CITY OF LANGFORD

REGULAR MEETING OF COUNCIL

Monday, February 5th, 2018 @ 5:30 p.m.

Council Chambers, 3rd Floor, 877 Goldstream Avenue

AGENDA

		Page
1.	CALL TO ORDER	
2.	APPROVAL OF THE AGENDA	
3.	PUBLIC HEARINGS	
	a) BYLAW NO's 1461 and 1749 "Langford Official Community Plan Bylaw, Amendment No. 14, (790 McCallum Road), 2018"."Langford Zoning Bylaw, Amendment No. 515, (790 McCallum Road), 2018".	3
4.	ADOPTION OF MINUTES	
	a) Minutes of the Meeting of Council – January 22nd, 2018	48
5.	OTHER BOARD AND COMMISSION MINUTES	
	a) West Shore Parks and Recreation – December 14th, 2017	58
6.	PUBLIC PARTICIPATION	
7.	DEVELOPMENT VARIANCE PERMIT	
	a) DVP17-0030 – 2401 Millstream Road	63
8.	COMMITTEE RESOLUTIONS	
	a) Protective Services Committee – January 23rd, 2018 1. West Shore RCMP Annual Performance Plan 2. Community Safety and Municipal Bylaw Enforcement Department Five-Year Financial Plan for 2018-2022 3. Building Department Five-Year Financial Plan for 2018-2022 4. Liquor License Amendment for Bear Mountain	66
	b) Parks, Recreation and Beautification Committee – January 24th, 2018 1. 2018 Parks Capital Budget 2. 2018 Parks Operations Budget	67

9. REPORTS

a) West Shore Parks and Recreation Society 2018 Budget
- **Staff Report (Finance) 68**

b) CRD Bylaw No. 4017 – Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016
- **Staff Report (Planning) 132**

10. BYLAWS

a) BYLAW NO. 1461
"Langford Official Community Plan Bylaw, Amendment No. 14, (790 McCallum Road), 2018".
(SECOND AND THIRD READINGS) 153

b) BYLAW NO. 1749
"Langford Zoning Bylaw, Amendment No. 515, (790 McCallum Road), 2018".
(SECOND AND THIRD READINGS) 155

11. IN CAMERA RESOLUTION 161

12. ADJOURNMENT

PUBLIC HEARING

Monday, 5 February 2018

Bylaw Nos. 1461 & 1749
File No. OCP17-0005; Z17-0037

Bylaws to amend the OCP designation of 790 McCallum Road from Neighbourhood to Mixed Use Employment Centre and to rezone this land from CH1 (Cluster Housing Residential) to a new MUE2 (Mixed-Use Employment 2) Zone to allow for a mixed-used development, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.

CITY OF LANGFORD
BYLAW NO. 1461

A BYLAW TO AMEND BYLAW NO. 1200, "LANGFORD OFFICIAL COMMUNITY PLAN BYLAW, 2008"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Official Community Plan Bylaw No. 1200, 2008 is amended as follows:

1. By deleting from the "NEIGHBOURHOOD" designation and adding to the "MIXED USE EMPLOYMENT CENTRE" designation the property legally described as Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382 (790 McCallum Road) as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

B. This Bylaw may be cited for all purposes as "Langford Official Community Plan Bylaw, Amendment No. 14, (790 McCallum Road), 2018".

READ A FIRST TIME this 8th day of January, 2018.

PUBLIC HEARING held this day of, 2018.

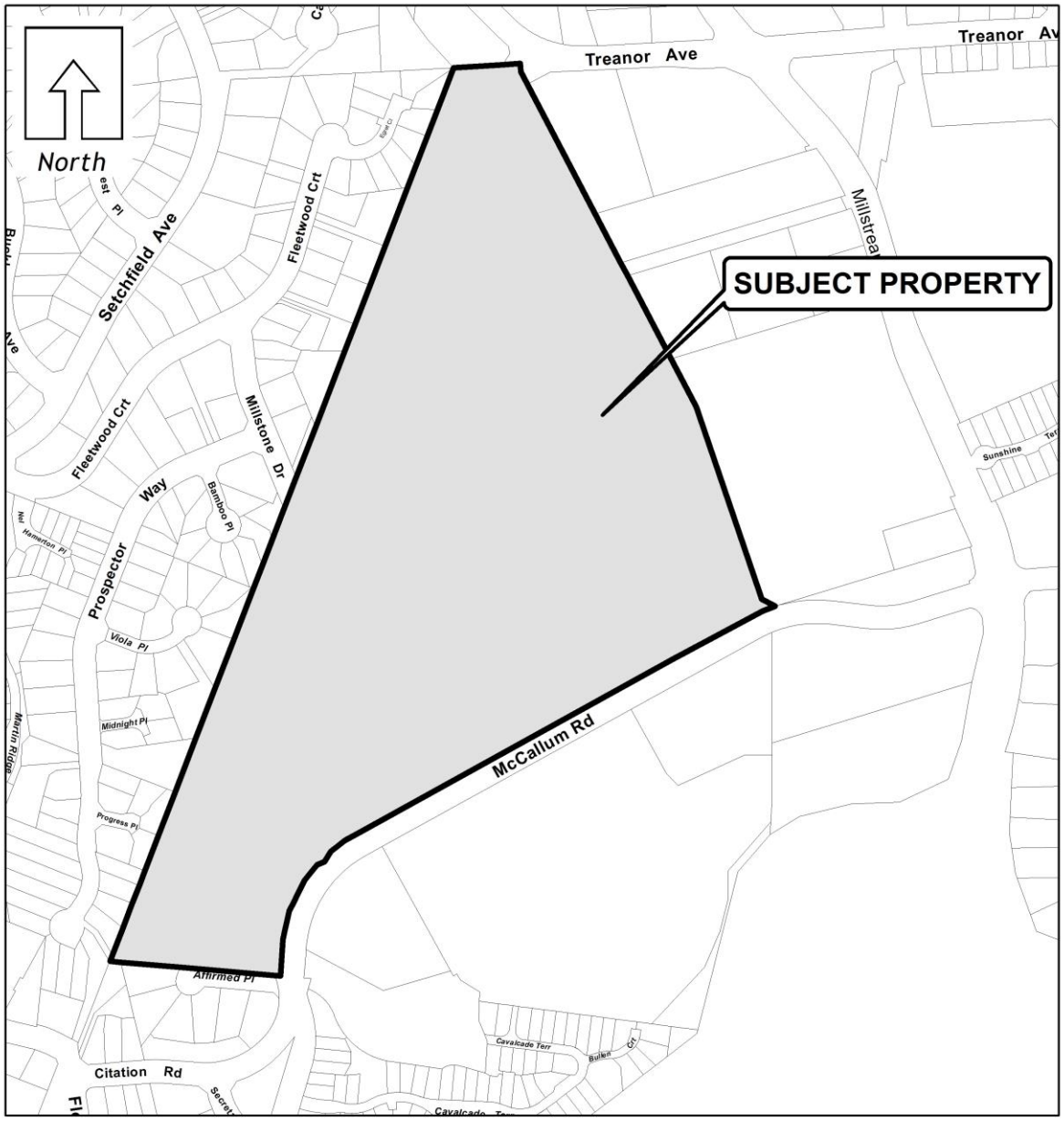
READ A SECOND TIME this day of, 2018.

READ A THIRD TIME this day of, 2018.

ADOPTED this day of , 2018.

MAYOR

(Certified Correct)
CORPORATE OFFICER



MXD Name: Bylaw 1461.mxd

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1461

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: November 14, 2017

CITY OF LANGFORD
BYLAW NO. 1749

A BYLAW TO AMEND BYLAW NO. 300, "LANGFORD ZONING BYLAW, 1999"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Zoning Bylaw No. 300, 1999 is amended as follows:

1. By adding as Section 6.53B the text attached as Schedule A;

2. By adding as Section 6(f) to Appendix G the text attached as Schedule B;

3. By adding as Section 10(e) to Appendix H the text attached as Schedule B;

4. By deleting from the **CH1 (Cluster Housing Residential)** zone and adding a new **MUE2 (Mixed-Use Employment 2)** zone the property legally described as Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382 as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

B. This Bylaw may be cited for all purposes as "Langford Zoning Bylaw, Amendment No. 515, (790 McCallum Road), 2018".

READ A FIRST TIME this 8th day of January, 2018.

PUBLIC HEARING held this day of, 2018.

READ A SECOND TIME this day of, 2018.

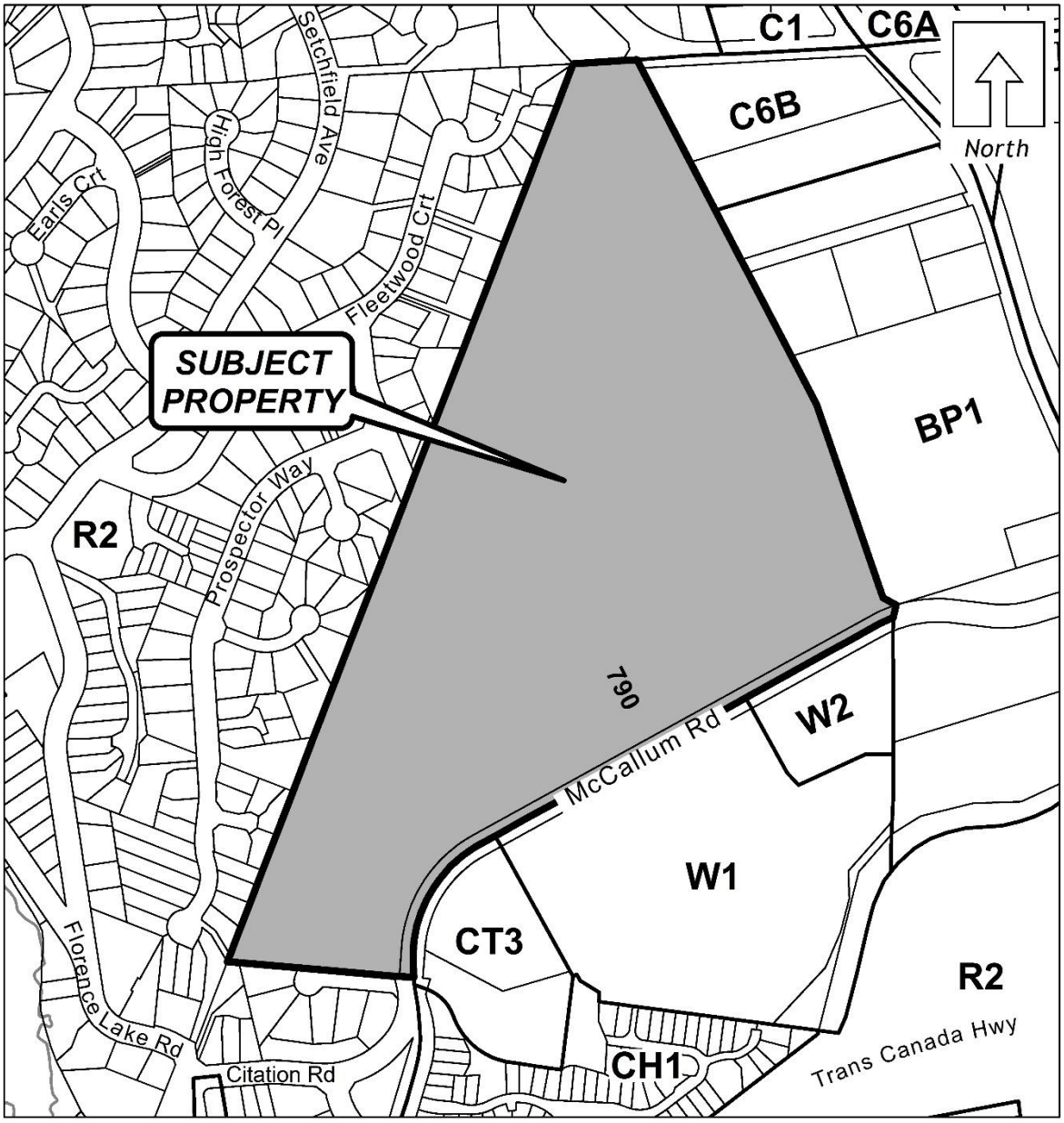
READ A THIRD TIME this day of, 2018.

APPROVED BY THE MINISTRY OF TRANSPORTATION THIS day of , 2018.

ADOPTED this day of , 2018.

MAYOR

(Certified Correct)
CORPORATE OFFICER



Document Name: Bylaw_1749

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1749

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 10/4/2017

Schedule A

Section 6.53B – Mixed-Use Employment 2 (MUE2) Zone

(Bylaw No. 1749)

6.53B.01 Permitted Uses

(1) The following uses and no others are permitted in the Mixed Use Employment 2 (MUE2):

Restaurant, Retail and Other Service Commercial Uses

(a) Financial institutions, excluding drive-thru;

(b) Hotels;

(c) Parking facilities, excluding vehicle storage;

(d) Premises licensed pursuant to the Liquor Control and Licensing Act;

(e) Restaurants, excluding drive-in and drive-thru, limited to 1,858 m2 of gross floor area;

(f) Retail stores, limited to 5,574 m2 of gross floor area;

General Uses

(g) accessory buildings and uses;

(h) public transportation depots including, but not limited to the generality of the forgoing: bus stations, bus transfer sites, aerial tram stations, mass transit stations;

(i) temporary construction and real estate marketing offices;

(j) uses permitted by Section 3.01 of this Bylaw.

Business and Technology Uses

(k) biomedical, scientific or technological research and/or manufacturing within an enclosed building;

(l) commercial kitchens and facilities for food catering;

(m) electronics manufacturing;

(n) film production studios;

(q) offices and professional offices;

(r) printing, publishing and book binding;

(s) repair and rental of goods, equipment, tools and small equipment relating directly to any other permitted use in this zone;

Educational, Cultural and Recreational Uses

(t) assembly and entertainment uses, including but not limited to the generality of the foregoing: art gallery; auditorium; concert hall; exhibition hall; performing arts centre, and theatres;

(u) community care facilities;

(v) group daycare in accordance with Section 3.26.02;

(w) gymnasiums, health clubs and places of recreation, including but without limiting the generality of the foregoing: arena, bowling (indoor or outdoor) community centre; courts for racquet sports (indoor or outdoor); athletic training facilities (indoor or outdoor); ballet schools; martial arts schools; swimming pools;

(x) places of indoor and outdoor recreation;

(y) schools, including universities, colleges, business colleges and trade schools;

Residential Uses

(z) apartments;

(aa) assisted living apartments;

(bb) townhouses;

6.53B.02 Height of Principal Use Buildings

(1) No townhouse may exceed a height of three storeys.

6.53B.03 Setbacks

(1) No building or structure may be located:

(a) Within 2.0 m of any lot line that adjoins a highway;

(b) Within 6.0 m of any lot line that adjoins a lot in a Residential or Multiple Residential Zone;

(2) Notwithstanding subsection 6.53B.02(1), townhouses may be located:

(a) Within 3.0m (9.8 ft) of any front lot line, but not within 5.5m (18 ft) of a portion of a building comprising of an attached garage;

(b) Within 5.5m (18 ft) of any rear lot line;

(c) Within 1.2m (4 ft) of an interior side lot line;

(d) Within 3.5m (11.5 ft) of any exterior side lot line.

6.53B.04 Density of Development

(1) There may not be any development on any parcel of land that does not have access to a highway, and where a parcel of land has access to a highway there may not be more than one residential dwelling unit or more than 150m2 of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone;

(2) Notwithstanding subsection 6.53B.03(1), there may be more than one residential dwelling unit, but not more than 300 residential units, and more than 150m2 of non-residential gross floor area but not more than 14,000m² of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone, if the owner of the land proposed to be built upon has:

(a) entered into an agreement with the City of Langford, to the satisfaction of Council, to provide to the City;

i. 16,200m² of land in a block form and location to the satisfaction of the Director of Planning; and

ii. $1,000,000 towards the City's General Amenity Reserve Fund for this site; OR

iii. An amenity building on this site to the satisfaction of the Director of Planning, with a certified value of $1,000,000; and

iv. $500,000 toward the City's General Amenity Reserve Fund for this site; OR

v. Arts and Cultural structure(s) on this site to the satisfaction of the Director of Planning with a certified construction value of $500,000.

(3) Notwithstanding subsections 6.53B.02(1) and (2) there may be more than 300 residential units or more than 14,000m² of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone, if the owner of the land proposed to be built upon provides to the City a traffic impact assessment that analyzes the impact of development proposed beyond 300 residential units and 14,000m² of non-residential gross floor area on the surrounding road network, and has entered into an agreement with the City of Langford with regards to required road dedication and off-site traffic improvements recommended by the traffic impact assessment, as well as full frontage improvements to Subdivision and Development Servicing Bylaw No. 1000 standards, all to the satisfaction of the Director of Engineering;

(4) Under no circumstances may the density of development within the MUE2 zone exceed a floor area ratio of 6:1;

6.53B.05 General

The relevant regulations of Part 3 of this Bylaw apply

Schedule B

For those lands located within the Mixed-Use Employment 2 (MUE2) Zone, the following additional landscaping provisions shall apply:

I. A continuous landscape and screening area not less than 2.0 m wide shall be provided along the developed portion of each lot which abuts a highway. The landscaping shall have a height of not less than 1.5 m and may include a decorative fence.

II. A continuous landscape and screening area not less than 2.5 m wide containing a decorative fence not less than 1.8 m in height together with decorative planting must be provided along the developed portion of each lot which abuts a property in a Residential or Multiple Residential Zone, except where the boundary between the two lots is separated by a highway. This landscape and screening area may be interrupted at boulevard crossings, or to provide necessary pedestrian access for entering a building or for viewing shop windows.

City of Langford
www.cityoflangford.ca

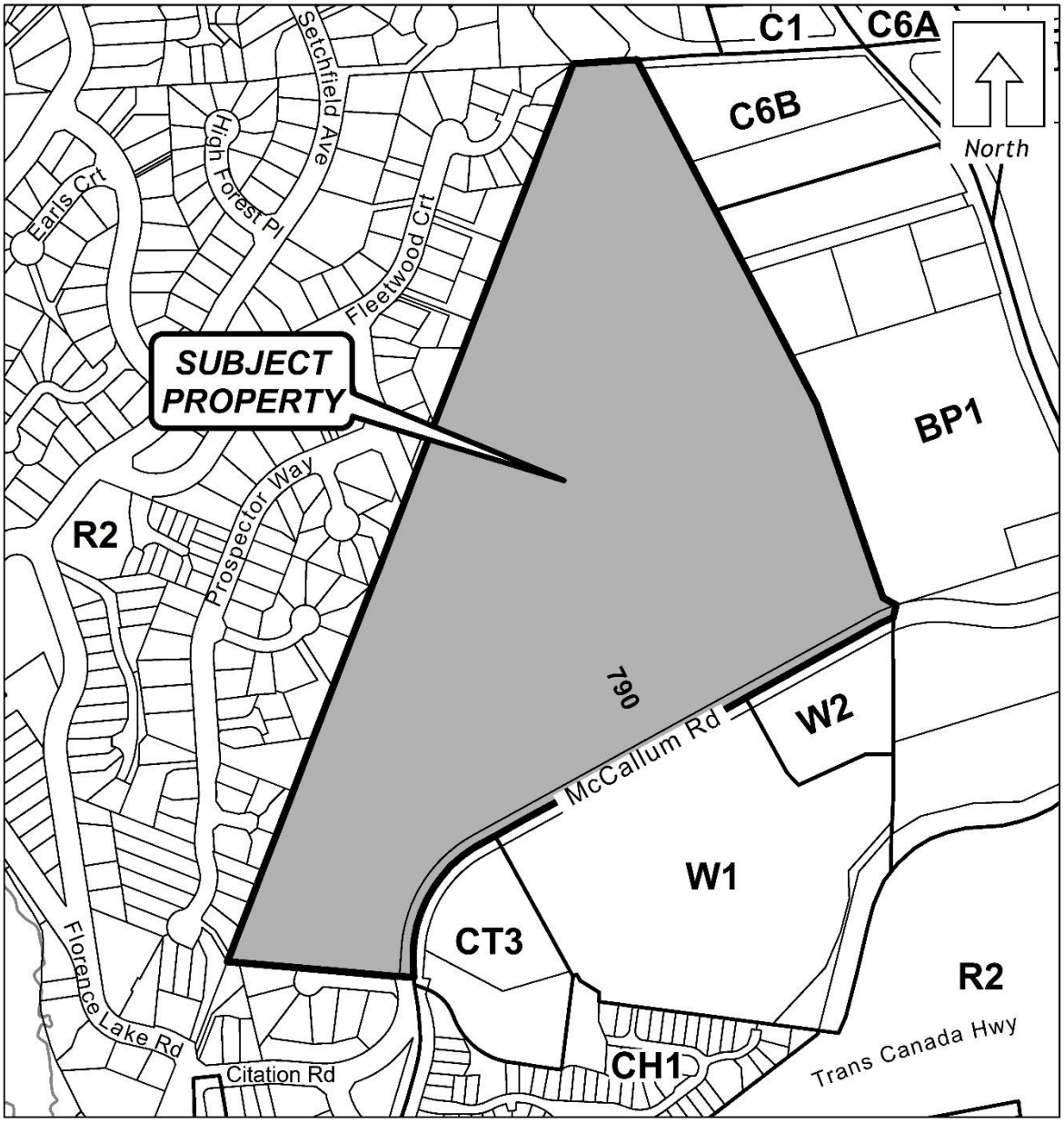
NOTICE OF PUBLIC HEARING

The City of Langford has received an application to amend the Official Community Plan No. 1200 and Zoning Bylaw No. 300 by means of proposed Bylaw Nos. 1461 and 1749. All persons who believe that their interest in property is affected by the proposed Bylaws will be afforded an opportunity to be heard or to present written submissions respecting matters contained in the Bylaws at a Public Hearing. Please be advised that no representations may be received by Council after the close of the Public Hearing and any submissions made to Council, whether orally or in writing, will form part of a public record.

Meeting Date	Monday, 5 February 2018	
Meeting Time	5:30 pm	
Meeting Place	City Hall Council Chambers, Third Floor, 877 Goldstream Avenue	
Subject Property	790 McCallum Rd	
File	OCP17-0005 and Z17-0037	Bylaw Numbers: 1461 & 1749
Official Community Plan	Current: Neighbourhood	Proposed: Mixed Use Employment Centre
Zoning	Current: CH1 (Cluster Housing Residential)	Proposed: A new MUE2 (Mixed-Use Employment 2)
Proposal	To allow for a mixed-used development, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.	

COPIES of the complete proposed Bylaws and other material that the Council may consider in relation to the Bylaws may be viewed from 8:30 am to 4:30 pm, Monday to Friday (holidays excluded), from Monday, 22 January 2018 to Monday, 5 February 2018, inclusive, at Langford City Hall, 2nd Floor, 877 Goldstream Avenue, Langford, BC, V9B 2X8. Please contact Robert Dykstra in the Planning Department at 250-478-7882 with any questions on these Bylaws.

Braden Hutchins
Director of Corporate Services



Document Name: Bylaw_1749

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1749

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 10/4/2017

OPINION

Pharmacare, housing and environment top priorities for MP

As the member of parliament for Esquimalt-Saanich-Sooke, I see the impacts of the affordability crisis on my constituents, and I hear their concern that the federal government must do more to protect the environment and respond to the challenges of climate change. In 2018, I will continue to fight for affordability, for environmental protection, and to advocate for Canada taking a lead role in promoting peace and stability around the world. I look forward to fighting for pharmacare, nuclear disarmament, and improved environmental protection in the House of Commons during the spring sitting. Under the leadership of Jagmeet Singh, my New Democrat colleagues and I are working for a Canada where no one is left behind.

Despite portraying themselves as champions for the middle class, the Liberals are likely to continue to advantage their Bay Street friends rather than taking action to address the concerns of the many Canadians who are struggling with the rising cost of living and job insecurity. The Liberals spent most of the fall defending the minister of finance and the prime minister, who were both embroiled in ethics scandals. Meanwhile, many of my constituents are facing an affordability crisis that leaves them unable to find adequate housing or forced to forgo the medicine that they need. I will continue to remind the Liberals that despite a strong economy, many Canadians are falling behind and inequality is on the rise.

On Oct. 5, my colleague Don Davies tabled a motion calling for universal pharmacare, which would have provided necessary prescription drugs for all Canadians and still save the government billions of dollars. On Oct. 17, the Liberals voted against the motion, using their majority to block the NDP's effort to provide much-needed pharmacare coverage for Canadians.

In 2018, New Democrats will continue to use every means possible to push for pharmacare for Canadians. Too many people across the country are forgoing medicine that they need or having to beg and borrow to be able to buy the medicine that their doctor has prescribed them. This is not acceptable.



Randall Garrison

MP Report

Canada is a rare example of a country that has a universal health care system, but no universal pharmacare coverage. Although my New Democrat colleagues and I were disappointed that the Liberals voted against our motion last fall, we will continue to advocate for pharmacare.

The housing crisis is also deeply affecting the communities that I represent. I hear from constituents who are unable to afford housing and many companies are now finding themselves short on workers, as it becomes harder to attract people to our region. I know that homelessness and housing insecurity are the unfortunate reality for too many people in Esquimalt-Saanich-Sooke.

Last year, my colleague Rachel Blaney introduced legislation that would have added the right to housing to the Canadian Bill of Rights. The Liberals again used their majority to block this and instead introduced their own housing plan several weeks later. Unfortunately, the Liberal's housing strategy does very little in the short term, with none of the funding starting until April 2018, while most of the funding will not be provided until after the next election. Additionally, the Liberals used their housing strategy to announce their intention to add housing to the Bill of Rights, which is surprising given that they could have already made this change, had they supported the NDP's bill.

This fall, my New Democrat colleagues and I have continued our opposition to the Kinder Morgan pipeline, particularly when Kinder Morgan requested permission to overrule the City of Burnaby when the City denied them permits to build a tunnel in late 2017. I will continue to stand with the majority of my constituents in their opposition to this pipeline and the tanker traffic that it would send through our waters.

Finally, with the nuclear sabre rattling by both the U.S. and North Korea over the holidays, it has become clear that someone needs to step up and provide leadership in doing away with nuclear weapons. Any use of nuclear weapons now would be a catastrophe not just for the immediate victims, but for the entire world. If, as the Liberals like to say, Canada is back on the international scene, we should immediately sign the nuclear prohibition treaty and, by doing so, take the lead in efforts to abolish nuclear weapons. I look forward to continuing to work for increased affordability, peace and stability, and environmental protections for the people of Esquimalt-Saanich-Sooke in 2018.

-Randall Garrison

City of Langford
www.cityoflangford.ca

NOTICE OF PUBLIC HEARING

The City of Langford has received an application to amend the Official Community Plan No. 1200 and Zoning Bylaw No. 300 by means of proposed Bylaw Nos. 1461 and 1749. All persons who believe that their interest in property is affected by the proposed Bylaws will be afforded an opportunity to be heard or to present written submissions respecting matters contained in the Bylaws at a Public Hearing to be held in the **CITY OF LANGFORD COUNCIL CHAMBERS, Third Floor, 877 Goldstream Avenue, Langford, BC, on Monday, 5 February 2018, at 5:30 pm.** Please be advised that no representations may be received by Council after the close of the Public Hearing and any submissions made to Council, whether orally or in writing, will form part of a public record.

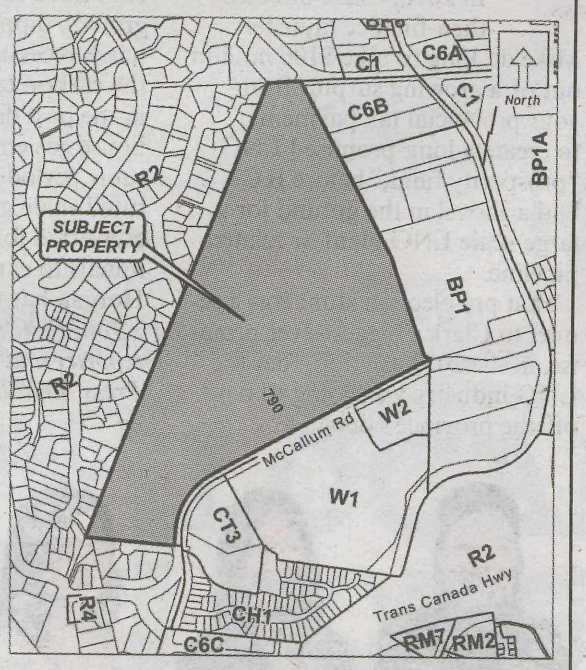
Proposal: **The purpose of Bylaw No. 1461 is to amend the City of Langford Official Community Plan No. 1200 by amending the designation of the land that is the subject of Bylaw No. 1461 from the Neighbourhood Designation and adding to the Mixed-Use Employment Centre Designation.**

The purpose of Bylaw No. 1749 is to amend the City of Langford Zoning Bylaw No. 300 by amending the zoning designation of the land that is the subject of Bylaw No. 1749 from CH1 (Cluster Housing Residential) Zone and adding to the MUE2 (Mixed-Use Employment 2) Zone to allow for a mixed-used development, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.

Applicant: **Niall Paltiel, Island View Strategies**

Location: **The land that is the subject of Bylaw Nos. 1461 and 1749 is 790 McCallum Rd as shown shaded on the plan.**

COPIES of the complete proposed Bylaws and other material that the Council may consider in relation to the Bylaws may be viewed from 8:30 am to 4:30 pm, Monday to Friday (holidays excluded), from Monday, 22 January 2018 to Monday, 5 February 2018, inclusive, at Langford City Hall, 2nd Floor, 877 Goldstream Avenue, Langford, BC, V9B 2X8. Please contact Robert Dykstra in the Planning Department at 250-478-7882 with any questions on these Bylaws.



Braden Hutchins
Director of Corporate Services



No ordinary afternoon tea...

SHINE FASHION TEA

FAIRMONT EMPRESS | SUNDAY FEBRUARY 4, 2018 | 12:00-4:00PM

CELEBRITY HOST: TODD TALBOT

BUY TICKETS ONLINE: SHINEFASHIONTEA.COM

A luxe affair. SHINE Fashion Tea guests will be treated to Empress Hotel's iconic afternoon tea in the stunning Crystal Ballroom, an upscale fashion show featuring Spring 2018 collections from legendary designers **Michael Kors and Karl Lagerfeld** and B.C. rising star fashion designers Alex S. Yu and Connally McDougall, stylish silent auction, and celebrity host. Proceeds to BC Children's Hospital.

SHINE FASHION TEA

the social event of the season



City of Langford
www.cityoflangford.ca

NOTICE OF PUBLIC HEARING

The City of Langford has received an application to amend the Official Community Plan No. 1200 and Zoning Bylaw No. 300 by means of proposed Bylaw Nos. 1461 and 1749. All persons who believe that their interest in property is affected by the proposed Bylaws will be afforded an opportunity to be heard or to present written submissions respecting matters contained in the Bylaws at a Public Hearing to be held in the **CITY OF LANGFORD COUNCIL CHAMBERS, Third Floor, 877 Goldstream Avenue, Langford, BC, on Monday, 5 February 2018, at 5:30 pm.** Please be advised that no representations may be received by Council after the close of the Public Hearing and any submissions made to Council, whether orally or in writing, will form part of a public record.

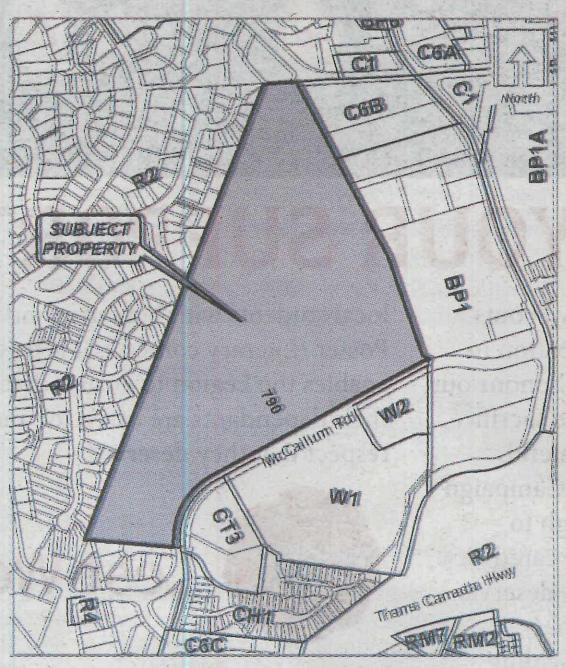
Proposal: **The purpose of Bylaw No. 1461 is to amend the City of Langford Official Community Plan No. 1200 by amending the designation of the land that is the subject of Bylaw No. 1461 from the Neighbourhood Designation and adding to the Mixed-Use Employment Centre Designation.**

The purpose of Bylaw No. 1749 is to amend the City of Langford Zoning Bylaw No. 300 by amending the zoning designation of the land that is the subject of Bylaw No. 1749 from CH1 (Cluster Housing Residential) Zone and adding to the MUE2 (Mixed-Use Employment 2) Zone to allow for a mixed-used development, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.

Applicant: **Niall Paltiel, Island View Strategies**

Location: **The land that is the subject of Bylaw Nos. 1461 and 1749 is 790 McCallum Rd as shown shaded on the plan.**

COPIES of the complete proposed Bylaws and other material that the Council may consider in relation to the Bylaws may be viewed from 8:30 am to 4:30 pm, Monday to Friday (holidays excluded), from Monday, 22 January 2018 to Monday, 5 February 2018, inclusive, at Langford City Hall, 2nd Floor, 877 Goldstream Avenue, Langford, BC, V9B 2X8. Please contact Robert Dykstra in the Planning Department at 250-478-7882 with any questions on these Bylaws.



Braden Hutchins
Director of Corporate Services



A tight rental market is forcing some residents to couch surf or find illegal accommodations. *(FILE PHOTO)*

Desperate search continues

Continued from A1

Siegner has called numerous places for rent on her brother's behalf that he's found on sites such as Craigslist and Kijiji, and never receives call backs.

She's inquired about renting hotel or motel rooms, but said they charge anywhere from $1,700 to $1,900 a month – hundreds of dollars above what her brother can afford to pay.

If Siegner's brother can't find housing, he's fearful he'll be out on the streets one day.

"I'm depressed and frustrated," he said.

Siegner said they're simply asking for an opportunity.

"He doesn't even have the opportunity for a meeting. He really needs to find a place to live. It's wreaking havoc on his mental state. It's very depressing for him," she said.

"We're just asking for a chance. See us, meet us, let us have a look at the place, take our backgrounds … We just pray there's somebody out there that will help."

Dawn and her brother are not alone in their search for a place to rent. With the vacancy rate hoovering at 0.5 per cent in Greater Victoria, Jim Franklin said many on income assistance are struggling to find places to rent at affordable prices.

"A lot of people can't find anything and can't afford it," said Franklin, head advocate with the Action Committee of People with Disabilities.

kendra.wong@goldstreamgazette.com

Resolve to Hear Better in 2018.



Forget what you knew about hearing aids.

Imagine a hearing aid that will scan your environment 100 times per second to analyze and balance every sound individually. Traditional hearing aid technology delivers speech understanding in noisy environments by focusing on just one speaker, while suppressing all others.

With the newest technology now available from NexGen Hearing, users enjoy a realistic listening experience with input from multiple speakers simultaneously, even in complex environments! Now you can focus on what is important and switch your attention when desired with less brain fatigue.

LANGFORD 250.590.3277
143 - 2955 Phipps Road

SOOKE 778.352.3277
6631 Sooke Road

90 DAY FREE TRIAL NO MONEY DOWN FOR 21 DAYS

FREE HEARING TEST

NEXGEN HEARING
nexgenhearing.com

AIR MILES Call for details.

ENTER TO WIN! Advanced Hearing Aids $5000 value Contest rules on website

WorkSafeBC and other Provincial WCB Networks, VAC, BCEA and NIHB accepted

Registered under the College of Speech and Hearing Health Professionals of BC

Cheap treasures at the Legion

Book sale and mini garage sale Saturday

The Royal Canadian Legion 91 Ladies Auxiliary is hosting their annual book sale and mini garage sale. Paperback books are $1, while hardcovers range from $2 to $4. Garage sale items are all priced between $1 to $3.

This event takes place Saturday, Feb. 3 from 11 a.m. until 3 p.m. at the Legion, 761 Station Ave.

Everyone is welcomed to attend and the building is wheelchair accessible. Admission is free.

For more community events, check out the *Gazette's* community calendar at goldstreamgazette.com/calendar.

editor@goldstreamgazette.com

4. REPORTS

a) Application to amend the Official Community Plan designation for 790 McCallum Road from Neighbourhood to Mixed Use Employment Centre and to rezone the land from CH1 (Cluster Housing Residential) to a New MUE2 (Mixed-Use Employment 2) Zone to Permit a Mixed Use Development
- Staff Report (Planning)

MOVED BY: S. HARVEY
SECONDED: A. CREUZOT

That the Planning, Zoning and Affordable Housing Committee recommend that Council:

1. Give 1st reading to the attached Bylaw No. 1461 to amend the Official Community Plan designation of the property located at 790 McCallum Road from Neighbourhood to Mixed-Use Employment Centre.

2. Give 1st reading to the Bylaw No. 1749 to amend the zoning designation of the property located at 790 McCallum from CH1 (Cluster Housing Residential) to a new MUE2 (Mixed-Use Employment 2) Zone with the addition of a three-storey height limit on townhouses and subject to the following terms and conditions:

    a) That the applicant provides, **as a bonus for increased density**, the following contribution prior to issuance of a building permit or subdivision approval:

        i. The dedication of 16,200m² of land in a block form and location to the satisfaction of the Director of Planning; and
        ii. $1,000,000 towards the General Amenity Reserve Fund for this site;
        OR
        iii. An amenity building on this site to the satisfaction of the Director of Planning, with a certified construction value of $1,000,000; and
        iv. $500,000 towards the General Amenity Reserve Fund for this site;
        OR
        v. Arts and Cultural structure(s) on this site to the satisfaction of the Director of Planning with a certified construction value of $500,000.

    b) That the applicant provides, **prior to Bylaw Adoption,** the following:

        i. A technical memo from an engineer that verifies storm water can be adequately managed on-site for the proposed development, to the satisfaction of the Director of Engineering.
        ii. The registration a 10m wide statutory right of way along the western and southern edges of the property for trail purposes; and
        iii. Road dedication at Treanor Avenue for the future construction of a roundabout to the satisfaction of the Director of Engineering.

    c) That the applicant provides, **prior to Bylaw Adoption,** a Section 219 covenant, registered in priority of all other charges on title, that agrees to the following:

i. That a four-way signalized intersection be installed on McCallum Road at the main entry point to Costco (easterly) prior to issuance of a building permit or subdivision approval;
ii. That a roundabout be constructed along the frontage of this property on Treanor Road prior to issuance of a building permit or subdivision approval, to the satisfaction of the Director of Engineering.
iii. That a landscaped and irrigated trail be constructed along the southern and western edges within the 10m wide statutory right of way to bylaw 1000 standards prior to issuance of a building permit or subdivision approval, and to the satisfaction of the Manager of Parks;
iv. That all road dedication including widening of McCallum Road and any new internal municipal road is provided prior to issuance of a building permit or subdivision approval to the satisfaction of the Director of Engineering and Approving Officer;
v. That a Traffic Impact Assessment (TIA) be completed prior to issuance of a building permit or subdivision approval to the satisfaction of the Director of Engineering for the proposed development, and that the recommendations of the TIA be implemented;
vi. That all frontage improvements to Bylaw 1000 standards are provided prior to issuance of a building permit or subdivision approval, to the satisfaction of the Director of Engineering; and
vii. That a storm water management plan be provided prior to issuance of a building permit or subdivision approval and implemented, as per Bylaw 1000, all to the satisfaction of the Director of Engineering.

3. Direct staff to release the existing 30m wide restrictive covenant in exchange for of a 10m wide statutory right of way for a buffer and trail.

CARRIED.

b) Bylaw No. 1753 Bylaw to amend the text within the CD1 (Goldstream Meadows Comprehensive Development) Zone.
- Staff Report (Planning)

MOVED BY: K. SHELDRAKE
SECONDED: COUNCILLOR WADE

That the Planning, Zoning and Affordable Housing Committee recommend that Council:

1. Give First Reading to Bylaw No. 1753 as drafted, in order to amend the text within the CD1 Zone of the Zoning Bylaw No.300 to eliminate building setbacks within Area 2, as well as amend FAR regulations and amenity and affordable housing contributions within Areas 2 and 3, subject to the following terms and conditions:

a) That the developer provides, **prior to Public Hearing**, the following:

i. A technical stormwater management memo to the satisfaction of the Director of Engineering;

SECONDED: COUNCILLOR SIFERT

That Council receive the minutes of the West Shore Parks and Recreation Meeting held on November 16th, 2017.

CARRIED.

6. PUBLIC PARTICIPATION

A resident raised concerns about discharge of covenant on 790 McCallum and noted that Matthew Baldwin said it will (the petition) be brought forward to the public hearing.

A resident next to the Legion spoke against the legion liquor licence application and raised concerns about music, garbage and late nights.

A second resident also raised concerns about the legion application, specifically garbage and smoking. They are concerned that the new legion patio would limit personal enjoyment.

A third resident echoed the concern about the legion patio increase and liquor licence. 6-8 people on the patio is too much now.

A fourth family raised concerns about the patio, parking, drinking and driving, in relation to the Legion.

The second resident asked for a 6:00 pm shut down of the patio at the Legion.

7. COMMITTEE RESOLUTIONS

a) Planning, Zoning and Affordable Housing Committee – December 11th, 2017

1. Application to amend the Official Community Plan designation for 790 McCallum Road from Neighbourhood to Mixed Use Employment Centre and to rezone the land from CH1 (Cluster Housing Residential) to a New MUE2 (Mixed-Use Employment 2) Zone to Permit a Mixed Use Development.

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Give 1st reading to the attached Bylaw No. 1461 to amend the Official Community Plan designation of the property located at 790 McCallum Road from Neighbourhood to Mixed-Use Employment Centre.

2. Give 1st reading to the Bylaw No. 1749 to amend the zoning designation of the property located at 790 McCallum from CH1 (Cluster Housing Residential) to a new MUE2 (Mixed-Use Employment 2) Zone with the addition of a three-storey height limit on townhouses and subject to the following terms and conditions:

e) That the applicant provides, **as a bonus for increased density**, the following contribution prior to issuance of a building permit or subdivision approval:

iii. The dedication of 16,200m² of land in a block form and location to the satisfaction of the Director of Planning; and
iv. $1,000,000 towards the General Amenity Reserve Fund for this site;
OR
v. An amenity building on this site to the satisfaction of the Director of Planning, with a certified construction value of $1,000,000; and
vi. $500,000 towards the General Amenity Reserve Fund for this site;
OR
vii. Arts and Cultural structure(s) on this site to the satisfaction of the Director of Planning with a certified construction value of $500,000.

f) That the applicant provides, **prior to Bylaw Adoption,** the following:

i. A technical memo from an engineer that verifies storm water can be adequately managed on-site for the proposed development, to the satisfaction of the Director of Engineering.
ii. The registration a 10m wide statutory right of way along the western and southern edges of the property for trail purposes; and
iii. Road dedication at Treanor Avenue for the future construction of a roundabout to the satisfaction of the Director of Engineering.

g) That the applicant provides, **prior to Bylaw Adoption,** a Section 219 covenant, registered in priority of all other charges on title, that agrees to the following:

i. That a four-way signalized intersection be installed on McCallum Road at the main entry point to Costco (easterly) prior to issuance of a building permit or subdivision approval;
ii. That a roundabout be constructed along the frontage of this property on Treanor Road prior to issuance of a building permit or subdivision approval, to the satisfaction of the Director of Engineering.
iii. That a landscaped and irrigated trail be constructed along the southern and western edges within the 10m wide statutory right of way to bylaw 1000 standards prior to issuance of a building permit or subdivision approval, and to the satisfaction of the Manager of Parks;
iv. That all road dedication including widening of McCallum Road and any new internal municipal road is provided prior to issuance of a building permit or subdivision approval to the satisfaction of the Director of Engineering and Approving Officer;
v. That a Traffic Impact Assessment (TIA) be completed prior to issuance of a building permit or subdivision approval to the satisfaction of the Director of Engineering for the proposed development, and that the recommendations of the TIA be implemented;
vi. That all frontage improvements to Bylaw 1000 standards are provided prior to issuance of a building permit or subdivision approval, to the satisfaction of the Director of Engineering; and

vii. That a storm water management plan be provided prior to issuance of a building permit or subdivision approval and implemented, as per Bylaw 1000, all to the satisfaction of the Director of Engineering.

3. Direct staff to release the existing 30m wide restrictive covenant in exchange for of a 10m wide statutory right of way for a buffer and trail.

CARRIED.

2. Bylaw No. 1753 Bylaw to amend the text within the CD1 (Goldstream Meadows Comprehensive Development) Zone.

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Give First Reading to Bylaw No. 1753 as drafted, in order to amend the text within the CD1 Zone of the Zoning Bylaw No.300 to eliminate building setbacks within Area 2, as well as amend FAR regulations and amenity and affordable housing contributions within Areas 2 and 3, subject to the following terms and conditions:

    a) That the developer provides, **prior to Public Hearing**, the following:

        i. A technical stormwater management memo to the satisfaction of the Director of Engineering;
        ii. A traffic assessment memo addressing the following items:
            i. Left turn lane restrictions on Landing Lane to West Shore Parkway; and
            ii. Whether a roundabout or a traffic signal light on West Shore Parkway at Landing Lane is necessary.

    b) That, **prior to Bylaw Adoption**, the developer submits a traffic impact assessment that determines the need for a left hand turn lane into the property and a restricted left hand turn out of the property at 1256 Landing Lane, as well as identifies the anticipated traffic generation resulting from the proposed project.

    c) That the developer provides, **prior to Bylaw Adoption**, a section 219 covenant, registered in priority of all other charges on title, that agrees to the following:

        i. That the developer provide a construction parking management plan, to the satisfaction of the Director of Engineering, prior to issuance of a building permit;
        ii. That the developer provide a stormwater management plan, to the satisfaction of the Director of Engineering and in accordance with Bylaw No. 1000, prior to subdivision approval or building permit issuance, whichever is first;
        iii. That the developer agrees to implement the approved storm water management plan and to complete any required improvements and/or

AND

That the City of Langford reaffirms its support for a no-cost advisory committee made of local government representatives to provide recommendations and priorities to BC Transit and the Ministry of Transportation and Infrastructure.

CARRIED.

c) Appointment of Acting Acting Mayor
- **Staff Report (Administration)**

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council appoints Cllr. Seaton, Cllr. Szpak or Cllr. Blackwell as additional signatories until Jan. 21st.

CARRIED.

9. CORRESPONDENCE

a) Peter Willing
Re: Langford's Annual "Music in the Park" 2018

MOVED BY: COUNCILLOR SZPAK
SECONDED: COUNCILLOR WADE

That Council approve $10,000 to retain Mr. Peter Willing to provide Music in the Park at Veterans Memorial Park every Sunday beginning July 8th 2018 and ending on August 26th, 2018 from 2:00 pm to 4:00 pm as outlined in the proposal dated December 14th, 2017.

CARRIED.

10. BYLAWS

a) BYLAW NO. 1461
"Langford Official Community Plan Bylaw, Amendment No. 14, (790 McCallum Road), 2018".
(FIRST READING)

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR SIFERT

That Council give Bylaw No. 1461 First Reading.

CARRIED.

SECONDED: COUNCILLOR SIFERT

That Council adopt Bylaw No. 1746.

CARRIED.

g) BYLAW NO. 1748
"Langford Zoning Bylaw, Amendment No. 514, (2844 Millstream Rd), 2017".
(SECOND AND THIRD READINGS)

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR SIFERT

That Council give Bylaw No. 1748 Second and Third Readings.

CARRIED.

h) BYLAW NO. 1749
"Langford Zoning Bylaw, Amendment No. 515, (790 McCallum Road), 2017".
(FIRST READING)

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR SIFERT

That Council give Bylaw No. 1749 First Reading.

CARRIED.

i) BYLAW NO. 1750
"Langford Zoning Bylaw, Amendment No. 516, (798 Goldstream Ave; 2747, 2753, 2761, 2769 & 2779 Peatt Rd; 2734, 2738, 2742, 2746, 2750 & 2756 Claude Rd), 2017".
(SECOND AND THIRD READINGS)

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR SIFERT

That Council give Bylaw No. 1750 Second and Third Readings.

CARRIED.

j) BYLAW NO. 1753
"Langford Zoning Bylaw, Amendment No. 518, (1256 Landing Lane), 2017".
(FIRST READING)

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR BLACKWELL

That Council give Bylaw No. 1753 First Reading.

CARRIED.

k) BYLAW NO. 1759

City of Langford
www.cityoflangford.ca

Staff Report
to
Planning, Zoning and Affordable Housing Committee

Date: **December 11, 2017**

Department: **Planning**

Application No.: **OCP17-0005 / Z17-0037**

Subject: **Application to amend the Official Community Plan designation for 790 McCallum Road from *Neighbourhood* to *Mixed Use Employment Centre* and to rezone the land from CH1 (Cluster Housing Residential) to a New MUE2 (Mixed-Use Employment 2) Zone to Permit a Mixed Use Development**

PURPOSE

Niall Paltiel of Island View Strategies has applied on behalf of Seacliff Properties to amend the OCP designation of 790 McCallum Road from *Neighbourhood* to *Mixed Use Employment Centre* and to rezone this land from CH1 (Cluster Housing Residential) to a new MUE2 (Mixed-Use Employment 2) Zone to allow for a mixed-used development, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.

BACKGROUND

PREVIOUS APPLICATIONS

In 1997 the City received both an OCP and a Rezoning application for this property, which amended the lands' Designation to *Neighbourhood* and the zoning to CH1 (Cluster Housing Residential). Since this time though, no development has occurred on the property.

Table 1: Site Data

Applicant	Niall Paltiel, Island View Strategies	
Owner	1054105 BC Ltd. (Seacliff Developments)	
Civic Address	790 McCallum Road	
Legal Description	Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382	
Size of Property	19.8 hectares (48.9 acres)	
DP Areas	Habitat and Biodiversity; Riparian	
Zoning Designation	Existing: CH1 (Cluster Housing Residential)	Proposed: MUE2 (Mixed-Use Employment 2)
OCP Designation	Existing: Neighbourhood	Proposed: Mixed-Use Employment Centre

SITE AND SURROUNDING AREA

The subject site has remained untouched for decades and consists of a variety of mature trees, rock outcrops, and pedestrian walking trails created by nearby residents. These trials of course are not official and are located on private land, but have been used by nearby residents for years. Where the site abuts McCallum Road there is a rock face that was created when McCallum Road was blasted down to its current elevation. A more significant rock face exists along the northern boundary where the property abuts Home Depot and the corner lot at Millstream and Treanor. Along the west side where the site borders existing homes, the transition is much more gentle, with a few exceptions along this edge.

To the west is an established neighbourhood around Prospector Way and Fleetwood Court. For the most part, the lands to the south is the Costco property. To the east is Home Depot and storage units. To the north is Treanor Avenue near the Co-op Gas Station.

Table 2: Surrounding Land Uses

	Zoning	***Use***
North	R2 (One- and Two-Family Residential)	Single Family Residential
East	C6B (Neighbourhood Mixed Use) BP1 (Business Park 1)	Vacant Land Commercial Retail
South	W1 (Special Wholesale) W2 (Large Format Business) CT3 (Tourist Commercial - Hotel) R2 (One- and Two-Family Residential)	Commercial Retail Commercial Retail Hotel Single Family Residential
West	R2 (One- and Two-Family Residential)	Single Family Residential

Figure 1 – Subject Property



Council Policy

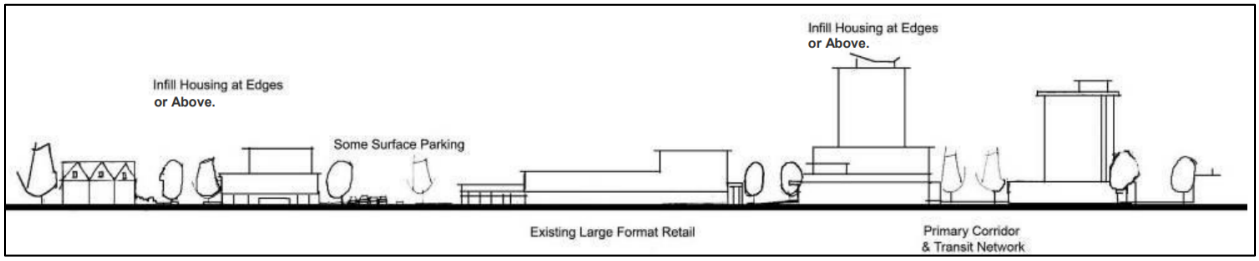
OFFICIAL COMMUNITY PLAN

The Official Community Plan (OCP) Bylaw No. 1200 designates the subject property as *Neighbourhood*, but the applicant is proposing to amend the designation to *Mixed-Use Employment Centre*, which is defined by the following text:

- A predominantly workplace precinct that includes business of all types including commercial, light industrial, and institutional.
- An ideal location for creative or innovative infill housing (such as mixed use buildings, etc.) that does not jeopardize the long-term function of the centre as an employment node.
- Parks, public squares and open spaces are integrated throughout.
- Centre is an inter-city and/or inter-regional transit hub that connects residents and employees.

The details of the development proposal have not be finalized yet, but the general concept for this site is to include a mix of uses that fall within most bullet points above.

Figure 2: A Concept for the Mixed-Use Employment Centre



DEVELOPMENT PERMIT AREAS

The entire property is located within the Habitat and Biodiversity DP Area, and a small portion of it touches upon a Riparian Area DP as well. These DP's would need to be applied for and issued prior to any clearing of the site. Additionally, given the general concept for the site, Development Permits for Form and Character would need to be issued prior to any issuance of a building permit.

COMMENTS

DEVELOPMENT PROPOSAL

Details of the development are not known at this time. However, preliminary concepts include the possibility of an institutional use, commercial uses, a range of residential densities, a transportation hub, and a recreational facility. Developing any or all of these uses will require time and commitment from multiple stakeholders, which has not occurred yet but will be reviewed in detail as part of the Development Permit for Form and Character.

Table 3: Proposal Data

	Permitted by CH1 (Current Zoning)	**Proposed by MUE2 Zone**
Permitted Uses	• Home office occupation • Single-detached and duplex dwellings • Townhomes	• Restaurants • Retail Stores • Hotels • Offices • Assembly and entertainment uses • Theatres • Universities and colleges • Apartments • Townhouses
Density	413 units	6.0 FAR
Height	12m (or three storeys)	N/A
Site Coverage	35%	Min 40% Max 90%
Front Yard Setback	5m (16ft)	5.5m (townhouse) 2.0m (commercial)
Interior Side Yard Setback	1.5m (single-family) 6.0m (townhouse)	1.2 (townhouse) 6.0m (commercial next to residential)
Exterior Side Yard Setback	6.0m (single-family) 7.5m (townhouse)	3.5m (townhouse) 2.0m (commercial)
Rear Yard Setback	7.5m (25ft)	5.5 (townhouse) 2.0m (commercial)
Parking Requirement	2 per dwelling/unit	As per Part 4 of bylaw 300

NEW MUE2 ZONE SPECIFICATIONS

A proposed new MUE2 Zone has been drafted, based on the MUE1 (Mixed-Use Employment) zone, which applies to the large parcel of land located southwest of the Leigh Road interchange. The main difference between these two zones would be the allowable density and amenity contributions as outlined in the proposed zone specifications attached as Appendix C.

This new zone would allow for a range and mix of uses and densities that has the potential to create an area that could be used for work, commercial/retail, recreational facilities, and residential living all within a walkable range, complimented by a pedestrian oriented network within the site. A significant aspect of this pedestrian network is a proposed perimeter trail that would be created along the southern and western boundaries, which is discussed in greater detail in the *Pedestrian Connection* section below.

FRONTAGE IMPROVEMENTS

McCallum Road

The applicant will be required to provide full frontage improvements in accordance with Bylaw 1000, as a condition of building permit, or prior to any subdivision. Many road improvements have been completed along McCallum. However, with the proposed density increase, Council may wish to request to have a Traffic Impact Assessment (TIA) completed for this site to determine capacity levels and impacts on roads and intersections within the region surrounding this site. Any recommended road improvements stemming from the TIA would then be implemented.

It is already known that a full signalized intersection would be needed on McCallum at the main entry to Costco to support this development. Council may wish to require this (signalized) intersection be installed in addition to recommendations stemming from the TIA. Depending on the results of the TIA, road widening along McCallum may also be needed for designated turning lanes, which would require road dedication from this property.

If the site develops in such a way that a second entry point is warranted on McCallum, it would be anticipated to be directly across from Costco's second (rear) entry point. It would not likely need to be signalized, but improvements recommended from the TIA would need to be completed.

Treanor Avenue

A new road into this site at Treanor Avenue is requested as part of this rezoning. There are also plans for a roundabout at this location, which would be needed with this development. Council may wish to require the appropriate amount of land to be dedicated for the roundabout and that the applicant build the roundabout at this location on Treanor Avenue as part of their frontage improvements.

Millstone Drive

To the west, Millstone Drive is an established municipal road (20m wide) that was previously dedicated when the single-family lots were developed along this road. When this road was dedicated, it ended at the boundary of 790 McCallum, leaving the opportunity for it to be extended into this site. However, the densities and use previously considered for 790 McCallum were different than the proposed densities and uses. Keeping high volumes of vehicular traffic out of the single-family neighbourhood to the west can easily be accommodated while maintaining an emergency access at this location. Council may wish to require that Millstone Drive be extended into the subject site, but include removable bollards at this location to prevent traffic through this neighbourhood from the subject property.

NEW ROAD IMPROVEMENTS

Internal Municipal Roads

It is anticipated that there will be both municipal and private roads associated with the development of this site given its potential mix of uses. Four points along the perimeter are anticipated to be municipal roads into this site, as noted above, which includes the area across from Costco's main entrance (to be signalized), the area across from Costco's rear entrance, Treanor Avenue (roundabout to be installed), and the extension of Millstone Drive (fire access only). Any internal municipal road being dedicated as a municipal road would need to be (minimum 15m wide) and built in accordance with bylaw 1000 specifications prior to issuance of a building permit.

SEWERS

Sewer mains do not fully exist along any of the municipal roads that this site fronts (McCallum, Treanor, and Millstone). As part of this development, extension of the sewer mains would be necessary. Any improvements or modifications needed to the sewer mains within the municipal road right-of-way will be constructed by West Shore Environmental Services at the applicant's expense.

DRAINAGE AND STORMWATER MANAGEMENT

This site is located within an area where stormwater infiltration or detention may be implemented as per Bylaw 1000. As the site develops over time, an engineer of record would need to submit a detailed stormwater management plan, to the satisfaction of the Director of Engineering outlining how stormwater will be managed onsite. However, as a condition of rezoning, Council may wish to request the applicant to provide a preliminary technical memo from an engineer in this regard to the satisfaction of the Director of Engineering.

NEIGHBOURHOOD CONSULTATION

The applicant held two open houses to speak with neighbours and explain the potential development proposal for this property. These were well attended and the applicant has noted that the largest concerns were traffic through Millstone Drive and protection of a 'green' buffer along the western and southern edge of the property. Details of addressing this buffer is described in the Pedestrian Connection and Trail Network section below.

VEHICLE ACCESS AND ROAD NETWORK

The applicant is requesting that the City rezone these properties before a detailed development plan or a road network plan is finalized, which are based on higher densities then what was previously considered for this site.

Council may wish to request the applicant provide a TIA given how much traffic this development will generate. From the TIA, any recommended road network improvements necessary to accommodate increased density would be implemented by the applicant. The TIA and recommended improvements would be to the satisfaction of the Director of Engineering and due prior to the issuance of a building permit. Details of internal roads onsite would also need to be presented prior to issuance of a building permit in order to plan appropriately for future traffic flows through the site and to other access points.

PEDESTRIAN CONNECTION AND TRAIL NETWORK

This site is a significant size (20ha or 50 acres), which provides the opportunity to plan for and provide an excellent pedestrian connection and trail network that spans the site and connects surrounding land uses. Part the pedestrian network would be sidewalks of course, but the applicant has requested that Council consider a trail option as well.

Currently, there is a 30m wide covenant along the western and southern edge of the property that restricts development to single-family dwellings only. However, from the applicant's consultation with the neighbours, it appears most residents had considered this 30m covenant a landscaped/treed buffer and were disappointed to hear the development would occur within this area. Therefore, to alleviate the neighbours' concerns, the applicant has requested that Council release the 30m restrictive covenant and in its place the applicant would provide a 10m wide landscaped/treed trail along these edges. If Council

is supportive of this option, they may wish to direct staff to release the covenant and require the applicant to construct a 10m wide landscaped trail along these edges to the satisfaction of the Manager of Parks.

AMENITY / OPEN SPACE

Without knowing how this site will develop, Council may wish to simply require amenity contributions on a broad basis as opposed to a per unit contribution. Given the size of this site and the potential density that could be achieved, is quite possible that amenity contributions on such a development would be within the realm of $3,000,000.

If the applicant were to build a trail within a 10m wide open space area, that land would be valued at approximately $1,500,000. An additional contribution of $1,000,000 in cash or in an equivalent valued amenity building on this property for Parks and Recreation, plus $500,000 in cash or in an equivalent valued structure(s) on this property for Arts and Culture, this would represent an equal contribution in lieu of a per unit basis for the development of a site this size. If Council is supportive of these amenity contributions, they may wish to secure this requirement in the MUE2 zone.

In addition to the above, an amenity building would still require land to construct the building on. Given that the subject property is nearly 20 hectares (50 acres), Council may wish to require 16,200m² (4.0 acres) of land for this building in a single block size, which is approximately 8% of the property.

FINANCIAL IMPLICATIONS

Rezoning the subject property to permit a higher density of development will increase the assessed value of lands and increase municipal revenue due to the number of units created. As the developer must complete all frontage improvements, the direct capital costs to the City associated with this development will be negligible. A summary of Amenity Contributions and Development Cost Charges that the developer will be expected to pay, is outlined in Tables 4 and 5 below.

FINANCIAL CONTRIBUTIONS

Council's Amenity Contribution Policy

The amenity contributions that apply as per Council's current Affordable Housing, Park and Amenity Contribution Policy are summarized in Table 4 below.

Table 4 – Amenity Contributions Equal to Council Policy

Amenity Item	Estimate Value
10m wide buffer with trail and landscaping	$1,500,000
Amenity Building or Cash Equivalent (for this site)	$1,000,000
Amenity Structure(s) or Cash Equivalent (for this site)	$500,000
16,200m² (4.0 acres) of land	$1,500,000

Table 5 – Development Cost Charges

Development Cost Charge	**Per unit / area contribution**	**Total**
Roads	$3,188 (multi-family) $55.78 (commercial m²)	TBD
Park Improvement	$1,890 (multi-family)	TBD
Park Acquisition	$1,100 (multi-family)	TBD
Incremental Storage Improvement Fees	$331.65 (multi-family) $140/1000ft² (commercial)	TBD
Integrated Survey Area	$35 per lot	TBD
Subtotal (DCCs paid to City of Langford)		
CRD Water	$2,323.43 (multi-family $9.76/m² (commercial)	TBD
School Site Acquisition	$628 (multi-family)	TBD
TOTAL (estimate) DCCs		**TBD**

OPTIONS

Option 1

That the Planning, Zoning and Affordable Housing Committee recommend that Council:

1. Give 1st reading to the attached Bylaw No. 1461 to amend the Official Community Plan designation of the property located at 790 McCallum Road from Neighbourhood to Mixed-Use Employment Centre.

2. Give 1st reading to the attached Bylaw No. 1749 to amend the zoning designation of the property located at 790 McCallum from CH1 (Cluster Housing Residential) to a new MUE2 (Mixed-Use Employment 2) Zone subject to the following terms and conditions:

    a) That the applicant provides, **as a bonus for increased density**, the following contribution prior to issuance of a building permit or subdivision approval:

        i. The dedication of 16,200m² of land in a block form and location to the satisfaction of the Director of Planning; and
        ii. $1,000,000 towards the General Amenity Reserve Fund for this site;
        OR
        iii. An amenity building on this site to the satisfaction of the Director of Planning, with a certified construction value of $1,000,000; and

iv. $500,000 towards the General Amenity Reserve Fund for this site;
OR

v. Arts and Cultural structure(s) on this site to the satisfaction of the Director of Planning with a certified construction value of $500,000.

b) That the applicant provides, **prior to Bylaw Adoption,** the following:

i. A technical memo from an engineer that verifies storm water can be adequately managed on-site for the proposed development, to the satisfaction of the Director of Engineering.

ii. The registration a 10m wide statutory right of way along the western and southern edges of the property for trail purposes; and

iii. Road dedication at Treanor Avenue for the future construction of a roundabout to the satisfaction of the Director of Engineering.

c) That the applicant provides, **prior to Bylaw Adoption,** a Section 219 covenant, registered in priority of all other charges on title, that agrees to the following:

i. That a four-way signalized intersection be installed on McCallum Road at the main entry point to Costco (easterly) prior to issuance of a building permit or subdivision approval;

ii. That a roundabout be constructed along the frontage of this property on Treanor Road prior to issuance of a building permit or subdivision approval, to the satisfaction of the Director of Engineering.

iii. That a landscaped and irrigated trail be constructed along the southern and western edges within the 10m wide statutory right of way to bylaw 1000 standards prior to issuance of a building permit or subdivision approval, and to the satisfaction of the Manager of Parks;

iv. That all road dedication including widening of McCallum Road and any new internal municipal road is provided prior to issuance of a building permit or subdivision approval to the satisfaction of the Director of Engineering and Approving Officer;

v. That a Traffic Impact Assessment (TIA) be completed prior to issuance of a building permit or subdivision approval to the satisfaction of the Director of Engineering for the proposed development, and that the recommendations of the TIA be implemented;

vi. That all frontage improvements to Bylaw 1000 standards are provided prior to issuance of a building permit or subdivision approval, to the satisfaction of the Director of Engineering; and

vii. That a storm water management plan be provided prior to issuance of a building permit or subdivision approval and implemented, as per Bylaw 1000, all to the satisfaction of the Director of Engineering;

3. Direct staff to release the existing 30m wide restrictive covenant in exchange for of a 10m wide statutory right of way for a buffer and trail.

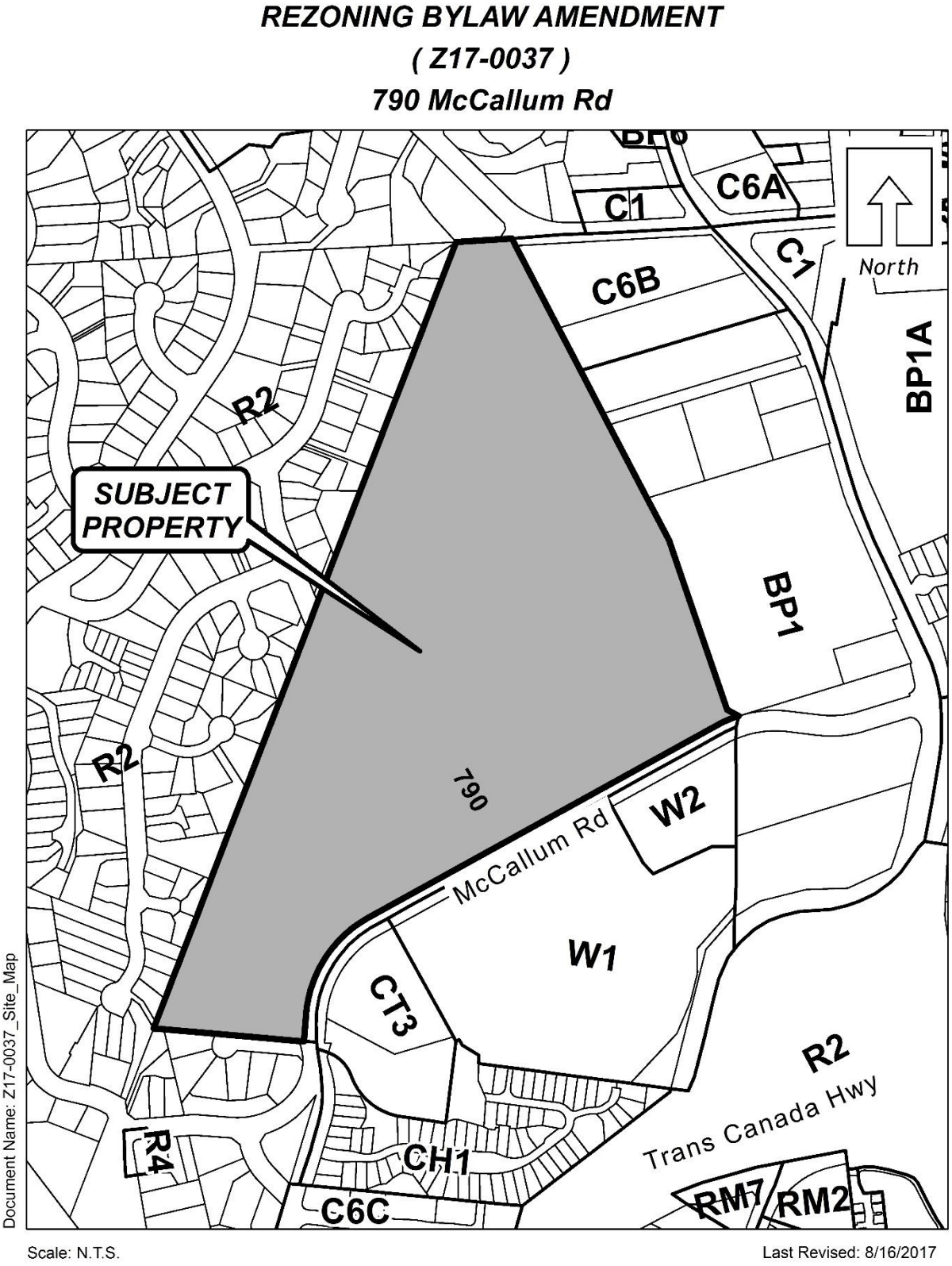
OR Option 2

1. Reject this application to amend the Official Community Plan and Zoning Bylaw.

Submitted by:	Robert Dykstra, MCIP, RPP Planner
Concurrence:	Matthew Baldwin, MCIP, RPP Director of Planning
Concurrence:	Cory Manton, Manager of Parks and Recreation
Concurrence:	Michelle Mahovlich, P.Eng, P.Geo, Director of Engineering
Concurrence:	Leah Stohmann, MCIP, RPP, Deputy Director of Planning
Concurrence:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Braden Hutchins, Director of Corporate Services
Concurrence:	Darren Kiedyk, Chief Administrative Officer

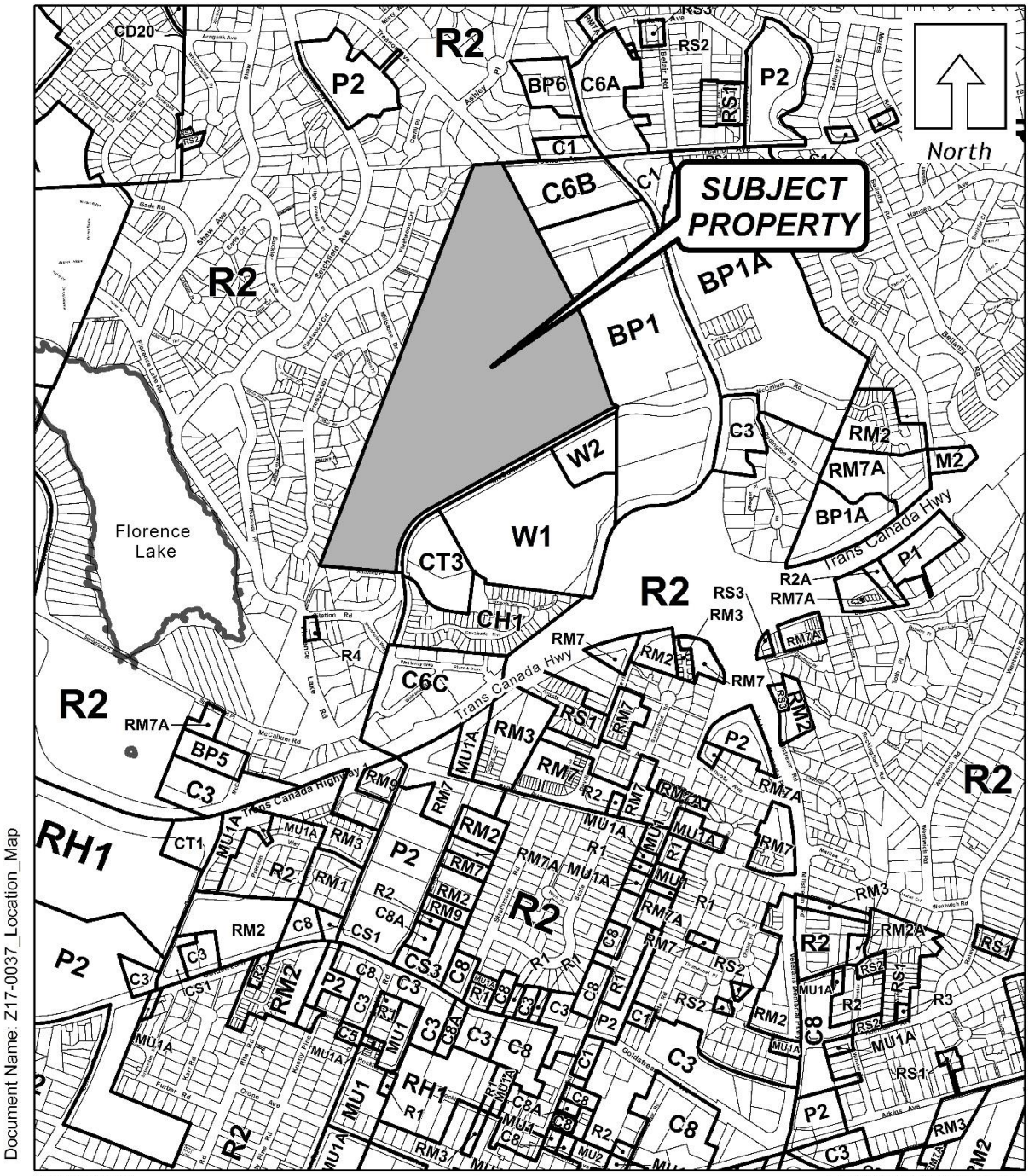
:rd

Appendix A
Site Map



Appendix B
Location Map

REZONING BYLAW AMENDMENT
(Z17-0037)
790 McCallum Rd



Appendix C
New MUE2 (Mixed-Use Employment 2) Zone

Section 6.53B – Mixed-Use Employment 2 (MUE2) Zone

(Bylaw No. 1749)

6.53B.01 Permitted Uses

(1) The following uses and no others are permitted in the Mixed Use Employment 2 (MUE2):

Restaurant, Retail and Other Service Commercial Uses

(a) Financial institutions, excluding drive-thru;
(b) Hotels;
(c) Parking facilities, excluding vehicle storage;
(d) Premises licensed pursuant to the Liquor Control and Licensing Act;
(e) Restaurants, excluding drive-in and drive-thru, limited to 1,858 m2 of gross floor area;
(f) Retail stores, limited to 5,574 m2 of gross floor area;

General Uses

(g) accessory buildings and uses;
(h) public transportation depots including, but not limited to the generality of the forgoing: bus stations, bus transfer sites, aerial tram stations, mass transit stations;
(i) temporary construction and real estate marketing offices;
(j) uses permitted by Section 3.01 of this Bylaw.

Business and Technology Uses

(k) biomedical, scientific or technological research and/or manufacturing within an enclosed building;
(l) commercial kitchens and facilities for food catering;
(m) electronics manufacturing;
(n) film production studios;
(q) offices and professional offices;
(r) printing, publishing and book binding;
(s) repair and rental of goods, equipment, tools and small equipment relating directly to any other permitted use in this zone;

Educational, Cultural and Recreational Uses

(t) assembly and entertainment uses, including but not limited to the generality of the foregoing: art gallery; auditorium; concert hall; exhibition hall; performing arts centre, and theatres;
(u) community care facilities;
(v) group daycare in accordance with Section 3.26.02;

(w) gymnasiums, health clubs and places of recreation, including but without limiting the generality of the foregoing: arena, bowling (indoor or outdoor) community centre; courts for racquet sports (indoor or outdoor); athletic training facilities (indoor or outdoor); ballet schools; martial arts schools; swimming pools;

(x) places of indoor and outdoor recreation;

(y) schools, including universities, colleges, business colleges and trade schools;

Residential Uses

(z) apartments;

(aa) assisted living apartments;

(bb) townhouses;

6.53B.02 Setbacks

(1) No building or structure may be located:

(a) Within 2.0 m of any lot line that adjoins a highway;

(b) Within 6.0 m of any lot line that adjoins a lot in a Residential or Multiple Residential Zone;

(2) Notwithstanding subsection 6.53B.02(1), townhouses may be located:

(a) Within 3.0m (9.8 ft) of any front lot line, but not within 5.5m (18 ft) of a portion of a building comprising of an attached garage;

(b) Within 5.5m (18 ft) of any rear lot line;

(c) Within 1.2m (4 ft) of an interior side lot line;

(d) Within 3.5m (11.5 ft) of any exterior side lot line.

6.53B.03 Density of Development

(1) There may not be any development on any parcel of land that does not have access to a highway, and where a parcel of land has access to a highway there may not be more than one residential dwelling unit or more than 150m2 of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone;

(2) Notwithstanding subsection 6.53B.03(1), there may be more than one residential dwelling unit, but not more than 300 residential units, and more than 150m2 of non-residential gross floor area but not more than 14,000m² of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone, if the owner of the land proposed to be built upon has:

(a) entered into an agreement with the City of Langford, to the satisfaction of Council, to provide to the City;

i. 16,200m² of land in a block form and location to the satisfaction of the Director of Planning; and

ii. $1,000,000 towards the City's General Amenity Reserve Fund for this site; OR

iii. An amenity building on this site to the satisfaction of the Director of Planning, with a certified value of $1,000,000; and

iv. $500,000 toward the City's General Amenity Reserve Fund for this site; OR

v. Arts and Cultural structure(s) on this site to the satisfaction of the Director of Planning with a certified construction value of $500,000.

(3) Notwithstanding subsections 6.53B.02(1) and (2) there may be more than 300 residential units or more than 14,000m² of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone, if the owner of the land proposed to be built upon provides to the City a traffic impact assessment that analyzes the impact of development proposed beyond 300 residential units and 14,000m² of non-residential gross floor area on the surrounding road network, and has entered into an agreement with the City of Langford with regards to required road dedication and off-site traffic improvements recommended by the traffic impact assessment, as well as full frontage improvements to Subdivision and Development Servicing Bylaw No. 1000 standards, all to the satisfaction of the Director of Engineering;

(4) Under no circumstances may the density of development within the MUE2 zone exceed a floor area ratio of 6:1;

6.53B.04 General

The relevant regulations of Part 3 of this Bylaw apply

RECEIVED
JAN 04 2018
ADMINISTRATION & FINANCE
CITY OF LANGFORD

To: The Council of the City of Langford

From: Property Owners who benefit from the Covenant EM58225 on 790 McCallum Road

Contact: [redacted] (property owner [redacted])
Email [redacted]

Date: January 4, 2018

Subject: **Opposition to the Discharge of Land Use Covenant EM58225 on 790 McCallum Road**
Legal Description: Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382
Application No: OCP17-0005 / Z17-0037

Attached: Summary: Benefits derived from Covenant EM58225 on 790 McCallum Road
Petition to the Council of the City of Langford (3 pages)

With the attached Petition, we, the homeowners in the neighbourhood adjoining 790 McCallum Road, wish to register our opposition to the proposed discharge of the existing Land Use Covenant EM58225 on 790 McCallum Road.

The applicant has requested that Council discharge the existing 30m wide covenant, and in its place provide a 10m wide statutory right of way for a trail. It is our position that keeping the existing covenant best protects our interests. We believe that the discharge of the existing covenant may significantly injure the character of our neighbourhood and the property value of our homes. Attached is a summary of benefits we derive from the covenant.

We respectfully request that Council RETAIN the existing Land Use Covenant EM58225 in its unmodified form on the property 790 McCallum Road.

Sincerely,

[redacted]

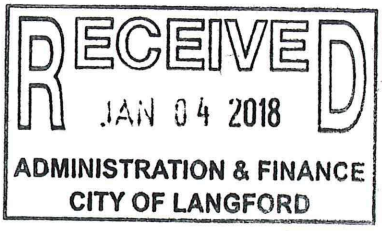
Summary: Benefits derived from Covenant EM58225 on 790 McCallum Road

Covenant. The Land Use Covenant EM58225 provides a "Single Family Buffer Area", along the western and southern side of the property, which reduces the potential impact of any new development on the character and property value of our single family residential neighbourhood. It does this by ensuring a distance of 30m (plus roadway) between our adjoining neighbourhood and any of the proposed permitted uses and by restricting development within the "Single Family Buffer Area" to "single family detached dwelling units only".

Rezoning. The covenant was created to protect the adjoining single family residential neighbourhood from a higher-density Cluster Housing Residential zone. However, the proposed rezoning application to a Mixed-Use Employment 2 (MUE2) zone may include not only medium to high density residential, but also commercial, institutional, recreational and/or assembly facilities. These proposed additional MUE2 permitted uses serve to strengthen the concerns over the potential adverse impacts from reduced privacy, increased density, noise, traffic, and building bulk. All of which makes the protection intended by the covenant even more indispensable.

Expectation. In deciding to buy or stay in this neighbourhood, many homeowners took into account the restrictive covenant and zoning on the adjoining property 790 McCallum Road. The covenant provided a reassurance that, as the adjoining property developed over the years, the character of the single family residential neighbourhood would be protected for the foreseeable future. It is felt that discharging the covenant would break a promise to the existing property owners to help preserve the privacy, security, residential character and property value from any permitted uses on the property 790 McCallum Road.

Petition. Over the course of a few days in December and January, the proposed discharge of the existing 30m covenant in exchange for a 10m statutory right of way for a trail was discussed with neighbours for whose benefit the covenant was registered. The petition signatories represent 67 property owners (56 properties). They believe that keeping the existing restrictive 30m wide covenant will best protect their interests and that a 10m statutory right of way for a trail is not a sufficient buffer. It should be noted that three property owners did not sign the petition; one preferred the 10m trail and two were undecided. Attempts were made to contact an additional 19 property owners but, for various reasons, were unsuccessful.



January 4, 2018

Petition to the Council of the City of Langford

RECEIVED
JAN 04 2018
ADMINISTRATION & FINANCE
CITY OF LANGFORD

We, the undersigned residents in the neighbourhood adjoining "the Property" 790 McCallum Road draw the attention of the Council to the following:

THAT, regarding the Property, we are **OPPOSED** to the removal of the existing 30m wide covenant along the western and southern edge of the Property that restricts development to single-family detached dwellings. Retaining the covenant will best protect our interests and property values by ensuring a distance (30m + road) between us and the proposed permitted uses, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.

Therefore, we respectfully request that the Council **RETAIN** the existing land use covenant (EM58225) for the Property 790 McCallum Road (Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382).

Signature	Print Name	Address
[redacted]		

Petition to the Council of the City of Langford

RECEIVED
JAN 04 2018
ADMINISTRATION & FINANCE
CITY OF LANGFORD

We, the undersigned residents in the neighbourhood adjoining "the Property" 790 McCallum Road draw this attention of the Council to the following:

THAT, regarding the Property, we are **OPPOSED** to the removal of the existing 30m wide covenant along the western and southern edge of the Property that restricts development to single-family detached dwellings. Retaining the covenant will best protect our interests and property values by ensuring a distance (30m + road) between us and the proposed permitted uses, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.

Therefore, we respectfully request that the Council **RETAIN** the existing land use covenant (EM58225) for the Property 790 McCallum Road (Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382).

Signature	Print Name	Address
[redacted]		

RECEIVED
JAN 04 2018
ADMINISTRATION & FINANCE
CITY OF LANGFORD

Petition to the Council of the City of Langford

We, the undersigned residents in the neighbourhood adjoining "the Property" 790 McCallum Road draw the attention of the Council to the following:

THAT, regarding the Property, we are **OPPOSED** to the removal of the existing 30m wide covenant along the western and southern edge of the Property that restricts development to single-family detached dwellings. Retaining the covenant will best protect our interests and property values by ensuring a distance (30m + road) between us and the proposed permitted uses, which may include medium to high density residential, commercial, institutional, recreational and/or assembly facilities.

Therefore, we respectfully request that the Council **RETAIN** the existing land use covenant (EM58225) for the Property 790 McCallum Road (Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382).

Signature	Print Name	Address
[redacted]		

From: [redacted]
To: Robert Dykstra
Subject: Proposed Rezoning - 790 McCallum Road
Date: Wednesday, October 25, 2017 9:18:02 PM
Attachments: 1700 Cert Lot6.pdf
11700_Covenant CA3399929.pdf
11700_Conserv Cov CA3399949.pdf

Hello, my name is [redacted]. We talked briefly this afternoon regarding the proposed rezoning of the 790 McCallum property and its potential to impact on adjacent covenants that are in place along the south side of my property [redacted] (Strata Plan VIS3049, attached).

I ask that consideration be given to extending the 3.18m covenant that currently exists on my property into the 790 McCallum property. As a home owner [redacted], I am particularly concerned about the impact any building activity may have on the stability of the rock formation immediately south of [redacted] (potential rockfall hazard). To assist, I have attached two of the covenants that I believe may apply to your review process.

Once the rezoning review is completed, I would appreciate knowing what was decided with regards to extending the existing covenant boundary south of my home into the 790 McCallum property and if there was any geotechnical assessment of the area I am concerned about.

Thank you for your assistance with this matter.

[redacted]
[redacted]

To: The Council of the City of Langford

From: [redacted] (property owner [redacted])
Email [redacted]

Date: January 31, 2018

Subject: Rezoning Application of 790 McCallum Road.

Reference: Staff Report - Planning, Zoning and Affordable Housing Committee – 11 Dec. 17

Council has been presented with two options to protect the adjoining residential neighbourhood from the commercial and high density rezoning of 790 McCallum Road; I would like to introduce a third viable option.

Option 1: Create a 10m statutory right of way with trail (2.3 acres)
Option 2: Retain the protective existing covenant (6.9 acres)
Option 3: Create a Park with trail (30m X 1km) on the area of the existing covenant (6.9 acres)

I realise that this option of a Park with trail (30m X 1km) may seem unreasonable at first, but at the Public Hearing on February 5th, I intend to show that this option best meets Langford's community sustainability goals, and that it is feasible.

This Park can be realised by reallocating proposed amenity contributions described in the referenced staff report.

Amenity Item:
4.0 acres of land
+ 2.3 acres open space for a 10m wide buffer w/trail and landscaping
= 6.3 acres, nearly enough for the Park 6.9 acres

With thoughtful urban design, this option will not only protect the adjoining residential neighbourhood from the commercial and high density development, it will maintain an area with habitat and biodiversity value, promote healthier lifestyle, increase livability, provide connection to an existing pedestrian network, provide an attractive feature to draw investment and jobs, and therefore increase the sustainability for this new development.

I respectfully ask Council to carefully consider this viable and feasible third option for the benefit of the city, the residents of the adjoining neighbourhood, the applicant, and the future residents of this new development.

Sincerely,

[redacted]

DRAFT

From: Suzette Chapman
To: Suzette Chapman
Subject: FW: 20180201 - [redacted] - 790 McCallum
Date: Thursday, February 1, 2018 10:14:06 AM

From: [redacted]]
Sent: Wednesday, January 31, 2018 4:27 PM
To: Langford Administration General Mailbox <administration@cityoflangford.ca>
Subject: Department Directory - Planning - 790 McCallum

You have received an email from [redacted] via the Langford website:

Department: Planning

Name: [redacted]
Phone: [redacted]
Address: [redacted]
Topic: 790 McCallum

Message:
This is to convey that I am strongly opposed to the proposed reduction from 30 metres to 10 metres of the treed buffer zone along the west boundary of 790 McCallum Road.
I am aware that within the 10 metres creation of a trail is proposed. This is of great concern to me, not only for privacy and safety reasons but especially for security reasons as my nearest neighbours each side are approx. 25 metres away, thus leaving my property very vulnerable to break-ins and thieves.

Secondly of equal importance and concern is the fact that 790 McCallum is home to many species of birds and other wildlife. My garden is frequented by over 22 species of birds as well as deer, rabbits, raccoons and a diversity of small creatures. Decimation of the development property would result in the total destruction of wildlife habitat. Therefore, it is essential that at the very least, the existing 30 metre buffer zone remain as a wildlife corridor.
I would like to point out that my decision to purchase this propertyas opposed to others I had viewed and considered was because of being aware that there was a 30 metre buffer zone at my back fence. I distinctly remember talking to a City official and asking if the trees would ever be removed within that buffer zone. The response was emphatic: "It wouldn't be a buffer zone then if the trees were to be removed would it?" Yet here we are in 2018 being faced with not only loss of the existing buffer zone but with destruction of trees which would surely result even if a trail were to be created along the west boundary.
I'm sure that residents who were in favour of the proposed 10 metre buffer zone were those swayed by the word: "trail". Those residents, however, do not have properties adjoining the buffer zone. Therefore, there would be no negative impact whatsoever to them. Comments and opinions by the residents whose properties adjoin 790 McCallum should have the most weight. From talking to those residents during the meetings at The Sheraton Hotel it was very evident that it was their strong desire to see the 30 metre buffer zone remain and no trail whatsoever created within it.
As I will be unable to attend the upcoming meeting on February 5,2018 please accept my comments here as those which I would have expressed had I been able to attend the meeting.
Thank you.



CITY OF LANGFORD

MINUTES OF THE REGULAR MEETING OF COUNCIL

Monday, January 22nd, 2018 @ 5:30 p.m.

Council Chambers, 3rd Floor, 877 Goldstream Avenue

PRESENT

Mayor Young, Councillors: D. Blackwell, M. Sahlstrom, L. Seaton, L. Szpak, W. Sifert and R. Wade.

ATTENDING

Chief Administrative Officer, D. Kiedyk, Director of Finance, M. Dillabaugh, Director of Engineering, M. Mahovlich, Director of Planning, M. Baldwin, Director of Corporate Services, B. Hutchins.

1. CALL TO ORDER

The Chair called the meeting to order at 5:30 p.m.

2. APPROVAL OF THE AGENDA

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council approve the agenda with the removal of 7(b) and replacing it with the Royal Roads MOU.

CARRIED.

3. ADOPTION OF MINUTES

a) Minutes of the Meeting of Council – January 8th, 2018

MOVED BY: COUNCILLOR SEATON
SECONDED: COUNCILLOR SAHLSTROM

That Council approve the minutes of the Regular Meeting of Council held on January 8th, 2018.

CARRIED.

4. PUBLIC PARTICIPATION

None presented.

5. DEVELOPMENT VARIANCE PERMIT

a) DVP17-0026 - 1345 Ravensview Dr

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Development Variance Permit No. DVP17-0026 be issued by the Council for the City of Langford to Korby Grist to increase in the maximum allowable floor area for an accessory building from the required 30 m^2 to 224.19 m^2, and to vary the allowable height of the accessory building from the required 5.65 m to 5.89 m at 1345 Ravens View Drive subject to the following terms and conditions:

1. Appendix

That the site is developed in accordance with the plan attached to the Planning, Zoning and Affordable Housing report dated 11 December 2017 as Appendix A.

2. Variances

The following regulations of Zoning Bylaw No. 300 are varied under Section 498 of the *Local Government Act*:

a) That Section 3.05.02(3)(a)(i) of Zoning Bylaw No. 300 be varied from the required 4.5 m (15ft) or 60% of the height of the residential dwelling to 5.89 m;
b) That Section 3.05.02 (4) of Zoning Bylaw No. 300 be varied from the required 30 m^2 to 224.19 m^2.

CARRIED.

b) DVP17-0027 - 3143 Jacklin Rd

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Development Variance Permit No. DVP17-0027 be issued by the Council for the City of Langford to Alex Samousevitch has applied on behalf of School District No. 62 to allow a reduction in the interior side lot line setback from the required 6.0 m (19.7 ft) to 1.0 m (3.3 ft) to allow for the construction an office portable for the School District No. 62 located at 3143 Jacklin Road subject to the following terms and conditions:

1. Appendix

The site shall be developed in accordance with the site plan attached as (Appendix A) to the Planning, Zoning and Affordable Housing report dated 11 December 2017.

2. Variances

The following regulations of Zoning Bylaw No. 300 are varied under Section 498 of the *Local Government Act*:

a) That Section 6.81.05 (2) of Zoning Bylaw No. 300 be varied to reduce the minimum interior yard setback from the required 6.0 m (19.7 ft) to 1.0 (3.3 ft).

3. Conditions

The following requirements are imposed under Section 498 of the *Local Government Act*:

a) That the applicant accepts responsibility for any damages to the trail as a result of the proposed development.

CARRIED.

c) DVP17-0028 - 3690 Happy Valley Rd

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Development Variance Permit No. DVP17-0028 be issued by the Council for the City of Langford to Seamus Brennan, Keycorp Consulting Ltd. on behalf of Peggy Price and Donna Hesketh to vary the RS4 zoning regulations to allow a lot to be created by subdivision that is exempt the minimum 10% frontage requirements as specified in Section 512 of the Local Government Act for the property located at proposed Lot B-1, 3690 Happy Valley Road subject to the following terms and conditions:

1. Appendix

The site shall be developed in accordance with the site plan attached as (Appendix A) to the Planning, Zoning and Affordable Housing report dated 11 December 2017.

2. Variances

The following regulations of Zoning Bylaw No. 300 are varied under Section 498 of the *Local Government Act*:

a) Waive the 10% minimum frontage requirement of section 512 of the Local Government Act for the panhandle lot; and
b) Direct staff to proceed with consideration of the following variances for proposed Lot B-1, 3690 Happy Valley Road:
c) That Section 6.27A.02(5) of Zoning Bylaw No. 300 be varied to allow for a panhandle lot to be created by subdivision in the RS4 zone.

3. Conditions

The following requirements are imposed under Section 498 of the *Local Government Act*:

a) That the applicant ensure a minimum width of 6.0 m as access, to the satisfaction of the Approving Officer, prior to Subdivision Approval.

CARRIED.

d) DVP17-0031 - 2874 Leigh Rd

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Development Variance Permit No. DVP17-0031 be issued by the Council for the City of Langford to Carole Hutchinson, Design One - Stevens Interiors on behalf of Derek Russell Hass to reduce the minimum setback from the exterior side lot line from 2.0 m (6.6 ft) to 1.5 m (5 ft) for the proposed one-family dwelling at 2874 Leigh Road subject to the following terms and conditions:

1. Appendix

The site shall be developed in accordance with the site plan attached as (Appendix C) to the Planning, Zoning and Affordable Housing report dated 24 July 2017.

2. Variances

The following regulations of Zoning Bylaw No. 300 are varied under Section 498 of the *Local Government Act*:

(a) That Table 3.18.01 of Zoning Bylaw No. 300 be varied by reducing the minimum setback from the exterior side lot line from 2.0 m to 1.5 m for a principal building abutting a highway less than 4.5 m wide.

CARRIED.

6. COMMITTEE RESOLUTIONS

a) Planning, Zoning and Affordable Housing Committee – January 15th, 2018

1. Bylaw No. 1757 - Application to rezone the property at 3427 Happy Valley Road from RR2 (Rural Residential Zone) to Attached Housing (RM2A) and Amend the Text of the RM2A Zone to allow for townhouse developments with reduced setbacks and higher densities

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Give First Reading to Bylaw No. 1757 to amend the text of the RM2A (Attached Housing) Zone by:

   a. Deleting from the RR2 (Rural Residential 2) Zone and adding to the RM2A (Attached Housing) Zone the property legally described as Lot 3, Section 85, Metchosin District, Plan 6533, PID No. 005-857-643 (3427 Happy Valley Road).
   b. Replacing 6.31A.03(1) with “Except as provided in Articles (2) and (3), buildings in the RM2A Zone shall not exceed a floor area ratio of 0.75.”

c. Replacing 6.31A.03(2) with "Despite Subsection 6.31A.03(1), on land whose legal description is set out in Table 1 of Schedule AD, the floor area ratio may be increased to a maximum of 1.0, if the owner of the land proposed to be developed pays to the City the amount specified in Column 4 of Table 1 of Schedule AD, prior to the issuance of a Building Permit."
d. Replacing 6.31A.03(3) with "Despite Subsection 6.31A.03(1), the floor area ratio may be increased to a maximum of 1.5 if the owner of the land proposed to be developed provides a minimum of 50% of the parking spaces required by this Bylaw in an underground or under building parking structure, subject to compliance with the density bonus provisions specified in Subsection 6.31A.03(2).
e. Replacing 6.31A.06 with "No building or structure may be located:

    a. Within 5.5 m (18 ft) of any front lot line;
    b. Within 5.5 m (18 ft) of any exterior side lot line;
    c. Within 7.5 m (25 ft) of at least one interior side or rear lot line, and within 3.0 m (10 ft) of the other interior side and rear lot lines.

Subject to the following terms and conditions:

(a) That the owner provides, as a bonus for increased density, the following contributions prior to the issuance of a Building Permit:

    a. $3,660 per dwelling unit towards the General Amenity Reserve Fund; and
    b. $610 per dwelling unit towards the Affordable Housing Reserve Fund.

(b) That the applicant provides, **prior to Public Hearing**:

    a. A road dedication plan to the satisfaction of the Director of Engineering;
    b. A technical stormwater management memorandum to the satisfaction of the Director of Engineering; and
    c. A Traffic Impact Assessment, to the satisfaction of the Director of Engineering, to evaluate the impact of the proposed development on the western portion of the site on Happy Valley Road

(c) That the applicant provides, **prior to Bylaw Adoption**, a Section 219 covenant, registered in priority over all other charges on title, that agrees to the following;

    a. That any required road dedication, in accordance with the road dedication plan approved by the Director of Engineering, will be registered prior to subdivision approval or Building Permit issuance, whichever occurs first;
    b. That the developer will construct full frontage improvements in accordance with Bylaw No. 1000 and to the satisfaction of the Director of Engineering, prior to subdivision approval or Building Permit issuance, whichever occurs first;
    c. That the developer will provide a construction parking management plan, to the satisfaction of the Director of Engineering, prior to Building Permit issuance;
    d. That the developer will provide a stormwater management plan, in accordance with Bylaw No. 1000 and to the satisfaction of the Director of Engineering, prior to subdivision approval or Building Permit issuance, whichever occurs first;

e. That the developer will implement the approved stormwater management plan, and complete any required improvement and/or upgrades to on- and off-site infrastructure, to the satisfaction of the Director of Engineering and at the developer's expense;
f. That the developer will implement any on- or off-site improvements required by the Traffic Impact Assessment, to the satisfaction of the Director of Engineering and prior to subdivision approval or Building Permit issuance, whichever occurs first; and
g. That the developer and all subsequent landowners acknowledge the proximity of the development to lands within the Agricultural Land Reserve (ALR) and to the South Vancouver Island (SVI) Rangers gun range, and acknowledge that these land uses may create noise, odour and general nuisances.

2. Authorize the Director of Planning to issue the following variances in a Development Permit to be applied for by the applicant:

(a) To reduce the minimum front yard setback from 5.5 m (18 ft) to 3.0 m (10 ft) for a portion of the building other than the garage;
(b) To reduce the minimum exterior side yard setback from 5.5 m (18 ft) to 3.0 m (10 ft):
(c) To reduce the minimum interior side yard setback from 3.0 m (10 ft) to 1.5 m; and
(d) To reduce the minimum rear yard setback from 7.5 m (25 ft) to 3.0 m (10 ft).

CARRIED.

2. Bylaw No. 1756 - Application to Rezone 721 Station Avenue from CS1 (Service Commercial) to C8A (Community Town Centre Pedestrian A) and to amend the text of the C8A Zone to allow for future redevelopment of the site

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Give First Reading to Bylaw No. 1756 as drafted to rezone the property at 721 Station Avenue from CS1 (Service Commercial) to C8A (Community Town Centre Pedestrian A) and to amend the text of the C8A Zone to allow for future redevelopment of the site at a higher density and with a wider range of permitted uses.

Subject to the following conditions:

a) That, **prior to Public Hearing**, the applicant provides a technical memorandum regarding stormwater management for redevelopment of the site, to the satisfaction of the Director of Engineering; and

b) That, **prior to Bylaw Adoption**, the applicant provides a Section 219 Covenant, registered on title in priority of all other charges, that agrees to:

i. Provide a Traffic Impact Assessment (TIA), to the satisfaction of the Director of Engineering and the Ministry of Transportation, and complete all improvements

recommended in the TIA, to the satisfaction of the Director of Engineering, prior to the issuance of any Development Permit or Building Permit, whichever occurs first, for redevelopment of the site to a density exceeding a floor area ratio (FAR) of 1.0;

ii. Provide a stormwater management plan, to the satisfaction of the Director of Engineering and in accordance with Bylaw No. 1000, prior to subdivision approval or the issuance of a Building Permit for redevelopment of the site;

iii. Implement the approved stormwater management plan and complete any required improvements and/or upgrades to on- and off-site infrastructure necessary to facilitate proper drainage on the subject property, at the owner's expense;

iv. Construct full frontage improvements on Station Avenue and Millstream Road, in accordance with Bylaw No. 1000 and to the satisfaction of the Director of Engineering, prior to subdivision approval or the issuance of a Building Permit for redevelopment of the site, whichever occurs first; and

v. Provide a construction parking management plan, to the satisfaction of the Director of Engineering, prior to the issuance of any Building Permit for redevelopment of the site; and

vi. That any necessary aboveground or underground infrastructure or servicing upgrades, extensions or other servicing requirements are to be fulfilled to the standards of Bylaw No. 1000 and to the satisfaction of the Director of Engineering, and that any costs incurred by these upgrades, extensions or other requirements will be the responsibility of the developer.

CARRIED.

3. Application for Development Variance Permit to allow an additional directory sign and permit freestanding directory signs at 2401 Millstream Road

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Direct staff to proceed with consideration of the following variances for 2401 Millstream Road:

    a) That Section 9(a)(ii) of Sign Bylaw No. 1250 be varied to allow two freestanding directory signs instead of the requirement façade style;

    b) That Section 9(b) of Sign Bylaw No. 1250 be varied to allow one additional directory sign above and beyond one per highway frontage.

CARRIED.

4. Draft Five Year Financial Plan for 2018/2022

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

1. Approve in principle the Planning and Development Services Five Year Financial Plan as presented with the following priorities on projects:

Item	**Estimated Cost**	**Priority**
Official Community Plan (OCP) review	$30,000	1
Community Energy and Emissions Reduction	$10,000	3
Zoning Bylaw Re-Write	$15,300	2
Film Commission Funding	$2,550	4

2. Direct Staff to prepare a bylaw to amend the City's Development Procedures Bylaw (Bylaw No. 209) to include an increase to planning related fees commensurate with the cost of living and an increase in Public Hearing fees to reflect the new costs associated with advertising (newspaper ads and signage).

CARRIED.

7. REPORTS

a) Realignment of Claude Road South

- **Staff Report (Engineering)**

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR SIFERT

That Council:

1. Authorize the allocation of up to $86,500 in General Amenity Reserve Funds towards frontage improvements along the east side of Claude Road adjacent to 2769 and 2777 Claude Road as outlined in this report.

CARRIED.

b) Royal Roads Memorandum of Understanding

- **Staff Report (Administration)**

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR SAHLSTROM

That Council approve and sign the Memorandum of Understanding between Royal Roads University and the City of Langford.

CARRIED.

8. BYLAWS

a) BYLAW NO. 1745
"Langford Zoning Bylaw, Amendment No. 511, (681 Rockingham Rd), 2017".
(ADOPTION)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR EADE

That Council adopt Bylaw No. 1745.

CARRIED.

b) BYLAW NO. 1756
"Langford Zoning Bylaw, Amendment No. 520, (721 Station Avenue), 2017".
(FIRST READING)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council give Bylaw No. 1756 First Reading.

CARRIED.

c) BYLAW NO. 1757
"Langford Zoning Bylaw, Amendment No. 521, (3427 Happy Valley Road), 2017".
(FIRST READING)

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council give Bylaw No. 1757 First Reading.

CARRIED.

d) BYLAW NO. 1759
"Langford Road Closure, 2018 UnNamed Road Stub off of West Shore Parkway"
(ADOPTION)

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR BLACKWELL

That Council adopt Bylaw No. 1759.

CARRIED.

9. IN CAMERA RESOLUTION

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

a) That it is the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential information regarding property disposal, potential litigation and the potential provision of a new service under Section 90 (1) (e) (g) and (k) of the Community Charter.

b) That Council continues the meeting in closed session.

CARRIED.

10. ADJOURNMENT

The Chair adjourned the meeting at 5:41 pm.

PRESIDING COUNCIL MEMBER:

CERTIFIED CORRECT
Corporate Officer

BOARD OF DIRECTORS

Minutes of the West Shore Parks and Recreation Society
Board of Directors Meeting
Thursday, December 14th, in the JDF Library Meeting Room

PRESENT: Directors Ed Watson (Chair), Rob Martin, Leslie Anderson, Arnie Hamilton, Al Hood, Ron Mattson, Andy MacKinnon, Lilja Chong, Les Bjola

ABSENT: Directors Moralea Milne, Jennifer Jakobsen, Nelson Chan, Winnie Sifert, Matt Sahlstrom, Lanny Seaton, Allen Sturgeon

STAFF PRESENT:

Sandy Clarke, Acting Administrator
Wade Davies, Operations Manager
Grant Brown, Manager of Finance
Geoff Welham, Acting Manager of Recreation
Brian Merryweather, Manager of Human Resources
Chantelle Tearoe, Recorder

PUBLIC PRESENT: Carol Hamilton, Diane Bjola, Janet Hood

Adopted January 18, 2018

CALL TO ORDER

1. The Chair called the meeting to order at 7:03PM.

APPROVAL OF AGENDA

2. ***MOVED/SECONDED*** *BY DIRECTORS MATTSON AND HOOD THAT THE AGENDA BE APPROVED AS PRESENTED WITH THE ADDITION OF THE FOLLOWING:*
   A) IN CAMERA MEETING BEFORE ADJOURNMENT.
   B) AMATUER RADIO OPERATORS DISCUSSION TO 7.B) UNDER OLD BUSINESS.
   CARRIED

APPROVAL OF MINUTES

3. ***MOVED/SECONDED*** *BY DIRECTORS HAMILTON AND CHONG THAT THE MINUTES OF THE REGULAR MEETING HELD NOVEMBER16, 2017 BE ADOPTED.*
   NO ERRORS, NO OMMISIONS
   CARRIED

PUBLIC PARTICIPATION

4. N/A

CHAIRS REMARKS

5. *Chair of the Board, Ed Watson commented:*

- It has been an interesting year. Four out of the five WSPRS owners will be meeting tomorrow. City of Langford mayor is interested and committed to capping the requisition. Alterations will need to be made to the budget. The process will need to be revisited early next year.

- Linda Barnes thanked the Board for their support and wished everyone a Merry Christmas.

- Chair, Ed Watson commented that he is interested in serving another term as Chair of the WSPRS Board of Directors. He will be away at the end of February until the end of March but Director Leslie Anderson will stand in as Vice Chair.

- Chair, Ed Watson thanked staff for their hard work over the past year.

STANDING COMMITTEES

6. **a) Strategic Planning**

Chair of the Strategic Planning Committee, Ed Watson commented:

- N/A

b) Policy

- N/A

c) Environment

- N/A

d) Skatepark Committee Report

Acting Manager of Recreation, Geoff Welham commented the following:

- There was a recent article in the Goldstream Gazette regarding New Line as the selected company to complete the conceptual designs for the skatepark.

Discussion:

- Manager of Operations commented that the community consultations begin in January 2018.

- Director, Ron Mattson asked if the Chair of the Skateboard Committee could be cc'd on all communications going forward.

Adopted January 18, 2018

OLD BUSINESS

7. **a) Letter from Town of View Royal regarding request of additional turf fields**

MOVED/SECONDED *BY DIRECTORS MATTSON AND ANDERSON THAT THE LETTER BE RECEIVED AS INFORMATION.*
CARRIED

Discussion:

- Director Ron Mattson commented that the Victoria Youth Field Lacrosse asked the Town of View Royal to send the letter.

- Chair, Ed Watson commented that they have also been to the City of Colwood and to the District of Metchosin.

b) Amateur Radio Operator Discussion

Discussion:

- Acting Administrator, Sandy Clarke commented that Director, Rob Martin brought up the initial discussion, and it has gone to Colwood council. The Amateur Radio Operator group is using space in the Seniors' Centre initially in the evening, which was the WSPR allotted time, then moved to the mornings, which is the Seniors' allotted time. Acting Administrator, Sandy Clarke met with the JDF seniors' executive and they agree that the Amateur Radio Operators do not need to pay for a membership to use the space unless they are using more of the facility. Acting Administrator, Sandy Clarke will finalize the agreement and send a letter to Colwood council on behalf of both organizations.

MOVED/SECONDED *BY DIRECTORS MATTSON AND MARTIN THAT THE INFORMATION BE RECEIVED AS PRESENTED.*

DIRECTOR, LES BJOLA ARRIVED AT 7:17PM

NEW BUSINESS

8. **N/A**

FOR INFORMATION

9. **a) Human Resources Report**
Manager of Human Resources, Brian Merryweather commented on the following:

- Nothing to add to the report.

FOR INFORMATION ONLY

Adopted January 18, 2018

FOR INFORMATION

b) Administrator's Report

Sandy Clarke, Acting Administrator reported the following highlights:

- The Staff Christmas Luncheon was yesterday. A total of $2,500 was raised for two families through the Food Bank. Any left-over donations after the shopping for the families is done, will be donated to the Food Bank itself.

Geoff Welham, Acting Manager of Recreation reported the following:

- The recent Activity Guide has a graphic on the front cover instead of a picture. We are trying something different and showing a graphic interpretation of evolution. Each person's evolution will be different which gives us the opportunity to showcase the variety of programs we have to offer. Simon Miles, in the Communications role has lots of great ideas and we have already received good feedback on the front cover. The same image will be used in marketing campaigns over the next year. There will also be an ad including the evolution piece on CTV, who we have a contra agreement with.

- New promotions:

1. 5 for you pass – used to be called the Stocking Stuffer, but we gave it a new name. 5 adult passes for $15 or 5 youth passes for $10.
2. Partnership with Victoria Grizzlies – Register for any set of January start pre-school/school age swimming or skating lessons and kids get free admission to the January 28th Victoria Grizzlies game.
3. Facebook promotion – Like the WSPRS Facebook page before the end of March 2018, and be entered into a draw to win an annual pass.

MOVED/SECONDED *BY DIRECTORS, BJOLA AND MARTIN THAT THE ADMINISTRATOR'S REPORT BE APPROVED AS PRESENTED.*
CARRIED

Discussion:

Director, Rob Martin asked if there are any surprises during the annual pool maintenance.

Manager of Operations, Wade Davies answered that an issue has developed. The walls and supporting beams are checked annually due to rust build-up. While they were being grinded down, holes incurred. A welder was hired to check them out. It was recommended that an engineer be brought in to check the stability.

Director, Ron Mattson commented that when the roof on the Fieldhouse collapsed, how was that handled?

Manager of Operations, Wade Davies answered that the roof of the fieldhouse was fixed in-house costing $1,500. We don't have the expertise to handle the pool issue.

FOR INFORMATION ONLY

Adopted January 18, 2018

Discussion:

Director, Les Bjola commented that the City of Langford Mayor would like a $0 requisition increase for 2018 and to take out of the reserve, the budget shortfall. City of Langford insisted that a reserve be put in place. The reserve has grown over the years and a portion of it has been put aside to fix the arena floor. There are two options that the City of Langford is suggesting.

1. *Budget 2018 shortfall comes from the reserve with no requisition increases.*
2. *Recommend bringing in mediator Jonathan Huggett. Cost will be $25,000. City of Langford is ready to abide by what his recommendations are.*

Director, Ron Mattson commented that the Town of View Royal would vote for option 1.

MOVED/SECONDED *BY DIRECTORS MATTSON AND MARTIN THAT THE MEETING MOVE IN CAMERA.*

ADJOURNMENT

13. ***MOVED/SECONDED*** *BY DIRECTORS HAMILTON AND MACKINNON THAT THE MEETING BE ADJOURNED AT 7:42PM.*
CARRIED

Adopted January 18, 2018

CITY OF LANGFORD
DEVELOPMENT VARIANCE PERMIT

DVP17-0030 – 2401 Millstream Rd

That Development Variance Permit No. DVP17-0030 be issued by the Council for the City of Langford to Kyle Velikovsky on behalf of KS Village (Millstream) Inc. to allow one additional directory sign above and beyond the permitted four directory signs, and allow two of the proposed five signs to be freestanding at 2401 Millstream Road subject to the following terms and conditions:

1. Appendix

The site shall be developed in accordance with the site plan attached as (Appendix A) to the Planning, Zoning and Affordable Housing report dated 15 January 2018.

2. Variances

The following regulations of Sign Bylaw No. 1250 are varied under Section 498 of the *Local Government Act*:

a) That Section 9(a)(ii) of Sign Bylaw No. 1250 be varied to allow two freestanding directory signs instead of the required façade style;
b) That Section 9(b) of Sign Bylaw No. 1250 be varied to allow one additional directory sign above and beyond one per highway frontage.

City of Langford
www.cityoflangford.ca

Notice of Intention to Consider Issuance of a Development Variance Permit

Council for the City of Langford hereby gives Notice of Intention to consider issuance of a Development Variance Permit at its Regular Meeting scheduled for 5:30 pm, Monday, 5 February 2018, in the City Hall Council Chamber on the Third Floor of 877 Goldstream Avenue.

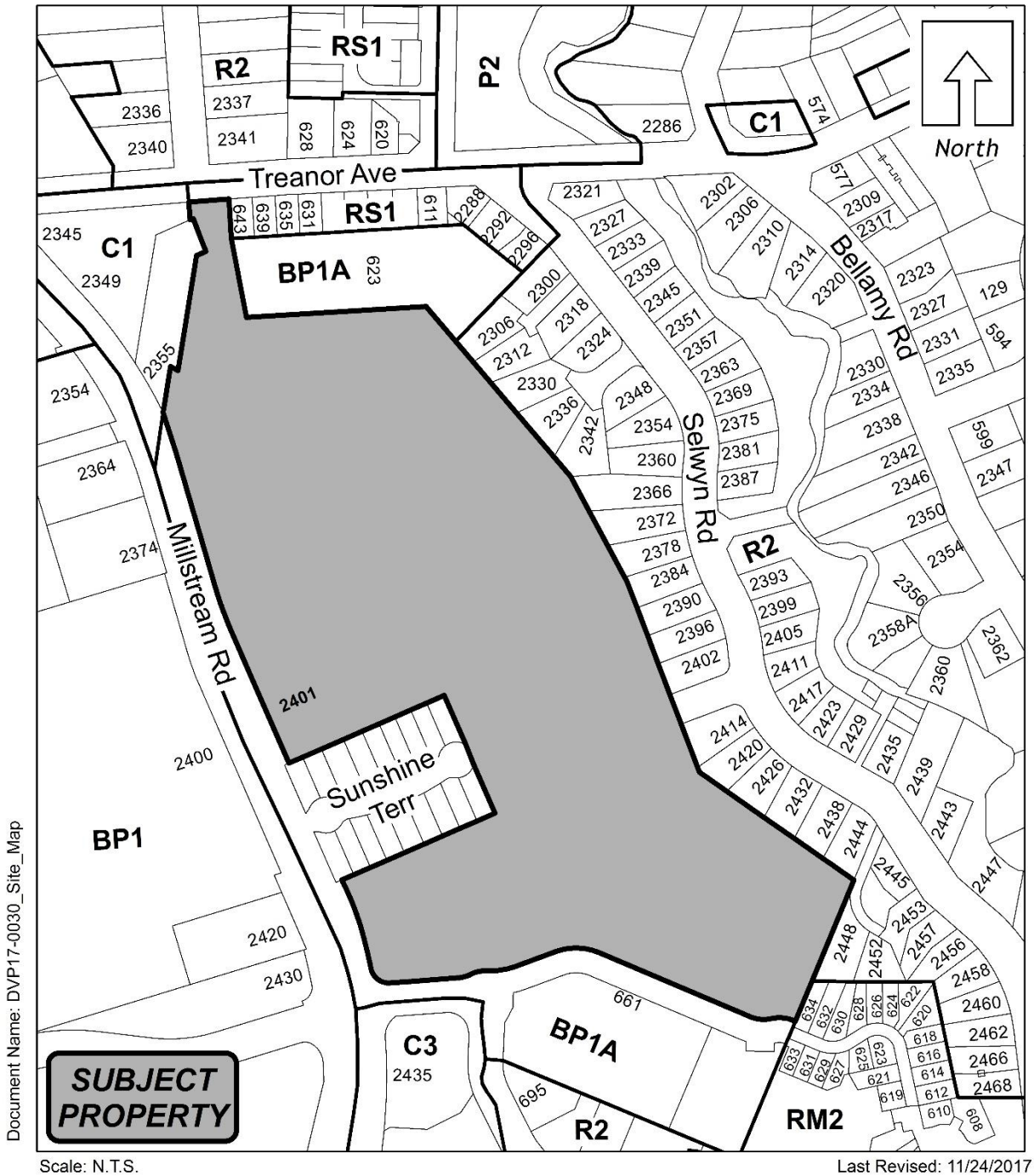
File	Development Variance Permit No. DVP17-0030
Applicant	Kyle Velikovsky, Graphic FX Signworks
Location	2401 Millstream Rd
Proposal	a) That Section 9(a)(ii) of Sign Bylaw No. 1250 be varied to allow two freestanding directory signs instead of the required façade style; b) That Section 9(b) of Sign Bylaw No. 1250 be varied to allow one additional directory sign above and beyond one per highway frontage.
Purpose	To allow one additional directory sign above and beyond the permitted four directory signs and allow two of the proposed five signs to be freestanding.

The purpose of this Notice is to acquaint the property owners and residents in the area with the specifics of the proposed variance. We request that any written submissions be submitted by Wednesday, 31 January 2018. The submissions will then be distributed for Council's consideration. You may also speak at the Council Meeting of 5 February 2018 during the Public Participation Section at the beginning of the meeting.

Relevant background information and a draft of the permit are available in the Planning Department for perusal Monday through Friday, except Statutory Holidays, during office hours (8:30 am to 4:30 pm). Please contact Julia Buckingham with any questions on this Development Variance Permit.

Braden Hutchins
Director of Corporate Services

DEVELOPMENT VARIANCE PERMIT
(DVP17-0030)
2401 Millstream Rd



Document Name: DVP17-0030_Site_Map

Scale: N.T.S.

Last Revised: 11/24/2017

CITY OF LANGFORD

RESOLUTIONS OF THE PROTECTIVE SERVICES COMMITTEE

Tuesday, January 23rd, 2018

1. West Shore RCMP Annual Performance Plan (RCMP)

That the Protective Services Committee receive the West Shore RCMP's Annual Performance Plan and recommend the following areas in order of priority to Council:

1. Organized Crime
2. Traffic Safety
3. Property Crime
4. Police/Community/Aboriginal Relations / Policy Visibility

CARRIED.

2. Community Safety and Municipal Bylaw Enforcement Department Five-Year Financial Plan for 2018-2022 (Bylaw)

That the Protective Services Committee recommend that Council:

1. Approve in principle the 2018-2022 Community Safety and Municipal Bylaw Enforcement Aepartment Five Year Financial Plan and refer it to the Director of Finance for inclusion in the budget.

CARRIED.

3. Building Department Five-Year Financial Plan for 2018-2022 (Building)

That the Protective Services Committee recommend that Council:

1. Approve in principle the Building Department Five Year Financial Plan for 2018-2022 as presented in the staff report dated and refer it to the Director of Finance for inclusion in the consolidated Financial Plan.

CARRIED.

4. Liquor License Amendment for Bear Mountain (Planning)

That the Protective Services Committee recommend that Council:

1. Inform the Liquor Control and Licensing Branch that the City of Langford will opt out of the notification for the application to change the existing Liquor Primary License for the Bear Mountain Golf Club located at 1999 Country Club Way.

CARRIED.

CITY OF LANGFORD

RESOLUTIONS OF THE PARKS, RECREATION, CULTURE AND BEAUTIFICATION COMMITTEE

Wednesday, January 24th, 2018

---

1. 2018 Parks Capital Budget

- **Staff Report (Parks and Recreation)**

That the Parks, Recreation, Culture and Beautification Committee recommend to Council:
That Council:

1. Approve in principle the 2018-2022 Parks Capital projects listed and refer them to the Director of Finance for inclusion in the budget.

CARRIED.

2. 2018 Parks Operations Budget

- **Staff Report (Parks and Recreation)**

That the Parks, Recreation, Culture and Beautification Committee receive the letter from the Vimy Foundation and recommend to Council:

1. Council approves in principle the 2018-2022 Parks Operating Budget and refer it to the Director of Finance for inclusion in the budget.

CARRIED.

City of Langford
www.cityoflangford.ca

Staff Report

to

Council

Date: **February 5, 2018**

Department: **Finance**

Subject: **West Shore Parks and Recreation Society 2018 Budget**

Commentary

Attached is the 2018 budget that is proposed and submitted for approval by the West Shore Parks & Recreation Society (WSPRS) Board. The municipal requisitions have decreased by .39% ($19,611) over 2016. However, Langford's requisition has increased by .74% ($18,622) and the discrepancy is due entirely to Langford's higher growth rate compared to the other municipal contributors. This is beyond the control of the WSPRS Board, however it does represent a cost increase to Langford.

Financial Implications

Due to assessment growth from new construction, the impact of approving the proposed 2018 WSPRS budget would be a 10¢ decrease in the cost to the average tax payer.

Legal Implications

Under the terms of the Operating Maintenance and Management Agreement between the owners and WSPRS, the annual budget must be approved unanimously by the end of February. Failure to approve would mean that the previous year's budget would carry into the current year.

Options

1. That Council approve the 2018 West Shore Parks and Recreation Society budget; **or**
2. That Council reject the 2018 West Shore Parks and Recreation Society budget and advise WSPRS of the reasons for rejection.

Respectfully Submitted,

Submitted by:	Audrey Kryklywyj-Shortreid, Deputy Director of Finance
Concurrence:	Cory Manton, Parks and Recreation Manager
Concurrence:	Darren Kiedyk, Chief Administrative Officer
Concurrence:	Braden Hutchins, Director of Corporate Services

WEST SHORE PARKS & RECREATION

RECEIVED
JAN 24 2018
ADMINISTRATION & FINANCE
CITY OF LANGFORD

January 19, 2018

Mayor Stewart Young & Council
City of Langford
2nd Floor, 877 Goldstream Avenue
Victoria, BC V9B 6H1

Dear Mayor Young and Members of Council:

Re: West Shore Parks and Recreation Society Revised 2018 Draft Budget

In November of 2017, WSPR submitted a 2018 draft budget that reflected a 4.15% increase in requisitions over the approved 2016 operational municipal requisitions. As the 2017 budget was not approved we are currently operating with 2016 requisitions. The budget also reflected a reduction in operational costs of approximately $244,000 to maintain the increase request as low as possible.

Following a special meeting of the Members of the Society held on December 15, 2017, a motion was passed that asked for a revision to the 2018 draft budget. Attached please find the WSPRS revised proposed budget for 2018 for Council consideration and approval as recommended by the WSPRS Board of Directors.

2018 Budget Contents:

1) Budget Summary
2) Major Repairs & Maintenance (5 yr.)
3) Reserve Account Summary
4) Requisition Summary
5) Converted Assessments

The full detailed budget has been provided to your CFO.

2018 Budget Notes:

The Members of the Society met to discuss a proposal for a review of the governance and management of the recreational facilities operated by the Society. During the discussion a motion was put forward to hold the requisition dollars at a zero increase for 2018 while the review was completed and the analysis of the results was done. The motion specifically noted that the 2018 budget shortfall that would result from the zero increase would come from the reserve fund. This motion would result in an increase in the reserve transfer of $206,445 with an additional $21,406 due to the withdrawal of the Electoral district, for a total of $227,851.

The reserve fund is currently projected to be $2,141,419 at the end of 2017. We have requested that KPMG provide a statement as to the reserve or accumulated surplus of the Society. KPMG

1767 Island Highway Victoria BC V9B 1J1 PH: 250 478-8384 FX: 250 474-8624 www.jdfrecreation.com

has confirmed that *under the not for profit rules the reserve funded by surplus is maintained and owned by the society.* In addition to that the Member's agreement was amended in 2007 to amend the definition of Capital Costs and to add the paragraph: *Payments to be made to a capital reserve and equipment reserve fund established by the Society.*

Yours truly,



Sandy Clarke
Acting Administrator
SC/ct
Encls.

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Administration						
Transfer from Reserve						
	01-10-20-100-0201	Transfer from Reserve		-	0	(227,851)
Expense						
01-10-27-100-1110	01-10-27-100-1110	Admin. - Salaries & Benefits - Reg F/T & P/T	228,179	341,191	252,851	233,435
01-10-27-100-1240	01-10-27-100-1240	Admin. - Wages & Benefits - Aux.		-		
01-10-27-100-2110	01-10-27-100-2110	Admin. - Travel	411	1,000	1,500	1,500
01-10-27-100-2120	01-10-27-100-2120	Admin. - Postage	2,421	2,000	3,500	3,500
01-10-27-100-2122	01-10-27-100-2122	Admin. - Courier & Freight	103	250	500	500
01-10-27-100-2132	01-10-27-100-2132	Cellular	8,637	7,500	7,000	8,500
01-10-27-100-2320	01-10-27-100-2320	Admin. - Legal	80	1,000	15,000	15,000
01-10-27-100-2340	01-10-27-100-2340	Staff Training	17,320	20,000	30,500	30,000
01-10-27-100-2391	01-10-27-100-2391	Admin. - Contract for Services - Non-WCB	30,995	33,000	48,200	48,200
01-10-27-100-2394	01-10-27-100-2394	Admin. - Meeting Expenses	1,417	1,000	2,000	2,000
01-10-27-100-2395	01-10-27-100-2395	Memberships	3,564	2,000	3,500	3,500
01-10-27-100-2396	01-10-27-100-2396	Admin. - Publications	523	600	500	500
01-10-27-100-5920	01-10-27-100-5920	Admin. - Supplies - Office	20,980	19,000	21,000	21,000
01-10-27-100-9910	01-10-27-100-9910	Admin. - Contingency	1,926	5,000	50,000	125,000
Net Administration			**316,558**	**433,541**	**436,051**	**492,635**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Finance						
Revenue						
01-10-14-100-0415	01-10-14-101-0415	Admin. - Client Account Clearing	(3,032)	-	-	-
01-10-14-100-0416	01-10-14-101-0416	Finance - Front Sign Advertising	(27,117)	(30,000)	(30,000)	(45,000)
01-10-14-100-0417	01-10-14-101-0413	Finance - Sales of Service Bookings	(44,150)	(46,000)	(37,000)	(50,000)
01-10-15-910-0000	01-10-14-101-0302	Admin. - Commission PST	(1,437)	(1,350)	(1,250)	(1,350)
			(75,736)	(77,350)	(68,250)	(96,350)
Expense						
01-10-27-101-1110	01-10-27-101-1110	Finance - Salaries & Benefits - F/T	285,966	260,000	271,685	274,402
01-10-27-101-1240	01-10-27-101-1240	Finance - Wages Aux				
01-10-27-100-2310	01-10-27-101-2310	Admin. - Accounting	14,054	14,054	14,054	14,054
01-10-27-100-2370	01-10-27-101-2370	Admin. - Insurance	180,962	204,000	210,000	206,000
01-10-27-100-2521	01-10-27-101-2521	Admin. - R&M - Equipment	6,042	8,000	13,500	8,000
01-10-27-100-2523	01-10-27-101-2523	Admin. - R&M - Computers	111,834	148,327	116,020	151,000
01-10-27-100-2620	01-10-27-101-2620	Admin. - Rentals - M&E		-	2,000	-
01-10-27-100-5940	01-10-27-101-5940	Admin - Misc Expense	1,389	1,500	2,000	1,500
01-10-27-100-8110	01-10-27-101-8110	Admin. - Interest & Bank Chg.	485	500	1,500	500
01-10-27-100-8111	01-10-27-101-8111	Admin. - Hybrid Internet Fee	29,540	18,000	40,000	-
01-10-27-100-8191	01-10-27-101-8191	Admin. - Discount - Visa & Mastercard	53,099	60,000	50,000	70,000
01-10-27-100-9191	01-10-27-101-9191	Admin. - Bad Debts	374	800	2,000	800
			683,744	715,181	722,759	726,256
Net Finance			**608,009**	**637,831**	**654,509**	**629,906**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
FOOD AND BEVERAGE						
Administration						
Expense						
01-12-27-114-1110	01-14-27-170-1110	Salaries & Benefits - Reg F/T & P/T	69,303	2,000	72,005	73,064
01-12-27-114-1240	01-14-27-170-1240	Wages P/T	6,550	68,564	0	-
Revenue						
01-13-14-200-0421	01-14-14-171-0420	F&B "Q" Centre - Concession Sales - Food/Bevera	(186,748)	(180,000)	(150,000)	(190,000)
				-	-	-
01-13-14-201-0420		F&B "Q" Centre - Catering Sales - Food/Beverage				
01-13-14-201-0422	01-14-14-171-0421	F&B "Q" Centre - Concession Sales - Liquor	(183,116)	(135,000)	(125,000)	(135,000)
01-13-15-910-0510	01-14-14-171-0302	F&B "Q" Centre- Commissions - Vending	(5,914)	(6,000)	(5,000)	(6,000)
			(375,778)	(321,000)	(280,000)	(331,000)
Expense						
01-13-27-100-9190	01-14-27-171-9190	F&B "Q" Centre - Cash Short/Over	176	(400)	0	-
01-13-27-110-1110	01-14-27-171-1110	F&B "Q" Centre Concession - Salaries & Benefits	9,202	8,000	4,000	8,080
01-13-27-110-1240	01-14-27-171-1240	F&B "Q" Centre Concession - Wages & Benefits -	58,659	50,000	45,000	50,500
01-13-27-110-2323	01-14-27-171-2323	F&B "Q" Centre Concession - Permit Fees	995	1,000	1,755	1,755
01-13-27-110-5100	01-14-27-171-5100	F&B "Q" Centre Concession - Supplies - Food/Bev	105,356	90,000	60,000	90,000
01-13-27-110-5101	01-14-27-171-5101	F&B "Q" Centre Concession - Liquor Supplies	40,557	45,000	30,000	45,000
01-13-27-110-5940	01-14-27-171-5940	F&B "Q" CentreConcession - Supplies - Operating	18,256	4,000	3,500	3,500
01-13-27-111-2510		F&B "Q" Centre Concession - Laundry				
01-13-27-111-5100		F&B "Q" Centre Catering - Supplies		-	0	-
01-13-27-111-5101		F&B "Q" Centre Catering - Liquor		-	0	-
01-13-27-111-5940		F&B "Q" Centre Catering - Supplies			0	-
			233,200	197,600	144,255	198,835
Net Food & Beverage -"Q" Centre			**(142,578)**	**(123,400)**	**(135,745)**	**(132,165)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Food & Beverage - Catering						
Revenue						
01-12-14-201-0400		Catering Gratuities -Clearing	-			
01-12-27-201-0400		F&B Grat				
01-12-14-201-0420	01-14-14-172-0420	Catering Sales - Food/Beverage	(139,379)	(120,000)	(130,000)	(120,000)
01-12-14-201-0422	01-14-14-172-0421	Catering Sales - Liquor	(27,395)	(25,000)	(30,000)	(25,000)
01-12-14-760-0486	01-14-14-172-0450	Catering - room rentals	(17,389)	(20,000)	(12,000)	(20,000)
			(184,163)	(165,000)	(172,000)	(165,000)
Expense						
01-12-27-111-1110	01-14-27-172-1110	Catering - Salaries	38,664	36,000	32,000	36,360
01-12-27-111-1240	01-14-27-172-1240	Catering - Wages	25,574	20,000	24,324	20,200
01-12-27-111-2323	01-14-27-172-2323	Catering - Permit Fees	2,370	700	830	800
01-12-27-111-2510	01-14-27-172-2510	Catering - Laundry	4,807	2,700	4,000	3,000
01-12-27-111-5100	01-14-27-172-5100	Catering - Supplies - Food/Beverage	68,205	50,000	62,500	62,500
01-12-27-111-5101	01-14-27-172-5101	Catering - Supplies - Liquor	6,541	9,500	9,000	9,500
01-12-27-111-5940	01-14-27-172-5940	Catering - Suppiles - Operations	3,270	3,400	2,000	3,000
01-12-27-111-9190	01-14-27-172-9190	Catering - Cash Over/Short	(11)			
			149,421	122,300	134,654	135,360
Net Food & Beverage - Catering			**(34,742)**	**(42,700)**	**(37,346)**	**(29,640)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Food & Beverage - Café						
Revenue						
01-12-14-200-0420	01-14-14-173-0412	Café Sales - Misc		-	0	-
01-12-14-200-0421	01-14-14-173-0420	Cafe Sales - Food/Beverage	(164,151)	(145,000)	(170,000)	(160,000)
01-12-15-910-0510	01-14-14-173-0302	F&B - Commissions - Vending	(9,125)	(10,000)	(7,200)	(10,000)
			(173,276)	(155,000)	(177,200)	(170,000)
Expense						
01-12-27-110-1110	01-14-27-173-1110	Cafe - Salaries & Benefits -Reg F/T & P/T	42,498	42,000	40,000	42,420
01-12-27-110-1240	01-14-27-173-1240	Cafe - Wages & Benefits - Aux	48,388	46,000	28,944	46,460
01-12-27-110-2323	01-14-27-173-2323	Cafe - Permit Fees	75	225	75	75
01-12-27-110-5100	01-14-27-173-5100	Cafe - Supplies - Food/Beverage	80,824	80,000	70,000	80,000
01-12-27-110-5940	01-14-27-173-5940	Cafe - Supplies - Operating	1,269	1,200	1,000	1,200
01-12-27-110-9190	01-14-27-173-9190	Cafe - Cash Short/Over	5	-	0	-
			173,058	169,425	140,019	170,155
Net Food & Beverage - Café			**(218)**	**14,425**	**(37,181)**	**155**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Food & Beverage - Lounge						
Revenue						
01-12-14-202-0420	01-14-14-174-0420	Lounge Sales - Food/Beverage	(1,777)	(1,700)	(1,600)	(1,700)
01-12-14-202-0422	01-14-14-174-0421	Lounge Sales - Liquor	(29,133)	(31,000)	(24,000)	(31,000)
			(30,910)	(32,700)	(25,600)	(32,700)
Expense						
01-12-27-112-1110	01-14-27-174-1110	Lounge - Salaries & Benefits - F/T	218	-	0	-
01-12-27-112-1240	01-14-27-174-1240	Lounge - Wages & Benefits - Reg/Aux	9,322	9,000	10,100	10,201
01-12-27-112-2323	01-14-27-174-2323	Lounge - Permit Fees	1,275	1,225	875	884
01-12-27-112-5100	01-14-27-174-5100	Lounge - Supplies - Food/Beverage	1,032	1,500	640	1,500
01-12-27-112-5101	01-14-27-174-5101	Lounge - Supplies - Liquor	13,473	11,000	7,800	11,000
01-12-27-112-5940	01-14-27-174-5940	Lounge - Supplies - Operating	711	200	1,000	500
01-12-27-112-9190	01-14-27-174-9190	Lounge - Cash Over/Short	(11)			
			26,020	22,925	20,415	24,085
Net Food & Beverage - Lounge			**(4,891)**	**(9,775)**	**(5,185)**	**(8,615)**
TOTAL FOOD AND BEVERAGE			**(106,576)**	**(90,886)**	**(143,452)**	**(97,201)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Human Resources						
Expense						
01-10-27-103-1110	01-10-27-103-1110	Human Res. - Salaries & Benefits - Reg F/T & P/T	115,086	117,000	134,500	137,865
01-10-27-103-2320	01-10-27-103-2320	Human Res. - Legal	261	-	15,000	9,000
01-10-27-103-2391	01-10-27-103-2391	Human Res. - Contract for Services - Non-WCB	15,906	18,000	17,000	19,500
01-10-27-103-5940	01-10-27-103-5940	Human Res. - Supplies - Operating	(57)	-	300	-
01-10-27-103-7200	01-10-27-103-7200	Human Res. - Payments - EAP	4,434	5,500	4,700	5,000
01-10-27-103-7201	01-10-27-103-7201	Human Res. - Payments - Wellness	5,035	5,000	5,000	5,000
			140,665	145,500	176,500	176,365
Net Human Resources			**140,665**	**145,500**	**176,500**	**176,365**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
MAINTENANCE						
Maintenance - Arena						
Expense						
01-11-27-121-1110	01-11-27-121-1110	Arena Mtce. - Salaries & Benefits - Reg F/T & P/	360,693	350,000	354,297	357,841
01-11-27-121-1240	01-11-27-121-1240	Arena Mtce. - Wages & Beneftis -Aux	44,718	60,000	61,440	62,054
01-11-27-121-2379	01-11-27-121-2379	Arena Mtce. - Security	904	960	1,120	960
01-11-27-121-2391	01-11-27-121-2391	Arena Mtce. - Contract for Services - Non-WCB	13,553	13,000	13,000	13,000
01-11-27-121-2520	01-11-27-121-2520	Arena Mtce. - R&M - Buildings	5,140	10,000	10,000	10,000
01-11-27-121-2521	01-11-27-121-2521	Arena Mtce. - R&M - M&E	4,377	7,000	7,000	7,000
01-11-27-121-5510	01-11-27-121-5510	Arena Mtce. - Water	24,504	24,505	29,067	29,000
01-11-27-121-5521	01-11-27-121-5521	Arena Mtce. - Fuel - Natural Gas	15,250	16,754	15,264	17,000
01-11-27-121-5530	01-11-27-121-5530	Arena Mtce. - Electricity	107,618	108,080	122,464	110,000
01-11-27-121-5550	01-11-27-121-5550	Arena Mtce. - Garbage Disposal	3,218	3,300	3,400	3,400
01-11-27-121-5560	01-11-27-121-5560	Arena - Sewer User Fee	5,686	4,212	6,400	6,000
01-11-27-121-5940	01-11-27-121-5940	Arena Mtce. - Supplies - Operating	3,620	4,000	8,000	8,000
01-11-27-121-5943	01-11-27-121-5943	Arena Mtce. - Supplies - Janitorial	14,201	15,000	15,500	15,000
			603,482	616,810	646,954	639,255
Net Maintenance - Arena			**603,482**	**616,810**	**646,954**	**639,255**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - "Q" Centre Arena						
Revenue						
01-21-15-960-0516	01-11-14-127-0510	Recovery of Costs - Wages	(4,632)	(417)	(3,000)	(1,000)
Expense						
01-11-27-127-1110	01-11-27-127-1110	Q. Mtce. - Salaries & Benefits - Reg F/T & P/T	424,779	425,000	425,421	429,675
01-11-27-127-1240	01-11-27-127-1240	Q. Mtce. - Wages & Beneftis -Aux	53,464	70,000	73,728	34,465
01-11-27-127-2379	01-11-27-127-2379	Q. Mtce. - Security	2,599	2,760	3,220	3,000
01-11-27-127-2391	01-11-27-127-2391	Q. Mtce. - Contract for Services - Non-WCB	33,403	20,000	20,000	20,000
01-11-27-127-2520	01-11-27-127-2520	Q. Mtce. - R&M - Buildings	9,650	16,000	16,000	16,000
01-11-27-127-2521	01-11-27-127-2521	Q. Mtce. - R&M - M&E	32,213	12,000	12,000	15,000
01-11-27-127-5510	01-11-27-127-5510	Q. Mtce. - Water	15,035	15,040	13,076	16,000
01-11-27-127-5521	01-11-27-127-5521	Q. Mtce. - Fuel - Natural Gas	35,470	36,815	33,542	37,000
01-11-27-127-5530	01-11-27-127-5530	Q. Mtce. - Electricity	114,404	123,400	130,187	130,000
01-11-27-127-5550	01-11-27-127-5550	Q. Mtce. - Garbage Disposal	6,275	6,435	6,630	6,600
01-11-27-127-5560	01-11-27-127-5560	Q. Mtce. - Sewer User Fee	7,106	5,264	8,000	6,000
01-11-27-127-5940	01-11-27-127-5940	Q. Mtce. - Supplies - Operating	10,747	12,000	14,000	14,000
01-11-27-127-5943	01-11-27-127-5943	Q. Mtce. - Supplies - Janitorial	18,843	21,000	22,000	21,000
			763,989	765,714	777,804	748,740
Net Maintenance - "Q" Centre Arena			**759,358**	**765,297**	**774,804**	**747,740**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Centennial Centre						
Expense						
01-11-27-126-1110	01-11-27-126-1110	Centennial Bldg. - Salaries & Benefits - Reg F/T &	52,698	53,013	53,012	53,543
01-11-27-126-1240	01-11-27-126-1240	Centennial Bldg. - Wages & Beneftis -Aux	6,683	9,216	9,216	9,308
01-11-27-126-2379	01-11-27-126-2379	Centennial Bldg. - Security	791	840	980	900
01-11-27-126-2391	01-11-27-126-2391	Contract for services - Non-WCB	1,358	1,400	1,000	1,400
01-11-27-126-2520	01-11-27-126-2520	Centennial Bldg. - R&M - Buildings	1,164	1,500	1,500	1,500
01-11-27-126-2521	01-11-27-126-2521	Centennial Bldg. - R&M - M&E	1,495	2,000	2,000	2,000
01-11-27-126-5530	01-11-27-126-5530	Centennial Bldg. - Electricity	4,640	6,400	7,000	7,000
01-11-27-126-5550	01-11-27-126-5550	Centennial Bldg. - Garbage Disposal	386	390	408	400
01-11-27-126-5940	01-11-27-126-5940	Centennial Bldg. - Supplies - Operating	143	500	500	500
01-11-27-126-5943	01-11-27-126-5943	Centennial Bldg. - Supplies - Janitorial	3,530	4,000	4,000	4,000
			72,890	79,259	79,617	80,551
Net Maintenance - Centennial Centre			**72,890**	**79,259**	**79,617**	**80,551**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Curling						
Expense						
01-11-27-122-1110	01-11-27-122-1110	Curling Mtce. - Salaries & Benefits - Reg F/T & P/	94,664	105,000	106,025	107,085
01-11-27-122-1240	01-11-27-122-1240	Curling Mtce. - Wages & Beneftis -Aux	13,366	20,000	18,432	18,616
01-11-27-122-2379	01-11-27-122-2379	Curling Mtce. - Security	904	960	1,120	1,000
01-11-27-122-2391	01-11-27-122-2391	Curling Mtce. - Contract for Services - Non-WCB	3,092	5,000	8,000	5,000
01-11-27-122-2520	01-11-27-122-2520	Curling Mtce. - R&M - Buildings	1,309	2,000	2,500	2,000
01-11-27-122-2521	01-11-27-122-2521	Curling Mtce. - R&M - M&E	462	1,000	2,000	2,000
01-11-27-122-5510	01-11-27-122-5510	Curling Mtce. - Water	14,002	14,010	16,610	16,000
01-11-27-122-5521	01-11-27-122-5521	Curling Mtce. - Fuel - Natural Gas	15,250	16,754	15,264	17,000
01-11-27-122-5530	01-11-27-122-5530	Curling Mtce. - Electricity	59,557	64,240	67,773	65,000
01-11-27-122-5550	01-11-27-122-5550	Curling Mtce. - Garbage Disposal	804	825	900	900
01-11-27-122-5560	01-11-27-122-5560	Curling - Sewer User Fee	2,842	3,159	4,800	4,000
01-11-27-122-5940	01-11-27-122-5940	Curling Mtce. - Supplies - Operating	12,976	9,000	7,000	9,000
01-11-27-122-5943	01-11-27-122-5943	Curling Mtce. - Supplies - Janitorial	6,323	9,000	7,000	9,000
			225,552	250,947	257,424	256,602
Net Maintenance - Curling			**225,552**	**250,947**	**257,424**	**256,602**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Fleet Vehicles						
01-10-22-100-3000		Admin. Fleet - Unit #492 - Gas & Oil	287			
01-10-22-100-3015		Admin. Fleet - Unit #492 - R&M	-	-	0	-
01-10-22-101-3000	01-12-27-130-3000	Admin. Chev Uplander 2006 - gas & oil	386	300	650	400
01-10-22-101-3010	01-12-27-130-3010	Admin. Chev Uplander 2006 - Insurance	774	622	774	700
01-10-22-101-3015	01-12-27-130-3015	Admin. Chev Uplander 2006 - R&M	1,672	1,500	700	1,000
01-11-22-200-3000	01-12-27-131-3000	Mtce-Ford Econoline 2011 - gas & oil	2,455	2,700	3,500	3,000
01-11-22-200-3010	01-12-27-130-3010	Mtce-Ford Econoline 2011 - Insurance	1,042	797	1,042	900
01-11-22-200-3015	01-12-27-131-3015	Mtce-Ford Econoline 2011 - R&M	1,486	500	600	600
01-11-22-201-3000	01-12-27-121-3000	Gen. Mtce. - Fleet - Zamboni - Gas & Oil	12,100	14,000	14,000	14,000
01-11-22-201-3015	01-12-27-121-3015	Gen. Mtce. - Fleet - Zamboni - R&M	6,413	10,000	6,500	8,000
01-12-22-102-3000	01-12-27-132-3000	F&B Chev Uplander 2007 - Gas & Oil	222	200	300	300
01-12-22-102-3010	01-12-27-130-3010	F&B Chev Uplander 2007 - Insurance	950	755	950	800
01-12-22-102-3015	01-12-27-132-3015	F&B Chev Uplander 2007 - R&M	-	400	500	1,000
01-50-22-301-3000	01-12-27-133-3000	Parks Intl Dump Truck 2002- Gas & Oil	457	600	800	600
01-50-22-301-3010	01-12-27-130-3010	Parks Intl Dump Truck 2002- Insurance	1,422	1,158	1,422	1,300
01-50-22-301-3015	01-12-27-133-3015	Parks Intl Dump Truck 2002 - R&M	293	-		500
01-50-22-303-3010	01-12-27-130-3010	Parks Mtce. Fleet - Other - Insurance	1,579	1,333	1,600	1,400
01-50-22-304-3000	01-12-27-134-3000	Parks Chevy 3/4 Ton 2013- Gas & Oil	1,438	1,600	1,800	1,700
01-50-22-304-3010	01-12-27-130-3010	Parks Chevy 3/4 Ton 2013 - Insurance	1,227	984	1,228	1,100
01-50-22-304-3015	01-12-27-134-3015	Parks Chevy 3/4 Ton 2013 R&M	113	100	200	200
01-50-22-305-3000	01-12-27-135-3000	Parks Chevy 1/2 Ton extra cab 2010- Gas & Oil	455	710	800	800
01-50-22-305-3010	01-12-27-130-3010	Parks Chevy 1/2 Ton extra cab 2010- Insurance	1,101	872	1,101	1,000
01-50-22-305-3015	01-12-27-135-3015	Parks Chevy 1/2 Ton extra cab 2010 R&M	-	100	500	500
01-70-22-401-3000	01-12-27-136-3000	CR-Ford 12 Pass Van 2009 - Gas & Oil	1,260	1,500	1,200	1,500
01-70-22-401-3010	01-12-27-130-3010	CR-Ford 12 Pass Van 2009 - Insurance	922	742	922	850
01-70-22-401-3015	01-12-27-136-3015	CR-Ford 12 Pass Van 2009 - R&M	612	1,000	1,000	1,000
01-70-22-402-3000	01-12-27-137-3000	CR-Bluebird Yellow Bus 2002 - Gas & Oil	2,166	2,000	2,500	2,000
01-70-22-402-3010	01-12-27-130-3010	CR-Bluebird Yellow Bus 2002 - Insurance	1,624	1,089	1,348	1,200
01-70-22-402-3015	01-12-27-137-3015	CR-Bluebird Yellow Bus 2002 - R&M	2,301	1,200	1,200	1,200
01-70-22-403-3000	01-12-27-138-3000	CR- Chevy White Bus 2011 - Gas & Oil	385	1,200	1,200	1,200
01-70-22-403-3010	01-12-27-130-3010	CR- Chevy White Bus 2011 Insurance	1,425	1,152	1,425	1,300
01-70-22-403-3015	01-12-27-138-3015	CR- Chevy White Bus 2011 R&M	799	900	1,200	1,000
01-70-22-404-3000	01-12-27-139-3000	Comm. Rec. Fleet - Bus Lift - Gas & Oil	-	-	1,200	1,200
01-70-22-404-3010	01-12-27-130-3010	Comm. Rec. Fleet - Bus Lift - Insurance	329	1,193	1,500	1,300
01-70-22-404-3015	01-12-27-139-3015	Comm. Rec. Fleet - Bus Lift - R&M	-	-	1,200	500
			47,695	51,207	54,862	54,050
Net Maintenance - Fleet Vehicles			**47,695**	**51,207**	**54,862**	**54,050**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - General Maintenance						
Revenue						
01-11-27-120-0423	01-11-14-120-0423	Bottle Returns	(530)			
01-11-15-960-0516	01-11-14-120-0510	Recovery of Costs - Wages	(7,891)	(3,118)	(4,000)	(4,000)
			(8,421)	**(3,118)**	**(4,000)**	**(4,000)**
Expense						
01-11-27-120-1110	01-11-27-120-1110	Gen. Mtce. - Salaries & Benefits - Reg F/T & P/T	345,850	372,000	389,198	393,090
01-11-27-120-1240	01-11-27-120-1240	Gen. Mtce. - Wages & Beneftis - Aux	83,606	85,000	67,584	68,260
01-11-27-120-2122	01-11-27-120-2122	Gen. Mtce. - Courier	89	1,500	500	1,500
01-11-27-120-2323	01-11-27-120-2323	Gen. Mtce. - Permit Fees	5,995	6,000	7,000	7,000
01-11-27-120-2340	01-11-27-120-2340	Gen. Mtce. - Staff Training	3,728	4,200	0	-
01-11-27-120-2379	01-11-27-120-2379	Gen. Mtce. - Security	4,167	6,000	4,620	6,000
01-11-27-120-2390	01-11-27-120-2390	Gen. Mtce. - Contract for Services - WCB		-	0	-
01-11-27-120-2391	01-11-27-120-2391	Gen. Mtce. - Contract for Services - Non-WCB	14,357	15,000	15,000	15,000
01-11-27-120-2520	01-11-27-120-2520	Gen. Mtce. - R&M - Buildings	28,578	18,000	18,000	18,000
01-11-27-120-2521	01-11-27-120-2521	Gen. Mtce. - R&M - M&E	14,183	12,000	10,000	12,000
01-11-27-120-2620	01-11-27-120-2620	Gen. Mtce. - Rentals - M&E	1,066	4,000	4,000	4,000
01-11-27-120-5410	01-11-27-120-5410	Gen. Mtce. - Uniforms	3,155	2,000	3,500	3,500
01-11-27-120-5510	01-11-27-120-5510	Gen. Mtce. - Water	3,501	3,510	4,152	3,500
01-11-27-120-5521	01-11-27-120-5521	Gen. Mtce. - Fuel - Natural Gas	3,113	3,119	2,841	3,500
01-11-27-120-5530	01-11-27-120-5530	Gen. Mtce. - Electricity	12,534	15,120	14,264	15,000
01-11-27-120-5550	01-11-27-120-5550	Gen. Mtce. - Garbage Disposal	1,609	1,650	1,800	1,650
01-11-27-120-5551	01-11-27-120-5551	Gen. Mtce. - Recycling	5,017	4,800	4,800	4,800
01-11-27-120-5560	01-11-27-120-5560	Gen. Mtce - Sewer User Fee	5,686	4,212	6,400	5,000
01-11-27-120-5940	01-11-27-120-5940	Gen. Mtce. - Supplies - Operating	20,181	20,000	18,000	20,000
01-11-27-120-5942	01-11-27-120-5942	Gen. Mtce. - Supplies - First Aid	2,533	3,000	5,000	4,000
01-11-27-120-5943	01-11-27-120-5943	Gen. Mtce. - Supplies - Janitorial	8,173	9,000	11,000	9,000
01-11-27-120-5945	01-11-27-120-5945	Gen. Mtce. - Supplies - Special Events				
			567,121	590,110	587,660	594,800
Net Maintenance - General Maintenance			**558,700**	**586,992**	**583,660**	**590,800**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Golf						
Expense						
01-51-27-141-1110	01-12-27-151-1110	Golf Mtce. - Salaries & Benefits - Reg F/T & P/T	100,307	100,000	136,500	101,000
01-51-27-141-1240	01-12-27-151-1240	Golf Mtce - Wages & Benefits - Aux		-	0	-
01-51-27-141-2521	01-12-27-151-2521	Golf Mtce. - R&M - M&E	3,757	4,000	5,000	5,000
01-51-27-141-2540	01-12-27-151-2540	Golf Mtce - Golf Course Improvements	2,350	2,200	4,000	4,000
01-51-27-141-2541	01-12-27-151-2541	Golf Mtce. - Parks Maintenance	23,671	24,000	30,000	30,000
01-51-27-141-5410	01-12-27-151-5410	Golf Mtce. - Uniforms	141	500	1,000	1,000
01-51-27-141-5510	01-12-27-151-5510	Golf Mtce. - Water	18,175	18,180	21,081	19,000
01-51-27-141-5530	01-12-27-151-5530	Golf Mtce. - Electricity	5,162	5,500	5,500	6,000
01-51-27-141-5940	01-12-27-151-5940	Golf Mtce. - Supplies - Operating	1,386	1,000	5,000	5,000
			154,949	155,380	208,081	171,000
Net Maintenance - Golf			**154,949**	**155,380**	**208,081**	**171,000**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Library Building						
Revenue						
01-11-15-125-0516	01-11-14-125-0510	Recovery of Costs	(60,842)	(71,561)	(71,561)	(72,277)
Expense						
01-11-27-125-1110	01-11-27-125-1110	Library Mtce. - Salaries & Benefits - Reg F/T & P/	14,677	18,110	18,111	18,110
01-11-27-125-1240	01-11-27-125-1240	Library Mtce. -Wages	2,228	3,144	3,072	3,144
01-11-27-125-2370	01-11-27-125-2370	Library Mtce. - Insurance	12,878	13,078	13,078	13,078
01-11-27-125-2520	01-11-27-125-2520	Library Mtce. - R&M - Buildings	5,328	9,000	4,000	9,000
01-11-27-125-2521	01-11-27-125-2521	Library Mtce. - R&M - M&E	1,557	3,100	5,000	3,395
01-11-27-125-5510	01-11-27-125-5510	Library Mtce. - Water	3,501	3,550	4,199	3,550
01-11-27-125-5530	01-11-27-125-5530	Library Mtce. - Electricity	18,542	20,000	21,100	20,000
01-11-27-125-5560	01-11-27-125-5560	Library Mtce. - Sewer User Fee	2,132	1,579	2,400	2,000
01-11-27-125-5940	01-11-27-125-5940	Library Mtce. - Supplies - Operating	-	-	600	-
			60,842	71,561	71,561	72,277
Net Maintenance - Library Building			**(0)**	**0**	**0**	**0**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Parks						
01-50-15-930-0513	01-12-14-150-0513	Contracts - Lake Aeration		-	-	-
01-50-15-930-0515	01-12-14-150-0500	Contracts - B.C. Transit	(19,628)	(19,000)	(18,815)	(19,000)
01-50-15-930-0516	01-12-14-150-0501	Contracts - WildPlay Lease	(20,031)	(14,900)	(14,900)	(14,900)
01-50-15-930-0517	01-12-14-150-0502	Contracts - Twin Flower Park	(8,221)	(8,385)	(5,000)	(8,385)
01-50-15-960-0000	01-12-14-150-0510	Parks - Recovery of Costs	(3,203)	(3,250)	(5,000)	(3,250)
01-50-15-960-0516	01-12-14-150-0510	Parks - Recovery of Costs - Wages	(4,027)	-		
			(55,110)	(45,535)	(43,715)	(45,535)
Expense						
01-50-27-180-1110	01-12-27-150-1110	Parks Mtce. - Salaries & Benefits - Reg F/T & P/T	553,591	605,000	594,960	605,910
01-50-27-180-1240	01-12-27-150-1240	Parks Mtce. - Wages & Benefits - Aux	25,913	35,000	0	-
01-50-27-180-2122	01-12-27-150-2122	Parks Mtce. - Courier & Freight	414	400	600	500
01-50-27-180-2323	01-12-27-150-2323	Parks Mtce. - Permit Fees	492	492	500	500
01-50-27-180-2521	01-12-27-150-2521	Parks Mtce. - R&M - M&E	18,185	16,000	17,000	17,000
01-50-27-180-2541	01-12-27-150-2541	Parks Mtce. - Parks Maintenance	75,198	75,000	75,000	75,000
01-50-27-180-2622	01-12-27-150-2622	Parks Mtce. - Rental - land	5,591	5,600	5,060	6,000
01-50-27-180-5410	01-12-27-150-5410	Parks Mtce. - Uniforms	1,513	1,640	1,500	1,500
01-50-27-180-5510	01-12-27-150-5510	Parks Mtce. - Water	31,353	31,360	35,662	35,000
01-50-27-180-5520	01-12-27-150-5520	Parks Mtce. - Fuel - Gas	6,815	8,740	9,000	9,000
01-50-27-180-5523	01-12-27-150-5523	Parks Mtce. - Fuel - Diesel	5,397	6,000	8,000	7,000
01-50-27-180-5530	01-12-27-150-5530	Parks Mtce. - Electricity	5,162	5,500	5,500	5,500
01-50-27-180-5940	01-12-27-150-5940	Parks Mtce. - Supplies - Operating	14,249	16,000	16,000	16,000
01-50-27-180-5942	01-12-27-150-5942	Parks Mtce. - Supplies - First Aid	-	-	0	-
01-50-27-180-5946	01-12-27-150-5946	Parks Mtce. - Supplies - Rentals	-	-		-
01-50-27-182-1110	01-12-27-152-1110	Lawn Bowl Exp. - Salaries - Reg F/T & P/T	16,184	35,700	35,700	36,057
01-50-27-182-1240	01-12-27-152-1240	Lawn Bowl Exp. - Wages & Benefits - Aux.		-	0	-
01-50-27-182-2521	01-12-27-152-2521	Lawn Bowl Exp. - R&M - M&E	1,495	2,000	2,000	2,000
01-50-27-182-5510	01-12-27-152-5510	Lawn Bowl Exp. - Water	6,415	6,500	7,440	7,500
01-50-27-182-5940	01-12-27-152-5940	Lawn Bowl Exp. - Supplies - Operating	8,850	9,000	10,000	9,000
01-50-27-183-2391	01-12-27-153-2391	Velodrome Exp. - Contract for Services - Non-WC	96	0		0
01-50-27-183-5940	01-12-27-153-5940	Velodrome Exp. - Supplies	7,832	2,000	8,000	8,000
			784,743	861,932	831,922	841,467
Net Maintenance - Parks			**729,633**	**816,396**	**788,207**	**795,931**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Pool						
Expense						
01-11-27-123-1110	01-11-27-123-1110	Pool Mtce. - Salaries & Benefits - Reg F/T & P/T	273,105	270,000	266,384	269,049
01-11-27-123-1240	01-11-27-123-1240	Pool Mtce. - Wages & Benefits - Aux	33,416	40,000	46,080	46,541
01-11-27-123-2379	01-11-27-123-2379	Pool Mtce. - Security	904	1,200	1,120	1,000
01-11-27-123-2391	01-11-27-123-2391	Pool Mtce. - Contract for Services - Non-WCB	7,486	21,000	19,000	20,000
01-11-27-123-2520	01-11-27-123-2520	Pool Mtce. - R&M - Buildings	15,293	14,000	10,000	10,000
01-11-27-123-2521	01-11-27-123-2521	Pool Mtce. - R&M - M&E	34,153	22,000	24,000	24,000
01-11-27-123-5510	01-11-27-123-5510	Pool Mtce. - Water	10,502	10,510	12,457	12,500
01-11-27-123-5521	01-11-27-123-5521	Pool Mtce. - Fuel - Natural Gas	44,840	61,020	55,596	62,000
01-11-27-123-5530	01-11-27-123-5530	Pool Mtce. - Electricity	47,356	51,080	53,889	53,500
01-11-27-123-5550	01-11-27-123-5550	Pool Mtce. - Garbage Disposal	2,349	2,409	2,482	2,500
01-11-27-123-5560	01-11-27-123-5560	Pool Maintenance - Sewer User Fee	8,528	6,317	9,600	7,000
01-11-27-123-5940	01-11-27-123-5940	Pool Mtce. - Supplies - Operating	33,383	38,000	38,000	38,000
01-11-27-123-5943	01-11-27-123-5943	Pool Mtce. - Supplies - Janitorial	14,757	17,000	17,000	17,000
			526,072	554,536	555,609	563,090
Net Maintenance - Pool			**526,072**	**554,536**	**555,609**	**563,090**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Senior's Building						
Revenue						
01-60-14-100-0415	01-11-14-124-0415	Seniors - Sale of Services - Memberships	(120,757)	(118,000)	(118,000)	(126,000)
01-60-14-760-0486	01-11-14-124-0450	Seniors - Room Rentals	(683)	(772)	(1,000)	(1,000)
			(121,440)	(118,772)	(119,000)	(127,000)
Expense						
01-11-27-124-1110	01-11-27-124-1110	Seniors Mtce. - Salaries & Benefits - Reg F/T & P/	160,092	155,000	159,037	160,628
01-11-27-124-1240	01-11-27-124-1240	Seniors Mtce. - Wages & Benefits - Aux	20,049	32,000	27,648	27,924
01-11-27-124-2379	01-11-27-124-2379	Seniors Mtce. - Security	1,469	2,760	1,820	2,500
01-11-27-124-2391	01-11-27-124-2391	Seniors Mtce. - Contract for Services - Non-WCB	13,293	16,000	9,000	12,000
01-11-27-124-2520	01-11-27-124-2520	Seniors Mtce. - R&M - Buildings	3,331	6,000	6,000	6,000
01-11-27-124-2521	01-11-27-124-2521	Seniors Mtce. - R&M - M&E	2,479	1,000	2,000	2,000
01-11-27-124-5510	01-11-27-124-5510	Seniors Mtce. - Water	2,334	2,340	2,768	2,500
01-11-27-124-5521	01-11-27-124-5521	Seniors Mtce. - Fuel - Natural Gas	549	540	600	600
01-11-27-124-5530	01-11-27-124-5530	Seniors Mtce. - Electricity	10,829	11,680	12,322	12,300
01-11-27-124-5550	01-11-27-124-5550	Seniors Mtce. - Garbage Disposal	1,448	1,485	1,530	1,550
01-11-27-124-5560	01-11-27-124-5560	Seniors Maintenance - Sewer User Fee		1,579	2,400	2,000
01-11-27-124-5940	01-11-27-124-5940	Seniors Mtce. - Supplies - Operating	327	400	1,200	1,200
01-11-27-124-5943	01-11-27-124-5943	Seniors Mtce. - Supplies - Janitorial	7,958	8,000	7,000	8,000
			224,156	238,784	233,326	239,203
Net Maintenance - Senior's Building			**102,717**	**120,012**	**114,326**	**112,203**
Total Operating Maintenance			**3,781,046**	**3,996,837**	**4,063,543**	**4,011,223**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Major Repairs & Maintenance						
Revenue						
01-11-19-100-0000	01-11-20-120-0201	Mtce. - Transfer from Reserve Account	(120,000)	(100,000)	(100,000)	(300,000)
01-11-19-210-0000	01-11-20-120-0202	Mtce. - Transfer to Reserve Account (From Ops)		(110,000)	(110,000)	(110,000)
01-11-19-211-0000	01-35-20-350-0200	Fitness - Transfer to ERF (from Ops)	(110,000)	(80,000)	(110,000)	(80,000)
01-11-19-101-0000	01-11-15-120-0309	Pool Grant from CRD	(168,000)	-		
01-11-19-210-0000		Mtce. - Transfer to Vehicle Replacement Reserve			-	-
01-11-19-211-0000	01-49-20-490-0200	Program transfer to Reserve (2 Buses)	(25,000)	(25,000)	(25,000)	(25,000)
01-20-14-100-0000	01-95-25-200-0306	Grant - SI Ravens				-
01-50-15-101-0000	01-95-25-150-0304	Revenue - Rotary Playground		-		-
01-50-15-103-0000	01-95-25-810-0304	Revenue - Skate Park		-		-
			(423,000)	(315,000)	(345,000)	(515,000)
Expense						
01-11-28-300-7120	01-11-28-120-7120	Major Site Repairs & Maintenance	180,063	345,200	461,200	379,000
01-11-28-320-7120	01-10-28-100-7120	Small Equipment Replacement	218,083	60,000	110,000	110,000
01-11-28-321-7120	01-35-28-350-7120	Fitness Equipment Replacement		80,000	110,000	80,000
01-11-28-310-7120	01-12-28-150-7120	Parks Major Maintenance	65,350	64,000	159,000	285,000
01-20-27-100-0000	01-95-25-200-7500	Grant - SI Ravens				
01-50-27-103-7290	01-95-25-810-7500	Capital - Skate Park				
01-50-15-101-7290	01-95-25-150-7500	Capital - Rotary Playground				
01-50-27-104-7290	01-95-25-153-7500	Velodrome Turf				
01-50-28-211-7180	01-12-28-130-7180	Vehicle Rep. Fund - Purchase	100,121	-	4,000	146,000
01-50-28-212-7180	01-12-28-130-7190	Vehicle Rep. Fund - Disposals				
			563,617	549,200	844,200	1,000,000
Net Major Repairs & Maintenance			**140,617**	**234,200**	**499,200**	**485,000**
TOTAL MAINTENANCE			**3,921,663**	**4,231,037**	**4,562,743**	**4,496,223**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Marketing						
Revenue						
01-10-14-100-0410	01-10-14-105-0410	Marketing 1%	(15,844)	(14,500)	(16,000)	(14,500)
01-10-14-100-0419	01-10-14-105-0419	Admin. - Sale of Services - Advertising	(888)	(1,000)	(1,000)	(1,000)
			(16,732)	(15,500)	(17,000)	(15,500)
Expense						
01-10-27-100-5910	01-10-27-105-5910	Admin. - Printing	4,639	4,000	6,000	6,000
01-10-27-102-2210	01-10-27-105-2210	Prog. Admin. - Advertising	62,289	58,000	80,000	80,000
			66,928	62,000	86,000	86,000
Net Marketing			**50,196**	**46,500**	**69,000**	**70,500**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
PROGRAMS						
Programs - Administration						
Revenue						
01-10-15-700-0400	01-10-15-102-0306	Admin Grants Other	-	-	0	-
Expense						
01-10-27-102-1110	01-10-27-102-1110	Prog. Admin. - Salaries & Benefits - Reg F/T & P/	198,082	183,634	200,116	201,796
01-10-27-102-1240	01-10-27-102-1240	Prog. Admin. - Wages & Beneftis - Aux		-	0	-
01-10-27-102-2110	01-10-27-102-2110	Prog. Admin. - Travel	12	350	350	350
01-10-27-102-2391	01-10-27-102-2391	Prog. Admin. - Contract for Services - Non-WCB	2,154	3,000	5,000	5,000
01-10-27-102-2394	01-10-27-102-2394	Prog. Admin. - Meeting Expenses	128	600	600	600
01-10-27-102-5945	01-10-27-102-5945	Prog. Admin. - Supplies - Special Event	444	600	600	600
			200,819	188,184	206,666	208,346
Net Programs - Administration			**200,819**	**188,184**	**206,666**	**208,346**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Programs - Arena						
Revenue						
01-20-14-100-0410	01-20-14-200-0410	Arena - Sale of Services - advertizing	(571)	-	-	-
01-20-14-100-0413	01-20-14-200-0413	Arena - Sale of Services - Skate Sharpening	(507)	(650)	(1,000)	(700)
01-20-14-730-0000	01-20-14-200-0416	Arena - Admissions	(56,667)	(52,400)	(67,000)	(57,000)
01-20-14-740-0440	01-20-14-200-0431	Arena - Program Fees - Youth	(99,307)	(100,000)	(105,000)	(105,000)
01-20-14-740-0441	01-20-14-200-0430	Arena - Program Fees - Adult	(3,886)	(3,220)	(5,000)	(4,000)
01-20-14-760-0460	01-20-14-200-0441	Arena - Rentals - Ice	(238,470)	(233,825)	(260,000)	(240,000)
01-20-14-760-0461	01-20-14-200-0442	Arena - Rentals - Dry Floor	(21,152)	(26,026)	(20,000)	(22,000)
01-20-14-760-0462	01-20-14-200-0443	Arena - Rentals - Special Events	(14,763)	(18,375)	(10,000)	(10,000)
01-20-14-760-0463	01-20-14-200-0440	Arena - Rentals - Skates	(19,877)	(18,585)	(19,500)	(19,500)
			(455,200)	(453,081)	(487,500)	(458,200)
Expense						
01-20-27-100-1110	01-20-27-200-1110	Arena Admin. - Salaries & Benefits - Reg F/T & P,	68,755	69,381	67,691	36,598
01-20-27-150-1240	01-20-27-200-1240	Arena Exp. - Wages & Benefits - Aux	18,465	19,621	16,935	17,105
01-20-27-151-1240	01-20-27-201-1240	Arena Exp. - Wages & Benefits - Instructors - Au:	27,923	28,564	29,556	29,850
01-20-27-152-1240	01-20-27-202-1240	Arena Exp. - Wages & Benefits - Guards - Aux.	52,510	50,000	45,081	45,527
01-20-27-150-2390	01-20-27-200-2390	Arena Exp. - Contract for Services - WCB	34,907	35,000	33,000	33,000
01-20-27-150-2521	01-20-27-200-2521	Arena Exp. - R&M - M&E	345	1,000	1,000	1,000
01-20-27-150-5940	01-20-27-200-5940	Arena Exp. - Supplies - Operating	5,009	3,000	3,000	3,000
01-20-27-150-9190	01-20-27-200-9190	Arena Exp. - Cash short/over	90	-	0	-
			208,004	206,566	196,263	166,080
Net Programs - Arena			**(247,196)**	**(246,515)**	**(291,237)**	**(292,120)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Programs - "Q" Centre Arena						
Revenue						
01-21-14-100-0410		"Q" Centre Arena - Sale of Services - Advertising	-	-		-
01-21-14-760-0460	01-21-14-210-0441	"Q" Centre Arena - Rentals - Ice	(326,758)	(340,650)	(340,000)	(350,000)
01-21-14-760-0461	01-21-14-210-0442	"Q" Centre Arena - Rentals - Dry Floor	(45,142)	(45,000)	(45,000)	(45,000)
01-21-14-760-0462	01-21-14-210-0443	"Q" Centre Arena - Rentals - Special Events	(268,292)	(76,250)	(110,000)	(110,000)
01-21-14-760-0463	01-21-14-210-0435	"Q" Centre Arena - Security Fees	(32,593)	(17,000)	(26,300)	(26,300)
01-21-14-760-0486	01-21-14-210-0450	"Q" Centre Arena - Rentals - Corporate Boxes	(71,570)	(71,000)	(71,400)	(71,400)
			(744,355)	(549,900)	(592,700)	(602,700)
Expense						
01-21-27-100-1110	01-21-27-210-1110	"Q" Centre Arena Admin. - Salaries & Benefits - F	96,355	98,444	96,213	96,213
01-21-27-100-8240	01-21-27-210-8240	"Q" Centre Arena Admin. - Debt Subsidy	194,000	194,000	194,000	194,000
01-21-27-150-1240	01-21-27-210-1240	"Q" Centre Arena Exp. - Wages & Benefits - Aux	57,858	46,221	46,221	46,221
01-21-27-150-2370	01-21-27-210-2370	"Q" Centre Arena Exp. - Insurance	51,000	51,000	51,000	51,000
01-21-27-150-2521	01-21-27-210-2521	"Q" Centre Arena Exp. - R&M - M&E	-	1,000	1,000	1,000
01-21-27-150-2621	01-21-27-210-2621	"Q" Centre Arena Exp. - Facilities Rental	150,075	2,500	2,500	2,500
01-21-27-150-5940	01-21-27-210-5940	"Q" Centre Arena Exp. - Supplies - Operating	4,392	5,000	5,000	5,000
			553,680	398,165	395,934	395,934
Net Programs - "Q" Centre Arena			**(190,675)**	**(151,735)**	**(196,766)**	**(206,766)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Community Recreation Administration						
Revenue						
01-71-14-760-1486	01-49-14-490-0450	CC - Room Rentals	(13,151)	(13,416)	(13,000)	(13,000)
		Federal Grants		(14,831)		
			(13,151)	**(28,247)**	**(13,000)**	**(13,000)**
Expense						
	01-49-27-490-1110	CR - Admin - Salaries & Benefits		-		93,959
	01-49-27-490-2621	SD#62 Lease	45,769	68,539	59,625	55,000
		Travel			1,200	1,200
01-71-27-300-2621	01-49-27-490-2621	Telephone			1,300	1,300
			45,769	68,539	62,125	151,459
Net - Community Recreation Administration			**32,618**	**40,292**	**49,125**	**138,459**
Programs - Community Development						
Administration						
Revenue						
01-71-15-700-0100	01-80-14-800-0307	Comm. Dev. - Grants Measuring-Up	(3,860)	-	0	-
01-71-15-700-0101	01-80-14-800-0306	Comm. Dev. - Grants	(3,500)	(400)	(3,500)	-
01-71-15-960-0516	01-80-14-800-0510	Comm. Dev. - Recovery of Costs - Wages	(300)	(3,500)	(400)	(400)
01-71-15-700-0101		Comm. Dev. - Recovery of Costs - Grants				
					0	-
Total Revenue			**(7,660)**	**(3,900)**	**(3,900)**	**(400)**
Expense						
01-71-27-100-1110	01-80-27-800-1110	Comm. Dev. Admin. - Salaries & Benefits - Reg F	84,401	84,381	86,779	88,247
01-71-27-100-1240	01-80-27-800-1240	Comm. Dev. Admin. - Wages & Benefits - Aux		-	0	-
01-71-27-100-2110	01-80-27-800-2110	Comm. Dev. Admin. - Travel	156	392	500	500
01-71-27-590-2340	01-80-27-800-2340	Comm. Dev. - Community Ed Workshops		-		500
01-71-27-590-2390	01-80-27-800-2390	Comm. Dev. - Contract for Services - WCB		-		500
01-71-27-590-2391	01-80-27-800-2391	Comm. Dev. - Contract for Services - Non-WCB		-		500
01-71-27-590-5940	01-80-27-800-5940	Comm. Dev. - Supplies - Operating	849	1,040	2,545	1,045
			85,406	85,813	89,824	91,292
Net Administration			**77,745**	**81,913**	**85,924**	**90,892**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Community Initiative						
Expense						
01-71-27-201-1240	01-81-27-810-1240	Comm. Incent. - Wages & Benefits -Aux	1,774	2,558	1,452	1,467
01-71-27-201-2390	01-81-27-810-2390	Comm Incent. - Contract for Services -WCB		-	0	600
01-71-27-201-2391	01-81-27-810-2391	Comm Incent. - Contract for Services - Non-WCB		600	600	-
01-71-27-201-5940	01-81-27-810-5940	Comm. Incent. - Supplies - Operating	1,046	1,270	1,350	1,350
01-71-27-201-5944	01-81-27-810-7500	Comm. Incent. - Grants Expense		146		-
Net Community Initiative			**2,821**	**4,574**	**3,402**	**3,417**
Community Event						
Expense						
01-71-27-592-1110	01-82-27-820-1110	Comm. Spec. - Salaries & Benefits - Reg	208	210	0	-
01-71-27-592-1240	01-82-27-820-1240	Comm. Spec. - Wages & Benefits - Aux	4,343	5,646	5,830	5,888
01-71-27-592-2390	01-82-27-820-2390	Comm. Spec. - Contract for Services - WCB	3,197	3,871	3,900	3,900
01-71-27-592-2391	01-82-27-820-2391	Comm. Spec. - Contract for Services - Non-WCB		1,071	0	-
01-71-27-592-5940	01-82-27-820-5940	Comm. Spec. - Supplies - Operating	2,637	2,924	3,000	3,000
					0	
Net Community Event			**10,385**	**13,722**	**12,730**	**12,788**
New 201	**CD - Adult Leadership**					
		CD -Adult Program Fees				(16,732)
	Expense					
	01-83-27-830-1240	CD - Adult - Wages & Benefits				0
	01-83-27-830-2390	CD - Adult - Contract for Services - WCB				8,176
	01-83-27-830-2391	CD - Adult - Contract for Services - Non-WCB				0
		CD - Adult - R&M				0
	01-83-27-830-5940	CD - Adult - Supplies - Operating				2,483
			0	0	0	10,659
Net CD - Adult		Net CD - Adult		**0**	**0**	**(6,073)**
Social Dance						
Revenue						
01-70-14-740-0478	01-84-14-840-0430	CD - Social Dance -Program Fees	(11,803)	(12,367)	(12,500)	(12,500)
Expense						
01-70-27-200-1110	01-84-27-840-1110	CD - Social Dance -Salaries & Benefits - Reg	1,066	285		-
01-70-27-200-1240	01-84-27-840-1240	CD - Social Dance - Wages & Benefits - Reg/Aux	4,586	6,696	7,255	7,390
01-70-27-200-2390	01-84-27-840-2390	CD - Social Dance - Contract for Services - WCB		-		-
01-70-27-200-5100	01-84-27-840-5100	CD - Social Dance - Supplies - Food/Beverage	1,624	1,966	2,125	2,125
01-70-27-200-5940	01-84-27-840-5940	CD - Social Dance - Supplies - Operating	2,677	2,548	1,318	1,440
			9,952	11,495	10,698	10,955
Net Social Dance			**(1,850)**	**(872)**	**(1,802)**	**(1,546)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Neighborhood Nights						
Revenue						
01-71-15-740-0002	01-85-14-850-0304	Neighborhood Nights Donations	(824)	(795)	(799)	(233)
01-71-15-740-0001	01-85-14-850-0306	Neighborhood Nights Grants - Other	(3,497)	(7,000)	(3,500)	(3,500)
			(4,321)	(7,795)	(4,299)	(3,733)
Expense						
01-71-27-200-1110	01-85-27-850-1110	Neighborhood - Salaries Reg		-	2,500	-
01-71-27-200-1240	01-85-27-850-1240	Neighborhood - Wages Reg	3,123	2,440		4,589
01-71-27-200-2390	01-85-27-850-2390	Neighborhood - Contract for Services	655	655	675	1,000
01-71-27-200-5940	01-85-27-850-5940	Neighborhood - Supplies - Operating	345	750	500	600
			4,123	3,845	3,675	6,189
Net Neighborhood Nights			**(198)**	**(3,950)**	**(624)**	**2,456**
01-40-14-740-0475	01-86-14-860-0430	Childminding - Program Fees	(4,465)	(4,465)	(7,160)	(6,988)
01-40-15-700-0000	01-86-14-860-0306	Childminding - Grants - Other	(10,000)	(10,000)	(10,000)	(10,000)
			(14,465)	(14,465)	(17,160)	(16,988)
Expense						
01-40-27-131-1240	01-86-27-860-1240	Childminding - Wages & Benefits - Aux.	16,957	16,958	17,543	17,516
01-40-27-131-5940	01-86-27-860-5940	Childminding - Supplies - Operating	204	205	200	200
			17,161	17,162	17,743	17,716
Net Programs - Child Minding			**2,696**	**2,698**	**583**	**729**
Net Programs - Community Development			**91,599**	**98,085**	**100,214**	**102,663**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Arts & Culture						
A&C Administration						
Revenue						
01-71-14-760-0486		CC - Rental Rooms				
01-71-15-700-0000	01-50-15-500-0306	Federal Grants	(13,731)	-	0	-
			(13,731)	-	-	-
Expense						
01-35-27-100-1110	01-50-27-500-1110	AC - Admin - Salaries & Benefits	156,881	148,835	143,697	77,958
01-71-27-590-1110		AC -Admin - Salaries & Benefits - P/T		-	12,598	
01-71-27-590-1240	01-50-27-500-1240	AC - Admin - Wages & Benefits -Aux		2,354	0	-
			156,881	151,189	156,294	77,958
Net Administration			**143,150**	**151,189**	**156,294**	**77,958**
A&C Adult						
Revenue						
01-45-14-740-0441	01-51-14-510-0430	AC - Adult - Program Fees	(54,883)	(43,166)	(47,264)	(34,914)
Expense						
01-45-27-202-1240	01-51-27-510-1240	AC - Adult - Wages & Benefits - Aux.	11,293	1,929	1,440	1,089
01-45-27-202-2390	01-51-27-510-2390	AC - Adult - Contract for services - WCB	11,611	11,101	24,922	20,869
01-45-27-202-2391	01-51-27-510-2391	AC - Adult - Contract for services - Non-WCB	4,298	5,087	0	-
01-45-27-202-2521	01-51-27-510-2521	AC - Adult - R&M - Equipment	1,262	321	0	-
01-45-27-202-5940	01-51-27-510-5940	AC - Adult - Supplies - Operating	9,896	2,592	3,333	360
			38,360	21,030	29,696	22,318
Net - Adult			**(16,523)**	**(22,136)**	**(17,568)**	**(12,596)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
A&C School Age						
Revenue						
01-70-14-740-0444	01-52-14-520-0430	A&C School Age/Youth Progam Fees	(59,158)	(59,852)	(52,084)	(58,036)
Expense						
	01-52-27-520-1110	A&C School Age/Youth - Salaries& Benefits				
01-70-27-193-1240	01-52-27-520-1240	A&C School Age/Youth - Wages & Benefits - Aux	791	841	2,840	9,376
01-70-27-193-2390	01-52-27-520-2390	A&C School Age/Youth - Contract for Services - '	13,953	13,976		25,627
01-70-27-193-2391	01-52-27-520-2391	A&C School Age/Youth - Contract for Services - N	30,870	32,712	32,703	-
01-70-27-193-5940	01-52-27-520-5940	A&C School Age/Youth - Supplies - Operating	305	149	680	1,155
			45,919	47,678	36,223	36,157
			(13,239)	**(12,174)**	**(15,861)**	**(21,879)**
A&C Preschool						
Revenue						
01-70-14-740-0442	01-53-14-530-0430	A&C - Preschool - Program Fees	(99,168)	(103,083)	(106,289)	(87,103)
Expense						
01-70-27-190-1110	01-53-27-530-1110	A&C -Preschool - Salaries & Benefits - Reg	1,196	1,237		
01-70-27-190-1240	01-53-27-530-1240	A&C -Preschool - Wages & Benefits - Aux	53,622	59,133	63,466	15,675
01-70-27-190-2390	01-53-27-530-2390	A&C -Preschool - Contract for Services - WCB	4,623	4,476		37,081
01-70-27-190-2391	01-53-27-530-2391	A&C -Preschool - Contract for Services - Non -W(	8,697	5,598	11,936	-
01-70-27-190-5940	01-53-27-530-5940	A&C -Preschool - Supplies - Operating	3,701	3,256	3,156	608
Net A&C Preschool			**(27,329)**	**(29,383)**	**(27,731)**	**(33,739)**
Revenue	01-54-14-540-0430	A&C - Day Camp - Program Fees		-		(53,365)
Expense						
	01-54-27-540-1110	A&C - Day Camp - Salaries & Benefits		-		-
	01-54-27-540-1240	A&C - Day Camp - Wages & Benefits		-		41,399
	01-54-27-540-2390	A&C - Day Camp - Contract for Services - WCB		-		3,780
	01-54-27-540-2620	A&C - Day Camp - Rentals - M&E		-		-
	01-54-27-540-2621	A&C - Day Camp - Rentals- Facilities		-		-
	01-54-27-540-5940	A&C - Day Camp - Supplies - Operating		-		4,668
			-	-	-	**49,847**
Net A&C - Day Camp			-	-	-	**(3,518)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
A&C Pottery						
Revenue						
01-71-14-740-0456	01-55-14-550-0430	A&C Pottery - Program Fees		(38,472)		(51,611)
	01-55-14-550-0416	A&C Pottery -Admissions		-	(32,241)	-
			-	**(38,472)**	**(32,241)**	**(51,611)**
Expense						
01-71-27-209-1240	01-55-27-550-1240	A&C Pottery - Wages & Benefits		18,168	14,949	23,481
01-71-27-209-2521	01-55-27-550-2521	A&C Pottery - Equipment R&M		121	800	1,000
01-71-27-209-5940	01-55-27-550-5940	A&C Pottery - Supplies-Operating		11,590	7,555	11,910
			-	29,879	23,304	36,391
Net Pottery			-	**(8,593)**	**(8,937)**	**(15,220)**
Net Programs - Arts & Culture			**86,059**	**78,903**	**86,196**	**(8,993)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Preschool to Youth						
PY - Administration						
	01-70-27-700-1110	PY - Admin - Salaries & Benefits		-		**74,514**
	01-70-27-700-1240	PY - Admin - Wages & Benefits		-		-
Youth No-Cost			-	-	-	**74,514**
Expense						
01-71-27-199-1110	01-71-27-710-1110	PY Youth No Cost - Salaries & Benefits	-	-	0	-
01-71-27-199-1240	01-71-27-710-1240	PY Youth No Cost - Wages & Benefits -Aux	3,849	5,472	7,539	11,844
01-71-27-199-2390	01-71-27-710-2390	PY Youth No Cost - Contract for Services - WCB		-	0	-
01-71-27-199-5940	01-71-27-710-5940	PY Youth No Cost - Supplies - Operating	841	1,193	1,310	2,360
			4,690	6,665	8,849	14,204
Net Teen No Cost			**4,690**	**6,665**	**8,849**	**14,204**
Roving Play Park						
Expense						
01-71-27-203-1110	01-72-27-720-1110	PY - Roving - Salaries & Benefits	8,065	9,070	0	-
01-71-27-203-1240	01-72-27-720-1240	PY - Roving - Wages & Benefits - Aux	19,695	19,918	29,796	30,000
01-71-27-203-2620	01-72-27-720-2620	PY - Roving - Rentals - M&E	1,193	1,193	1,800	2,100
01-71-27-203-5940	01-72-27-720-5940	PY - Roving - Supplies - Operating	1,334	1,062	1,300	1,780
			30,288	31,243	32,896	33,880
Net Roving Play Park			**30,288**	**31,243**	**32,896**	**33,880**
PY - Preschool						
Revenue						
01-71-14-740-0452	01-73-14 730-0430	PY - Preschool - Program Fees	(54,924)	(50,357)	(58,126)	(59,021)
Expense						
01-71-27-205-1240	01-73-27-730-1240	PY - Preschool - Wages & Benefits - Aux	17,480	17,330	15,969	34,337
01-71-27-205-2390	01-73-27-730-2390	PY - Preschool - Contract Services - WCB	825	96	15,219	555
01-71-27-205-2391	01-73-27-730-2391	PY - Preschool - Contract Services - Non-WCB	15,225	16,103	0	-
01-71-27-205-5940	01-73-27-730-5940	PY - Preschool - Supplies - Operating	421	193	0	2,881
			33,951	33,722	31,188	37,773
Net PY - Preschool			**(20,973)**	**(16,635)**	**(26,938)**	**(21,248)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
PY School Age						
Revenue						
01-71-14-740-0453	01-74-14-740-0430	PY - School Age - Program Fees	(61,258)	(80,030)	(79,241)	(30,201)
Expense						
01-71-27-206-0000	01-74-20-740-0200	Transfer to ERF	12,500	12,500	12,500	-
01-71-27-206-1110	01-74-27-740-1110	PY - School Age. - Salaries & Benefits - Reg	1,173	-	0	-
01-71-27-206-1240	01-74-27-740-1240	PY - School Age - Wages & Benefits - Aux	24,502	38,796	39,795	2,081
01-71-27-206-2390	01-74-27-740-2390	PY - School Age - Contract Services - WCB	4,351	4,931	4,613	3,867
01-71-27-206-2391	01-74-27-740-2391	PY - School Age - Contract Services - Non WCB	2,851	2,851	0	-
01-71-27-206-5940	01-74-27-740-5940	PY - School Age - Supplies - Operating	2,209	4,760	4,933	1,018
			47,586	63,838	61,841	6,966
Net PY School Age			**(13,672)**	**(16,192)**	**(17,400)**	**(23,235)**
PY - Birthday Party						
Revenue						
01-70-14-740-0452	01-75-14-750-0430	PY - Birthday Party - Program Fees	(33,983)	(34,843)	(39,822)	(39,822)
Expense						
01-70-27-204-1110	01-75-27-750-1110	PY -Birthday Party Exp. - Salaries- Reg		-		-
01-70-27-204-1240	01-75-27-750-1240	PY -Birthday Party Exp. - Wages & Benefits - Aux	6,939	8,329	0	8,434
01-70-27-204-2390	01-75-27-750-2390	PY -Birthday Party Exp. - Contract for Srvs - WCB		-	7,532	7,057
01-70-27-204-2391	01-75-27-750-2391	PY -Birthday Party Exp. - Contract for Srvs - Non	4,411	3,722	7,057	-
01-70-27-204-5940	01-75-27-750-5940	PY -Birthday Party Exp. - Supplies - Operating	2,573	4,130	4,996	4,996
			13,923	16,181	19,585	20,487
Net PY - Birthday Party			**(20,060)**	**(18,662)**	**(20,237)**	**(19,335)**
Revenue						
01-71-14-740-0454	01-76-14-760-0430	PY - Day Camp - Program Fees	(68,232)	(68,232)	(79,340)	(185,699)
Expense						
01-71-27-207-1110	01-76-27-760-1110	PY - Day Camp - Salaries & Benefits - Aux	8,311	7,840	0	-
01-71-27-207-1240	01-76-27-760-1240	PY - Day Camp - Wages & Benefits - Aux	42,458	44,670	53,593	107,582
01-71-27-207-5940	01-76-27-760-5940	PY - Day Camp - Supplies - Operating	6,965	6,356	12,550	14,795
			57,735	58,866	66,143	122,377
Net Summer Camps			**(10,497)**	**(9,366)**	**(13,197)**	**(63,322)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
PY - Youth Registered						
Revenue						
01-71-14-740-0448	01-77-14-770-0430	PY - Youth Registered - Program Fees	(23,156)	(22,882)	(30,851)	(12,721)
01-71-15-740-0003	01-77-14-770-0304	PY - Youth Registered - Donations	(536)	(204)		-
			(23,692)	(23,086)	(30,851)	(12,721)
Expense						
01-71-27-196-1110	01-77-27-770-1110	PY - Youth Registered -Salaries & Benefits -Reg	36	36	0	-
01-71-27-196-1240	01-77-27-770-1240	PY - Youth Registered - Wages & Benefits -Aux	10,338	9,265	13,763	7,967
01-71-27-196-2390	01-77-27-770-2390	PY - Youth Registered - Contract for Services - W	410	410	2,249	1,570
01-71-27-196-2391	01-77-27-770-2391	PY - Youth Registered - Contract for Services - N	8,525	5,525	5,404	-
01-71-27-196-2620	01-77-27-770-2620	PY - Youth Registered - Rentals - M&E		-	0	-
01-71-27-196-5940	01-77-27-770-5940	PY - Youth Registered - Supplies - Operating	1,789	2,273	3,460	938
			21,098	17,509	24,876	10,474
Net PY - Youth Registered			**(2,594)**	**(5,577)**	**(5,975)**	**(2,247)**
Net Program - Preschool to Youth			**(32,819)**	**(28,524)**	**(42,003)**	**(6,789)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Licensed Care						
LC - Administration						
Revenue						
01-70-17-100-0000	01-60-15-600-0308	LC - Administration - Grant - Federal Government	(20,227)	(26,800)	0	-
Expense						
	01-60-20-600-0201	LC - Administration - Transfer to Equipment Replacement		-		
01-70-27-100-1110	01-60-27-600-1110	LC - Administration - Salaries & Benefits - Reg F/	120,624	14,285	151,517	165,902
01-70-27-100-1240	01-60-27-600-1240	LC - Administration - Wages & Benefits - Aux	35,484	138,404	0	-
			156,108	152,689	151,517	165,902
Net Administration			**135,880**	**125,889**	**151,517**	**165,902**
LC - Day Camps						
Revenue						
01-70-14-740-0446	01-61-14-610-0430	LC - Day Camps - Program Fees	(96,898)	(115,031)	(121,246)	(172,756)
Expense						
01-70-27-195-1110	01-61-27-610-1110	LC - Day Camps - Salaries & Benefits -Reg	59,904	-	0	112,398
01-70-27-195-1240	01-61-27-610-1240	LC - Day Camps - Wages & Benefits -Aux		84,070	81,785	-
01-70-27-195-2391	01-61-27-610-2391	LC - Day Camps - Contract for Services - Non- WCB		16,448	20,924	300
01-70-27-195-2620	01-61-27-610-2620	LC - Day Camps - Rentals - M&E	2,040	2,040	2,340	2,340
01-70-27-195-5940	01-61-27-610-5940	LC - Day Camps - Supplies - Operating	4,257	5,214	3,265	7,160
			66,202	107,772	108,315	122,198
Net LC - Day Camps			**(30,696)**	**(7,259)**	**(12,931)**	**(50,558)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
LC - After School Care						
Revenue						
01-70-14-740-0447	01-62-14-620-0430	LC - After School Care - Program Fees	(302,020)	(314,334)	(305,426)	(331,297)
Expense						
01-70-27-192-0000	01-62-20-620-0200	LC - After School Care- Transfer to ERF	12,500	12,500	12,500	25,000
01-70-27-192-1110	01-62-27-620-1110	LC - After School Care - Salaries & Benefits - Reg	10,485	11,475		-
01-70-27-192-1240	01-62-27-620-1240	LC - After School Care - Wages & Benefits - Aux	110,792	110,174	118,452	104,746
01-70-27-192-2620	01-62-27-620-2620	LC - After School Care - Rentals - M&E	2,040	2,040	2,340	-
01-70-27-192-5940	01-62-27-620-5940	LC - After School Care - Supplies - Operating	12,436	12,136	9,600	12,300
			148,253	148,325	142,892	142,046
Net LC - After School Care			**(153,766)**	**(166,009)**	**(162,534)**	**(189,252)**
LC -10 Month Preschool (JDF)						
Revenue						
01-70-14-740-0443	01-63-14-630-0430	LC - 10 Month JDF Preschool - Program Fees	(184,899)	(169,769)	(166,109)	(141,296)
Expense						
01-70-27-191-1240	01-63-27-630-1240	LC - 10 Month JDF Preschool - Wages & Benefits	82,743	72,544	77,143	69,927
01-70-27-191-5940	01-63-27-630-5940	LC - 10 Month JDF Preschool - Supplies - Operati	6,083	3,955	8,400	6,600
			88,825	76,499	85,543	76,527
Net Preschool 10 Month (JDF)			**(96,074)**	**(93,270)**	**(80,566)**	**(64,769)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
LC - 10 Month Preschool (RB)						
Revenue						
01-71-14-740-0451	01-64-14-640-0430	LC - 10 Month RB Preschool - Program Fees	(80,189)	(74,555)	(87,294)	(33,943)
Expense						
01-71-27-204-1110	01-64-27-640-1110	LC - 10 Month RB Preschool - Wages & Benefits -	17,112	14,326	0	-
01-71-27-204-1240	01-64-27-640-1240	LC - 10 Month RB Preschool - Wages & Benefits -	51,878	48,290	53,767	28,660
01-71-27-204-5940	01-64-27-640-5940	LC - 10 MonthRB Preschool - Supplies - Operatin	4,874	3,375	3,610	1,000
			73,864	65,991	57,377	29,660
Net LC - 10 Month Preschool (RB)			**(6,325)**	**(8,564)**	**(29,918)**	**(4,283)**
LC Nature Preschool						
Revenue						
	01-65-14-650-0430	LC - Nature Preschool - Program Fees		-		(43,484)
Expense						
	01-65-27-650-1110	LC - Nature Preschool - Salaries & Benefits - Reg/Aux		-		-
	01-65-27-650-1240	LC - Nature Preschool - Wages & Benefits - Reg/Aux		-		34,423
	01-65-27-650-5940	LC - Nature Preschool - Supplies - Operating		-		1,800
NetLC - Nature Preschool			-	-	-	**36,223**
				-		**(7,260)**
Net Programs - Licenced Care			**(150,982)**	**(149,213)**	**(134,431)**	**(150,220)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Programs - Curling						
Revenue						
01-30-14-100-0410	01-25-14-250-0410	Curling - Sales of Services - Advertising	(833)	(400)	(480)	(400)
01-30-14-760-0460	01-25-14-250-0441	Curling - Rentals - Ice	(87,521)	(97,850)	(104,035)	(107,035)
01-30-14-760-0461	01-25-14-250-0442	Curling - Rentals - Dry Floor	(9,704)	(13,448)	(9,500)	(9,500)
01-30-14-760-0463	01-25-14-250-0445	Curling - School Program Revenue	(677)	(675)	(500)	(500)
01-30-14-760-0464	01-25-14-250-0440	Curling - Rentals - Equipment	774	-	(500)	(500)
			(97,962)	(112,373)	(115,015)	(117,935)
Expense						
01-30-27-151-2391		Curling - Contract for Services - Non WCB	-		0	-
01-30-27-151-5940	01-25-27-250-5940	Curling Exp. - Supplies - Operating	44	125	200	200
			44	125	200	200
Net Programs - Curling			**(97,917)**	**(112,248)**	**(114,815)**	**(117,735)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Programs - Weights & Rehab & Fitness & Wellness						
Revenue						
01-41-14-730-0472	01-35-14-350-0416	Fitness - Admissions	(13,754)	-	0	-
01-41-14-740-0472	01-35-14-350-0430	Fitness - Program Fees	(59,535)	(46,210)	(75,100)	(50,000)
01-41-14-740-0473	01-36-14-360-0430	Wellness - Program Fees	(49,384)	(37,200)	(55,000)	(46,200)
01-41-14-740-0479	01-35-14-350-0433	Fitness - Program Fees - Jazzercise	(15,666)	(15,500)	(15,100)	(15,500)
01-42-14-730-0471	01-37-14-370-0416	Weights - Admissions	(449,032)	(440,000)	(525,000)	(470,000)
01-42-14-740-0414	01-37-14-370-0414	Weights - Locker Revenue	(61)	(100)	(200)	(100)
01-42-14-740-0469	01-38-14-380-0416	Rehab - Program Fees - Cardiac Rehab	(21,495)	(21,000)	(21,000)	(21,000)
01-42-14-740-0471	01-37-14-370-0416	Weights - Program Fees	(82,705)	(80,000)	(75,000)	(80,000)
01-42-14-740-0474	01-38-14-380-0416	Rehab - Program Fees	(61,343)	(60,000)	(55,000)	(60,000)
01-42-15-920-0000	01-37-14-370-0416	Weights - Donations	(263)			
			(753,237)	(700,010)	(821,400)	(742,800)

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Expense						
01-41-27-100-0000	01-35-20-350-0200	Fitness Admin - Tsf to MRM	110,000	80,000	110,000	80,000
01-41-27-100-1110	01-35-27-350-1110	Fitness Admin. - Salaries & Benefits - Reg F/T & I	159,824	138,000	160,087	136,690
01-41-27-132-1240	01-35-27-350-1240	Fitness Exp. - Wages & Benefits - Reg	31,798	35,000	45,700	38,890
01-41-27-132-2390	01-35-27-350-2390	Fitness Exp. - Contract for Services - WCB	847	1,000	3,400	3,400
01-41-27-132-2391	01-35-27-350-2391	Fitness Exp. - Contract for services - Non-WCB	20,187	10,000	22,000	12,185
01-41-27-132-2521	01-35-27-350-2521	Fitness Exp. - R&M - M&E		750	1,000	1,000
01-41-27-132-2621	01-35-27-350-2621	Fitness Exp. - Rentals - Facilities- M&E		-	855	-
01-41-27-132-5940	01-35-27-350-5940	Fitness Exp. - Supplies - Operating	2,482	775	3,000	3,700
01-41-27-133-1240	01-36-27-360-1240	Wellness Exp. - Wages & Benefits		-	1,200	800
01-41-27-133-2390	01-36-27-360-2390	Wellness Exp. - Contract for Services - WCB	25,633	18,100	24,500	22,000
01-41-27-133-2391	01-36-27-360-2391	Wellness Exp. - Contract for Services - Non-WCB	2,076	-	3,000	500
01-41-27-133-5940	01-36-27-360-5940	Wellness Exp. - Supplies - Operating		-	700	-
01-42-27-134-1110	01-37-27-370-1110	Weights Exp. - Salaries & Benefits - Reg	6,348	-	0	-
01-42-27-134-1240	01-37-27-370-1240	Weights Exp. - Wages & Benefits - Aux	104,815	95,000	110,500	109,230
01-42-27-134-2110	01-37-27-370-2110	Weights Exp. - Travel	332	200	400	400
01-42-27-134-2521	01-37-27-370-2521	Weights Exp. - R&M - M&E	5,682	4,000	12,000	10,000
01-42-27-134-2620	01-37-27-370-2620	Weights Exp. - Rentals - M&E	23	-	0	-
01-42-27-134-5410	01-37-27-370-5410	Weights Exp. - Uniforms	638	1,550	2,000	2,000
01-42-27-134-5940	01-37-27-370-5940	Weights Exp. - Supplies - Operating	5,684	5,500	6,000	6,800
01-42-27-135-1110	01-38-27-380-1110	Rehab Exp. - Salaries & benefits - Reg/Aux	28,852	-	0	-
01-42-27-135-2390	01-38-27-380-2390	Rehab Exp. - Contract for Services - WCB	14,530	14,550	16,000	15,000
01-42-27-135-5940	01-38-27-380-5940	Rehab - Supplies - Operating	625	-	0	-
			548,675	442,425	564,942	486,735
Net Programs - Weights & Rehab & Fitness & Wellness			**(204,563)**	**(257,585)**	**(256,458)**	**(256,065)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Programs - Golf						
Revenue						
01-51-14-750-0420	01-45-14-450-0412	Golf Course Sales - Apparel/Equipment	(24,787)	(20,000)	(28,030)	(24,000)
01-51-14-750-0450	01-45-14-450-0417	Golf Course Sales - Green Fees	(273,744)	(238,904)	(294,137)	(274,000)
01-51-14-750-0451	01-45-14-450-0440	Golf Course Sales - Rentals - Equipment	(8,831)	(7,705)	(9,620)	(9,000)
01-51-14-750-0452	01-45-14-450-0430	Golf Course - Program Fees	-	-	0	-
			(307,363)	(266,609)	(331,787)	(307,000)
Expense						
01-51-27-140-1110	01-45-27-450-1110	Golf Pro Shop Exp. - Salaries & Benefits - Reg F/	56,520	28,000	59,595	60,191
01-51-27-140-1240	01-45-27-450-1240	Gold Pro Shop Exp. - Wages & Benefits - Aux	40,504	74,000	43,773	44,211
01-51-27-140-5940	01-45-27-450-5940	Golf Pro Shop Exp. - Supplies - Operating	1,457	3,000	3,000	3,000
01-51-27-140-5944	01-45-27-450-5944	Golf Pro Shop Exp. - Supplis - Resale	16,492	6,000	15,000	15,000
01-51-27-140-5946	01-45-27-450-5946	Golf Pro Shop Exp. - Supplies - Rentals		500	1,000	1,000
01-51-27-140-9190	01-45-27-450-9190	Cash short/over	43	-	0	-
			115,015	111,500	122,368	123,402
Net Programs - Golf			**(192,347)**	**(155,109)**	**(209,419)**	**(183,598)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Programs - Sports						
Sport Field						
Revenue						
01-50-17-100-0000	01-40-15-410-0308	Sports - Federal Grant	(9,745)	(11,718)	0	-
01-50-14-100-0000	01-40-15-410-0309	Sports - Government		-	0	-
01-50-17-100-0001	01-40-15-410-0306	Sports - Grant Other		-	0	-
01-50-14-100-0412	01-40-14-410-0412	Sports - Sale of Services - Misc.	(945)	-	0	-
01-50-14-100-0415	01-40-14-410-0415	Sports - Sale of Services - Memberships	(21,048)	(26,700)	(21,380)	(26,380)
01-50-14-740-0440	01-40-14-410-0431	Sports - Sports Program Fees - Youth		-	-	-
01-50-14-760-0451	01-40-14-410-0440	Sports - Rentals - Equipment	(4,626)	(6,000)	(2,863)	(5,000)
01-50-14-760-0480	01-40-14-410-0446	Sports - Rentals - Velodrome	(8,987)	(8,100)	(8,100)	(8,600)
01-50-14-760-0482	01-40-14-410-0412	Sports - Rentals - Tennis courts	(74)	(97)	-	-
	01-40-14-410-0448	Sports - Rentals - Lawn Bowls				-
01-50-14-760-0485	01-40-14-410-0449	Sports- Rentals - Fields	(114,404)	(120,000)	(134,770)	(127,000)
01-50-14-760-0486	01-40-14-410-0450	Sports - Rentals - Rooms	(30,222)	(34,000)	(22,304)	(30,000)
			(190,051)	(206,615)	(189,417)	(196,980)
Expense						
01-50-27-181-1110	01-40-27-410-1110	Salaries & Wages Reg F/T & PT	95,891	94,058	86,779	36,663
01-50-27-181-1240	01-40-27-410-1240	Sports - Wages & Benefits		-	0	-
01-50-27-181-5940	01-40-27-410-5940	Sports- Supplies - Operating	354	-	0	-
01-50-27-181-8110	01-40-27-410-8110	WS Rugby - Interest Expense	7,405	-	0	6,205
			103,650	94,058	86,779	42,868
Net Sport Field			**(86,401)**	**(112,556)**	**(102,638)**	**(154,112)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Court Sports						
Revenue						
01-50-14-760-0470	01-40-14-420-0416	Admissions -Court Sport	(3,368)	(2,750)	(3,500)	(3,000)
01-50-14-760-0488	01-40-14-420-0430	Court Sport - Program Fees	(34,727)	(35,105)	(42,227)	(36,000)
01-50-14-760-0487	01-40-14-420-0451	Sports - Rentals - Volleyball	(3,552)	(3,500)	(3,500)	(3,500)
			(41,647)	(41,355)	(49,227)	(42,500)
Expenses						
01-50-27-184-1240	01-40-27-420-1240	Court Sport - Wages & Benefits	9,664	9,800	10,474	10,579
01-50-27-184-2390	01-40-27-420-2390	Court Sport - Contract for Services - WCB	13,802	17,225	17,225	17,225
01-50-27-184-2391	01-40-27-420-2391	Court Sport Exp. - Contract for Services - Non W(	4,035	-	0	-
01-50-27-184-2621	01-40-27-420-2621	Court Sport Rentals Schools		-	0	-
01-50-27-184-5940	01-40-27-420-5940	Court Sport Supplies - Operating	397	600	600	600
			27,898	27,625	28,299	28,404
Net Court Sport			**(13,749)**	**(13,730)**	**(20,928)**	**(14,096)**
Sportball/Camps						
Revenue						
01-50-14-760-0489	01-40-14-430-0430	Sport ball/Camps	(98,023)	(90,899)	(100,415)	(92,000)
Expenses						
01-50-27-185-1240	01-40-27-430-1240	Camps - Wages & Benefits	33,318	34,091	34,909	34,432
01-50-27-185-2390	01-40-27-430-2390	Camps - Contract for Services - WCB	1,713	1,800	4,635	1,800
01-50-27-185-2391	01-40-27-430-2391	Sport ball - Contract for Services - Non WCB	35,774	33,361	36,736	34,000
01-50-27-185-2621	01-40-27-430-2621	Sport ball/Camps - Rentals Schools		-	0	-
01-50-27-185-5940	01-40-27-430-5940	Sport ball/Camps - Supplies Operating	266	900	900	900
			71,071	70,152	77,180	71,132
Net Sportball/Camps			**(26,952)**	**(20,747)**	**(23,235)**	**(20,868)**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Golf/Soccer/Martial Arts						
Revenue						
01-50-14-760-0490	01-40-14-440-0430	Golf Soccer/Martial Arts	(23,504)	(28,256)	(24,464)	(25,500)
Expenses						
01-50-27-186-2390	01-40-27-440-2390	G/S/M - Contract for Services - WCB	18,035	20,753	17,980	17,980
01-50-27-186-2391	01-40-27-440-2391	G/S/M - Contract for Services - Non WCB		-	0	-
01-50-27-186-5940	01-40-27-440-5940	G/S/M - Supplies Operating		-	0	-
			18,035	20,753	17,980	17,980
Net Golf/Soccer/Martial Arts			**(5,469)**	**(7,503)**	**(6,484)**	**(7,520)**
Net Programs - Sports						

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
			(132,571)	(154,536)	(153,285)	(196,596)
Programs -Pool						
Revenue						
01-40-14-100-0416	01-30-14-300-0412	Pool - Sale of Services - Book/Manuals	(490)	(1,000)	(560)	(1,000)
01-40-14-730-0470	01-30-14-300-0416	Pool - Admissions	(429,162)	(360,000)	(501,600)	(380,000)
01-40-14-741-0440	01-30-14-300-0430	Pool - Program Fees - Youth	(335,622)	(270,000)	(370,540)	(275,000)
01-40-14-741-0441	01-30-14-300-0431	Pool - Program Fees - Adult	(20,056)	(21,500)	(20,500)	(22,000)
01-40-14-741-0477	01-30-14-300-0432	Pool - Program Fees - Privates	(92,622)	(105,000)	(96,000)	(109,000)
01-40-14-760-0414	01-30-14-300-0414	Pool - Rentals - Lockers	(26,882)	(24,000)	(31,000)	(25,500)
01-40-14-760-0464	01-30-14-300-0444	Pool - Rentals - Teams	(59,716)	(71,000)	(58,425)	(70,500)
01-40-14-760-0476	01-30-14-300-0445	Pool - Rentals - Schools	(4,914)	(3,500)	(5,690)	(3,500)
			(969,466)	(856,000)	(1,084,315)	(886,500)
Expense						
01-40-27-130-1110	01-30-27-300-1110	Pool Exp. - Salaries & Benefits - Reg F/T & PT	143,036	160,510	148,000	160,212
01-40-27-130-1240	01-30-27-300-1240	Pool Exp. - Wages & Benefits	544,556	465,000	593,000	489,330
01-40-27-130-2323	01-30-27-300-2323	Pool Exp. - Permit Fees	520	2,000	920	920
01-40-27-130-2390	01-30-27-300-2390	Pool Exp. - Contract for Services - WCB	8,038	-	7,900	7,500
	01-30-27-300-2391	Pool Exp. - Contract for Services - Non-WCB		-		-
	01-30-27-300-2391	Pool Exp. - Contract for Services - Memberships		-		-
01-40-27-130-2521	01-30-27-300-2521	Pool Exp. - R&M - M&E	2,772	2,000	6,000	5,000
01-40-27-130-5410	01-30-27-300-5410	Pool Exp. - Uniforms	361	-	800	500
01-40-27-130-5940	01-30-27-300-5940	Pool Exp. - Supplies - Operating	3,313	4,500	5,000	5,000
01-40-27-130-5941	01-30-27-300-5941	Pool Exp. - Supplies - Exam/Badge Fees	6,704	5,000	6,000	6,000
01-40-27-130-5942	01-30-27-300-5942	Pool Exp. - Supplies - First Aid	907	700	1,000	1,000
01-40-27-130-5944	01-30-27-300-5944	Pool Exp. - Supplies - Resale	481	500	500	500
			710,686	640,210	769,120	675,962
Net Programs - Pool			(258,780)	(215,790)	(315,195)	(210,538)
TOTAL PROGRAMS			(1,046,558)	(1,019,292)	(1,202,409)	(1,109,454)

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Reception						
Revenue						
01-10-14-100-0411	01-10-14-104-0411	Sale of Services - Permits	585			
01-10-14-100-0412	01-10-14-104-0412	Sale of Services - Misc.	(10,948)	(6,600)	(11,000)	(7,000)
01-10-14-100-0413	01-10-14-104-0413	Sale of Services - Pro Shop	(17,828)	(14,600)	(19,000)	(15,000)
01-10-14-730-0000	01-10-14-104-0302	Reception - Ticketing - Fees	(1,512)	(200)	(500)	(200)
01-10-15-960-0000	01-10-14-104-2691	Recovery of Costs	(1,740)			
			(31,444)	(21,400)	(30,500)	(22,200)
Expense						
01-10-27-104-1110	01-10-27-104-1110	Reception - Salaries & Benefits - Reg F/T & P/t	430,419	426,000	456,586	461,151
01-10-27-104-1240	01-10-27-104-1240	Reception - Wages & Benefits - Aux.	105,568	115,700	100,263	101,266
01-10-27-104-2131	01-10-27-104-2131	Admin. - Telephone	25,900	33,600	23,400	33,200
01-10-27-104-2390	01-10-27-104-2390	Admin. - Contract for Services - WCB	15			
01-10-27-104-5944	01-10-27-104-5944	Admin. - Supplies - Pro Shop Resale	12,117	13,100	13,500	13,500
01-10-27-100-9190	01-10-27-104-9190	Admin - Cash Over/Short	75			
			574,093	588,400	593,749	609,117
Net Reception			**542,650**	**567,000**	**563,249**	**586,917**
NET OPERATIONS			**4,376,411**	**4,904,731**	**5,047,192**	**4,947,539**

West Shore Parks and Recreation Society
Operating Budget - Detailed
For Budget Years 2017-2018

Account Old Coding	New Coding		2016 Actual	2017 Projection	2017 Budget	2018 Budget
Requisitions						
01-50-18-100-0180	01-10-18-100-0180	Requisitions - Colwood	(1,110,077)	(1,110,077)	(1,108,442)	(1,110,077)
01-50-18-100-0185	01-10-18-100-0185	Requisitions - Electoral	(21,406)	(21,406)	(21,400)	-
01-50-18-100-0181	01-10-18-100-0181	Requisitions - Highlands	(177,304)	(177,304)	(175,977)	(177,304)
01-50-18-100-0182	01-10-18-100-0182	Requisitions - Langford	(2,511,736)	(2,511,736)	(2,593,331)	(2,511,736)
01-50-18-100-0183	01-10-18-100-0183	Requisitions - Metchosin	(422,583)	(422,583)	(414,854)	(422,583)
01-50-18-100-0184	01-10-18-100-0184	Requisitions - View Royal	(725,839)	(725,839)	(733,188)	(725,839)
			(4,968,945)	**(4,968,945)**	**(5,047,192)**	**(4,947,539)**
DEFICIT / (SURPLUS)			**(592,534)**	**(64,214)**	**0**	**(0)**

West Shore Parks and Recreation Society
Operating Budget - Summary
For Budget Years 2017 and 2018

	2016 Actual	2017 Projection	2017 Budget	2018 Budget
Administration				
Expenses	316,558	433,541	436,051	492,635
	316,558	**433,541**	**436,051**	**492,635**
Tsfs from Reserve				(227,851)
	-	-	-	**(227,851)**
Finance				
Revenue	(75,736)	(77,350)	(68,250)	(96,350)
Expenses	683,744	715,181	722,759	726,256
	608,009	**637,831**	**654,509**	**629,906**
FOOD AND BEVERAGE				
Administration	**75,853**	**70,564**	**72,005**	**73,064**
Food & Beverage - "Q" Centre				
Revenue	(375,778)	(321,000)	(280,000)	(331,000)
Expenses	233,200	197,600	144,255	198,835
	(142,578)	**(123,400)**	**(135,745)**	**(132,165)**
Food & Beverage - Catering				
Revenue	(184,163)	(165,000)	(172,000)	(165,000)
Expenses	149,421	122,300	134,654	135,360
	(34,742)	**(42,700)**	**(37,346)**	**(29,640)**
Food & Beverage - Café				
Revenue	(173,276)	(155,000)	(177,200)	(170,000)
Expenses	173,058	169,425	140,019	170,155
	(218)	**14,425**	**(37,181)**	**155**
Food & Beverage - Lounge				
Revenue	(30,910)	(32,700)	(25,600)	(32,700)
Expenses	26,020	22,925	20,415	24,085
	(4,891)	**(9,775)**	**(5,185)**	**(8,615)**
TOTAL FOOD AND BEVERAGE	**(106,576)**	**(90,886)**	**(143,452)**	**(97,201)**
Human Resources				
Expenses	140,665	145,500	176,500	176,365
	140,665	**145,500**	**176,500**	**176,365**
MAINTENANCE				
Maintenance - Arena				
Expenses	603,482	616,810	646,954	639,255
	603,482	**616,810**	**646,954**	**639,255**
Maintenance -"Q" Centre				
Revenue	(4,632)	(417)	(3,000)	(1,000)
Expenses	763,989	765,714	777,804	748,740
	759,358	**765,297**	**774,804**	**747,740**

West Shore Parks and Recreation Society
Operating Budget - Summary
For Budget Years 2017 and 2018

	2016 Actual	2017 Projection	2017 Budget	2018 Budget
Maintenance - Centennial Centre				
Expenses	72,890	79,259	79,617	80,551
	72,890	**79,259**	**79,617**	**80,551**
Maintenance - Curling				
Expenses	225,552	250,947	257,424	256,602
	225,552	**250,947**	**257,424**	**256,602**
Maintenance - Fleet Vehicles				
Expenses	47,695	51,207	54,862	54,050
	47,695	**51,207**	**54,862**	**54,050**
Maintenance - General Maintenance				
Revenue	(8,421)	(3,118)	(4,000)	(4,000)
Expenses	567,121	590,110	587,660	594,800
	558,700	**586,992**	**583,660**	**590,800**
Maintenance - Golf				
Expenses	154,949	155,380	208,081	171,000
	154,949	**155,380**	**208,081**	**171,000**
Maintenance - Library Building				
Revenue	(60,842)	(71,561)	(71,561)	(72,277)
Expenses	60,842	71,561	71,561	72,277
	(0)	**0**	**(0)**	**0**
Maintenance - Parks				
Revenue	(55,110)	(45,535)	(43,715)	(45,535)
Expenses	784,743	861,932	831,922	841,467
	729,633	**816,396**	**788,207**	**795,931**
Maintenance - Pool				
Expenses	526,072	554,536	555,609	563,090
	526,072	**554,536**	**555,609**	**563,090**
Maintenance - Senior's Building				
Revenue	(121,440)	(118,772)	(119,000)	(127,000)
Expenses	224,156	238,784	233,326	239,203
	102,717	**120,012**	**114,326**	**112,203**
Sub Total Maintenance	**3,781,046**	**3,996,837**	**4,063,543**	**4,011,223**
Major Repairs & Maintenance				
Tsfs to Reserve				
Tsfs from Reserve	(423,000)	(315,000)	(345,000)	(515,000)
Revenue				-
Expenses	563,617	549,200	844,200	1,000,000
	140,617	**234,200**	**499,200**	**485,000**
TOTAL MAINTENANCE	**3,921,663**	**4,231,037**	**4,562,743**	**4,496,223**
Marketing				
Revenue	(16,732)	(15,500)	(17,000)	(15,500)

West Shore Parks and Recreation Society
Operating Budget - Summary
For Budget Years 2017 and 2018

	2016 Actual	2017 Projection	2017 Budget	2018 Budget
Expenses	66,928	62,000	86,000	86,000
	50,196	**46,500**	**69,000**	**70,500**
PROGRAMS				
Programs - Administration				
Revenue	-	-	-	-
Expenses	200,819	188,184	206,666	208,346
	200,819	**188,184**	**206,666**	**208,346**
Programs - Arena				
Revenue	(455,200)	(453,081)	(487,500)	(458,200)
Expenses	208,004	206,566	196,263	166,080
	(247,196)	**(246,515)**	**(291,237)**	**(292,120)**
Programs - "Q" Centre				
Revenue	(744,355)	(549,900)	(592,700)	(602,700)
Expenses	553,680	398,165	395,934	395,934
	(190,675)	**(151,735)**	**(196,766)**	**(206,766)**
CR Programs - Administration				
Revenue	(13,151)	(28,247)	(13,000)	(13,000)
Expenses	45,769	68,539	62,125	151,459
	32,618	**40,292**	**49,125**	**138,459**
Programs - Community Development				
Revenue	(38,249)	(38,527)	(37,859)	(50,353)
Expenses	129,848	136,611	138,072	153,015
	91,599	**98,085**	**100,214**	**102,663**
Programs - Arts & Culture				
Revenue	(226,940)	(244,573)	(237,878)	(285,029)
Expenses	312,998	323,476	324,074	276,035
	86,059	**78,903**	**86,196**	**(8,993)**
Programs - Preschool to Youth				
Revenue	(242,089)	(256,548)	(287,380)	(327,464)
Expenses	209,270	228,024	245,377	320,676
	(32,819)	**(28,524)**	**(42,003)**	**(6,789)**
Programs - Licensed Care				
Revenue	(684,233)	(700,489)	(680,075)	(722,776)
Expenses	533,252	551,276	545,644	572,556
	(150,982)	**(149,213)**	**(134,431)**	**(150,220)**
Programs - Curling				
Revenue	(97,962)	(112,373)	(115,015)	(117,935)
Expenses	44	125	200	200
	(97,917)	**(112,248)**	**(114,815)**	**(117,735)**
Programs - Weights & Rehab & Fitness & Wellness				
Revenue	(753,237)	(700,010)	(821,400)	(742,800)

West Shore Parks and Recreation Society
Operating Budget - Summary
For Budget Years 2017 and 2018

	2016 Actual	2017 Projection	2017 Budget	2018 Budget
Expenses	548,675	442,425	564,942	486,735
	(204,563)	**(257,585)**	**(256,458)**	**(256,065)**
Programs - Golf				
Revenue	(307,363)	(266,609)	(331,787)	(307,000)
Expenses	115,015	111,500	122,368	123,402
	(192,347)	**(155,109)**	**(209,419)**	**(183,598)**
Programs - Sports				
Revenue	(353,226)	(367,125)	(363,523)	(356,980)
Expenses	220,654	212,588	210,237	160,384
	(132,571)	**(154,536)**	**(153,285)**	**(196,596)**
Programs - Pool				
Revenue	(969,466)	(856,000)	(1,084,315)	(886,500)
Expenses	710,686	640,210	769,120	675,962
	(258,780)	**(215,790)**	**(315,195)**	**(210,538)**
TOTAL PROGRAMS	**(1,046,558)**	**(1,019,292)**	**(1,202,409)**	**(1,109,454)**
Reception				
Revenue	(31,444)	(21,400)	(30,500)	(22,200)
Expenses	574,093	588,400	593,749	609,117
	542,650	**567,000**	**563,249**	**586,917**
NET OPERATIONS	**4,376,411**	**4,904,731**	**5,047,192**	**4,947,539**
Requisitions	(4,968,945)	(4,968,945)	(5,047,192)	(4,947,539)
	(592,534)	**(64,214)**	**0**	**0**

West Shore Parks and Recreation Society
Converted Assessments
For Budget Year 2018

FOR ALL DEPARTMENTS, EXCLUDING "Q" CENTRE ARENA

	CONVERTED ASSESSMENTS 2017				2016	
	GENERAL PURPOSE	EXEMPT	TOTAL	%	TOTAL	% CHANGE
City of Colwood	$ 348,564,461	$ 41,808,155	$ 390,372,616	21.97%	$ 343,463,253	13.66%
District of Highlands	61,162,873	-	61,162,873	3.44%	54,373,541	12.49%
City of Langford	903,922,648	5,004,236	908,926,884	51.14%	803,572,719	13.11%
District of Metchosin	107,144,959	31,988,905	139,133,864	7.83%	128,518,040	8.26%
Town of View Royal	273,054,075	4,549,300	277,603,375	15.62%	227,186,481	22.19%
Electoral Area		-	-	0.00%	7,271,033	-100.00%
	$ 1,693,849,016	$ 83,350,596	$ 1,777,199,612	100.00%	$ 1,564,385,067	13.60%

FOR "Q" CENTRE DEPARTMENTS

	CONVERTED ASSESSMENTS 2017				2016
	GENERAL PURPOSE	EXEMPT	TOTAL	%	TOTAL
City of Colwood	$ 348,564,461	$ 41,808,155	$ 390,372,616	21.97%	$ 343,463,253
District of Highlands	54,373,541	-	61,162,873	3.44%	54,373,541
City of Langford	903,922,648	5,004,236	908,926,884	51.14%	803,572,719
District of Metchosin	97,699,815	30,818,225	139,133,864	7.83%	128,547,055
Town of View Royal	273,054,075	4,549,300	277,603,375	15.62%	227,186,481
	$ 1,677,614,540	$ 82,179,916	$ 1,777,199,612	100.00%	$ 1,557,143,049

West Shore Parks and Recreation Society

Requisition Summary
For Budget Year 2018

	REQUISITION	COLWOOD	HIGHLANDS	LANGFORD	METCHOSIN	VIEW ROYAL	ELECTORAL	TOTAL
Administration	492,635	$ 110,005	$ 16,954	$ 251,952	$ 38,568	$ 76,951	$ 0	$ 494,430
Finance	629,906	138,363	21,678	322,158	49,314	98,393	0	629,906
Human Resources	176,365	38,740	6,070	90,200	13,807	27,549	0	176,365
Reception	586,917	128,920	20,199	300,171	45,949	91,678	0	586,917
Food & Beverage - Admin	73,064	16,049	2,515	37,368	5,720	11,413	0	73,064
Food & Beverage - "Q" Centre	(132,165)	(29,031)	(4,548)	(67,594)	(10,347)	(20,645)	-	(132,165)
Food & Beverage - Catering	(29,640)	(6,511)	(1,020)	(15,159)	(2,320)	(4,630)	0	(29,640)
Food & Beverage - Café	155	34	5	79	12	24	0	155
Food & Beverage - Lounge	(8,615)	(1,892)	(296)	(4,406)	(674)	(1,346)	0	(8,615)
Maintenance - Arena	639,255	140,416	22,000	326,939	50,046	99,853	0	639,255
Maintenance - "Q" Centre	747,740	164,246	25,734	382,423	58,539	116,799	-	747,740
Maintenance - Centennial Centre	80,551	17,694	2,772	41,197	6,306	12,582	0	80,551
Maintenance - Curling	256,602	56,364	8,831	131,236	20,089	40,082	0	256,602
Maintenance - Fleet Vehicles	54,050	11,872	1,860	27,643	4,231	8,443	0	54,050
Maintenance - General Maintenance	590,800	129,773	20,333	302,157	46,253	92,285	0	590,800
Maintenance - Golf	171,000	37,561	5,885	87,456	13,387	26,711	0	171,000
Maintenance - Library Building	0	0	0	0	0	0	0	0
Maintenance - Parks	795,931	174,831	27,392	407,069	62,312	124,327	0	795,931
Maintenance - Pool	563,090	123,686	19,379	287,985	44,083	87,956	0	563,090
Maintenance - Senior's Building	112,203	24,646	3,861	57,385	8,784	17,526	0	112,203
Major Repairs & Maintenance	485,000	106,533	16,691	248,047	37,970	75,758	0	485,000
Marketing	70,500	15,486	2,426	36,056	5,519	11,012	0	70,500
Programs - Administration	208,346	45,764	7,170	106,556	16,311	32,544	0	208,346
Programs - Arena	(292,120)	(64,166)	(10,053)	(149,401)	(22,870)	(45,630)	0	(292,120)
Programs - "Q" Centre	(206,766)	(45,417)	(7,116)	(105,748)	(16,187)	(32,297)	-	(206,766)
Programs - CD	102,663	22,550	3,533	52,506	8,037	16,036	0	102,663
Programs - CR Administration	138,459	30,413	4,765	70,813	10,840	21,628		138,459
Programs - Arts & Culture	(8,993)	(1,975)	(310)	(4,600)	(704)	(1,405)	0	(8,993)
Programs - Preschool to Youth	(6,789)	(1,491)	(234)	(3,472)	(531)	(1,060)	0	(6,789)
Programs - Licensed Care	(150,220)	(32,997)	(5,170)	(76,828)	(11,760)	(23,465)	0	(150,220)
Programs - Curling	(117,735)	(25,861)	(4,052)	(60,214)	(9,217)	(18,391)	0	(117,735)
Programs - Fitness \ Wellness \ Weights	(256,065)	(56,246)	(8,813)	(130,961)	(20,047)	(39,998)	0	(256,065)
Programs - Golf	(183,598)	(40,328)	(6,319)	(93,899)	(14,374)	(28,679)	0	(183,598)
Programs - Sports	(196,596)	(43,184)	(6,766)	(100,547)	(15,391)	(30,709)	0	(196,596)
Programs - Pool	(210,538)	(46,246)	(7,246)	(107,677)	(16,483)	(32,887)	0	(210,538)
Transfer from Reserve	(227,851)	(50,049)	(7,842)	(116,532)	(17,838)	(35,591)	0	(227,851)
CALCULATED REQUISITIONS - 2018	4,947,539	$ 1,088,552	$ 170,271	$ 2,530,358	$ 387,334	$ 772,819	$ 0	$ 4,949,334
SUBMITTED REQUISITIONS - 2018	4,947,539	1,110,077	177,304	2,511,736	422,583	725,839	0	4,947,539
REQUISITIONS - 2016	4,968,945	1,110,077	$ 177,304	$ 2,511,736	$ 422,583	$ 725,839	$ 21,406	$ 4,968,945
PERCENTAGE CHANGE		-1.94%	-3.97%	0.74%	-8.34%	6.47%	-100.00%	-0.39%
$ Change		$ (21,525)	$ (7,033)	$ 18,622	$ (35,249)	$ 46,980	$ (21,406)	$ (19,611)
% of Total Req		22.00%	3.44%	51.14%	7.83%	15.62%	0.00%	
2016 Census Population		16,859	2,225	35,342	4,708	10,408	N/A	
Requisition Per Capita - 2018		$ 64.57	$ 76.53	$ 71.60	$ 82.27	$ 74.25	N/A	
Requisition Per Capita - 2016		$ 65.84	$ 79.69	$ 71.07	$ 89.76	$ 69.74	N/A	

WEST SHORE PARKS & RECREATION SOCIETY
RESERVE ACCOUNT SUMMARY
BUDGET YEAR 2018

	Dec 31, 2013 (audited)	Dec 31, 2014 (audited)	Dec 31, 2015 (audited)	Dec 31, 2016 (audited)	Dec 31, 2017 Projection
Major Repairs & Maintenance	431,722	414,782	256,887	755,933	580,887
JDF Arena Floor	1,000,000	1,000,000	1,200,000	1,300,000	1,300,000
Front Sign Panel Replacement	160,000	160,000	160,000	160,000	160,000
Royal Bay Fields		150,000	0		
Future Expenditures	10,755	126,931	0		0
Equipment Replacment Fund	174,451	190,177	280,532	71,162	100,532
Total Reserve	1,776,928	2,041,890	1,897,419	2,287,095	2,141,419

West Shore Parks and Recreation Society
Major Repairs and Maintenance
For the Budget Year 2018

Major Site Repairs & Maintenance 01.11.28.300.7120	2017	2018	2019	2020	2021	2022	Five Year Total
	431,200	**390,000**	**400,000**	**460,000**	**477,000**	**440,000**	**2,080,000**
Clubhouse Air Handling					80,000		80,000
"Q" Centre Cooling Tower			120,000				120,000
"Q" Centre Railings		30,000					30,000
"Q" Centre Rubber Floor					100,000		100,000
"Q" Centre LED Lights		30,000	50,000				80,000
JDF Brine Heater Heat Exchanger			60,000				60,000
JDF Cooling Tower		120,000					120,000
JDF Heat Reclaim	80,000		100,000	100,000	100,000	100,000	400,000
JDF Tunnel AHU		20,000					20,000
JDF Multi Purpose Room Roof		40,000	40,000	40,000	40,000		160,000
JDF Partitions and Countertops	50,000	35,000					35,000
JDF Reception AHU		20,000					20,000
JDF Weightroom AHU		30,000					30,000
JDF Galleon Room AHU					25,000		25,000
JDF Lounge Room AHU					25,000		25,000
On Demand hot water (sub buildings)			15,000				15,000
Pool Liner (lengths pool)						320,000	320,000
Pool AHU and Enclosure				200,000			200,000
Pool AHU floor		20,000					20,000
Pool Office AHU			15,000				15,000
Pool Main Filter					90,000		90,000
Pool Filter pump						10,000	10,000
Tots Pool Pump						10,000	10,000
Tots Pool Filter				90,000			90,000
Main Pool UV				30,000			30,000
Radio Repeater and Upgrade		30,000					30,000
Seniors Ktichen Renovation	15,000	15,000					15,000
Seniors Annex Roof					10,000		10,000
Seniors outside Deck Roof					7,000		7,000
							-

West Shore Parks and Recreation Society
Major Repairs and Maintenance
For the Budget Year 2018

	2017	2018	2019	2020	2021	2022	Five Year Total
Parks Major Maintenance 01.11.28.310.7120	**159,000**	**285,000**	**143,000**	**100,000**	**163,000**	**80,000**	**910,000**
Basketball Posts				20,000			
Belmont Lacrosse Box Lights, Score Lock, chain link	40,000				100,000		140,000
Concreate Blocks (compost bins)		10,000					10,000
Field - Drainage	10,000	5,000		5,000		5,000	25,000
Field Fencing			10,000				10,000
Field washroom roof			5,000				5,000
Fieldhouse side patio			40,000				40,000
Field goals				20,000			20,000
Irrigation, (Pond dredge)			10,000				10,000
JDF Lacrosse Box (Board Replacement)	4,000						4,000
JDF lacrosse Score Clock						20,000	20,000
Pesticide Bin			5,000				5,000
Picnic Shelter Roof		15,000					15,000
Playground, Upper Chips			8,000		8,000		16,000
Pro Shop patio pad			10,000				10,000
Pump Station irrigation	50,000	50,000					100,000
Roadway Repair	45,000	45,000	45,000	45,000	45,000	45,000	270,000
Sign LED Front		150,000					150,000
Signage	10,000	10,000	10,000	10,000	10,000	10,000	60,000
TOTALS FOR BUILDING AND PARKS MAINTENANCE	**590,200**	**675,000**	**543,000**	**560,000**	**640,000**	**520,000**	**2,990,000**
Vehicle Replacement fund 01.50.28.211.7180	**4,000**	**135,000**	**262,000**	**176,500**	**180,000**	**303,000**	**1,060,500**
ADMINISTRATION							-
Chev. Uplander (Admin)						25,000	25,000
Blue Bird School Bus (yellow)						80,000	80,000
12 Passenger Van				30,000			30,000
Chev Van					33,000		33,000
MAINTENANCE							-
Ice Edger, New		6,000					6,000
Ice Scraper							-
Zamboni			120,000				120,000
Floor Machine (JDF)		20,000					20,000
Electric Golf Carts (2)					15,000		15,000

West Shore Parks and Recreation Society
Major Repairs and Maintenance
For the Budget Year 2018

	2017	2018	2019	2020	2021	2022	Five Year Total
GOLF COURSE & LAWN BOWLS							-
Gator JD 6X4					15,000		15,000
Toro Pro Pass		35,000					35,000
Toro Greensmaster 3150						35,000	35,000
Toro Walk Behind Aerator			30,000				30,000
Toro Workman			25,000				25,000
Toro 3500D				50,000			50,000
Case Backhoe						70,000	70,000
Case Skid Steer					40,000		40,000
Core Harvester		7,000					7,000
Greens Ride on Toro			32,000				32,000
PARKS							-
Toro 4500					75,000		75,000
Ford Tractor				55,000			55,000
JD Front Deck Rotary				40,000			40,000
Generator				1,500			1,500
Push Mower					2,000		2,000
Seed Drill			15,000				15,000
Backhoe Snow Plow		3,000					3,000
Toro Sprayer						42,000	42,000
Toro Workman light duty		12,000					12,000
Fertilizer Spreader		8,000					8,000
Sod Cutter						6,000	6,000
Deep Tine Aerator		32,000					32,000
Ty-Crop Top Dresser			40,000				40,000
PTO Blower						10,000	10,000
PTO Rototiller						11,000	11,000
Trencher						5,000	5,000
Fieldmarker						5,000	5,000
Toro Workman light duty		12,000				14,000	26,000
Small Equipment Replacement 01.11.28.320.7120	**110,000**	**110,000**	**110,000**	**110,000**	**110,000**	**110,000**	**660,000**
EQUIPMENT REPLACEMENT	110,000	110,000	110,000	110,000	110,000	110,000	660,000

	2017	2018	2019	2020	2021	2022	Five Year Total
TOTAL MAJOR SITE REPAIRS AND MAINTENANCE	431,200	390,000	400,000	460,000	477,000	440,000	2,598,200
TOTAL PARKS MAJOR MAINTENANCE	159,000	285,000	143,000	80,000	163,000	80,000	910,000
TOTAL VEHICLES REPLACMENT	4,000	135,000	262,000	176,500	180,000	303,000	1,060,500
TOTAL FITNESS EQUIPMENT REPLACEMENT	110,000	80,000	80,000	80,000	80,000	80,000	510,000
TOTAL EQUIPMENT REPLACEMENT	110,000	110,000	110,000	110,000	110,000	110,000	660,000
GRAND TOTALS	**814,200**	**1,000,000**	**995,000**	**906,500**	**1,010,000**	**1,013,000**	**3,715,700**

City of Langford
www.cityoflangford.ca

Staff Report

to

Council

Date: February 5, 2018

Department: **Planning**

Subject: CRD Bylaw No. 4017 – Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016

Background

At a Special Meeting of Council on January 24th, 2017 Council considered a staff report which outlined the Capital Regional District's proposed new Regional Growth Strategy (RGS). A copy of that report is attached for reference (see Appendix A). At that meeting it was Council's resolution that:

> *That Council accept the proposed new Regional Growth Strategy as contained in Bylaw No. 4017 and recommend its adoption to the CRD Board.*

Subsequent to this meeting, the CRD Board received seven municipal decision to "not accept" the 2016 RGS Document (Bylaw No. 4017), and the CRD has been involved in a non-binding mediation process with member municipalities. The City of Langford opted out of this process. On November 23rd, 2016 the CRD Board rescinded 1st and 2nd reading given to Bylaw No. 4017 and began non-binding mediation, which was concluded in early December 2017. A synopsis of the mediation is attached to this report as Appendix "B".

Commentary

As Council will see from the summary of mediation outcomes in Appendix "B", the changes that have been made to Bylaw No. 4017 while quite lengthy might not be particularly significant. As Council was satisfied with the previous iteration of Bylaw No. 4017, the new version of Bylaw No. 4017 may be more agreeable as some of the changes make the RGS less intrusive. For example:

> ***Previous**: Municipal targets to increase the amount of land in crop production for food and to encourage no net loss of agricultural land to be identified by municipalities in Regional Context Statements.*

> ***Current**: Municipal targets to increase the amount of land in crop production for food and to encourage agricultural land to be identified by municipalities in Regional Context Statements.*

In addition to this one example, the revised Bylaw 4017 also incorporates the Centre Mountain lands into the urban containment boundary (UCB) which is consistent with the City of Langford's position that the UCB be concurrent with the municipal boundary.

Other minor changes include broadening the call for improved public transit to include employment centres and complete communities (which also benefits Langford) and changing the term "Growth Policy" with "urban containment policy", which is largely inconsequential.

It would appear that much of the mediation revolved around resolving the question of allowing piped/CRD water to extend beyond the UCB and into agricultural lands. This was appropriate, given that this was the major complaint raised by the seven municipalities that did not accept the RGS in January 2017. The resolution appears to be reasonable, and should not adversely affect the City of Langford.

Financial Implications
No additional financial implications are foreseen as a result of the proposed changes to Bylaw 4017.

Legal Implications
No additional legal implications are foreseen as a result of the proposed changes to Bylaw 4017.

Options

1. That Council accept the proposed new Regional Growth Strategy as contained in Bylaw No. 4017 and recommend its adoption to the CRD Board.

2. That Council inform the CRD Board that it does not accept the Regional Growth Strategy as drafted;

Respectfully submitted,

Submitted by:	Matthew Baldwin, MCIP, RPP Director of Planning
Concurrence:	George Henshall, for Director of Engineering
Concurrence:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Braden Hutchins, Director of Corporate Services
Concurrence:	Darren Kiedyk, Chief Administrative Officer

Appendix A
(Capital Regional District's proposed new Regional Growth Strategy (RGS))

City of Langford
www.cityoflangford.ca

Staff Report

to

Council

Date: **January 24, 2017**

Department: **Planning**

Subject: **Regional Growth Strategy – Capital Regional District**

Background

The CRD is seeking input from each member municipality for the proposed new Regional Growth Strategy (RGS). On May 16th, 2016, Council reviewed a draft of the RGS and made a recommendation to the CRD that the maps included in the draft RGS be updated to accurately represent current land use in Langford. The CRD subsequently held a Public Hearing in October, 2016, directed CRD staff to undertake minor amendments, and passed First and Second Readings to Bylaw No.4017, which will implement the revised RGS. As required by the *Local Government Act*, the CRD has now referred this version of the RGS to all of the member municipalities to obtain formal municipal acceptance to adopt Bylaw No. 4017.

The RGS is a strategic document that sets out a vision for the future of the region. If the latest draft is adopted by the CRD Board, this document would update the 2003 Regional Growth Strategy. This review period began in 2008 as the *Local Government Act* requires a review of the RGS five years after adoption. The updated version will guide regional decision making till 2038 and provide a common policy framework to address matters that are regional in nature. Once adopted, municipalities will create a Regional Context Statement to identify how their official community plans align to the RGS bylaw.

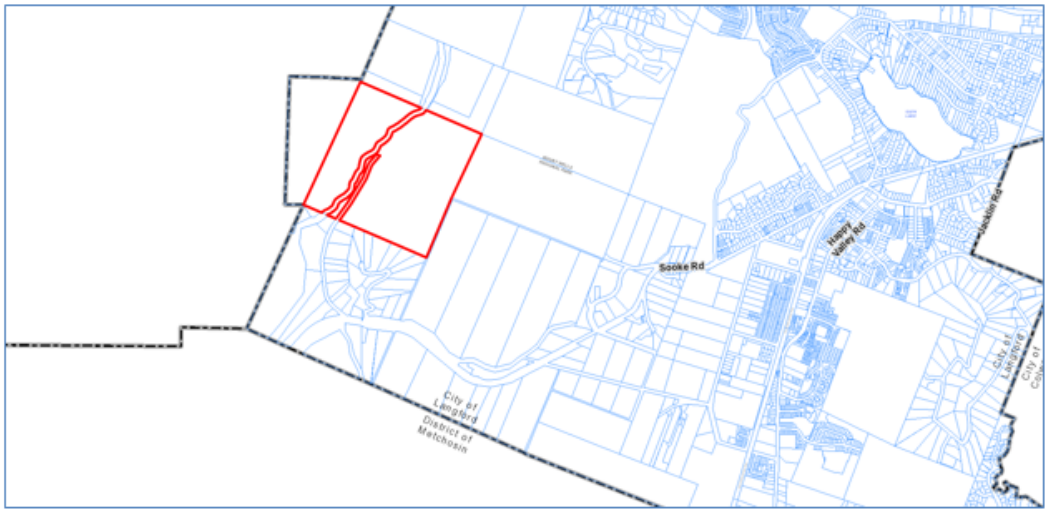
Commentary

Mapping Changes

It appears that this latest version of the RGS, attached to this staff report for reference, includes the changes requested by Council during the last formal review in May 2016. However, an additional mapping change with regards to a large parcel of land located in the southwest corner of the City has also been made – See Figure 1 below. The previous draft included these lands within the Regional Urban Containment and Servicing Policy Area. Now they appear to be marked as Renewable Resource Lands, which is defined by the RGS as "...lands within the Agricultural Land Reserve, the Private Managed Forest Lands and Crown Forest Lands." Upon further discussion with the CRD, it has been determined that this change occurred because this parcel of land is registered with the Province as Privately Managed Forest Lands.

2nd Floor · 877 Goldstream Avenue · Langford, BC Canada · V9B 2X8
T · 250-478-7882 F · 250-478-7864

Figure 1 – Lands now included in the Renewable Resource Lands policy area



Council may also wish to note two additional content changes relating to water system services and the proposed municipal boundary adjustment between the City of Langford and District of Metchosin.

Water System Services Changes
The newest draft of the RGS contains new wording with regards to water system services. The new wording requires that prior to the approval of a new water service bylaw, the full CRD board must review the request for the new bylaw as it relates to the RGS and deem the new bylaw consistent with the RGS. The review is to include a detailed analysis of costs and cost recovery implications, including implications related to parcel taxes, fees, charges and grants, and subject to the other principles noted in the "Manage Regional Infrastructure Services Sustainably" section. The Director of Engineering has reviewed these changes and has requested confirmation from CRD staff that the in-stream application to amend the water service boundary around the southern extension of the West Shore Parkway will not be affected, and that a future application to extend water service from Sooke Road to Luxton Rd through an extension of Salem Road area (these works are subject to a grant) will not be subject to this process. As a response has not yet been received, Council may wish to include this as a condition of their acceptance of the RGS.

Municipal Boundary Adjustment Changes
The following section was also added with regards to the new municipal boundary adjustment area:

Municipal Boundary Adjustment Area: Includes approximately 380 acres of land, as shown in Map 3: Growth Management Concept Plan and Map 5: Municipal Boundary Adjustment – Detail, in the northwest portion of the District of Metchosin. The land within the Municipal Boundary Adjustment Area is designated as Rural/Rural Residential Policy Area, as per the land use designation set out in Objective 1.1. The Municipal Boundary Adjustment Area land is part of a municipal boundary adjustment proposal that, if approved, would result in the land being removed from the District of Metchosin and included within the City of Langford. In the event that the Province of British Columbia amends by Letters Patent the boundaries of the District of Metchosin and the City of Langford to include all or part of the Municipal Boundary Adjustment Area within the City of Langford, the lands within the City of Langford will be

designated Growth Policy Area, as per the land use designation set out in Objective 1.1, within the Growth Policy Boundary.

This wording is appropriate and consistent with the approval recently granted by the CRD Board in response to the RGS amendment application submitted by the City and District of Metchosin in this regard.

Financial Implications
None.

Legal Implications
All member municipalities are required under provisions of the *Local Government Act* to accept this version of the RGS prior to adoption of the new RGS bylaw by the CRD Board. In the event that acceptance is not obtained unanimously from all member municipalities, a dispute resolution process will be undertaken by the CRD. Staff are aware of at least two member municipalities (Town of View Royal and Township of Esquimalt) that have rejected this version of the RGS, and therefore the dispute resolution process is inevitable.

Options

That Council:

1. Accept the proposed new Regional Growth Strategy as contained in Bylaw No. 4017 and recommend its adoption to the CRD Board, subject to:
   a) CRD staff providing confirmation to the City that the in-stream water service area boundary extension application will not be affected, and that a future application to extend water service from Sooke Road to Luxton Rd through an extension of Salem Road area will not be subject to the new process identified in the proposed new RGS;

Or

2. Reject the proposed new Regional Growth Strategy as contained in Bylaw No. 4017 and recommend that the following changes be made prior its adoption by the CRD Board: ;

Respectfully Submitted,

Submitted by:	Julia Buckingham, Planning Technician
Concurrence:	Leah Stohmann, MCIP, RPP Deputy Director of Planning
Concurrence:	Michelle Mahovlich, P.Eng, P.Geo, Director of Engineering
Concurrence:	Brent Molnar, Manager of Land Development
Concurrence:	Jim Bowden, Chief Administrative Officer

:jb

Appendix B

Summary of Regional Growth Strategy Mediation Outcomes

The table below summarizes the content agreed-to by all mediation participants to resolve the disputed Regional Growth Strategy (RGS) provisions. The table is organized according to the agenda developed for the mediation sessions. The first column provides solutions suggested by each municipality in their mediation brief and the second column provides the agreed-upon content with cross-references to the appropriate page in the track-changes RGS document.

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
1 Vision / Population Projections / Appendix	
Vision	
1. Move the objective "significantly reduce community-based greenhouse gas emissions" to first on the bulleted list. (Esquimalt: Item 6)	Move the objective to first on the list of bulleted objectives. (p.1)
Population Projections	
2. Replace Table 1: Population, Dwelling Unit and Employment Forecast by Sub-Region with projections by local government undertaken for the RSS. [North Saanich: Item1(a)]	Replace Table 1 with projections by local government, as shown in Attachment 1. (p.6) Change "forecast" to "projections. Update the projections with the most recent census numbers as soon as practicable.
Appendix A: Community Profiles	
3. Amend Esquimalt's community profile by deleting the first sentence and replacing it with a sentence that reflects the Township's walkability and outstanding green spaces. (Esquimalt: Item 5)	Amend the community profile with content provided by Esquimalt. (p.42)
2 Economic Development (Policy 5.1.3)	
Economic Development (Policy 5.1.3)	
4. Reword policy to indicate that municipalities retain the ability to prioritize business attraction according to their own needs while recognizing that it is desirable to have economic development that supports or encourages climate action. (Esquimalt – 3)	Revise policy 5.1.3, with suggestion amended as follows: "Prioritize the attraction of new businesses and investment that will support climate action while supporting the retention and growth of existing businesses and economic activities in the region." (p.32)

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
3 Climate Action	
Objective 7: Climate Action	
5. Amend target for Climate Action in Table 2: 2038 Targets by Priority Area and Objective as follows: Reduce greenhouse gas emissions (from 2007 levels) by 2020 and for each subsequent calendar year. Reduce greenhouse gas emissions from buildings and solid waste by 33% (from 2007 levels) by 2020. [North Saanich : Item 5(a)]	Retain the Climate Action target as per the referred RGS. (p.41)
6. Under Objective 7.1, add a new principle: Be resilient to climate change impacts and natural hazards. [North Saanich: Item 5(b)]	Add a new principle under Objective 7.1, with suggestion amended as follows: "Be resilient to climate change impacts, including climate-related natural hazards." (p.35)
7. Under Objective 7.1, add a new principle: Promote adaptation principles of managed retreat, avoid, accommodate and protect to reduce greenhouse gas emissions. [North Saanich: Item 5(c)]	Add a new principle under Objective 7.1, with suggestion amended as follows: "Promote adaptation principles of managed retreat, avoid, accommodate and protect." (p.35)
8. Amend policy 7.1.2 as follows (proposed text is underlined): Design, manage, fund and operate programs, services and infrastructure to reduce greenhouse gas emissions and <u>to mitigate and adapt to climate change</u> in keeping with the principles outlined in Objective 7.1. [North Saanich: Item – 5(e)]	Amend policy 7.1.2 as suggested. (p.36)
9. Under Objective 7.1, amend Principle IV as follows (proposed text is underlined): Protect <u>and assess</u> the carbon sequestration <u>and environmental</u> value of natural systems, including forested lands, <u>agricultural lands</u> and wetlands. [North Saanich: Item 5(d)]	Amend Principle IV, with suggestion amended as follows: "Protect and assess the carbon sequestration and ecosystem values of natural systems, including forested lands, agricultural lands and wetlands." (p.35) Add the following definition of "agricultural land" to the Glossary: "Agricultural land: Agricultural land (farm land) is the area that supports the growing, producing, raising or keeping of animals and plants allowed by British Columbia's various Acts and Regulations. This refers to land designated as agricultural land under the *Agricultural Land Commission Act* or by municipal or regional governments within the land use bylaws. The definition also includes lands assessed as farm land." (p.50)

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
4 Transportation	
Objective 4: Transportation	
10. Amend the Transportation target in Table 2: 2038 Targets by Priority Area and Objective by removing the reference to the percentage of trips made by walking, cycling and transit. [North Saanich: Item 3(a)]	Retain the Transportation target as per the referred RGS. (p.40) Add the following bullet under the "Objective" section at page 9: "Targets are intended to be achieved at a regional level. Given the diversity of geographic and demographic conditions that exist among member municipalities, it is not intended that progress towards all targets would be equal in each municipality." (p.9)
11. Under Objective 4.1, add the following principle: Integrate population and employment projections with multi-modal transportation. [North Saanich: Item 3(b)]	Retain the principles under Objective 4.1 as per the referred RGS. Note that this concern was addressed by Item 10, above. (p.29)
12. Add the following policy: Prioritize public transit to the Victoria Airport Authority and complete communities. [North Saanich: Item 3(c)]	Add a new policy 4.1.4, as follows: "Advocate for improved public transit to major employment centres, complete communities and transportation hubs in the region." (p.30)
5 Food Systems	
Objective 6: Food Systems	
13. Revise Chapter 6 to clarify intended outcomes and confirm that potential future actions will not result in the following: a) New regional initiatives for municipalities who do not contain significant or potential agricultural land b) New costly CRD services c) Unnecessary overlap with existing regulatory regimes [Colwood: Items 2(a)(b)(c)]	Amend Policy 6.1.1, with new language as follows: Implement initiatives in accordance with the principles outlined in Objective 6.1, "based on voluntary participation of local governments in any new services." (p.34)

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
5 Food Systems	
14. Use "food security" language as follows:	
a) Add definition of food security to the glossary, as follows: "**Food Security** A multi-faceted condition which ensures that community residents have access to safe, affordable, culturally acceptable, nutritionally adequate diet through a system that maximizes community self-reliance, environmental sustainability and social justice." [North Saanich: Item 4(g)]	Add suggested definition of food security to the glossary. (p.50)
b) Under Objective 6.1, amend Principle IV as follows: "Enhance local food security". [North Saanich: Item 4(c)]	Amend Principle IV as suggested. (p.33)
c) Amend policy 6.1.2 as follows: "Enable food production, processing and distribution that will foster a place-based food economy that increases local food security." [North Saanich: Item 4(f)]	Amend policy 6.1.2 as suggested. (p.34)
d) Amend target for Food Systems in Table 2: 2038 Targets by Priority Area and Objective as follows (proposed text is underlined): Increase the amount of land in crop production <u>for food</u> by 5,000 ha to <u>enhance local food security</u>. [North Saanich: Item 4(a)]	Amend Food Systems target, as suggested. (p.40)
15. Include new policy language and targets related to the protection of the agricultural land base as follows:	
a) Add statement under Policies as follows: Strive for a no net loss target of agricultural land to protect the agricultural land base and to encourage its active use for food production. [North Saanich: Item 4(d)]	Retain the policies for Objective 6.1 as per the referred RGS. (p.34)
b) Add statement under Policies as follows: Monitor the status of agricultural land, including the amount of actively farmed land, and other indicators, with the objective of promoting agricultural viability and food production. [North Saanich: Item 4(e)]	Add new policy 6.1.4, with suggestion amended as follows: "Monitor the status of agricultural land, including the amount of actively farmed land, with the objective of promoting agricultural viability and food production." (p.34)
c) Add new target for Food Systems in Table 2: 2038 Targets by Priority Area and Objective as follows: Municipal targets to increase the amount of land in crop production for food and to encourage a no net loss of agricultural land to be identified by municipalities in Regional Context Statements. [North Saanich: Item 4(b)]	Add new target for Food Systems, with suggestion amended as follows: "Municipal targets to increase the amount of land in crop production for food and to encourage agricultural land to be identified by municipalities in Regional Context Statements. (p. 40)

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
6 Growth Management	
Objective 1: Managing and Balancing Growth	
16. Revise Map 3 to eliminate inconsistencies with Colwood's OCP land use designations. Agree in principle with possible CRD response. [Colwood –1]	Revise Maps 3 and 4, as requested. (p.14 and 16)
17. Revise Map 3 to address map errors related to former Provincial Capital Commission (PCC) lands along the Trans-Canada Highway through View Royal – the lands are shown as Capital Green Lands, which may have future uses that are inconsistent with the policy designation. [View Royal: Item 1]	Revise Maps 3 and 4, as requested. (p.14 and 16)
18. Revise Map 3 and only show "Capital Green Lands" that are owned by the CRD and have an area of greater than 10 ha. [Esquimalt: Item 2]	Amend Capital Green Lands Policy Area definition, as follows: "**Capital Green Lands Policy Area:** Are Ecological Reserves, Capital Regional District Water lands, national parks and historic sites, provincial parks, regional parks, and lands used by municipalities and electoral areas as parks. Local governments retain legislative authority related to parkland without requiring an amendment to the Regional Growth Strategy. The Regional Growth Strategy sets out in policy 2.1(1) the continued long–term use of these lands for these purposes." (p.11) Amend policy 2.1.1, as follows: "Ensure the long–term protection of Capital Green Lands depicted on Map 3(a). Recognizing the varied ecological and recreational contexts of the Capital Green Lands, this could include municipal policies and CRD electoral area policies for buffering and land use transition between Capital Green Lands and adjacent settled areas (i.e., lands within the Rural/Rural Residential Land Use Policy Area as well as the Growth Policy Area), as well as policies aimed at enhancing, restoring or naturalizing Capital Green Lands. Notwithstanding the above, local governments will retain the ability to dispose of or rezone parklands." (p.20) Add a new policy 2.1.2, as follows: "Municipalities will identify regionally significant parks through their Regional Context Statements. The Juan de Fuca Electoral Area will identify regionally significant parks in Official Community Plans." (p.20)

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
6 Growth Management	
	Cross-reference land use designations in the glossary. (p.50 – 53)
19. Revise Map 3 to address map errors related to a parcel shown as "Renewable Resource Lands" along the Trans-Canada Highway through View Royal. As shown, the lands may have future uses that are inconsistent with the policy designation. [View Royal: Item 1]	Revise Maps 3 and 4, as requested. (p.14 and 16)
20. Change the terminology from "Growth Policy Area" to "Urban Containment Area". [Saanich – 2(a) and (b)]	Revise terminology, as requested. (throughout RGS document)
21. Amend the definition of "Complete Community" under Appendix D Glossary to delete the following: Complete communities typically are defined by what they are not, that is, single-use residential areas that serve a largely dormitory function to a larger centre, with few local opportunities to meet the broad range of household needs described. [North Saanich: Item 1(c)]	Amend definition of "Complete Community", as requested. (p.50)
22. Amend the "Framework for Our Future Guiding Principles" under Appendix B by adding the following principle: Actions are appropriate to ensure integration between the objectives and targets.[North Saanich: Item 1(d)]	Add a new Implementation Measure I-2(b) based on the suggested language, amended as follows: "Ensure that actions are appropriate to achieve integration between the objectives and targets." (p.37)
23. Identify a network of regionally-significant Major Centres that reflects current growth patterns and builds on previous work undertaken as part of the Regional Sustainability Strategy Project; or revert back to the Metropolitan Core and Major Centres identified in the 2003 Regional Growth Strategy. [Saanich – 1(a) and (b)]	Add a new Map 3(b) to identify a network of Nodes, Sub-Regional Nodes and a Metropolitan Centre, based on work undertaken for the Regional Sustainability Strategy, as shown in Attachment 2. (p.15) Describe Nodes, Sub-Regional Nodes and Metropolitan Centre within the Land Use Designation description for "Urban Containment Area", as shown in Attachment 2. (p.11-12) Add new policy 1.1.6: "Encourage planned growth in the nodes shown on map 3(b) and described in Objective 1.1, and plan for transportation infrastructure to align. It is recognized that the location of the nodes is

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
6 Growth Management	
	conceptual and that municipal conformance may vary. Local planning decisions relating to nodes will not require a Regional Growth Strategy amendment." (p.17)
24. Amend the "Agricultural Land Reserve" layer related to the Gorge Vale Golf Course should the Agricultural Land Commission (ALC) decide to remove lands from the ALR. Also relates to Economic Development Policy 5.1.4. [Esquimalt: Item 1 and 4]	Amend Map 3 and 4 as suggested, pending decision of the Agricultural Land Commission prior to first and second reading of the RGS bylaw. (p.14 and 16)
25. With respect to language that implies a hierarchy, remove the following words from the Growth Policy Area on p. 10 of the RGS: Where Capital Green Lands and Renewable Resource Lands Policy Areas overlap with the Growth Policy Area, the land use policy for the Capital Green Lands and Renewable Resource Lands Policy Areas shall take precedence." [View Royal: Item 2]	Retain the description of the "Growth Policy Area" (changed to "Urban Containment Area") as per the referred RGS. Note that this concern was addressed by Item 18, above. (p.11-12)
7 Water	
Section 2: Environment and Infrastructure	
26. Retain water servicing provision from the 2003 RGS (i.e., no water servicing outside the Regional Urban Containment and Servicing Policy Area [RUCSPA]). [Highlands – 1 and View Royal – 3]	See Item 28, below.
27. Retain water servicing policy (Policy 2.2.2) as written in the 2016 RGS. [Metchosin, JdF EA] Note that for the JdF EA, Policy 2.2.2 represents a compromise from a previous position. Note that Metchosin has remained entirely outside the RUCSPA, but has access to CRD piped water. Through the OCP and the RCS, Metchosin uses land use tools to limit development potential to levels identified in the 1996 OCP.	

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
7 Water	
28. Provide a new water service policy similar to "Alternative 2" presented to the CRD Board in November 2016. The policy would designate areas for water servicing in the Juan de Fuca Electoral Area. [Central Saanich: Item1, North Saanich: Item 2(c), Saanich: Item 3(a)]	Amend principles and policies under Objective 2.2, as shown in Attachment 3. (p.21-23) Add a new Map 5, as shown in Attachment 3. (p.24)
29. Areas for discussion on water service policy: a) Mechanisms to evaluate cost implications b) Approvals process c) Development controls in local OCPs and Zoning Bylaws [Saanich: Items 3(b), (c), (d)]	See Item 28, above.
30. Amendments throughout the document to related to water servicing outside the Containment Area. [North Saanich: Items 1(b), 2(b), (d), (e)]	See Item 28, above.
31. Amend Alternative 2 to include language that limits areas serviced by water to development potential set out in the zoning bylaw at the time of RGS adoption. [North Saanich: Item 2(c)]	See Item 28, above.
32. Amend the target for Objective 2.2 in Table 2: 2038 Targets by Priority Area and Objective as follows (suggestion underlined): Prepare long-term capital plans for CRD utilities and major infrastructure improvements necessary to address <u>the conservation of land, water and energy resources and</u> the impacts of climate change and natural hazards. [North Saanich: Items 2(a)]	Amend target for Objective 2.2, with suggestion amended as follows: "Prepare long-term capital plans for CRD utilities and major infrastructure improvements that take into consideration the conservation of land, water and energy resources and the impacts of climate change and natural hazards." (p.40)

Solutions put forward by each rejecting municipality	Content agreed-to by all mediation participants
8 Administrative	
33.	Refer to RGS document as the "2018 RGS".
34.	Remove Map 5. Municipal Boundary Adjustment – Detail and the Land Use Designation description as the municipal boundary adjustment between Langford and Metchosin was approved.
35.	Adjust the CRD boundary to reflect a boundary adjustment between the Capital Regional District and the Cowichan Valley Regional District.

ATTACHMENT 1: POPULATION PROJECTIONS BY MUNICIPALITY

TABLE 1: POPULATION, DWELLING UNIT AND EMPLOYMENT PROJECTIONS

	2011			2038			Population Change	
	Population	Dwellings	Employment	Population	Dwellings	Employment	Total	Percentage
Core								
Esquimalt	16,600	8,300	11,100	18,300	9,500	12,200	1,700	10.2%
Oak Bay	18,200	8,000	7,300	15,300	8,400	7,200	-2,900	-15.9%
Saanich	112,100	46,600	42,300	128,600	56,300	55,500	16,500	14.7%
Victoria	82,400	44,400	76,400	99,500	56,500	84,100	17,100	20.8%
View Royal	9,600	4,100	4,800	15,000	6,700	5,900	5,400	56.3%
Total	*238,900*	*111,400*	*141,900*	*276,700*	*137,400*	*164,900*	*37,800*	*15.8%*
Saanich Peninsula								
Central Saanich	16,100	6,500	8,900	21,600	8,300	10,700	5,500	34.2%
North Saanich	11,100	4,400	5,300	13,800	6,000	6,600	2,700	24.3%
Sidney	11,200	5,200	6,100	11,900	6,600	7,600	700	6.3%
Total	*38,400*	*16,100*	*20,300*	*47,300*	*20,900*	*24,900*	*8,900*	*23.2%*
West Shore								
Colwood	16,600	6,100	4,000	31,100	12,200	6,800	14,500	87.3%
Highlands	2,100	800	400	2,600	1,000	2,300	500	23.8%
Juan de Fuca EA	4,400	1,900	800	6,200	2,700	1,100	1,800	40.9%
Langford	29,900	11,600	12,200	48,000	19,200	22,700	18,100	60.5%
Metchosin	4,900	1,800	1,400	5,200	2,200	6,500	300	6.1%
Sooke	11,700	4,500	2,700	24,700	9,300	3,300	13,000	111.1%
Total	*69,600*	*26,700*	*21,500*	*117,800*	*46,600*	*42,700*	*48,200*	*69.3%*
Totals	**346,900**	**154,200**	**183,700**	**441,800**	**204,900**	**232,500**	**94,900**	**27.4%**

Source: Urban Futures, 2014

Please note that First Nations populations are not included in Table 1, as First Nations Reserves are outside the GMPA.

Please note that projections were prepared using 2011 Census data. Implementation Measure I-6 identifies the need to update the projections using the most recent census data at the time of the first update to the 2018 Regional Growth Strategy.

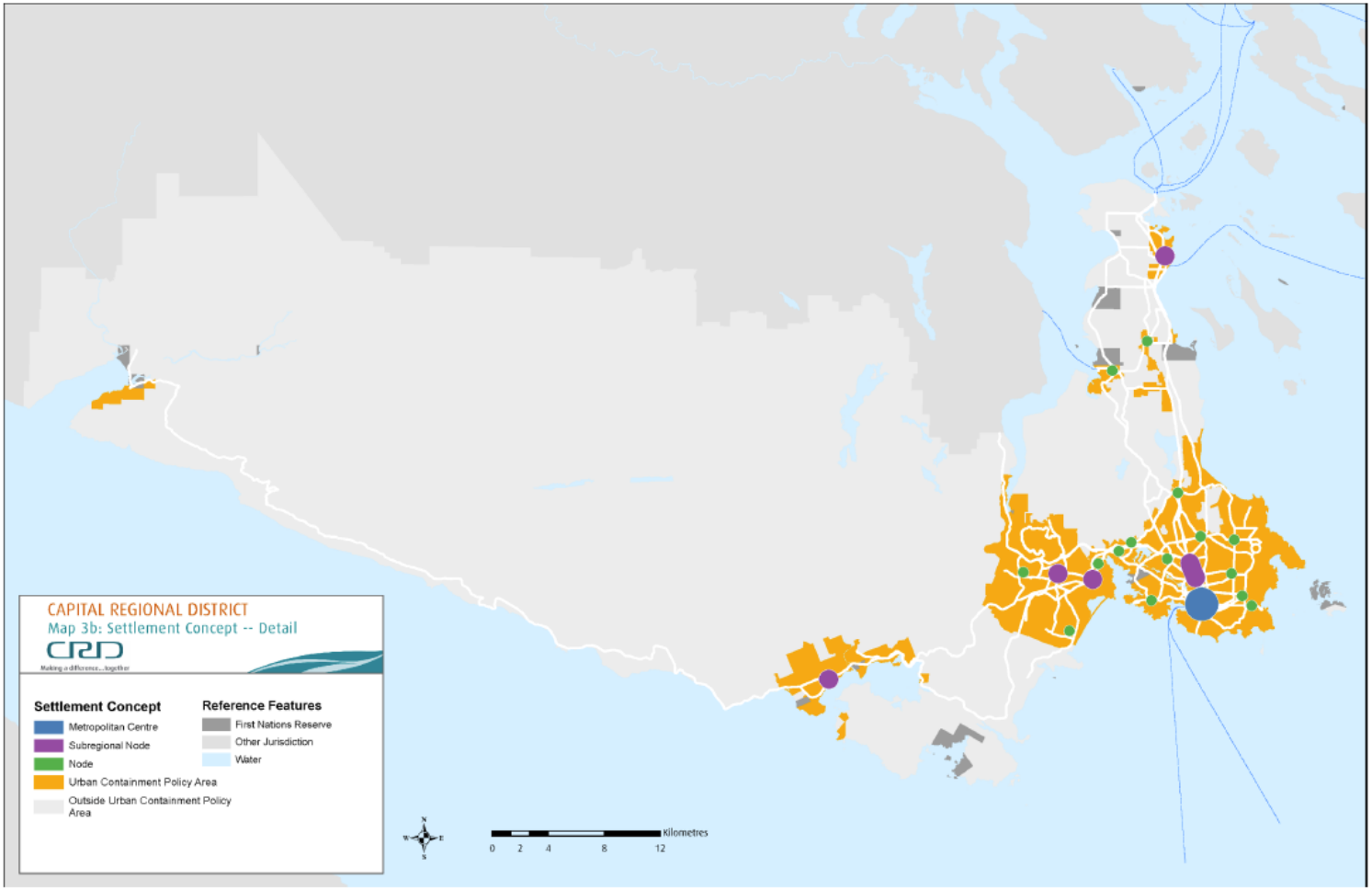
ATTACHMENT 2: NETWORK OF NODES, SUB-REGIONAL NODES AND A METROPOLITAN CENTRE

Urban Containment Area: Includes residential, general employment, commercial and industrial lands, as well as other associated land uses. The Urban Containment Policy Area is intended to accommodate 95% of the region's new dwelling units. Within the Urban Containment Policy Area, planned growth and major new transportation infrastructure investments will be encouraged to align with the settlement concept shown on Map 3(b). Municipalities will determine the precise land use, intensification, density, servicing and connectivity requirements through local planning and regulatory processes. The settlement concept is comprised of three components:

1. *Node*: Scale and intensity of development supports local-serving employment, commercial and community services and serves as a destination for residents proximate to the node. Surrounding areas feature residential uses of varying densities.
2. *Sub-Regional Node:* Scale and intensity of development supports the area as a sub-regional employment, commercial and community destination and serves as a commuter destination from within the sub-region. Surrounding areas feature a mix of uses and higher density residential development.
3. *Metropolitan Core*: Scale and intensity of development supports the area as a regional employment, business and cultural destination and serves as a significant commuter destination across modes from all parts of the region. Surrounding areas feature a dense mix of residential, employment and cultural uses.

Policy 1.1.6 Encourage planned growth in the nodes shown on Map 3(b) and described in Objective 1.1, and plan for transportation infrastructure to align. It is recognized that the location of the nodes is conceptual and that municipal conformance may vary. Local planning decisions relating to nodes will not require a Regional Growth Strategy amendment.

Map 3(b): Settlement Concept – Detail



RGS Mediation Outcomes Page 12 of 15

ATTACHMENT 3: REVISED WATER SERVICING PRINCIPLES AND POLICIES

Principles

I. Promote settlement patterns that are cost-effective and efficient to service;

II. Consider the current and future costs of infrastructure design, construction, maintenance and operation when considering whether to provide for new services or extend existing services;

III. Minimize negative financial impacts to those currently serviced (impacts to consider system life cycle costs); and

IV. Avoid negatively impacting the long-term availability of the service for existing development and planned growth within the Urban Containment Policy Area boundary, recognizing the impacts of climate change.

Policies

1. Manage infrastructure services, including water supply and distribution, in accordance with the principles set out in Objectives 2.1 (Protect, Conserve and Manage Ecosystem Health) and 2.2 (Manage Regional Infrastructure Services Sustainably). Before approving a new water service bylaw, the full CRD Board must review the request for the new bylaw as it relates to the Regional Growth Strategy and deem the new bylaw consistent with the Regional Growth Strategy. This review is to include a detailed analysis of costs and cost recovery implications, including implications related to parcel taxes, fees, charges and grants, and subject to the principles as noted above. Full costs of water service extensions will be borne by new users. Lifecycle costs of water service extensions will be borne to the maximum extent possible by new users.

2. Provide new water system services (public or private) only to areas where Official Community Plans contain strong growth management provisions and where:

    a. For a municipality, the areas to be serviced are shown on Map 3 as either Urban Containment Policy Area or Rural/Rural Residential Policy Area and the area to be serviced is consistent with Official Community Plan servicing provisions and an accepted Regional Context Statement identifies the population to be serviced and how growth in water demand will be addressed.

    b. For the Juan de Fuca Electoral Area outside the Urban Containment Policy Area, the areas to be serviced are limited to East Sooke and Otter Point as shown on Map 5 as within a Water Service Area, with total development of existing and new units in East Sooke and Otter Point not exceeding 3384 units. The applicable Official Community Plan must identify the population to be serviced and how growth in water demand will be addressed.

    c. For the Juan de Fuca Electoral Area inside the Urban Containment Policy Area, the areas to be serviced are shown on Map 3 as Urban Containment Policy Area and the area to be serviced is consistent with Official Community Plan servicing

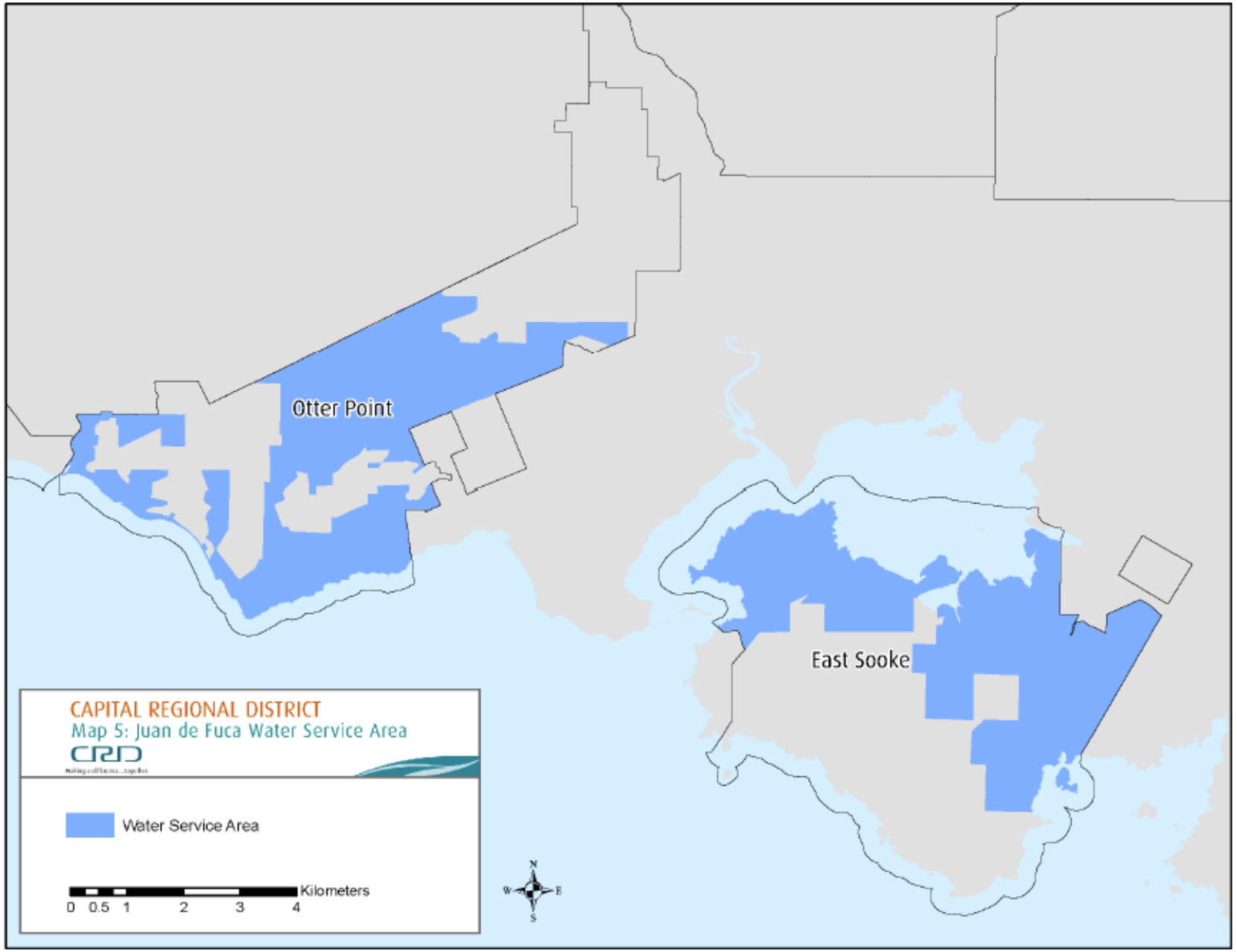
provisions and the applicable Official Community Plan identifies the population to be serviced and how growth in water demand will be addressed.

3. Notwithstanding policy 2.2(2), the CRD may extend water service if required to address a pressing public health, public safety or environmental issue relating to *existing* units.

4. Notwithstanding Policy 2.2(2), the CRD may extend water service to service agriculture. Where water service is extended to service agriculture, water service may be provided to residential units along the serviced line on lands within the Agricultural Land Reserve as long as an Official Community Plan is in place that prevents further subdivision or an increase in permitted residential density.

5. Do not further extend urban sewer services outside the Urban Containment Policy Area Boundary depicted on Map 3.

6. Notwithstanding policies 2.2(2) and 2.2(4), evaluate requests for services from jurisdictions outside of Capital Regional District membership with a view towards supporting mutually beneficial relationships and fostering development consistent with all RGS objectives and policies.


Otter Point
East Sooke
CAPITAL REGIONAL DISTRICT
Map 5: Juan de Fuca Water Service Area
CRD
Water Service Area
Kilometers
0 0.5 1 2 3 4
N
W
E
S

CITY OF LANGFORD
BYLAW NO. 1461

A BYLAW TO AMEND BYLAW NO. 1200, "LANGFORD OFFICIAL COMMUNITY PLAN BYLAW, 2008"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Official Community Plan Bylaw No. 1200, 2008 is amended as follows:

1. By deleting from the "NEIGHBOURHOOD" designation and adding to the "MIXED USE EMPLOYMENT CENTRE" designation the property legally described as Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382 (790 McCallum Road) as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

B. This Bylaw may be cited for all purposes as "Langford Official Community Plan Bylaw, Amendment No. 14, (790 McCallum Road), 2018".

READ A FIRST TIME this 8th day of January, 2018.

PUBLIC HEARING held this day of, 2018.

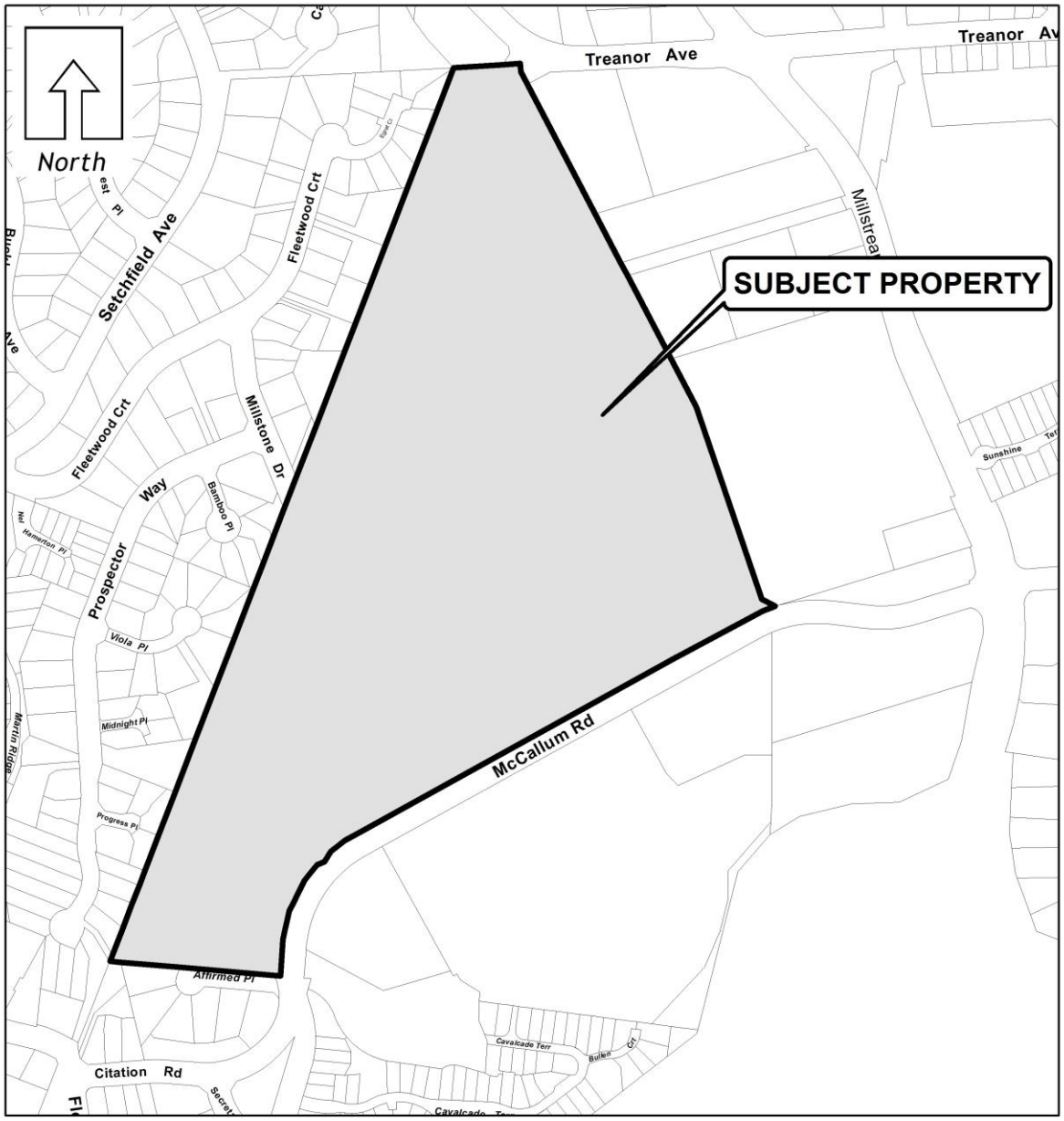
READ A SECOND TIME this day of, 2018.

READ A THIRD TIME this day of, 2018.

ADOPTED this day of , 2018.

MAYOR

(Certified Correct)
CORPORATE OFFICER



MXD Name: Bylaw 1461.mxd

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1461

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: November 14, 2017

CITY OF LANGFORD
BYLAW NO. 1749

A BYLAW TO AMEND BYLAW NO. 300, "LANGFORD ZONING BYLAW, 1999"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Zoning Bylaw No. 300, 1999 is amended as follows:

1. By adding as Section 6.53B the text attached as Schedule A;

2. By adding as Section 6(f) to Appendix G the text attached as Schedule B;

3. By adding as Section 10(e) to Appendix H the text attached as Schedule B;

4. By deleting from the **CH1 (Cluster Housing Residential)** zone and adding a new **MUE2 (Mixed-Use Employment 2)** zone the property legally described as Lot A, Sections 112 and 112A, Esquimalt District, Plan VIP67382 as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

B. This Bylaw may be cited for all purposes as "Langford Zoning Bylaw, Amendment No. 515, (790 McCallum Road), 2018".

READ A FIRST TIME this 8th day of January, 2018.

PUBLIC HEARING held this day of, 2018.

READ A SECOND TIME this day of, 2018.

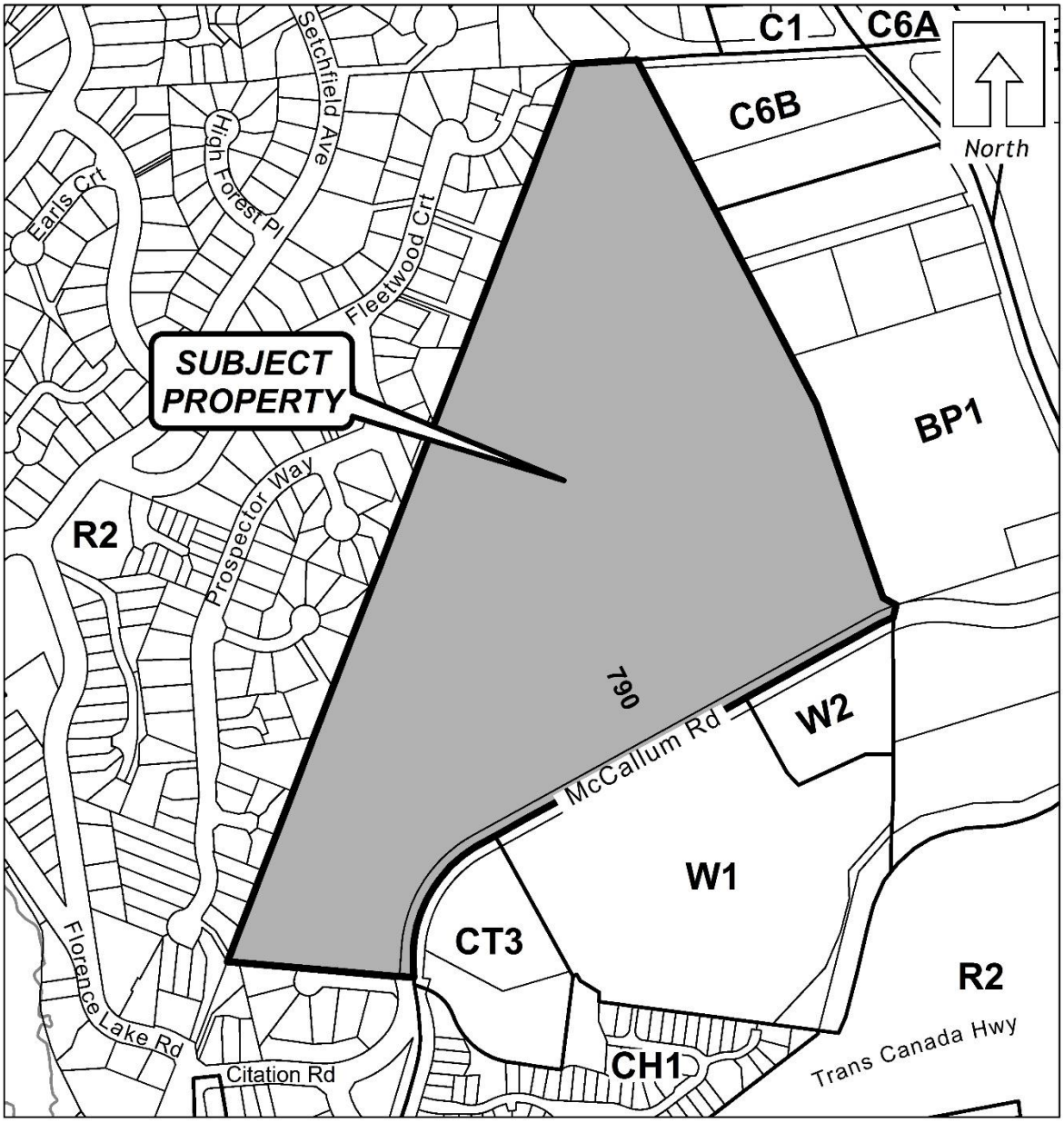
READ A THIRD TIME this day of, 2018.

APPROVED BY THE MINISTRY OF TRANSPORTATION THIS day of , 2018.

ADOPTED this day of , 2018.

MAYOR

(Certified Correct)
CORPORATE OFFICER



Document Name: Bylaw_1749

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1749

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 10/4/2017

Schedule A

Section 6.53B – Mixed-Use Employment 2 (MUE2) Zone

(Bylaw No. 1749)

6.53B.01 Permitted Uses

(1) The following uses and no others are permitted in the Mixed Use Employment 2 (MUE2):

Restaurant, Retail and Other Service Commercial Uses

(a) Financial institutions, excluding drive-thru;

(b) Hotels;

(c) Parking facilities, excluding vehicle storage;

(d) Premises licensed pursuant to the Liquor Control and Licensing Act;

(e) Restaurants, excluding drive-in and drive-thru, limited to 1,858 m2 of gross floor area;

(f) Retail stores, limited to 5,574 m2 of gross floor area;

General Uses

(g) accessory buildings and uses;

(h) public transportation depots including, but not limited to the generality of the forgoing: bus stations, bus transfer sites, aerial tram stations, mass transit stations;

(i) temporary construction and real estate marketing offices;

(j) uses permitted by Section 3.01 of this Bylaw.

Business and Technology Uses

(k) biomedical, scientific or technological research and/or manufacturing within an enclosed building;

(l) commercial kitchens and facilities for food catering;

(m) electronics manufacturing;

(n) film production studios;

(q) offices and professional offices;

(r) printing, publishing and book binding;

(s) repair and rental of goods, equipment, tools and small equipment relating directly to any other permitted use in this zone;

Educational, Cultural and Recreational Uses

(t) assembly and entertainment uses, including but not limited to the generality of the foregoing: art gallery; auditorium; concert hall; exhibition hall; performing arts centre, and theatres;

(u) community care facilities;

(v) group daycare in accordance with Section 3.26.02;

(w) gymnasiums, health clubs and places of recreation, including but without limiting the generality of the foregoing: arena, bowling (indoor or outdoor) community centre; courts for racquet sports (indoor or outdoor); athletic training facilities (indoor or outdoor); ballet schools; martial arts schools; swimming pools;

(x) places of indoor and outdoor recreation;

(y) schools, including universities, colleges, business colleges and trade schools;

Residential Uses

(z) apartments;

(aa) assisted living apartments;

(bb) townhouses;

6.53B.02 Height of Principal Use Buildings

(1) No townhouse may exceed a height of three storeys.

6.53B.03 Setbacks

(1) No building or structure may be located:

(a) Within 2.0 m of any lot line that adjoins a highway;

(b) Within 6.0 m of any lot line that adjoins a lot in a Residential or Multiple Residential Zone;

(2) Notwithstanding subsection 6.53B.02(1), townhouses may be located:

(a) Within 3.0m (9.8 ft) of any front lot line, but not within 5.5m (18 ft) of a portion of a building comprising of an attached garage;

(b) Within 5.5m (18 ft) of any rear lot line;

(c) Within 1.2m (4 ft) of an interior side lot line;

(d) Within 3.5m (11.5 ft) of any exterior side lot line.

6.53B.04 Density of Development

(1) There may not be any development on any parcel of land that does not have access to a highway, and where a parcel of land has access to a highway there may not be more than one residential dwelling unit or more than 150m2 of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone;

(2) Notwithstanding subsection 6.53B.03(1), there may be more than one residential dwelling unit, but not more than 300 residential units, and more than 150m2 of non-residential gross floor area but not more than 14,000m² of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone, if the owner of the land proposed to be built upon has:

(a) entered into an agreement with the City of Langford, to the satisfaction of Council, to provide to the City;

i. 16,200m² of land in a block form and location to the satisfaction of the Director of Planning; and

ii. $1,000,000 towards the City's General Amenity Reserve Fund for this site; OR

iii. An amenity building on this site to the satisfaction of the Director of Planning, with a certified value of $1,000,000; and

iv. $500,000 toward the City's General Amenity Reserve Fund for this site; OR

v. Arts and Cultural structure(s) on this site to the satisfaction of the Director of Planning with a certified construction value of $500,000.

(3) Notwithstanding subsections 6.53B.02(1) and (2) there may be more than 300 residential units or more than 14,000m² of non-residential gross floor area in the Mixed-Use Employment 2 (MUE2) Zone, if the owner of the land proposed to be built upon provides to the City a traffic impact assessment that analyzes the impact of development proposed beyond 300 residential units and 14,000m² of non-residential gross floor area on the surrounding road network, and has entered into an agreement with the City of Langford with regards to required road dedication and off-site traffic improvements recommended by the traffic impact assessment, as well as full frontage improvements to Subdivision and Development Servicing Bylaw No. 1000 standards, all to the satisfaction of the Director of Engineering;

(4) Under no circumstances may the density of development within the MUE2 zone exceed a floor area ratio of 6:1;

6.53B.05 General

The relevant regulations of Part 3 of this Bylaw apply

Schedule B

For those lands located within the Mixed-Use Employment 2 (MUE2) Zone, the following additional landscaping provisions shall apply:

I. A continuous landscape and screening area not less than 2.0 m wide shall be provided along the developed portion of each lot which abuts a highway. The landscaping shall have a height of not less than 1.5 m and may include a decorative fence.

II. A continuous landscape and screening area not less than 2.5 m wide containing a decorative fence not less than 1.8 m in height together with decorative planting must be provided along the developed portion of each lot which abuts a property in a Residential or Multiple Residential Zone, except where the boundary between the two lots is separated by a highway. This landscape and screening area may be interrupted at boulevard crossings, or to provide necessary pedestrian access for entering a building or for viewing shop windows.

City of Langford
www.cityoflangford.ca

February 5th, 2018

In-Camera Resolution

a) That it is the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential information regarding property disposition and the potential provision of a new service under Section 90 (1) (e) and (k) of the Community Charter.

b) That Council continues the meeting in closed session.

2nd Floor · 877 Goldstream Avenue · Langford, BC Canada · V9B 2X8
T · 250-478-7882 F · 250-478-7864