Jun-16	5-Jul-16	#104 - 3212 Jacklin Rd	1 Façade - Wensley Architecture
120	SDP-16-28	5-Jul-16	5-Jul-16	1999 Country Club Way	2 Façade - Westin Bear Mountain Golf Resort & Spa
121	SDP-16-29	11-Jul-16	3-Aug-16	#115 - 963 Langford Pkwy	1 Façade - Kumon Math & Reading Centre
122	SDP-16-30	15-Jul-16	19-Jul-16	#102 - 2298 Millstream Rd	1 Façade - H & R Exteriors
123	SDP-16-31	18-Jul-16	25-Jul-16	2771 Jacklin Rd	1 Freestanding - Signart Studio
124	SDP-16-32	25-Aug-16	29-Aug-16	2945 Jacklin Rd	1 Façade - Bluenotes
125	SDP-16-33	6-Sep-16		2655 Sooke Rd	3 Other - Awning Graphic signs
126	SDP-16-34	21-Sep-16	22-Sep-16	#106 - 2298 Millstream Rd	1 Façade - Talon Signs Ltd.
127	SDP-16-35	23-Sep-16	26-Sep-16	2401 Millstream Rd	1 Façade - Telus/Koodo
128	SDP-16-36	19-Oct-16	4-Nov-16	4386 West Shore Pkwy	1 Façade - AJM CAMPBELL Make Your Move the Best
129	SDP-16-37	21-Oct-16	26-Oct-16	#129 - 2955 Phipps Rd	1 Façade - Sizzling Tandoor
130	SDP-16-38	25-Oct-16	26-Oct-16	3194 Jacklin Rd	1 Façade & 1 Freestanding - My Sushi Place
131	SDP-16-39	2-Nov-16	4-Nov-16	#210 - 967 Langford Pkwy	1 Façade - Heatherbrae Builders Co Ltd.
132	SDP-16-40	10-Nov-16	18-Nov-16	1112 Goldstream Ave	1 Façade, 1 Banner, 1 Sandwich Board - Re-Buy-Cycle Shop
133	SDP-16-41	14-Nov-16	18-Nov-16	#102 - 2823 Jacklin Rd	1 Façade - Dustin Pewarchuk Inc Chartered Professional Accountant
134	SDP-16-42	14-Nov-16	18-Nov-16	#102 - 2932 Ed Nixon Terr	1 Façade - RT Prime Industries
135	SDP-16-43	15-Nov-16	18-Nov-16	2555 Millstream Rd	1 Home Occupation - Garderie La Vie In Home Daycare
136	SDP-16-44	17-Nov-16	24-Nov-16	#107 - 859 Orono Ave	1 Façade - Glass Doctor Victoria
137	SDP-16-45	22-Nov-16	22-Nov-16	2095 Millstream Rd	1 Freestanding - PnR Truck Centre
138	SDP-16-46	23-Nov-16	29-Nov-16	2920 Ed Nixon Terr	2 Façade - Starline Windows
139	SDP-16-47	5-Dec-16	5-Dec-16	2945 Jacklin Rd	1 Façade - Westshore Town Centre
140	SDP-16-48	1-Dec-16	6-Dec-16	#113 - 1325 Bear Mountain Pkwy	1 Projecting - Vicarious Spa and Salon

140	SDP-16-48	1-Dec-16	6-Dec-16	#113 - 1325 Bear Mountain Pkwy	1 Projecting - Vicarious Spa and Salon
141	DVP-16-01	4-Jan-16	21-Mar-16	2781 Strathmore Ave	Vary the Rear Yard Setback
142	DVP-16-02	26-Jan-16	18-Apr-16	899 McCallum Rd	Vary Visitor Parking
143	DVP-16-03	3-Mar-16	CL/12Dec16	007-851-936; 3210 Westshore Pkwy; 1290 Langford Pkwy; 1220 Parkdale Dr	Parking Variances
144	DVP-16-04	7-Mar-16		2627 and 2639 Millstream Rd	Cul de Sac Variance
145	DVP-16-05	15Ma416	2-May-16	566 Treanor Ave	Rear yard setback for existing House
146	DVP-16-06	31-Mar-16	20-Jun-16	2176 Champions Way	Rear Yard Setback Reduction
147	DVP-16-07	1-Apr-16		967A Isabell Ave	Relax Road Structure - Bylaw 1000
148	DVP-16-08	8-Apr-16	18-Jul-16	1445 Bear Mountain Pkwy & 2030 Country Club Way	Vary Setbacks for all 27 Lots
149	DVP-16-09	3-May-16		892 Klahanie Dr	Lot 5 Sideyard Setback for Existing House
150	DVP-16-10	15-Jun-16	6-Sep-16	2758 Peatt Rd	Parking Variance - to include a dance studio along with existing daycare
151	DVP-16-11	22-Jun-16	6-Sep-16	913 Latoria Rd	Rear Yard Setback Reduction on Lot 43
152	DVP-16-12	11-Jul-16	15-Aug-16	3017 & 3021 Glen Lake Rd	1.75 front, 0.60 side and 1.90 wall/0.90 roof at the rear
153	DVP-16-13	18-Jul-16	3-Oct-16	890 Bear Mountain Pkwy and 2309 Echo Valley Dr	Setback, lot area Variances; Hammerhead turnaround Bylaw 1000 Variance
154	DVP-16-14	13-Sep-16		2559 Millstream Rd	Setback Variances
155	DVP-16-15	15-Sep-16	21-Nov-16	2691 Peatt Rd	Parking Regulation Variance to 1 Stall Per Unit
156	DVP-16-16	2-Nov-16		1003 Foxwood Pl	Exterior side yard setback variance
157	DVP-16-17	1-Nov-16	5-Dec-16	2981, 2985, 2989, 2993, 2997 & 2994 Bombardier Crt	Bylaw 1000 variance-no turn around in cul de sac requirement
158	DVP-16-18	2-Nov-16	5-Dec-16	1144-1198, 1216-1230 Goldstream Ave; 1132, 1134, 1136, 1142 Donna Ave; 1106, 1110 Sergio Pl; 2752 Leigh Rd; 2730, 2734, 2738 Trans-Canada Hwy	Amends DVP-14-10 to include additional properties
159	DVP-16-19	4-Nov-16		1018 Fashoda Pl	Lot width variance for 5 lot subdivision
160	DVP-16-20	23-Nov-16		884 Attree Ave	Setback and Parking variances
161	DVP-16-21	30-Dec-16		1189 Goldstream Ave	Renovations and additions to an existing single family dwelling
162	TUP-16-01	11-May-16	20-Jun-16	#115 - 963 Langford Pkwy	Operate a Kumon Math & Reading Centre

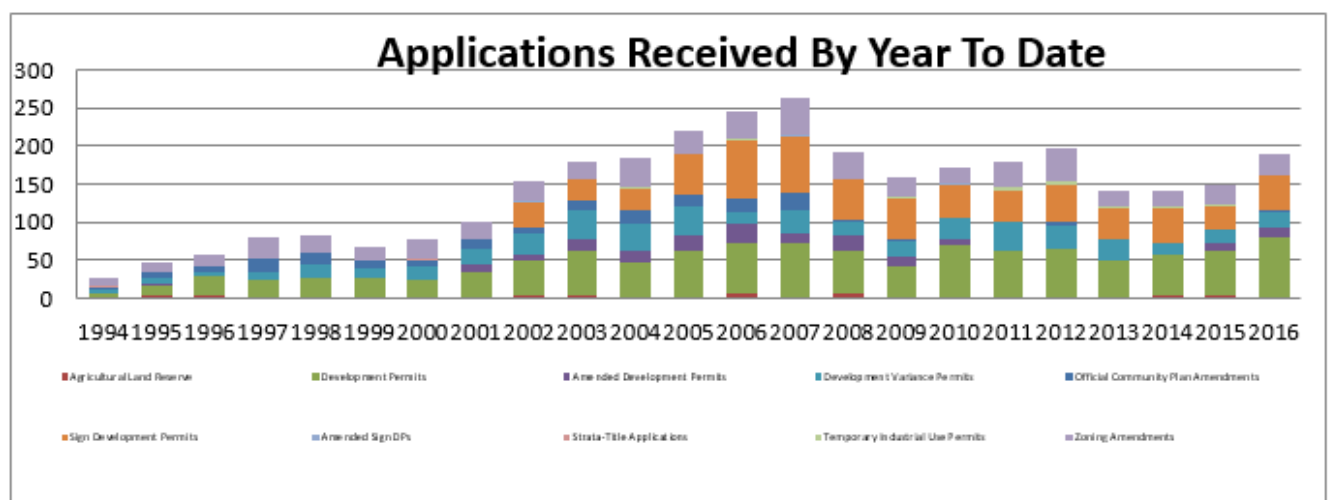
163	TUP-16-02	30-May-16		809 Orono Ave	Licensed Group Childcare
164	TUP-16-03	15-Aug-16	6-Sep-16	3010 Amy Rd	Allow BP3 & AM Permitted Uses
165	TUP-16-04	14-Oct-16	CL/5Dec16	2668 Sooke Rd	Allow sales of autos, trucks, boats, camper vehicles
166	TUP-16-05	21-Oct-16		976 Capella Dr	Management and Administration of Construction Projects on Bear Mountain with Ecoasis
167	TUP-16-06	29-Nov-16		2619 Sooke Rd	Daycare for 24 Children
168	LLP-16-01	22-Oct-15		Darcy's Pub	737 Goldstream
169	LLP-16-02	14-Jan-16		Axe & Barrel	2323 Millstream Rd
170	Z-16-01	28-Jan-16	18-Jul-16	2131, 2181, 2160, 2200, 2250, 2251, 2300, 2350 Bear Mountain Pkwy; 2750 & 2751 Echo Valley Dr; 2588 Savory Rd; VIP87258 Lots 1-6	Amend CD12 Zone - South Skirt
171	Z-16-02	29-Jan-16	15-Aug-16	1270/89/96/1328/60/1425/45/50 Bear Mountain Pkwy; 2343 Nicklaus Dr; 2000 Hannington; 2030 Country Club Way; 976/77/81/84/85/88/89/92/96/1000/04 Capella Dr; 2089 and 2133 Champions Way; 1175 Natures Gate; 2182 Navigators Rise; 2235 Players Dr; 2079 Hedgestone; 2310 Echo Valley Dr; 1000 Gade; 2190 and 2220 Spirit Ridge Dr	Create CD6A Zone - residential density, open space requirement, amenity contributions
172	Z-16-03	4-Feb-16	21-Mar-16	2793 Leigh Rd	Rezone a portion of Property (44ft) from BT1 to CS3
173	Z-16-04	12-Feb-16		967A Isabell Ave	R2 to RS3 for 6 Lot Subdivision
174	Z-16-05	16-Feb-16	18-Jul-16	1021 & 1053 Englewood Ave	RR2 to R2A for 29 Lot Subdivision
175	Z-16-06	16-Feb-16		817 Arncote Ave	R2 to RM7A - 5 New Townhomes
176	Z-16-07	18-Feb-16		2681 Claude Rd	R2 to RM7A - 11 Unit 2 Townhouse Development
177	Z-16-08	18-Feb-16	3-Oct-16	1067/99; 1128/64 Braeburn Ave	CD15 Text Amendment
178	Z-16-09	19-Feb-16	18-Jul-16	647 and 667 Redington Ave & 2478 and 2482 Selwyn Rd	Zone to accommodate storage facility, apartments, townhouses and/or SFDs as permitted uses
179	Z-16-10	14-Mar-16		592 Phelps Ave	Rezone to create 5 new lots
180	Z-16-11	31-Mar-16	15-Aug-16	720, 724 & 732 Meaford Ave	For Office and Commercial Warehouse Uses and new MU2 for Rental Apartment Use
181	Z-16-12	1-Apr-16	21-Nov-16	2285 Bellamy Rd	C1 Text Amendment to increase number of children in a daycare
182	Z-16-13	15-Apr-16		1128 Finlayson Arm Rd	RR4 to RAE1
183	Z-16-14	29-Apr-16		2555 & 2559 Millstream Rd	Lot Line Adj and a Residential Small Lot Rezoning
184	Z-16-15	18-May-16		694 Hoylake Ave	10 Unit Townhouse Development
185	Z-16-16	26-May-16	19-Sep-16	2789 Grainger Rd	Text Amendment for Cooking Facilities in C8 Zone
186	Z-16-17	10-Aug-16		2762 and 2768 Claude Rd	To MU2 - 6 Storey Apartment Bldg

187	Z-16-18	18-Jul-16	5-Dec-16	2822 and 2824 Knotty Pine Rd	To RM7A - 2 blocks of 3 Townhouses
188	Z-16-19	10-Aug-16		2845, 2847 & 2850 Bryn Maur Rd	To MU2 - 6 Storey Apartment Bldg
189	Z-16-20	6-Sep-16		2780 Veterans Memorial Pkwy	C3 Group Day Care permitted use
190	Z-16-21	20-Sep-16		2326 & 2350 Millstream Rd	C6B Text Amendment - remove requirement of above ground residential units only and height to 6-7 storeys for residential buildings
191	Z-16-22	18-Oct-16	5-Dec-16	1144-1198, 1216-1230 Goldstream Ave; 1136, 1142 Donna Ave; 1106, 1110 Sergio Pl; 2752 Leigh Rd; 2730, 2734, 2738 TCH	Amend the Amenity Contribution Provisions of the Mixed Use Employment 1 (MUE1) Zone
192	Z-16-23	19-Oct-16		Omnibus No. 44 - Various Amendments	Omnibus No. 44 - Various Amendments
193	Z-16-24	8-Nov-16		3344 & 3370 Luxton Rd & 2869 Sooke Rd	RR2 to BP2A Zone with text amendments
194	Z-16-25	5-Dec-16		2401 Millstream Rd	BP1A Text Amendment to include Personal Services
195	Z-16-26	5-Dec-16		3427 Happy Valley Rd	R2 to RM7A & RS2 - 4 Storey Apartment Bldg and 6 Lot for RS2
196	Z-16-27	8-Dec-16		3296 Jacklin Rd	RR5 to RT1 and RS1 - 2 SFD, 10 Townhouse Dwelling Units
197	Z-16-28	22-Dec-16		616 Goldstream Ave	RM2 to RM7 for 156-Unit Non-Profit Housing Development
198	OCP-16-01	29-Jan-16	15-Aug-16	1270/89/96/1328/60/1425/45/50 Bear Mountain Pkwy; 2343 Nicklaus Dr; 2000 Hannington; 2030 Country Club Way; 976/77/81/84/85/88/89/92/96/1000/04 Capella	Amendment Map 2 - Remove Openspace Mapping
199	OCP-16-02	24-Mar-16	18-Jul-16	647 and 667 Redington Ave & 2478 and 2482 Selwyn Rd	Portion of 647 & 667 Redington from Neighbourhood to Mixed Use Employment Centre

Current Applications

Type of Application	In Process	Issued/Adopted This Quarter
Agricultural Land Commission	3	0
Development Permits	21	20
Sign Development Permits	6	13
Development Variance Permits	9	4
OCP Amendments	0	0
Temporary Use Permits	2	0
Zoning Amendments	21	7
TOTAL	62	44

Applications Received to Date											
	ALR	DP	ADP	DVP	OCP	SDP	ASDP	Strata	TUP	Zoning	Total
1994	0	7	0	3	4	0	0	2	0	10	26
1995	3	14	1	9	6	0	0	0	0	15	48
1996	4	24	0	6	7	0	0	0	0	15	56
1997	1	22	0	12	16	0	0	0	0	28	79
1998	2	24	0	17	16	0	0	0	0	24	83
1999	2	24	1	11	11	0	0	0	0	19	68
2000	1	22	0	19	8	0	0	2	0	24	76
2001	0	34	9	21	12	0	0	0	1	23	100
2002	3	46	7	29	8	32	2	0	0	27	154
2003	3	60	13	40	12	28	0	0	0	22	178
2004	1	47	14	36	17	29	0	0	1	38	183
2005	1	61	21	38	16	51	0	0	1	31	220
2006	6	65	26	15	18	76	2	0	1	37	246
2007	0	71	15	29	23	74	3	0	0	48	263
2008	5	56	21	19	2	52	1	0	0	35	191
2009	2	39	14	20	2	53	1	0	1	26	158
2010	0	70	8	26	2	43	1	0	2	20	172
2011	0	62	0	37	1	40	0	0	6	32	178
2012	1	63	0	30	7	48	0	0	4	45	198
2013	0	49	0	27	2	39	0	0	3	20	140
2014	4	56	1	15	1	55	0	0	1	21	154
2015	2	55	13	18	2	29	0	0	3	28	150
2016	0	80	12	21	2	48	0	0	6	28	197
Total	41	1051	176	498	195	697	10	4	30	616	3318



Fees Collected By Type of Application by Month and By Year

	ALR	DP	DVP	Rezoning	PH	SDP	TUP	Monthly Total	Total to Date
Jan	\$ -	\$ 8,200	\$ 1,250	\$ 12,300	\$ 2,200	\$ 400	\$ -	\$ 24,350	\$ 24,350
Feb	\$ -	\$ 11,900	\$ 1,250	\$ 34,800	\$ 13,200	\$ 600	\$ -	\$ 61,750	\$ 86,100
Mar	\$ -	\$ 42,800	\$ 5,000	\$ 24,100	\$ 2,200	\$ 950	\$ -	\$ 75,050	\$ 161,150
Apr	\$ -	\$ 17,650	\$ 2,500	\$ 17,900	\$ 6,600	\$ 1,050	\$ -	\$ 45,700	\$ 206,850
May	\$ -	\$ 29,100	\$ 1,250	\$ 7,600	\$ 6,600	\$ 1,100	\$ 3,400	\$ 49,050	\$ 255,900
Jun	\$ -	\$ 30,711	\$ 1,500	\$ -	\$ -	\$ 700	\$ -	\$ 32,911	\$ 288,811
Jul	\$ -	\$ 49,800	\$ 2,500	\$ 5,000	\$ -	\$ 500	\$ -	\$ 57,800	\$ 346,611
Aug	\$ -	\$ 12,040	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ 12,340	\$ 358,951
Sep	\$ -	\$ 7,779	\$ 2,500	\$ 4,700	\$ 6,600	\$ 550	\$ -	\$ 22,129	\$ 381,080
Oct	\$ -	\$ 32,444	\$ 1,250	\$ 2,700	\$ 4,030	\$ 450	\$ -	\$ 40,874	\$ 421,954
Nov	\$ -	\$ 43,837	\$ 3,826	\$ 10,928	\$ 2,334	\$ 1,175	\$ -	\$ 62,100	\$ 484,054
Dec	\$ -	\$ 10,161	\$ 1,326	\$ 14,217	\$ 5,859	\$ 350	\$ 1,875	\$ 33,788	\$ 517,842
Total	\$ -	\$ 296,422	\$ 24,152	\$ 134,245	\$ 49,623	\$ 8,125	\$ 5,275	\$ 517,842	\$ 517,842
2016	\$ -	\$ 296,422	\$ 24,152	\$ 134,245	\$ 49,623	\$ 8,125	\$ 5,275		\$ 517,842
2015	\$ 1,500	\$ 231,603	\$ 17,500	\$ 79,270	\$ 44,000	\$ 4,535	\$ 1,700		\$ 380,108
2014	\$ 1,800	\$ 169,859	\$ 20,750	\$ 121,400	\$ 35,200	\$ 9,025	\$ 1,700		\$ 359,734
2013	\$ -	\$ 143,608	\$ 25,450	\$ 62,800	\$ 28,600	\$ 6,725	\$ 5,275		\$ 272,458
2012	\$ 300	\$ 190,621	\$ 20,475	\$ 192,752	\$ 76,630	\$ 8,050	\$ 4,825		\$ 493,653
2011	\$ -	\$ 242,039	\$ 34,450	\$ 91,120	\$ 44,100	\$ 7,625	\$ 3,525		\$ 422,859
2010	\$ 3,600	\$ 339,882	\$ 29,055	\$ 50,075	\$ 24,300	\$ 6,600	\$ 2,350		\$ 455,862
2009	\$ 600	\$ 177,908	\$ 24,330	\$ 133,750	\$ 26,400	\$ 10,800	\$ -		\$ 373,788
2008	\$ 3,600	\$ 286,539	\$ 19,990	\$ 149,982	\$ 55,311	\$ 11,445	\$ -		\$ 526,867
2007	\$ -	\$ 277,015	\$ 31,577	\$ 130,696	\$ 91,473	\$ 14,405	\$ -		\$ 545,167
2006	\$ 3,150	\$ 372,655	\$ 15,425	\$ 139,796	\$ 40,600	\$ 14,800	\$ -		\$ 586,426
2005	\$ 300	\$ 412,137	\$ 34,195	\$ 178,171	\$ 36,400	\$ 10,270	\$ -		\$ 671,474
2004	\$ -	\$ 261,296	\$ 30,920	\$ 167,845	\$ 45,766	\$ -	\$ -		\$ 505,828
2003	\$ 1,200	\$ 178,048	\$ 39,965	\$ 182,920	\$ 24,850	\$ -	\$ -		\$ 426,983
2002	\$ -	\$ 97,072	\$ 37,851	\$ 61,082	\$ 20,262	\$ -	\$ -		\$ 216,266

* 2016 fees calculated to December 31, 2016

2016

CITY OF LANGFORD
Consolidated Financial Statements
For the fiscal year ending December 31, 2016

City of Langford, British Columbia, Canada



City of Langford

www.cityoflangford.ca

Mayor:	Stewart Young
Councillors:	Denise Blackwell Matt Sahlstrom Lanny Seaton Winnie Sifert Lillian Szpak Roger Wade
Administrator:	Jim Bowden, MPA
Treasurer:	Steve Ternent
City Engineer:	Michelle Mahovlich, M.Eng., P.Geo., P.Eng.
City Planner:	Matthew Baldwin, MCIP
Fire Chief:	Bob Beckett, MA
Auditors:	KPMG
Solicitors:	Young Anderson
Bankers:	Bank of Montreal
Police:	RCMP - West Shore

CITY OF LANGFORD

Consolidated Financial Statements

Year ended December 31, 2016

Financial Statements

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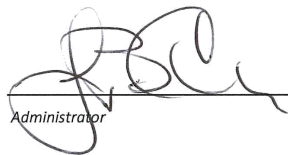
Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the City of Langford (the "City") are the responsibility of management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards for local governments as recommended by the Public Sector Accounting Board of The Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The City's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Administration and Finance Committee meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the City. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the City's consolidated financial statements.


Administrator
Treasurer



KPMG LLP
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada
Telephone 250-480-3500
Fax 250-480-3539

INDEPENDENT AUDITORS' REPORT

To the Mayor and Councilors of The City of Langford

We have audited the accompanying consolidated financial statements of The City of Langford, which comprise the consolidated statement of financial position as at December 31, 2016, the consolidated statements of operations, change in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of The City of Langford as at December 31, 2016, and its consolidated results of operations, its consolidated change in net debt and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants

April 18, 2017
Victoria, Canada

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.

CITY OF LANGFORD

Consolidated Statement of Financial Position

December 31, 2016, with comparative information for 2015

	2016	2015
Financial assets:		
Cash and cash equivalents (note 2)	\$ 18,384,331	\$ 16,560,675
Property taxes receivable	1,865,244	3,064,538
Accounts receivable	14,483,545	6,457,547
Other assets	357,073	146,450
	35,090,193	26,229,210
Financial liabilities:		
Accounts payable and accrued liabilities	7,071,128	5,332,132
Prepaid property taxes and licences	789,171	664,248
Deferred revenue (note 3)	12,221,202	10,566,709
Refundable deposits	8,246,229	6,844,573
Debt (note 4):		
Short-term	20,610,000	21,758,000
Long-term	5,630,800	6,493,032
	54,568,530	51,658,694
Net debt	(19,478,337)	(25,429,484)
Non-financial assets:		
Tangible capital assets (note 5)	377,097,407	344,053,137
Sewer franchise agreement (note 6)	21,819,791	16,858,930
Land held for resale	1,854,499	5,386,214
Prepaid expenses	526,094	647,317
	401,297,791	366,945,598
Accumulated surplus (note 7)	\$ 381,819,454	\$ 341,516,114

Commitments and contingencies (note 11)

The accompanying notes are an integral part of these consolidated financial statements.

Treasurer

CITY OF LANGFORD

Consolidated Statement of Operations

Year ended December 31, 2016, with comparative information for 2015

	Financial Plan (note 12)	2016	2015
Revenue:			
Taxation, net (note 8)	\$ 26,806,300	\$ 26,807,311	\$ 25,612,522
Development cost charges	3,692,400	2,281,856	3,356,342
Sewer capital recovery fees	-	5,587,102	3,637,868
Utility charges	5,000	5,000	5,000
Other	4,294,721	5,409,116	4,686,717
Licences and permits	2,030,200	3,288,777	2,345,918
Penalties and interest	353,000	461,973	354,522
Government transfers (note 9)	20,760,800	11,510,428	4,957,026
Commercial leasing	3,061,100	3,028,023	1,983,117
Casino	1,200,000	1,292,015	1,239,776
Investment earnings	152,000	222,110	208,014
Developer and property owner contributions	10,610,200	27,377,577	15,562,549
Total revenue	72,965,721	87,271,288	63,949,371
Expenses:			
General government services:			
Legislative	468,200	324,830	330,590
Administrative	2,402,200	2,909,069	2,753,319
Other	1,787,800	1,763,932	1,438,596
	4,658,200	4,997,831	4,522,505
Protective services:			
Police and bylaw enforcement	7,117,100	7,512,319	6,724,855
Fire protection and emergency response	2,756,200	3,333,487	3,134,723
Building inspection and other	699,000	704,798	524,912
	10,572,300	11,550,604	10,384,490
Engineering and public works:			
Common services	954,600	920,642	1,060,634
Land development services	561,100	626,358	554,551
Roads, streets and storm drainage	6,251,600	13,386,560	8,961,458
	7,767,300	14,933,560	10,576,643
Community services:			
Environmental and development services	829,200	795,931	933,389
Recreation and cultural services	6,969,800	8,404,628	6,681,139
West Shore Parks and Recreation Society (note 13)	5,674,921	5,659,153	6,409,322
	13,473,921	14,859,712	14,023,850
Utility and enterprise services:			
Sewer infrastructure	-	626,241	613,067
Sewer maintenance	-	-	293
Debt interest	-	-	114,114
	-	626,241	727,474
Total expenses	36,471,721	46,967,948	40,234,962
Annual surplus	36,494,000	40,303,340	23,714,409
Accumulated surplus, beginning of year	341,516,114	341,516,114	317,801,705
Accumulated surplus, end of year	\$ 378,010,114	\$ 381,819,454	\$ 341,516,114

The accompanying notes are an integral part of these consolidated financial statements.

CITY OF LANGFORD

Consolidated Statement of Changes in Net Debt

Year ended December 31, 2016, with comparative information for 2015

	Financial Plan (note 12)	2016	2015
Annual surplus	\$ 36,494,000	\$ 40,303,340	\$ 23,714,409
Acquisition of tangible capital assets	(21,369,993)	(20,124,108)	(13,103,030)
Decrease (Increase) in land held for resale	-	3,531,715	(1,154)
Amortization of tangible capital assets	-	7,163,980	6,774,852
Loss on sale of tangible capital assets	-	134,590	24,797
Proceeds on sale of tangible capital assets	-	162,291	920,284
Sewer capital recovery fees	-	(5,587,102)	(3,637,868)
Developer contributions of tangible capital assets	-	(19,479,380)	(12,230,536)
Change in proportionate share of West Shore Parks & Rec Society	-	(275,402)	149,190
	15,124,007	5,829,924	2,610,944
Consumption of prepaid expenses	-	121,223	290,250
Change in net debt	15,124,007	5,951,147	2,901,194
Net debt, beginning of year	(25,429,484)	(25,429,484)	(28,330,678)
Net debt, end of year	\$ (10,305,477)	\$ (19,478,337)	\$ (25,429,484)

The accompanying notes are an integral part of these consolidated financial statements.

CITY OF LANGFORD

Consolidated Statement of Cash Flows

Year ended December 31, 2016, with comparative information for 2015

	2016	2015
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 40,303,340	\$ 23,714,409
Items not involving cash:		
Amortization of tangible capital assets	7,163,980	6,774,852
Loss on sale of tangible capital assets	134,590	24,797
Developer contributions of tangible capital assets	(19,479,380)	(12,230,536)
Sewer capital recovery fees	(5,587,102)	(3,637,868)
Actuarial adjustment on debt	(23,347)	(111,733)
Change in proportionate share of West Shore Parks & Rec Society	(275,402)	149,190
Changes in non-cash operating assets and liabilities:		
Property taxes receivable	1,199,294	(916,693)
Accounts receivable	(8,025,998)	(2,551,468)
Other assets	(210,623)	(9,758)
Accounts payable and accrued liabilities	1,738,996	84,755
Prepaid property taxes and licences	124,923	(2,341)
Deferred revenue	1,654,493	(77,813)
Refundable deposits	1,401,656	(187,131)
Prepaid expenses	121,223	290,250
	20,240,643	11,312,912
Capital activities:		
Acquisition of tangible capital assets	(20,124,108)	(13,103,030)
Decrease (increase) in land held for resale	3,531,715	(1,154)
Proceeds on sale of tangible capital assets	162,291	920,284
	(16,430,102)	(12,183,900)
Financing activities:		
Debt proceeds	700,000	-
Debt payments (West Shore Parks & Rec Society)	-	(37,202)
Debt payments	(2,686,885)	(3,528,847)
	(1,986,885)	(3,566,049)
Increase (decrease) in cash and cash equivalents	1,823,656	(4,437,037)
Cash and cash equivalents, beginning of year	16,560,675	20,997,712
Cash and cash equivalents, end of year	\$ 18,384,331	\$ 16,560,675
Supplemental cash flow information:		
Cash paid for interest	\$ 494,067	\$ 629,081
Cash received from interest	303,020	332,520

The accompanying notes are an integral part of these consolidated financial statements.

CITY OF LANGFORD

Notes to Consolidated Financial Statements

Year ended December 31, 2016

The City of Langford (the "City") is incorporated and operates under the provisions of the British Columbia Local Government Act and the Community Charter of British Columbia.

1. **Significant accounting policies:**

The consolidated financial statements of the City are prepared by management in accordance with Canadian public sector accounting standards for local governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the City are as follows:

(a) **Reporting entity:**

The consolidated financial statements include the assets, liabilities, revenues and expenses of the City. The consolidated financial statements also include the City's proportionate interest in the West Shore Parks and Recreation Society ("West Shore"), an organization jointly controlled by the City. The City does not administer any trust activities on behalf of external parties.

(b) **Basis of accounting:**

The City follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) **Revenue recognition:**

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made, except when and to the extent the transfer gives rise to an obligation that meets the definition of a liability.

Property tax revenue is recognized on an accrual basis using approved tax rates and the anticipated assessment for the current year. Parcel tax revenues are recognized in the year that they are levied.

(d) **Deferred revenue:**

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation and agreement which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired thereby extinguishing any liability to the City.

Development cost charges are amounts which are restricted by government legislation or agreement with external parties. When qualifying expenditures are incurred, development cost charges are recognized as revenue in amounts which equal the associated expenses.

(e) **Refundable deposits:**

Receipts restricted by third parties are deferred and reported as refundable deposits under certain circumstances. Refundable deposits are returned when the third party meets their obligations or the deposits are recognized as revenue when qualifying expenditures are incurred.

(f) **Investment income:**

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

CITY OF LANGFORD

Notes to Consolidated Financial Statements

(g) Cash equivalents:

Cash equivalents include short-term, highly liquid investments that are cashable on demand or have a term to maturity of 90 days or less at acquisition.

(h) Long-term debt:

Long-term debt is recorded net of related repayments and actuarial earnings.

(i) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land improvements	10-50
Buildings	25-70
Vehicles, machinery, equipment	5-25
Sewer and storm infrastructure	75-100
Road infrastructure	10-75

Non-financial assets are written down when conditions indicate that they no longer contribute to the City's ability to provide goods and services, or when the value of future economic benefits associated with the asset are less than the book value of the asset.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value and are recorded as revenue at the date of receipt.

(iii) Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(iv) Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(v) Inventory of supplies

Inventory of supplies held for consumption is recorded at the lower of cost and replacement cost.

(vi) Contaminated sites

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- 1) an environmental standard exists
- 2) contamination exceeds the environmental standard
- 3) the City is directly responsible or accepts responsibility for the liability
- 4) future economic benefits will be given up, and
- 5) a reasonable estimate of the liability can be made

CITY OF LANGFORD

Notes to Consolidated Financial Statements

(j) Employee benefits:

The City and its employees make contributions to the Municipal Pension Plan. These contributions are expensed as incurred. The costs of a multi-employer defined contribution pension plan, such as the Municipal Pension Plan, are the employer's contributions due to the plan in the period.

(k) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant estimates include assumptions used in estimating historical cost and useful lives of tangible capital assets, estimating fair value of contributed tangible capital assets and in estimating provisions for accrued liabilities. Actual results could differ from these estimates.

2. **Cash and cash equivalents:**

	2016	2015
West Shore Parks and Recreation Society	\$ 1,571,268	\$ 1,569,819
Cash	6,813,102	6,160,233
Bank overdraft	-	(1,169,377)
Term deposits	9,999,961	10,000,000
	\$ 18,384,331	\$ 16,560,675

The City has an approved operating line of credit of \$7,500,000.

3. **Deferred revenue:**

Deferred revenue, reported on the consolidated statement of financial position, is comprised of the following:

	2016	2015
Development cost charges	\$ 10,803,097	\$ 9,288,738
Hotel room tax	846,123	663,938
Other	571,982	614,033
	\$ 12,221,202	\$ 10,566,709

Development cost charges:

	2016	2015
Opening balance of unspent funds	\$ 9,288,738	\$ 9,579,792
Add:		
Development cost charges received during the year	3,717,218	2,979,335
Interest earned	78,997	85,953
	13,084,953	12,645,080
Less amount spent on projects and recorded as revenue	(2,281,856)	(3,356,342)
	\$ 10,803,097	\$ 9,288,738

CITY OF LANGFORD

Notes to Consolidated Financial Statements

4. Debt:

(a) Short-term debt:

Short-term debt is comprised of an interim financing facility through the TD Bank due on demand which bears interest at the Bankers Acceptance Rate plus stamping fee of 75 basis points.

(b) Long-term debt:

Long-term debt consists of the following:

	2016	2015
Municipal Finance Authority ("MFA")	\$ -	\$ 49,299
TD Bank	5,630,800	6,443,733
	\$ 5,630,800	\$ 6,493,032

Long-term debt through the MFA is presented net of repayments and actuarial earnings, where the MFA invests the City's repayments so that the repayments, plus investment income, will equal the original outstanding debt amount at the end of the repayment period. Actuarial earnings on debt represent the allocation by the MFA of surplus investment income generated by the principal repayments. As at December 31, 2016, the debt through MFA has been fully repaid

Long-term debt from the TD Bank consists of five year floating rate term loans maturing from 2017 to 2021, with a current interest rate of 1.93%.

(c) Principal payments on long term debt and budgeted repayments on short-term debt for the next five years are as follows:

2017	\$ 1,388,800
2018	1,221,500
2019	535,200
2020	559,500
2021	555,100

5. Tangible capital assets:

(a) Assets under construction:

Assets under construction have a value of \$18,196,375 (2015 - \$10,330,582) and have not yet been amortized. Amortization of these assets will commence when the asset is put into service.

(b) Contributed tangible capital assets:

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed capital assets received during the year is \$19,827,108 (2015 - \$12,230,536) comprised of land \$10,256,607 (2015 - \$7,271,605), land improvements \$130,086 (2015 - \$106,375), buildings \$NIL (2015 - \$NIL), sewer and storm infrastructure \$3,453,072 (2015 - \$2,113,823) and roads infrastructure \$5,987,343 (2015 - \$2,738,733).

(c) Works of art and historical treasures:

The City manages and controls various works of art and non-operational historical cultural assets including buildings, artifacts, paintings and sculptures located at City sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

(d) Write-down of tangible capital assets:

No tangible capital assets were written down in 2016 or 2015.

(e) West Shore Parks and Recreation Society:

The City's proportionate share of West Shore Parks and Recreation Society assets includes land, buildings, and equipment which are subject to amortization policies consistent with those of the City.

CITY OF LANGFORD

Notes to Consolidated Financial Statements

Note 5. Tangible Capital Assets (Continued)

	Land	Land Improvements	Buildings	Vehicles Machinery & Equipment	Sewer and Storm Infrastructure	Roads Infrastructure	Assets Under Construction	West Shore Parks & Recreation Society	2016	2015
Cost:										
Opening	\$ 140,267,474	16,003,315	32,724,922	11,624,045	47,749,042	117,686,125	10,330,582	31,557,746	\$ 408,043,251	\$ 384,159,166
Additions	12,435,225	1,565,847	968,781	1,778,236	4,082,483	10,742,445	14,698,551	164,678	46,436,246	25,439,441
Disposals	(245,693)	-	-	(212,712)	-	(78,166)	(6,832,758)	(17,103)	(7,386,432)	(1,356,977)
Change in share	-	-	-	-	-	-	-	374,509	374,509	(198,379)
Balance, end of year	152,457,006	17,569,162	33,693,703	13,189,569	51,831,525	128,350,404	18,196,375	32,179,830	447,467,574	408,043,251
Accumulated Amortization:										
Opening	-	4,806,844	5,794,250	6,026,702	8,752,534	30,232,068	-	8,377,716	63,990,114	58,183,539
Disposals	-	-	-	(190,476)	-	(52,906)	-	(13,411)	(256,793)	(306,021)
Amortization	-	693,249	683,384	846,230	825,471	2,883,480	-	605,925	6,537,739	6,161,785
Change in share	-	-	-	-	-	-	-	99,107	99,107	(49,189)
Balance, end of year	-	5,500,093	6,477,634	6,682,456	9,578,005	33,062,642	-	9,069,337	70,370,167	63,990,114
Net book value, end of year	\$ 152,457,006	12,069,069	27,216,069	6,507,113	42,253,520	95,287,762	18,196,375	23,110,493	\$ 377,097,407	\$ 344,053,137

CITY OF LANGFORD

Notes to Consolidated Financial Statements

6. Sewer franchise agreement:

During 2004, the City entered into a franchise and partnering agreement with West Shore Environmental Services Inc. ("WSES") and Terasen Utility Services Inc. The term of the agreement is 21 years, with a single 21 year renewal. Under the agreement, the City grants an exclusive franchise to WSES to design, construct, finance, own, and operate and maintain sanitary sewers in the City. The City also grants an exemption from municipal property tax for sewer infrastructure and WSES has been granted an Order in Council to extend that exemption to property taxes for all other jurisdictions. Upon termination of the agreement, the sewer infrastructure constructed by WSES will be acquired by the City for a nominal payment.

WSES will recover its capital costs by imposition of a sewer capital recovery fee ("SCRF") on owners of property who wish to connect to the sewer. WSES will also bill and collect all user fees. Fees were frozen for five years ended in 2009. WSES will pay the City franchise fees that are estimated to total \$11 million over the 21 year term of the agreement.

The City records the costs of sewer infrastructure constructed by WSES \$939,042 (2015 - \$905,271) and corresponding remaining cost to be recovered. The remaining cost to be recovered is reduced as SCRF's are collected by WSES.

The cost of WSES sewer infrastructure, less residual value, is amortized on a straight line basis over their estimated useful lives, 60 to 70 years.

	Opening	Increase	Decrease	Closing
WSES sewer infrastructure				
Cost	\$ 37,642,956	1,456,262	(517,220)	\$ 38,581,998
Accumulated amortization	(5,452,399)	(626,241)	-	(6,078,640)
	32,190,557	830,021	(517,220)	32,503,358
Remaining cost to be recovered	(15,331,627)	(1,456,262)	6,104,322	(10,683,567)
	\$ 16,858,930	(626,241)	5,587,102	\$ 21,819,791

7. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2016	2015
Surplus:		
Invested in tangible capital assets	\$ 372,676,398	\$ 332,661,035
Invested in land held for resale	1,854,499	5,386,214
Other	(4,726,408)	(7,505,132)
Total surplus	369,804,489	330,542,117
Reserves set aside by Council:		
Future operational contingencies	491,352	276,105
Federal Gas Tax	365,004	827,870
West Shore Parks & Rec Society	960,018	858,300
Total reserves	1,816,374	1,962,275
Reserve funds set aside for specific purposes by Council:		
Capital works	2,025,354	1,531,820
Affordable housing	1,263,270	999,498
Parks and open space	2,229,712	2,143,353
Parkland improvement	2,899	2,875
General amenity	2,839,904	2,198,060
Equipment replacement	259,055	712,782
Sidewalk capital	132,538	98,998
Bear Mountain fire hall	1,216,156	1,109,377
Special police capital	182,704	178,325
Downtown parking	46,999	36,634
Total reserve funds	10,198,591	9,011,722
	\$ 381,819,454	\$ 341,516,114

CITY OF LANGFORD

Notes to Consolidated Financial Statements

8. Taxation:

Taxation revenue, reported on the consolidated statement of operations, is comprised of the following:

	2016	2015
General	\$ 24,690,205	\$ 23,485,325
Parcel tax	1,629,410	1,629,410
Revenue in lieu of taxes	90,023	104,134
Collections for other governments	27,034,843	26,666,973
1% utility taxes	397,673	393,653
	53,842,154	52,279,495
Less taxes levied for other authorities:		
Capital Regional District - General Operating	5,013,116	4,831,876
Revenue in lieu of taxes	65,413	85,762
Capital Regional Hospital District	2,345,170	2,272,620
School Authorities	16,481,609	16,390,873
BC Assessment Authority	469,542	478,270
Municipal Finance Authority	1,623	1,526
BC Transit	2,658,370	2,606,046
	27,034,843	26,666,973
	\$ 26,807,311	\$ 25,612,522

9. Government transfers:

The City recognizes the transfer of government funding as revenue when received and all related eligibility criteria and stipulations have been satisfied.

	2016	2015
Operating transfers:		
Federal	\$ 409,326	\$ 10,017
Provincial	452,477	273,500
Other	553,612	632,697
	1,415,415	916,214
Capital transfers:		
Federal	4,976,309	2,419,051
Provincial	5,060,066	1,378,333
Other	58,638	243,428
	10,095,013	4,040,812
	\$ 11,510,428	\$ 4,957,026

During the year, the City transferred \$3,497,858 of assets under construction to other governments, representing project costs incurred to design, engineer, construct and commission roads infrastructure crossing into other government jurisdictions, based on terms of the agreement between the City and Ministry of Transportation of the Province of BC. The transfer is recorded as an expense in the consolidated statement of operations.

CITY OF LANGFORD

Notes to Consolidated Financial Statements

10. Municipal pension plan:

The City and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. The plan has about 189,000 active members and approximately 85,000 retired members. Active members include approximately 37,000 contributors from local government.

The most recent actuarial valuation as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits. The next valuation will be as at December 31, 2018 with results available later in 2019.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The City paid \$625,934 (2015 - \$629,637) for employer contributions to the Plan in fiscal 2016.

11. Commitments and contingencies:

(a) Contingent liabilities:

The CRD debt, under provisions of the Local Government Act, is a direct, joint and several liability of the CRD and each member municipality within the CRD, including the City of Langford.

The City is a shareholder and member of the Capital Region Emergency Service Telecommunications (CREST) Incorporated who provides centralized emergency communications, and related public safety information services to municipalities, regional district, the provincial and federal governments and their agencies, and emergency services organizations throughout the Greater Victoria region and the Gulf Islands. Members' obligations to share in funding ongoing operations and any additional costs relating to capital assets are to be contributed pursuant to a Members' Agreement.

(b) Litigation liability:

From time to time, the City is subject to claims and other lawsuits that arise in the ordinary course of business, some of which may seek damages in substantial amounts. Liability for these claims and lawsuits are recorded to the extent that the probability of a loss is likely and it is estimable. It is considered that the potential claims against the City resulting from such litigation will be covered by insurance and therefore will not materially affect the consolidated financial statements of the City.

(c) Commitments:

The City entered into a long-term contract with the Royal Canadian Mounted Police (RCMP) for the provision of police services effective October 1, 1994. Under the terms of this contract, the City is responsible for 90% of policing costs. The 2017 estimated cost of this contract is \$6,372,000.

On February 7, 2013, the City entered into a purchase of service agreement with the YMCA/YWCA of Greater Victoria to provide access for Langford residents to an aquatic facility to be built in Langford. The City agreed to pay \$750,000 per year to be indexed by population every two years from the opening date to a maximum of \$950,000 per year for a period of 25 years.

As at December 31, 2016, the following major contracts were in progress:

	Total Amount of Contract	Paid or Accrued
Operating	\$ 15,443,809	\$ 7,793,916
Capital	27,176,336	6,402,966

CITY OF LANGFORD

Notes to Consolidated Financial Statements

12. Financial plan:

The financial plan data presented in these consolidated financial statements is based upon the 2016 operating and capital financial plans approved by Council on May 2, 2016. Amortization expense was not contemplated on development of the financial plan and, as such, has not been included. The chart below reconciles the approved financial plan to figures reported in these consolidated financial statements.

	Financial plan amount
Revenues:	
Operating	\$ 37,593,700
Capital	47,713,200
West Shore Parks & Rec Society	3,163,121
Less:	
Transfers from own funds	8,184,200
Proceeds on debt issue	7,320,100
Total revenue	72,965,721
Expenses:	
Operating	37,593,700
Capital	47,713,200
West Shore Parks & Rec Society	3,163,121
Less:	
Capital expenditures	47,713,200
Transfer to own funds	1,886,000
Debt principal payments	2,399,100
Total expenses	36,471,721
Annual surplus	\$ 36,494,000

13. West Shore Parks and Recreation Society:

(a) Capital asset transfer:

The Capital Regional District (the "CRD") transferred the lands and facilities comprising the Juan de Fuca Recreation Centre to the following municipal members (the "Municipalities") effective January 2, 2002; City of Langford, City of Colwood, District of Highlands, District of Metchosis and the CRD (on behalf of a portion of the Juan de Fuca Electoral Area). Effective January 1, 2007 the Town of View Royal became a member of the Society.

In 2002 the lands and facilities were transferred to the Municipalities in their proportionate share, as specified in the Co-Owners' Agreement. The lands and facilities were reallocated amongst the members on January 1, 2007 when the Town of View Royal became a member. Future improvements are allocated among the members as per the cost sharing formula in effect each year for each service or facility, as outlined in a Members' Agreement. For 2016, the City's share of improvements purchased by the Society on its behalf is \$NIL.

Because the cost sharing formula in the Members' Agreement produces different cost shares for the members from year-to-year, there is a gain or loss on the opening fund balances. In 2016, the City recorded a gain of \$275,402.

The Municipalities have each become members in the Society, which was incorporated to provide parks, recreation and community services to the Municipalities under contract. Under terms of an Operating, Maintenance and Management Agreement, the Society is responsible to equip, maintain, manage and operate the facilities located at the recreation centre.

CITY OF LANGFORD

Notes to Consolidated Financial Statements

(b) Consolidation:

Financial results and budget for the Society are consolidated into the City's financial statements proportionately, based on the cost sharing formula outlined in the Members' Agreement. In 2016 the City's proportion for consolidation purposes was 50.55% (2015 - 49.96%).

Condensed financial information for the Society is as follows:

	2016	2015
Financial assets	\$ 3,356,046	\$ 3,414,023
Financial liabilities	2,065,793	2,422,204
Net financial assets	1,290,253	991,819
Non-financial assets	996,842	905,600
Accumulated surplus	\$ 2,287,095	\$ 1,897,419
Invested in tangible capital assets	\$ 974,690	\$ 892,651
Reserve funds	1,970,345	1,718,043
Other	(657,940)	(713,275)
	\$ 2,287,095	\$ 1,897,419
Revenues	\$ 6,210,461	\$ 6,433,559
Requisition from members	4,968,945	4,844,916
	11,179,406	11,278,475
Expenses	5,820,785	6,600,366
Requisition from members	4,968,945	4,844,916
	10,789,730	11,445,282
Annual surplus (deficit)	\$ 389,676	\$ (166,807)

CITY OF LANGFORD

Notes to Consolidated Financial Statements

14. Segmented information:

The City is a diversified municipal government institution that provides a wide range of services to its citizens, including General Government Services, Protective Services, Engineering and Public Works Services, Community Services and Utility and Enterprise Services. Service Areas were created for the purpose of recording specific activities to attain certain objectives in accordance with regulations, restrictions or limitations.

City services are provided by departments and their activities are reported in these Service Areas. Departments disclosed in the Segmented Information, along with the services they provide are as follows:

General Government Services

The Departments within General Government Services are responsible for adopting bylaws; adopting administrative policy; levying taxes; acquiring, disposing and managing City assets; ensuring effective financial management; monitoring performance and ensuring that high quality City services standards are met.

Protective Services

The Departments within Protective Services are Police and Bylaw Enforcement; Fire Protection and Emergency Response; and Building Inspection. The mandates of these departments are to enforce laws, prevent crime, maintain peace, order and security by protecting life, property and the environment.

Engineering and Public Works

The Engineering Department is responsible for the transportation services within the City. This includes roads, storm drains, sidewalks, street lighting and trolley.

Community Services

The Departments within Community Services include Environmental and Development Services and Recreation and Cultural Services. The Environmental and Development Services Department is responsible for preparing land use plans, bylaws and policies for sustainable development of the City and for reviewing and approving new development. The Recreation and Cultural Services Department is responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services.

Utility and Enterprise Services

This Department is responsible for administering the Sewer Franchise Agreement (note 6) for the City.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1. The following table provides additional financial information for the foregoing segments. Taxation and grants in lieu of taxes are apportioned to the functions based on their share of the net budgeted expenditures in the Financial Plan.

CITY OF LANGFORD

Notes to Consolidated Financial Statements

Note 14 2016 Segmented Information (Continued)

	General Government Services	Protective Services	Engineering and Public Works	Community Services	Utility and Enterprise Services	Total
Revenue:						
Taxation	\$ 5,281,500	\$ 8,564,000	\$ 4,961,300	\$ 8,000,511	\$ -	\$ 26,807,311
Utility charges	-	-	-	-	5,000	5,000
Government transfers	150,737	739,450	9,992,122	628,119	-	11,510,428
Commercial leasing	39,279	200,308	-	2,788,436	-	3,028,023
Other	2,488,542	71,388	143,124	3,390,145	5,587,102	11,680,301
Licences and permits	23,650	1,859,886	887,482	517,759	-	3,288,777
Developer and property owner contributions	588,000	97,500	23,838,860	1,449,623	1,403,594	27,377,577
Development cost charges	-	-	2,243,739	38,117	-	2,281,856
Casino	139,400	-	1,152,615	-	-	1,292,015
Total Revenue	8,711,108	11,532,532	43,219,242	16,812,710	6,995,696	87,271,288
Expenses:						
Salaries, wages and employee benefits	2,475,378	3,605,831	1,774,564	2,586,534	-	10,442,307
Contracted and general services	1,334,050	6,710,310	8,618,122	8,235,263	-	24,897,745
Materials, goods, supplies and utilities	556,889	506,815	371,711	995,937	-	2,431,352
Other	330,930	300,983	564,407	836,244	-	2,032,564
Amortization	300,584	426,665	3,604,756	2,205,734	626,241	7,163,980
Total Expenses	4,997,831	11,550,604	14,933,560	14,859,712	626,241	46,967,948
Annual surplus (deficit)	\$ 3,713,277	\$ (18,072)	\$ 28,285,682	\$ 1,952,998	\$ 6,369,455	\$ 40,303,340

CITY OF LANGFORD

Notes to Consolidated Financial Statements

Note 14 2015 Segmented Information (Continued)

	General Government Services	Protective Services	Engineering and Public Works	Community Services	Utility and Enterprise Services	Total
Revenue:						
Taxation	\$ 4,607,800	\$ 8,408,600	\$ 5,898,700	\$ 6,697,422	\$ -	\$ 25,612,522
Utility charges	-	-	-	-	5,000	5,000
Government transfers	1,897,701	388,660	2,565,009	105,656	-	4,957,026
Commercial leasing	31,473	184,222	-	1,767,422	-	1,983,117
Other	1,841,692	50,403	56,860	3,300,298	3,637,868	8,887,121
Licences and permits	15,769	1,419,077	532,245	378,827	-	2,345,918
Developer and property owner contributions	749,700	-	10,959,026	1,740,000	2,113,823	15,562,549
Development cost charges	-	-	3,182,901	173,441	-	3,356,342
Casino	319,400	-	920,376	-	-	1,239,776
Total Revenue	9,463,535	10,450,962	24,115,117	14,163,066	5,756,691	63,949,371
Expenses:						
Salaries, wages and employee benefits	2,295,327	3,221,285	1,784,814	2,852,331	293	10,154,050
Contracted and general services	998,436	5,970,045	4,366,131	6,767,027	-	18,101,639
Materials, goods, supplies and utilities	520,146	557,368	512,022	1,017,265	-	2,606,801
Other	401,012	245,492	569,211	1,267,791	114,114	2,597,620
Amortization	307,584	390,300	3,344,465	2,119,436	613,067	6,774,852
Total Expenses	4,522,505	10,384,490	10,576,643	14,023,850	727,474	40,234,962
Annual surplus (deficit)	\$ 4,941,030	\$ 66,472	\$ 13,538,474	\$ 139,216	\$ 5,029,217	\$ 23,714,409

PERMISSIVE TAX EXEMPTIONS

CITY OF LANGFORD BYLAW NO. 1586

A BYLAW TO EXEMPT CERTAIN LANDS AND IMPROVEMENTS WITHIN THE CITY OF LANGFORD FROM TAXATION FOR THE YEAR 2016

WHEREAS Council may exempt land and improvements from taxation under Section 224 of the Community Charter;

NOW THEREFORE the Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

1. The buildings and improvements together with certain lands surrounding the buildings and improvements and more particularly described as:
 - a) Roll No. 01-62-327-06159.000
Lot 7, PI 6190, Section 79, Esquimalt District
Juan de Fuca Cadet Youth Society
948 Dunford Road
 - b) Roll No. 01-62-327-07522.001
Lot 10, PI 10901, Section 111, Esquimalt District
Langford Fifty and Up Club
2637 Sunderland Road
 - c) Roll No. 01-62-327-06411.005
Section 84, Esquimalt District, All that portion of the Hollywood Road (renamed Hazelwood Road by Gazette notice dated February 22, 1956), as dedicated by PI 1718 and extending northerly from the extension easterly of the south boundary of Block 2, PI 1718, Section 84, Esquimalt District to the extension north-easterly of the north-west boundary of Lot A, PI 13728
Metchosin Farmers' Institute
1040 Marwood Avenue
 - d) Roll No. 01-62-327-06411.008
Lot 1, PI EPP26925, Section 84 Esquimalt District, Section 90, 86 and 87 Metchosin District
(PID #029-207-908)
Metchosin Farmers' Institute
1040 Marwood Avenue

- e) Roll No. 01-62-327-06439.250
Esquimalt District, LD 30 & 21 PT Sections 83, 84, 85, 86 Metchosin District & Sections 83 & 84 Esquimalt District except parcel M (DD15125) shown outlined in red on PI 82 RW Part held under licence of occupation by the Metchosin Farmers' Institute
Metchosin Farmers' Institute
1040 Marwood Avenue
- f) Roll No. 01-62-327-13906.060
Esquimalt District, Lot 1 of PI 17393, Sections 79 Metchosin District, 83, 84 and 90, Esquimalt District (PID #003-908-968)
South Vancouver Island Rangers
3498 Luxton Road
- g) Roll No. 01-62-327-04124.001
Lot 4, PI 9088, Section 5, Esquimalt District
Trustees United Church of Canada (Gordon United Church)
929 Goldstream Avenue
- h) Roll No. 01-62-327-04125.001
Lot 1, PI 14459, Section 5, Esquimalt District
Gordon United Church of Canada
935 Goldstream Avenue
- i) Roll No. 01-62-327-06299.010
Lot 1, PI 15933, Section 88 & 89, Esquimalt District
Trustees – Lighthouse Christian Academy
1289 Parkdale Drive
- j) Roll No. 01-62-327-04250.003
Lot A, PI 28120, Esquimalt District
Grace Baptist Church of Victoria
2731 Matson Road
- k) Roll No. 01-62-327-05647.010
Lot A, PI 42956, Esquimalt District
Society of St. Vincent De Paul
2784 Claude Road
- l) Roll No. 01-62-327-05790.021
Lot B, PI VIP64037, Esquimalt District
West Shore Chamber of Commerce
2830 Aldwynd Road

- m) Roll No. 01-62-327-05646.100
Lot 1, PI VIP69262, Esquimalt District
Bishop of Victoria Corp
798 Goldstream Avenue
- n) Roll No. 01-62-327-06694.030
Lot 1, PI 44619, Esquimalt District
The Forge (formerly the Western Community Baptist Church)
2610-2612 Sooke Road
- o) Roll No. 01-62-327-05709.202
Lot 2, PI VIS6677, Section 72, Esquimalt District
Westwind Plaza (JV) Properties Ltd. (Goudy Library)
119-755 Goldstream Avenue
- p) Roll No. 01-62-327-05709.203
Portion of Lot 3, PI VIS6677, Section 72, Esquimalt District
Westwind Plaza (JV) Properties Ltd. (Goudy Library)
115-755 Goldstream Avenue
- q) Roll No. 01-62-327-04188.140
Lot 4, PI VIS4874, Section 5 Esquimalt District
Habitat for Humanity Victoria
849 Orono Avenue
- r) Roll No. 01-62-327-05731.100
Lot 1, PI VIP78559, Section 72, Esquimalt District
Royal Canadian Legion
761 Station Road
- s) Roll No. 01-62-327-06385.006
Portion of Lot 1, PI EPP38718, Section 86 and 87, Esquimalt District
Westhills Land Corp (Victoria Conservatory of Music)
210-1314 Dumont Avenue

Shall hereby be exempt from taxation for the year 2016.

2. The buildings and improvements together with certain lands surrounding the buildings and improvements and more particularly described as:

a) Roll No. 01-62-327-06047.010
Lot A, PI VIP46262, Section 75 & 76, Esquimalt District
(Belmont Secondary School)
3279321 Nova Scotia Limited
3067 Jacklin Rd

b) Roll No. 01-62-327-06047.040
Lot 3, PI VIP47158, Section 75, Esquimalt District
(Belmont Secondary School)
3279321 Nova Scotia Limited
3008 Brittany Dr

Shall hereby be exempt from taxation for the year 2016, to the extent that the part of the said buildings and improvements together with certain lands surrounding the buildings and improvements is equivalent to (25%) twenty five percent of land and (100%) one hundred percent of buildings and improvements.

3. This bylaw may be cited for all purposes as "City of Langford Permissive Tax Exemption Bylaw No. 1586, 2015."

READ A FIRST TIME this 5th day of October, 2015.

READ A SECOND TIME this 5th day of October, 2015.

READ A THIRD TIME this 5th day of October, 2015.

ADOPTED this 19th day of October, 2015.



MAYOR

(Certified Correct)
CORPORATE OFFICER

ANNUAL DEVELOPMENT COST CHARGES

CITY OF LANGFORD ANNUAL DEVELOPMENT COST CHARGES REPORT FOR THE YEAR ENDED DECEMBER 31, 2016

		Opening Balance	DCC's Received	Expenditures	Interest Earned	Closing Balance
Parks	\$	8,006,748	1,498,938	- 38,117	70,346	9,537,915
Sewer		28,094	-	-	223	28,317
Storm Drainage	-	235,937	429,794	- 27,540	388	166,705
Roads		1,253,896	1,788,486	- 1,980,263	8,039	1,070,158
	\$	9,052,801	3,717,218	- 2,045,920	78,996	10,803,095

There were no waivers or reductions of development cost charges under Section 933.1(2) of the Local Government Act.