

CITY OF LANGFORD
REGULAR MEETING OF COUNCIL
Monday, December 19th, 2016 @ 5:30 p.m.
Council Chambers, 3rd Floor, 877 Goldstream Avenue

AGENDA

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CITY OF LANGFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, December 5th, 2016 @ 5:30 p.m.
Council Chambers, 3rd Floor, 877 Goldstream Avenue

PRESENT

Mayor S. Young, Councillors: D. Blackwell, M. Sahlstrom, L. Seaton, L. Szpak and R. Wade.

ATTENDING

CAO J. Bowden, Administrative Assistant, J. Coneybeer, Director of Finance, S. Ternent, Director of Engineering, M. Mahovlich and Director of Planning, M. Baldwin.

ABSENT

Councillor: W. Sifert.

1. CALL TO ORDER

The Chair called the meeting to order at 5:30 pm.

2. APPROVAL OF THE AGENDA

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR WADE

That Council Approve the Agenda as presented.

CARRIED.

3. ADOPTION OF MINUTES

a) Minutes of the Regular Meeting of Council – November 21st, 2016

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR SEATON

That Council approve the Minutes of the Regular Meeting of Council held on November 21st, 2016.

CARRIED.

4. OTHER BOARD AND COMMISSION MINUTES

a) West Shore Parks and Recreation – October 20, 2016

MOVED BY: COUNCILLOR SEATON
SECONDED: COUNCILLOR SAHLSTROM

That Council approve the Minutes of the West Shore Parks and Recreation held on October 20th, 2016.

CARRIED.

5. PUBLIC PARTICIPATION

Mr. Les Bjola representing the West Shore Developers Association - addressed Council opposed to item 10 (d) and requested that the first three readings of Dust Control Bylaw No. 1666 be defeated and that the developers work with staff on strategies to control the emission of dust.

6. DEVELOPMENT VARIANCE PERMIT

a) DVP16-0017 - 2981, 2985, 2989, 2993, 2994 & 2997 Bombardier Crt

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council issue Development Variance Permit No. DVP16-0017 for the City of Langford to Matthew Pike on behalf of Westhills Land Corp to waive the Bylaw No. 1000 requirement to provide a cul-de-sac at the terminus of a public road as part of a 28-lot subdivision at 3220 West Shore Parkway (Phase 5 of the *Paradise Falls* subdivision in Westhills), of which 6 lots will access from the road in question (to be addressed as 2981, 2985, 2989, 2993, 2994 & 2997 Bombardier Crt) subject to the following terms and conditions:

1. Appendix

The site shall be developed in accordance with the site plan attached (Appendix A).

2. Variances

The following regulations of Subdivision and Development Servicing Bylaw No. 1000 are varied under Section 498 of the *Local Government Act*:

- a) That clause 4.0 Cul-de-sac definition of Subdivision and Development Servicing Bylaw No. 1000 be varied to allow Bombardier Court to terminate without a vehicular turning area;

3. Conditions

The following requirements are imposed under Section 498 of the *Local Government Act*:

- a) That the site is developed in accordance with the plan attached to this report as Appendix A;
- b) That the applicant install “local traffic” and “no turnaround” signage at the Bombardier Court street entrance to the satisfaction of the Director of Engineering.

CARRIED.

At 5:32 pm Councillor Blackwell left the meeting due to a conflict of interest.

b) DVP16-0018 - 1144-1198, 1216-1230 Goldstream Ave; 1132, 1134, 1136, 1142 Donna Ave; 1106, 1110 Sergio Pl; 2752 Leigh Rd; 2730, 2734, 2738 Trans-Canada Hwy

MOVED BY: COUNCILLOR
SECONDED: COUNCILLOR

That Development Variance Permit No. DVP16-0018 be issued by the Council for the City of Langford to Rachael Sansom on behalf Turner Lane Development to permit a new business technology park zone at (1144, 1148, 1156, 1166, 1168, 1176, 1180, 1188, 1192, 1194, 1198, 1210, 1218, 1220A, 1220 Goldstream Avenue; and 2730, 2734, and 2738 Trans Canada Hwy; plus other unaddressed parcels as shown on the attached map) subject to the following terms and conditions:

1. Appendix

The site shall be developed in accordance with the site plan attached (Appendix A).

2. Variances

The following regulations of Zoning Bylaw No. 300 are varied under Section 498 of the *Local Government Act*:

- a) That s.2.1.1 of Subdivision and Development Servicing Bylaw No. 1000 be varied to nil;
- b) That s.6.1.1 of Subdivision and Development Servicing Bylaw No. 1000 be varied to nil;
- c) That s.6.21.02(1) of Zoning Bylaw No. 300 be varied to reduce the minimum lot size for subdivision of a lot that is not served by sanitary sewer from 1 ha to 550 m²; and
- d) That s.6.13.02(2) of Zoning Bylaw No. 300 be varied to reduce the minimum lot size for subdivision of a lot that is not served by sanitary sewer from 40 ha to 0.04 ha.

CARRIED.

At 5:32 pm Councillor Blackwell returned to the meeting.

7. COMMITTEE RESOLUTIONS

a) Planning, Zoning and Affordable Housing Committee –November 28th, 2016

- 1. Application to allow the sale of automobiles, recreational vehicles, trucks and boats on the property at 2668 Sooke Rd (TUP16-0004)**

MOVED BY: COUNCILLOR SZPAK
SECONDED: COUNCILLOR WADE

That Council reject this application for a Temporary Use Permit and give the owners 30 days to remove the temporary trailer from the site.

CARRIED.

2. Application for a Temporary Use Permit to allow a Construction Management Office with Accessory Outdoor Storage at 976 Capella Dr (TUP16-0005)

MOVED BY: COUNCILLOR SZPAK
SECONDED: COUNCILLOR WADE

That Council:

Proceed with the consideration of this Temporary Use Permit for a construction management office with accessory outdoor storage in the CD6 Zone at 976 Capella Drive for a period of three years, subject to the following terms and conditions:

- i) That all areas of the site used for the outdoor storage of construction materials and equipment be screened by a solid 1.8 m (6.0 ft) high fence; and
- ii) That the movement of construction materials and equipment on the site be limited to between the hours of 7:00 a.m. and 7:00 p.m., or sunset, in accordance with City of Langford Bylaw No. 961 "A Bylaw to Provide for the Abatement and Control of Objectionable Noise in the Electoral Areas of the Capital Regional District".

CARRIED.

3. Application to vary the interior side yard setback from 3m to 1.5m for Lot 5 and to exempt the 10% minimum frontage requirement for Lots 5 and 6 as part of the 6 lot subdivision at 892 Klahanie Dr (DVP16-0009)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Direct staff to proceed with consideration of the following variance for 892 Klahanie Drive:
 - a) That Section 6.17.06 (2) of Zoning Bylaw No. 300 be varied to permit the distance of a building or structure to be reduced from the required 3m to 1.5m for the interior side yard setback for Lot 5 as specifically shown on Appendix A.
2. Exempt Lots 5 and 6 as shown in Subdivision File No. SUB16-0018 from the 10% frontage requirement and direct the Approving Officer to accept the proposal at the time of subdivision.

CARRIED.

4. Application to vary the distance of a building to the exterior side yard lot line from the required 3.5m to 1.2m to allow for the construction of a one-family dwelling at 3416 Hazelwood Rd (soon to be addressed as 1003 Foxwood Pl) (DVP16-0016)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Direct staff to proceed with consideration of the following variance for 3416 Hazelwood Road:
 - a) That Section 6.27.06 (1)(c) of Zoning Bylaw No. 300 be varied to permit the distance of a building or structure to be reduced from the required 3.5m to 1.2m for the exterior side yard lot line for the one-family dwelling to be addressed as 1003 Foxwood Place.

CARRIED.

b) Parks and Recreation Committee – November 28th, 2016

1. Registration of Wells – New Provincial Regulations

MOVED BY: COUNCILLOR

SECONDED: COUNCILLOR

That Council direct staff to proceed with hiring the Hydrology Consultant at the estimated cost of \$6,300.00 to register the nine irrigation wells in Langford.

CARRIED.

2. 2017 Capital Budget – 2017-2021 Five Year Financial Plan

MOVED BY: COUNCILLOR SEATON

SECONDED: COUNCILLOR WADE

That Council:

1. Approve in principle the 2017-2021 Parks Capital projects listed in the staff report date November 28th, 2016 and refer them to the Director of Finance for inclusion in the budget with the following amendments:
 - a) Item 5 – Equipment for City Centre Park; Due to compressor issues at City Centre Park, that a back-up generator will need to be purchased; therefore, an increase to \$150,000 in the budget will be required; AND
 - b) Item 14 – E & N Trail Connection; The CRD will be doing this work, therefore, the City of Langford no longer needs to carry it in their budget.

CARRIED.

3. 2017 Operations Budget – 2017-2021 Five Year Financial Plan

MOVED BY: COUNCILLOR SEATON

SECONDED: COUNCILLOR WADE

That Council approve in principle the 2017-2021 Parks Operating Budget as presented in the staff reported dated November 28th, 2016 and refer it to the Director of Finance for inclusion in the budget.

CARRIED.

c) Protective Services Committee – November 29th, 2016

1. Proposed Dust Control Bylaw No. 1666, 2016 (Enforcement)

MOVED BY: COUNCILLOR SZPAK

SECONDED: COUNCILLOR BLACKWELL

That Council:

1. Refer the issue of dust management to the West Shore Developers Association to work with staff on developing strategies to control dust; and
2. Remove item 10 (d), Dust Control Bylaw No. 1666, 2016 from the agenda.

CARRIED.

8. REPORTS

- a) Proposed Panhandle Lots at 2566 & 2572 Wentwich Road**
- Staff Report (Land Development)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council consider section 512 of the Local Government Act in regards to minimum frontage on a highway and exempt 2566 and 2572 Wentwich Road from this consideration to enable a two-lot subdivision that will create two panhandle lots and direct staff to proceed with processing the subdivision application as proposed.

CARRIED.

- b) Goldstream Farmers Market Society – 2017-2019 Agreement**
- Staff Report (Parks Department)

MOVED BY: COUNCILLOR SEATON
SECONDED: COUNCILLOR BLACKWELL

That Council direct staff to develop a new agreement for the 2017-2019 seasons including the sales of alcohol as requested.

CARRIED.

- c) Greater Victoria Public Library Operating Agreement Renewal –2017 – 2020**
- Staff Report (Administration)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR SEATON

That Council approve the GVPL operating agreement renewal 2017-2020 as proposed and complete and return the signatory page to the GVPL.

CARRIED.

9. CORRESPONDENCE

- a) Royal Canadian Legion Prince Edward Branch**
Re: Letter of Appreciation – Remembrance Day Events 2016

MOVED BY: COUNCILOR SEATON
SECONDED: COUNCILLOR WADE

That Council receive the letter of appreciation from Norm Scott, President, Royal Canadian Legion Prince Edward Branch #091 with respect to the 2016 Remembrance Day Ceremony.

CARRIED.

b) Union of BC Municipalities
Re: Gas Tax Agreement Community Works Fund Payment

MOVED BY: COUNCILOR WADE
SECONDED: COUNCILLOR BLACKWELL

That Council receive with appreciation the letter from Councillor Murry Krause, UBCM President with respect to the distribution of the second Community Works Fund payment for fiscal 2016/17.

CARRIED.

10. BYLAWS

a) BYLAW NO. 1552
"Langford Zoning Bylaw, Amendment No. 419, (2854 and 2856 Peatt Rd and 815, 819, 823 Hockley Ave), 2015".
(ADOPTION)

MOVED BY: COUNCILOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council adopt Bylaw No. 1552.

CARRIED.

b) BYLAW NO. 1660
"Langford Zoning Bylaw, Amendment No. 464, (2822 & 2824 Knotty Pine Rd), 2016".
(ADOPTION)

MOVED BY: COUNCILOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council adopt Bylaw No. 1660.

CARRIED.

c) BYLAW NO. 1661
"Langford Zoning Bylaw, Amendment No. 465, (1144-1198, 1216-1230 Goldstream Ave; 1136, 1142 Donna Ave; 1106, 1110 Sergio Pl; 2752 Leigh Rd; 2730, 2734, 2738 Trans Canada Hwy), 2016".
(ADOPTION)

MOVED BY: COUNCILOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council adopt Bylaw No. 1661.

CARRIED.

- d) **BYLAW NO. 1666**
"City of Langford Dust Control Bylaw No. 1666, 2016"
(FIRST, SECOND AND THRID READING)

As per item 7 (c), this item was removed from the agenda.

- e) **BYLAW NO. 1667**
"Langford Zoning Bylaw, Amendment No. 468, (2780 Veterans Memorial Pkwy), 2016".
(FIRST READING)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council give Bylaw No. 1667 First Reading.

CARRIED.

11. IN CAMERA RESOLUTION

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR SZPAK

- a) That it is the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential information regarding Personnel and New Service under Section 90 (g) & (k) of the Community Charter.
- b) That Council continues the meeting in closed session.

CARRIED.

11. ADJOURNMENT

The Chair adjourned the meeting at 5:50 pm.

PRESIDING COUNCIL MEMBER:

CERTIFIED CORRECT
City Manager

Mountain hiker lucky to be alive after heart attack on Mt. Finlayson



By Goldstream News Gazette

Published: **June 07, 2016 04:00 PM**

Updated: **June 07, 2016 11:2511 AM**

By all accounts, statistics and odds, Brad Atchison should not have been able to walk into Langford Fire Rescue last week to thank those involved in his heart-stopping rescue on Mt. Finlayson.

The Victoria resident, who turns 68 in July, was hiking the popular peak on May 5 in preparation for a hike to the base camp at Mt. Everest in October. The self-described outdoors person and avid hiker, kayaker, backpacker and diver was about 30 minutes into his hike at a relaxed pace and was climbing up a gully after stopping to take some pictures. Suddenly he realized something didn't feel right.

"I hit a wall and started to feel dizzy and light-headed and had blurred vision," Atchison recalled. "I started to head back to the car, but had to sit down because I realized I couldn't make it ... I was fighting to stay conscious - I knew then that I was in deep trouble."

Fortunately, three hikers came along at that moment and Atchison, who swore off cell phones in 2013, asked them to call for help. Thankfully, they stayed with him after they called 911.

Four-and-a-half hours later, Atchison found himself at Victoria General Hospital fighting for his life.

"I had no chest pains or pain in my left arm until I hit the wall," he said, adding he didn't know at the time that he was experiencing a heart attack. That particular kind affects the right coronary artery and is aptly nicknamed The Widow Maker and The Silent Killer because, in a lot of cases, there are no symptoms.

Less than five per cent of people live through that type of attack initially, and only 30 per cent survive if they get to a hospital, Atchison was told. "Eighty per cent of heart attacks happen in the home when someone else is around," he said. "I really feel like I beat the odds."

Langford Fire Rescue Capt. Steve Adams, a former paramedic, was one of the first firefighters on the scene about 30 minutes after the call came in at 3:18 p.m.

He could see Atchison was displaying signs and symptoms of a heart attack and began to perform CPR.

Atchison went into cardiac arrest and had to be revived six times while firefighters took him down the trail in a wheeled basket structure.

B.C. Ambulance Service paramedics met the group as they descended and used an automatic external defibrillator to bring Atchison back 13 times while he was on his way down the hill, said Langford Fire Rescue Assistant Chief Chris Aubrey.

"They wound up shocking him a total of 22 times," he said. "That's an amazing amount of times. The odds (against) someone coming back in that situation are incredibly high."

Seeing Atchison walk into the No. 1 fire hall Thursday night to thank his rescuers, less than a month after his ordeal, was nothing short of miraculous, Aubrey added.

"Everyone was totally amazed at how quickly he has recovered. It was a great team effort by the firefighters, B.C. Ambulance personnel, the doctors and nurses at the hospital and everyone who was involved."

Atchison, who describes himself as in better shape than average for his age, said he ironically had a full medical exam a short time before the episode on Mt. Finlayson, and passed with flying colours.

He is back to feeling the way he did before, despite the fact he spent two days in an induced low-temperature coma to minimize the risk of organ damage.

"Brain damage can often be a problem. I'm lucky there's been no bad effects and I'll be able to do everything I did before," he said.

Atchison has, however, nixed his trip to Everest because of the risks he would incur in a low oxygen environment.

The close call prompted him to underline the importance of taking a cell phone when going off on one's own.

He also reminded everyone that no matter how fit you are, a complete physical examination does not always catch chronic disease or heart conditions.

"First and foremost, I want to thank everyone involved in the rescue and recovery," he added. "Everyone worked for a long time in an extremely stressful situation and conditions.

It's a credit to their determination, professionalism and training. My heartfelt gratitude and kudos to every one of them."

reporter@goldstreamgazette.com

Find this article at:

<http://www.goldstreamgazette.com/news/382125671.html>



BOARD OF DIRECTORS

Minutes of the West Shore Parks and Recreation Society Board of Directors Meeting Thursday, November 17, 2016 in the JDF Library Meeting Room

PRESENT: Directors Rob Martin (Chair), Leslie Anderson, Les Bjola, Lilja Chong, Arnie Hamilton, Al Hood, Jennifer Jakobsen, Moralea Milne, Winnie Sifert, Lanny Seaton and Ed Watson

ABSENT: Directors Ron Mattson, Matt Sahlstrom, Darren Wright and Terry Young

STAFF PRESENT:

Linda Barnes, Administrator
Sandy Clarke, Manager of Recreation
Wade Davies, Manager of Operations
Brian Merryweather, Manager of Human Resources
Lisa Lehive, Recorder
Nicola Stokes, Finance Supervisor
Bobbi Neal, Community Development Coordinator

PUBLIC PRESENT: Aaron Weisgerber, Town of View Royal
Andy MacKinnon, District of Metchosin

CALL TO ORDER

1. The Chair called the meeting to order at 6:30 PM.

APPROVAL OF AGENDA

2. ***MOVED/SECONDED BY DIRECTORS MILNE AND SIFERT THAT THE AMENDED AGENDA BE APPROVED WITH THE ADDITION OF 10 (a) IN CAMERA - GREATER VICTORIA LABOUR RELATIONS BOARD.***
CARRIED

APPROVAL OF MINUTES

3. ***MOVED/SECONDED BY DIRECTORS BJOLA AND SIFERT THAT THE MINUTES OF THE REGULAR MEETING HELD OCTOBER 20, 2016 BE ADOPTED.***
NO ERRORS, NO OMMISIONS
CARRIED

PUBLIC PARTICIPATION

4. N/A

CHAIRS REMARKS

5. The Chair gave the following remarks:
- The Chair attended WSPRS Staff Day on November 8, 2016.
 - o It was an awesome day; nice to see staff engaged in some fun and serious work.
 - o The staff had a feeling of appreciation that they had the opportunity to be together.
 - o The Chair encouraged the next Chair to continue with Staff Day.

STANDING COMMITTEES

6. a) Finance

2017 Draft Budget

- Director Bjola (Finance Chair) gave the following remarks:
 - o Sue Dickson and staff have put together the budget recommendation for 2017; the package is attached to the agenda.
- Sue Dickson, Manager of Finance provided the following information:
 - o Requisition increase of 1.56%; lower than 2016 Budget due to increased revenues.
 - o 2017 Budget is status quo; expecting a surplus
- Requisition per capita document has been added to package; this is a nice statistic to have when having budget conversations with Councils.
- Director Milne noted what a great job Sue Dickson and her team did on preparing the 2017 Draft Budget.

MOVED/SECONDED BY DIRECTORS BJOLA AND HOOD THAT THE BOARD APPROVE THE 2016 DRAFT BUDGET.

CARRIED

MOVED/SECONDED BY DIRECTORS BJOLA AND SEATON THAT THE 2016 DRAFT BUDGET BE FORWARDED TO THE WSPRS MEMBER MUNICIPALITIES FOR APPROVAL BY THE COUNCILS.

CARRIED

3rd Quarter Financial Review

- The 3rd Quarter Financial Review was sent out via email to the Finance Committee as the November Finance Committee Meeting was cancelled due to a lack of agenda items.
- The review shows that WSPR is progressing well and is on track.

FOR INFORMATION ONLY

b) Strategic Planning

- A smaller committee of WSPR Managers and WSPR Staff met in November and made some really good progress.
- Will be providing a draft of the Strategic Priorities to the larger committee in the near future.

FOR INFORMATION ONLY

c) Policy

- N/A

OLD BUSINESS

7. a) Governance Review Subcommittee

- Director Bjola noted the following:
 - o Governance Review Subcommittee met and had great discussions.
 - o The committee has drafted a letter for the Board Chair's signature to be sent to Mayor and Councils of the Member Municipalities with recommended changes.

MOVED/SECONDED BY DIRECTORS BJOLA AND SEATON THAT THE GOVERNANCE LETTER BE SENT TO THE MAYOR AND COUNCILS OF ALL MEMBER MUNICIPALITIES.

CARRIED

AMENDMENT: Director Watson suggested that the 2nd paragraph in the draft Governance letter be removed.

MOVED/SECONDED BY DIRECTORS BJOLA AND SEATON THAT THE 2ND PARAGRAPH OF THE DRAFT GOVERNANCE LETTER BE REMOVED PRIOR TO SENDING IT TO THE MAYOR AND COUNCILS OF ALL MEMBER MUNICIPALITIES.

CARRIED

- Director Milne asked if the letter is being sent to all Mayor and Councils.
 - o Yes, the letter will be individually addressed to each Mayor and Council of the Member Municipalities.

b) Westshore Skatepark

- Three letters of support have been received by WSPRS; one from Colwood and two from View Royal.
- The letter from View Royal asks WSPR to take a lead role which WSPR has already done. Bobbi Neal, Community Recreation Coordinator, has been working with the Skatepark Coalition.
- A Planner from the City of Colwood has been identified to the Skatepark Coalition as a point of contact.
- Bobbi Neal provided the following update:
 - o Westshore Skatepark Coalition has visited all of the West Shore municipalities.
 - o The Coalition is still looking for a location for the Skatepark.
 - o They are willing to work with any municipality who may have a solution.
 - o The Coalition is celebrating their AGM and there is no signs of them fragmenting.

Further Discussion:

- The Chair noted the following issues:
 - o Finding land: this coalition has no ability to find land and expect municipalities to find land for them. If the Skatepark is put in Colwood then land is being sacrificed that other plans had already been made for.
 - o Finances: From the presentation, Colwood was under the impression that the Coalition is expecting the municipalities to fund the Skatepark.
- Bobbi Neal responded to the above issues:
 - o It is hard to go after grants and funding when there is no proposed location. The Coalition has every intention to be a fundraising body.
 - o The Coalition is currently pulling together a report with some options including a spot Skatepark, which is a smaller Skatepark. The Coalition is looking at presenting to the Board in the New Year.

- Linda Barnes noted that building a Skatepark is like building any kind of recreation facilities. The Skatepark will be an asset to the youth in our community.
- Director Milne noted that Metchosin supports the Skatepark and WSPR taking the lead role.
- Director Hood suggested that WSPR ask the municipalities parks departments to look for viable spots and options.
- Director Seaton noted: there are many places on WSPR property to put the Skatepark.
 - o Linda Barnes responded: Staff have already looked at WSPR property inventory of land and there is no usable land.
- Director Milne suggested that a letter from WSPR be sent to member municipalities informing them that WSPR and the Coalition is looking for land of a specific size, and ask the municipalities for suggestions on where the Skatepark can go.
- Bobbi Neal noted: The Coalition is in an exploratory phase. Many of the questions discussed today including cost, size and funding will be addressed in the report to be distributed in the New Year. The Coalition is asking the WSPR Board to work with them and find the solutions.
- Director Watson suggested sending information to the Chamber of Commerce, a corporate partner, or the CRD.

MOVED/SECONDED BY DIRECTORS MILNE AND JAKOBSEN THAT THE WSPRS BOARD SEND A LETTER TO THE MEMBER MUNICIPALITIES INFORMING THEM THAT WSPRS IS IN SUPPORT OF THE SKATEPARK, AND THAT WSPR AND THE COALITION IS LOOKING FOR POTENTIAL LOCATIONS FROM THE MUNICIPALITIES.

CARRIED

NEW BUSINESS

8. a) Land Use Policy – Gary Oak Loop

- Linda Barnes introduced Andy McKinnon, Council Member at the District of Metchosin.
- Andy McKinnon gave a presentation including PowerPoint slideshow:
 - o Garry Oak Eco System (the Knoll) is home to many threatened plant species.
 - o Garry Oak site is a very rare eco system in Canada and is in very good condition.
 - o There are many plant species (photos provided in the slide show) on the Knoll that are red listed (threatened and endangered) and provincially blue listed (if current trends continue it will become red listed).
 - o Currently the Garry Oak site is not managed to protect the many endangered species that live on the knoll. For example broom piles up and needs to be cleared.
 - o A species list and maintenance plan needs to be developed for this eco system.
 - o Proper trails are needed to funnel people around this site; as well as signage needs to be put up.
 - o A management plan is also needed to allow people to learn about this area while protecting it.
 - o The Garry Oak site is a real treasure located on WSPR property and is a great opportunity for education.

Questions:

- Director Watson asked what the costs of preserving the Garry Oak Eco System is to WSPRS.
 - o Linda Barnes responded: WSPR currently has a grant for interpretational signage – so there will be no cost to WSPR for the signage. The management plan can be done by volunteers and the WSPR Parks Department.

MOVED/SECONDED BY DIRECTORS BJOLA AND MILNE THAT THE AREA SHOWN ON THE ATTACHED MAP AND DESCRIBED AS "GARRY OAK KNOLL" BE LEFT IN ITS NATURAL STATE IN ORDER TO PROTECT A NUMBER OF RARE SPECIES THAT INHABIT THE AREA; AND THAT THE CURRENT TREE MANAGEMENT POLICY BE UPDATED WITH THIS AMENDMENT AND A MANAGEMENT PLAN BE DEVELOPED.

CARRIED

Further Discussion:

- Director Seaton asked: Is it your (Andy MacKinnon) opinion that if signage is put up and trails are constructed that there would be more educational use of the area?
 - o Andy MacKinnon responded: Yes, signage and trails would control people's movement and the site would be a great place to take children to.

FOR INFORMATION

9. a) Administrator's Report

Highlights from the report:

- Staff Day was very successful; the guest speaker was a positive addition to the agenda; the planning committee met today to debrief.
- Queenax (PowerPoint presentation by Sandy Clarke, Manager of Recreation):
 - o The Fitness Department is gearing up to do orientations; The Board is invited come in for an orientation on the new equipment.
 - o The system allows up to 16 people to participate in a circuit style class at one time.
 - o There is a great variety of attachments and exercise options that can be done on the system.
 - o This will allow WSPR to introduce new options to our members which will include:
 - Orientations to the Queenax
 - Drop in times to use the Queenax
 - New classes that will be designed around this system
 - o It will be sold as a value added option for our members, to encourage membership purchases.
 - o All apparatus on the Queenax slide off to the end and does not remove any floor space for other classes such as Jazzercise, Spin, etc.
 - o Promotion of the Queenax will include an invitation to an open house which will showcase the system and a video of the system in use on our LED highway screen, as well as on our lobby screen.

FOR INFORMATION ONLY

b) Human Resources Report

- Brian Merryweather, Manager of Human Resources
 - o FMW II position has been posted for 2 consecutive months as no one qualified has been found; this position requires a pool certificate and ice certificate.

FOR INFORMATION ONLY

IN CAMERA

10. **MOVED/SECONDED** BY DIRECTORS MILNE AND SEATON THAT THE MEETING MOVE IN CAMERA.
CARRIED

ADJOURNMENT

11. **MOVED/SECONDED** BY DIRECTORS JAKOBSEN AND SEATON THAT THE MEETING BE ADJOURNED AT 7:45 PM.
CARRIED

CITY OF LANGFORD

RESOLUTIONS OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING

Tuesday, December 13th, 2016

1. Draft Contaminated Sites Accounting and Reporting Policy (Finance, POL-0156-FIN)

That Council adopt "POL-0156-FIN City of Langford Contaminated Sites Accounting and Reporting Policy" as outlined in the staff report dated December 13th, 2016.

2. Monthly Approval of Accounts Payable – September to November 2016 (Finance)

That Council approve the City of Langford disbursements from September to November 2016, as outlined in the Accounts Payable Report dated December 2, 2016.

CITY OF LANGFORD

RESOLUTIONS OF THE TRANSPORTATION AND PUBLIC WORKS COMMITTEE MEETING

Tuesday, December 13th, 2016

1. Request for Speed Bumps Braeburn Avenue (Engineering)

That Council direct staff to not install speed bumps on Braeburn Avenue at this time.

2. Establishment of Parking on Grainger Road (Engineering)

That Council direct staff to install 3 permit parking stalls along the west side of Grainger Rd at a cost of \$540 for the signs to be funded from the City's Traffic Sign budget.

3. Sooke Lake / Amy Road Speed Limits (Engineering)

That Council:

1. Instruct staff to remove the 40km/h speed limit signs from Amy Road; and
2. Leave Sooke Lake Rd speed limit posted at 50km/h.

4. Westhills Lakepoint and BC Transit Shared Funding Request (Engineering)

That Council approve entering into a tri-party agreement with Westhills Development and BC Transit to construct a four-bay transit exchange on Westhills Drive funded from the City's Neighbourhood Beautification Budget subject to BC Transit approving the proposed transit exchange for their 2017 capital and operating budgets.

5. 2017 Engineering Department Capital and Operating Budgets (Engineering)

That Council approve in principle the 2017-2021 Engineering Department Capital and Maintenance & Operating budgets and the five year financial plans as presented in the staff report dated December 13th, 2016 and refer them to the Director of Finance for budget consideration.



City of Langford

www.cityoflangford.ca

December 19th, 2016

In-Camera Resolution

- a) That it is the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential information regarding Personnel and New Service under Section 90 (1) (a) (e) & (k) of the Community Charter.
- b) That Council continues the meeting in closed session.