CITY OF LANGFORD

REGULAR MEETING OF COUNCIL

Monday, March 4th, 2019 @ 5:30 p.m.

Council Chambers, 3rd Floor, 877 Goldstream Avenue

AGENDA

		Page
1.	**CALL TO ORDER**	
2.	**APPROVAL OF THE AGENDA**	
3.	**PUBLIC HEARINGS**	
	a) BYLAW NO. 1825 "Langford Zoning Bylaw, Amendment No. 554, (1234 Goldstream Ave), 2019".	**1**
4.	**ADOPTION OF COUNCIL MINUTES**	
	a) Minutes of the Special Meeting of Council – February 7, 2019	**23**
	b) Minutes of the Regular Meeting of Council – February 19, 2019	**25**
5.	**PRESENTATION**	
	a) Mayor Young RE: Appreciation of Alex Meikle and Michael Smart for their Contribution to Bettering the City	
	b) James Wadsworth, Planning Manager, BC Transit RE: West Shore Transit Priority Plans	
6.	**PUBLIC PARTICIPATION**	
7.	**COMMITTEE RESOLUTIONS**	
	a) Planning, Zoning and Affordable Housing Committee – February 25th, 2019	**31**
	1. TUP19-0001; Application to allow Clarity Cannabis BC Ltd. to operate a Cannabis Retail Store at #101 – 693 Hoffman Avenue by means of a Temporary Use Permit	
8.	**REPORTS**	
	a) 2019-2023 Five Year Financial Plan	**32**
	- **Staff Report (Finance)**	
	b) Fire Services Mutual Aid Agreements	**97**
	- **Staff Report (Fire Department)**	

9. CORRESPONDENCE

a) Inspector Todd Preston, OIC, West Shore RCMP Detachment **137**
RE: West Shore RCMP 5-Year Staffing Request

10. BYLAWS

a) BYLAW NO. 1792 **139**
"Langford Zoning Bylaw, Amendment No. 539, (2512 Duncan Pl), 2019".
(ADOPTION)

b) BYLAW NO. 1825 **144**
"Langford Zoning Bylaw, Amendment No. 554, (1234 Goldstream Ave), 2019".
(SECOND AND THIRD READINGS)

c) BYLAW NO. 1826 **146**
"Langford Zoning Bylaw, Amendment No. 555, (939 Walfred Rd), 2019".
(FIRST READING)

d) BYLAW NO. 1833 **149**
"Langford Zoning Bylaw, Amendment No. 559, (790 McCallum Rd), 2019"
(FIRST READING)

e) BYLAW NO. 1835 **154**
"Sewer Connection Financial Assistance Amendment Bylaw No. 1835, 2019".
(FIRST, SECOND AND THIRD READINGS)

11. IN CAMERA RESOLUTION

12. ADJOURNMENT

PUBLIC HEARING
Monday, 4 March 2019

Bylaw No. 1825
File No. Z18-0026

A Bylaw to Rezone 1234 Goldstream Ave from the R2 (One- and Two-Family Residential) Zone to the RS3 (Residential Small Lot 3) Zone to allow a 4 lot strata subdivision

CITY OF LANGFORD
BYLAW NO. 1825

A BYLAW TO AMEND BYLAW NO. 300, "LANGFORD ZONING BYLAW, 1999"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Zoning Bylaw No. 300, 1999 is amended as follows:

1. By deleting from the R2 (One- and Two-Family Residential) Zone and adding to RS3 (Residential Small Lot 3) Zone the property legally described as LOT 1 SECTIONS 85 AND 116 ESQUIMALT DISTRICT PLAN 21226, PID No.: 000-029-645 (1234 Goldstream Ave) in the portions as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

2. By adding the following to Table 1 of Schedule AD:

Zone	Bylaw No.	Legal Description	Amenity Contributions	Eligible for Reduction in Section 2 of Schedule AD (Column 5)
RS3	1825	LOT 1 SECTIONS 85 AND 116 ESQUIMALT DISTRICT PLAN 21226, PID No.: 000-029-645 (1234 Goldstream Ave)	a) $3,960 per new lot created towards the General Amenity Reserve Fund; and b) $660 per new lot created towards the Affordable Housing Reserve Fund	No

B. This Bylaw may be cited for all purposes as "Langford Zoning Bylaw, Amendment No. 554, (1234 Goldstream Ave), 2019".

READ A FIRST TIME this 4th day of February, 2019.

PUBLIC HEARING held this day of, 2019.

READ A SECOND TIME this day of, 2019.

READ A THIRD TIME this day of, 2019.

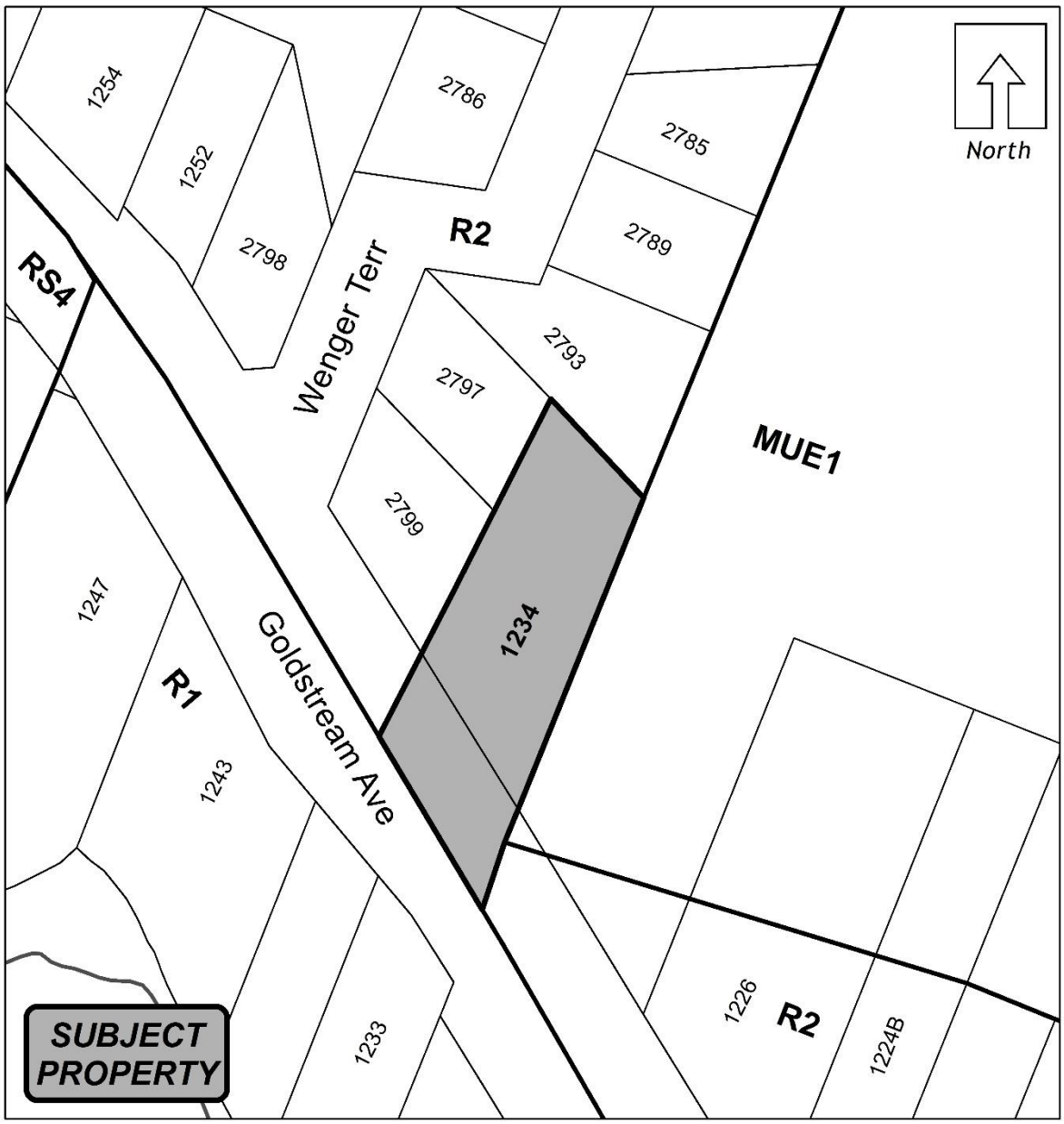
APPROVED BY THE MINISTRY OF TRANSPORTATION THIS day of , 2019.

ADOPTED this of, 2019.

MAYOR

(Certified Correct)
CORPORATE OFFICER

Schedule A



Document Name: Bylaw_1825

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1825

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 11/22/2018

City of Langford
www.cityoflangford.ca

NOTICE OF PUBLIC HEARING

The City of Langford has received an application to amend Zoning Bylaw No. 300 by means of proposed Bylaw No. 1825. All persons who believe that their interest in property is affected by the proposed Bylaw will be afforded an opportunity to be heard or to present written submissions respecting matters contained in the Bylaw at a Public Hearing. Please be advised that no representations may be received by Council after the close of the Public Hearing and any submissions made to Council, whether orally or in writing, will form part of a public record.

Meeting Date	Monday, 4 March 2019	
Meeting Time	5:30 pm	
Meeting Place	City Hall Council Chambers, Third Floor, 877 Goldstream Avenue	
Subject Property	1234 Goldstream Ave	
File	Z18-0026	Bylaw Number: 1825
Official Community Plan	Current: Hillside or Shoreline	Proposed: No Change
Zoning	Current: R2 (One- and Two-Family Residential)	Proposed: RS3 (Residential Small Lot 3)
Proposal	To permit a four lot strata subdivision.	

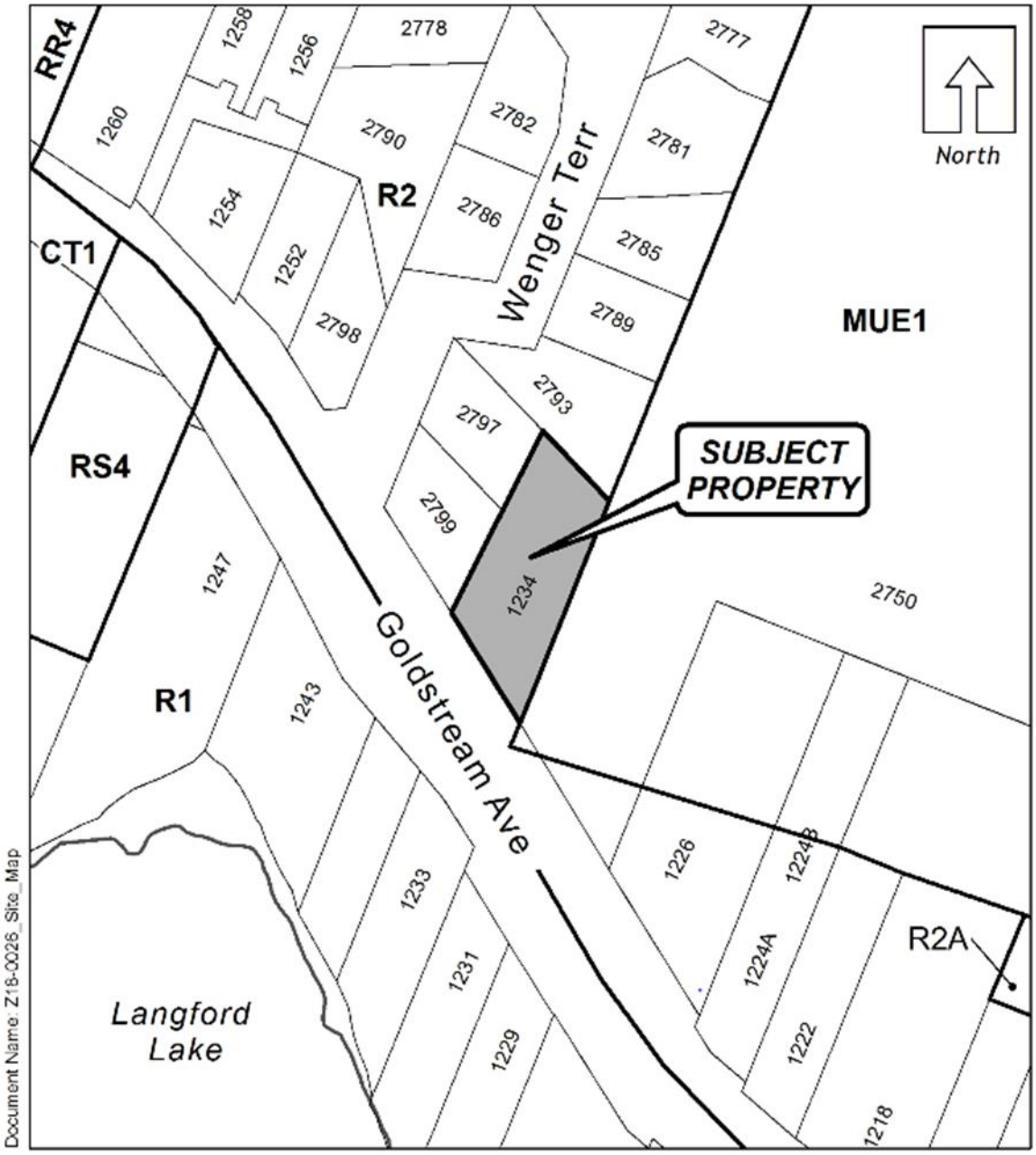
COPIES of the complete proposed Bylaw and other material that the Council may consider in relation to the Bylaw may be viewed from 8:30 am to 4:30 pm, Monday to Friday (holidays excluded), from Tuesday, 19 February 2019 to Monday, 4 March 2019, inclusive, at Langford City Hall, 2nd Floor, 877 Goldstream Avenue, Langford, BC, V9B 2X8. Please contact Julia Buckingham in the Planning Department at 250-478-7882 with any questions on this Bylaw.

Braden Hutchins
Director of Corporate Services

REZONING BYLAW AMENDMENT

(Z18-0026)

1234 Goldstream Ave



Scale: N.T.S.

Last Revised: 9/26/2018

City of Langford
www.cityoflangford.ca

NOTICE OF PARCEL TAX ASSESSMENT ROLL FOR 2019 FOR BEAR MOUNTAIN PARKWAY EXTENSION LOCAL AREA SERVICE

TAKE NOTICE that the parcel tax assessment roll for Bear Mountain Parkway Extension Local Area Service, pursuant to Section 203 of the Community Charter is available for inspection at Langford City Hall, 877 Goldstream Avenue, 2nd Floor, Langford, BC, Monday through Friday, between the hours of 8:30 am and 4:30 pm.

Pursuant to Section 205 of the Community Charter, a person may make a complaint to the parcel tax roll review panel on one or more of the following grounds:

a) There is an error or omission respecting a name or address on the assessment roll;

b) There is an error or omission respecting the inclusion of a parcel;

c) There is an error or omission respecting the taxable area of a parcel; and

d) An exemption has been improperly allowed or disallowed;

To be considered for the current year, a request to amend the roll must be made in writing to the collector by March 5, 2019 at 9am.

Michael Dillabaugh, CPA, CA
Collector

City of Langford
www.cityoflangford.ca

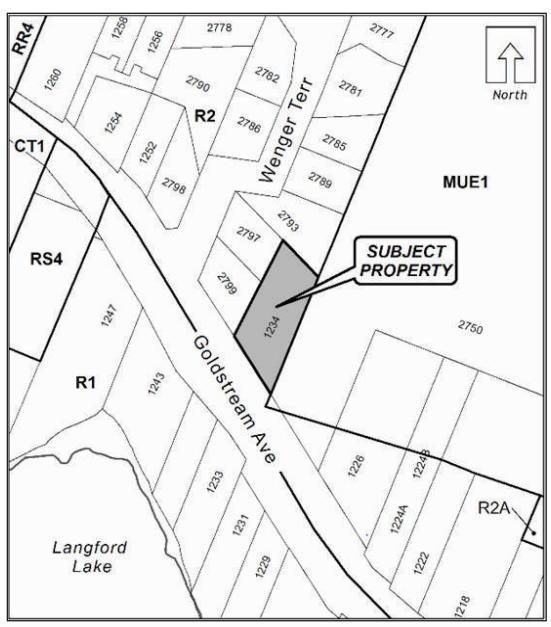
NOTICE OF PUBLIC HEARING

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Proposal: **The purpose of Bylaw No. 1825 is to amend the City of Langford Zoning Bylaw No. 300 by amending the zoning designation of the land that is the subject of Bylaw No. 1825 from R2 (One- and Two-Family Residential) Zone and adding to the RS3 (Residential Small Lot 3) Zone to allow a four lot strata subdivision.**

Applicant: **Rachael Sansom**

Location: **The land that is the subject of Bylaw No. 1825 is 1234 Goldstream Ave as shown shaded on the plan.**



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Braden Hutchins
Director of Corporate Services



The Butchart Gardens posted this picture to Facebook after the recent snowfall. An expert says he expects Victoria's plants will pull through. (Facebook)

Blooms hurt by frigid blast

Nina Grossman
News Staff

Victoria's early blossoms may struggle with the arctic air that blew through B.C. last week, but an expert says they *should* pull through.

Brian Starzomski, University of Victoria environmental studies professor, said the mild weather that preceded the cold snap could be the real kicker for some of Victoria's more delicate flora and fauna.

"Any gardener would know that heavy frost or a cold spell like this can be really problematic for blooms and early starting plants," he said. "It can certainly kill them and slow down the blooms on certain susceptible species."

But it's the warmer, Spring-like weather that came before the first snowfall on Sunday will make things even harder for local plants.

"There's lots of research out there to show that sometimes plants do run the risk of getting into a little bit of trouble if there's a warm spell that causes them to bloom," Starzomski said. "They become susceptible to getting injured if there's then a cold spell like the one we're in."

"It's variability in temperatures that can be the real problem."

Gardeners can protect some of their plants by covering them with burlap sacks or ground cloth. Potted plants can be moved indoors to basements or garages until the cold weather comes to an end.

Still, Starzomski says Victoria plants should pull through.

"I think plants are pretty robust and this is not too terrible and they will survive pretty well," he said.

nina.grossman@blackpress.ca

Greater Victoria shows its colours for Pink Shirt Day

Nicole Crescenzi
News Staff



Students make anti-bullying posters for Pink Shirt Day. (Black Press file photo)

February will be tickled pink, but not just for Valentine's Day.

Feb. 27 is Pink Shirt Day, a national day to campaign against bullying. The idea started in 2007, when two Nova Scotian high school students wanted to support a fellow student, who was being bullied for wearing a pink t-shirt. They bough pink shirts of their own in an action of solidarity.

Since then the campaign has spread and evolved into an entire day where schools, businesses and local law enforcement departments don pink clothing.

This year in Victoria, Pink Shirt Day will be celebrated with an inaugural Pink Shirt Gala, put on by the WITS Programs Foundation (Walk Away, Ignore, Talk it out, Seek help).

The fundraiser is held at the Victoria International Marina on Feb. 23 at 6 p.m., and feature pink-inspired food, cocktails, decor, dress, entertainment and prizes.

Proceeds for the event will support WITS' bullying prevention programs, which started in Victoria and have since been used in schools across the country. Tickets for the three-course dinner event are $150, and available at pinkshirtgala.com

Also going on for Pink Shirt Day is the Anti-Bullying Film Festival 2019, organized by the Boys and Girls Club of Greater Victoria.

It will feature films submitted by local youth and teens which focus on anti-bullying. The two hour event will happen on Feb. 27 at l'école Victor-Brodeur starting at 6:30. For more informationvisit bgcvic.org/anti-bullying-film-festival-2019/

For more information on Pink Shirt Day visit pinkshirtday.ca.

Still feelin' the blues through and true

There are seminal moments of magic and mystery that forever shape the way we embrace the music we listen to.

Sometimes when I close my eyes, I can still hear the Paul Butterfield Blues Band live and drift back to the night of my 17th birthday on June 5, 1967.

I had taken an evening off from cramming for my high school final exams to catch Butterfield in concert.

The New Penelope Coffee House in Montreal was a dark, dank venue where the smoke hung from the low ceiling like a nicotine cloud, the audience below crammed onto wobbly wooden bleachers re-purposed from a baseball field.

Butterfield handled blues harmonica like Jimi Hendrix painted portraits with a guitar, shaking off the shackles of their instrument's traditional boundaries to explore bold new terrains.

Butterfield wore a canvas vest of many pockets that had harmonicas poking out of each opening and had two others taped to the collection of microphones he shuffled around throughout the three sets.



Rick Stiebel
The Rickter Scale

Many bands included Montreal in their tour dates that summer to take in Expo 67, and my friend George and I were able to catch Butterfield three times in a span of two weeks.

Each electrifying performance differed in some ways and songs from the one before, and that fortnight became a coming of age, our personal birth of the blues and the societal changes taking place around us at the time.

We were the youngest members of an audience mixed with mostly college students a half dozen or so years older, the first wave of flower children to walk the streets in sandals, beads and bell-bottom jeans.

Although George and I didn't realize it at the time, it was a harbinger of who we would become within a couple of years.

The New Penelope didn't have a liquor license, so most of the audience would hustle off to the Swiss Hut next door between sets.

We shared our table and a couple of quick beers one night with the guitarist, Elvin Bishop, and the bass player, Jerome Arnold, after one particularly scintillating set.

What they must have thought about the two nervous teenagers with bulletproof fake ID is anyone's guess, but the experience added an extra layer of "how cool is this" to our evening.

We caught the Butterfield band a few more times over the next few years, along with memorable performances by Siegal Schwall, J. Geils – back when he was a blues purist – Junior Wells, Muddy Waters and Earth Opera, often more than once.

I will forever mourn passing on the opportunity to see The Mothers of Invention though, considering how much my admiration for Frank Zappa, a charter member of my counter-culture hall of fame, has evolved throughout the years.

Turn down the lights and set 13 minutes and 10 seconds aside to digest the title track from "East West," the Paul Butterfield Blues Band's second studio album.

It will provide the perfect window into what that man could do with a harmonica in far superior fashion than any words I could ever hope to cobble together.

Rick Stiebel is a semi-retired local journalist.

24/7

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#GoldstreamNewsGazette

BEST BUY - Correction Notice

In the February 22nd flyer, page 6, the Samsung Galaxy Watch Active (Web Code: 13399165/ 6/ 7) was advertised with incorrect information. Please be aware that this product will be available starting March 15th and that the Samsung Wireless Charging Pad (Web Code: 12830874), offered as a pre-order bonus, has a $56 value. We sincerely apologize for any inconvenience this may have caused our valued customers.

City of Langford
www.cityoflangford.ca

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Applicant: **Rachael Sansom**

Location: **The land that is the subject of Bylaw No. 1825 is 1234 Goldstream Ave as shown shaded on the plan.**



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Braden Hutchins
Director of Corporate Services

City of Colwood

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Council of the City of Colwood will hold a meeting to afford the public an opportunity to be heard or to present written submissions respecting matters in the following proposed bylaw at a **PUBLIC HEARING** to be held at the ***COLWOOD CITY HALL, 3300 WISHART ROAD, COLWOOD, B.C. on MONDAY, MARCH 11, 2019 at 6:45 P.M.***

Colwood Land Use Bylaw No. 151, 1989, Amendment No. 166 (Text Amendment), Bylaw No. 1754, 2019

The general purpose of proposed Bylaw No. 1754 is to amend the text of the Land Use Bylaw by amending the definitions of Flanking Street and Front Lot Line to include bareland strata roads, adding 'pet day cares' as a permitted use in the C2 Zone, and to include 'small car space' provisions in the parking regulations.

A copy of the proposed bylaw and other related materials may be inspected at City Hall, 3300 Wishart Road, Colwood, B.C. between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, except statutory holidays, from Friday, March 1, 2019 up to and including Monday, March 11, 2019. For further information, please contact the Planning Department at 250-294-8153 or planning@colwood.ca .

All persons who believe their interests in property are affected by the proposed bylaw will be afforded an opportunity to be heard at the Public Hearing, on the matters contained in the proposed bylaw. Should you have any concerns or comments you wish to convey to Council, please submit in writing by fax to 250-478-7516, email publichearing@colwood.ca or in person to the Development Services Department at Colwood City Hall no later than **Monday, March 11, 2019 at 12:00 p.m**. Please be advised that submissions to Council will become part of the public record and are subject to disclosure under the Freedom of Information and Protection of Privacy Act (FOIPPA).

NOTE: Council cannot receive further information concerning this application after the Public Hearing has concluded.

Katherine Lesyshen
Development Services

Colwood
www.colwood.ca

VI. That the applicant dedicate a 2.5 m wide area of land to accommodate frontage requirements, and off street parking along Walfred Road, as well as an additional 7.0 m wide dedicated area of land to the City between Walfred Road and the subject property, prior to subdivision approval;

VII. That the applicant provide a stormwater management plan, to the satisfaction of the Director of Engineering and in accordance with Bylaw No. 1000, prior to subdivision approval;

VIII. That the applicant agrees to implement the approved storm water management plan and to complete any required improvements and/or upgrades to on site and off site infrastructure necessary to facilitate proper drainage on the subject property at the applicant's expense;

IX. That any necessary above or underground infrastructure or servicing upgrades, extensions or other required servicing requirements are to be fulfilled at the applicant's expense;

X. That the applicant agrees to replant the 7.0 m wide dedicated area, to the satisfaction of the Director of Planning, contained within the tree retention plan for the adjacent property at 935 Walfred Road, prior to building permit issuance;

XI. That the applicant construct a 2.0 m wide pedestrian trail, linking the subject development to Walfred Road, prior to subdivision approval, which may be reduced to 1.0 m once the property to the west is developed;

XII. The applicant registers a statutory right of way for the construction of a pedestrian trail linking the proposed development to Walfred Road, prior to subdivision approval; and

XIII. The applicant registers a statutory right of way for a two-point turnaround, to the satisfaction of the Fire Chief, registered in favour of the City, prior to subdivision approval;

XIV. The applicant registers a housing covenant for all lots less than 400 m^2 that includes: a) no more than two bathrooms and one two piece (powder room) permitted within each dwelling, b) no more than one kitchen or food preparation area per dwelling, c) no separate thermostat controls for separate parts of the single-family dwelling unit, and d) no separation between floors or areas of the single-family dwelling unit.

CARRIED.

b) Bylaw No. 1825 - Application to Rezone 1234 Goldstream Avenue from R2 to RS3 to Allow for a four lot subdivision

- **Staff Report (Planning)**

MOVED BY: A. CREUZOT
SECONDED: S. HARVEY

That the Planning, Zoning and Affordable Housing Committee recommend that Council give First Reading to Bylaw No. 1825, a Bylaw to amend the zoning designation of the property located at 1234 Goldstream Avenue from the R2 (One- and Two-Family Residential) Zone to the RS3 (Residential Small Lot 3) Zone, subject to the following terms and conditions:

a) That the owner agrees to provide, **as a bonus for increased density**, the following contributions per lot, prior to subdivision approval:

i. $3,960 per small lot single family home towards the General Amenity Reserve Fund;
ii. $660 per small lot single family home towards the Affordable Housing Reserve Fund;

b) That the applicant provides, **prior to Public Hearing** the following:

i. A technical Stormwater Management Memo to the satisfaction of the Director of Engineering;

c) That the applicant provides, **prior to Bylaw Adoption**, a Section 219 covenant, registered in priority of all other charges on title, that agrees to the following:

i. That a Stormwater Management Plan will be provided and all required measures recommended be implemented by the owner as a condition of Subdivision approval, to the satisfaction of the Director of Engineering;
ii. That a Construction Parking Management Plan be provided to the satisfaction of the Director of Engineering prior to any alteration of the land;

d) That the applicant pay cash-in-lieu for frontage improvements to the satisfaction of the Director of Engineering prior to subdivision approval.

CARRIED.

c) Draft Five Year Financial Plan 2019 – 2023
- **Staff Report (Planning)**

MOVED BY: COUNCILLOR WADE
SECONDED: D. HORNER

That the Planning, Zoning and Affordable Housing Committee recommend that Council approve in principle the Planning and Development Services Five Year Financial Plan as presented with the following priorities on projects:

Item	**Estimated Cost**	**Priority**
Official Community Plan (OCP) review	$15,000	1
Community Energy and Emissions Reduction	$20,000	2
Zoning Bylaw Re-Write	$15,000	3
Film Commission Funding	$2,500	4

AND

XIII. The applicant registers a statutory right of way for a two-point turnaround, to the satisfaction of the Fire Chief, registered in favour of the City, prior to subdivision approval;

XIV. The applicant registers a housing covenant for all lots less than 400 m^2 that includes: a) no more than two bathrooms and one two piece (powder room) permitted within each dwelling, b) no more than one kitchen or food preparation area per dwelling, c) no separate thermostat controls for separate parts of the single-family dwelling unit, and d) no separation between floors or areas of the single-family dwelling unit.

CARRIED.

2. Bylaw No. 1825 - Application to Rezone 1234 Goldstream Avenue from R2 to RS3 to Allow for a four lot subdivision

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR WADE

That Council:

Give First Reading to Bylaw No. 1825, a Bylaw to amend the zoning designation of the property located at 1234 Goldstream Avenue from the R2 (One- and Two-Family Residential) Zone to the RS3 (Residential Small Lot 3) Zone, subject to the following terms and conditions:

a) That the owner agrees to provide, **as a bonus for increased density**, the following contributions per lot, prior to subdivision approval:

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   i. That a Stormwater Management Plan will be provided and all required measures recommended be implemented by the owner as a condition of Subdivision approval, to the satisfaction of the Director of Engineering;
   ii. That a Construction Parking Management Plan be provided to the satisfaction of the Director of Engineering prior to any alteration of the land;

d) That the applicant pay cash-in-lieu for frontage improvements to the satisfaction of the Director of Engineering prior to subdivision approval.

CARRIED.

That Council support the renewal of the BC Transit land exchange with the Island Corridor Foundation for the Station Avenue Transit Exchange for another five years for August 31, 2019 through to August 31, 2024 and continue to budget for garbage and graffiti removal at the Station Avenue Transit exchange for that same timeframe.

CARRIED.

e) Change to Council's "New Transmission Tower Policy"
- **Staff Report (Planning)**

MOVED BY: COUNCILLOR SZPAK
SECONDED: COUNCILLOR SEATON

That Council adopt the amended Policy No.: POL-0007 Antenna Towers.

CARRIED.

9. CORRESPONDENCE

a) Peter Willing
RE: Music in the Park Program for 2019

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR WADE

That Council approve $10,000 to retain Mr. Peter Willing to provide Music in the Park at Veterans Memorial Park every Sunday beginning July 7th 2019 and ending on August 25th, 2019 from 2:00 pm to 4:00 pm as outlined in the proposal dated January 13th, 2019.

CARRIED.

10. BYLAWS

a) BYLAW NO. 1819
"Election Bylaw No. 1819".
(FIRST, SECOND AND THIRD READINGS)

MOVED BY: COUNCILLOR SZPAK
SECONDED: COUNCILLOR BLACKWELL

That Council give Bylaw No. 1819 First, Second and Third Readings.

CARRIED.

b) BYLAW NO. 1825
"Langford Zoning Bylaw, Amendment No. 554, (1234 Goldstream Ave), 2019".

(FIRST READING)

MOVED BY: COUNCILLOR SZPAK
SECONDED: COUNCILLOR WADE

That Council give Bylaw No. 1825 First Reading.

CARRIED.

c) BYLAW NO. 1830
"Langford Speed Limit Bylaw, Amendment No. 6, Bylaw 1175, 2008".
(FIRST, SECOND AND THIRD READINGS)

MOVED BY: COUNCILLOR WADE
SECONDED: COUNCILLOR BLACKWELL

That Council give Bylaw No. 1830 First, Second and Third Readings.

CARRIED.

11. ADJOURNMENT

Mayor Young adjourned the meeting at 5:55 pm.

PRESIDING COUNCIL MEMBER:

CERTIFIED CORRECT
Corporate Officer

City of Langford
www.cityoflangford.ca

Staff Report
to
Planning, Zoning and Affordable Housing Committee

Date: **January 28, 2019**

Department: **Planning**

Application No.: **Z18-0026**

Subject: **Bylaw No. 1825 - Application to Rezone 1234 Goldstream Avenue from R2 to RS3 to Allow for a four lot subdivision**

PURPOSE

Rachael Sansom has applied on behalf of Michael Forbes to rezone 1234 Goldstream Avenue from R2 (One- and Two-Family Residential) to (RS3 – Small Lot Residential) to allow a four lot strata subdivision.

BACKGROUND

Previous Applications

The City has not received any previous planning applications on the subject property.

Table 1: Site Data

Applicant	Rachael Sansom
Owner	Michael Forbes
Civic Address	1234 Goldstream Avenue
Legal Description	LOT 1 SECTIONS 85 AND 116 ESQUIMALT DISTRICT PLAN 21226
Size of Property	1353.3m^2
DP Areas	none
Zoning Designation	R2 (One- and Two-Family Residential)
OCP Designation	Hillside or Shoreline

Site and Surrounding Area

The subject property has an existing single family home situated closely to the road with a grassy backyard. Trees line the eastern property boundary and there is a steady grade increase towards the rear of the lot. The lot is located next to the future technology park and is surrounded by single family dwellings on the other three sides.

Table 2: Surrounding Land Uses

	Zoning	***Use***
North	R2 (One- and Two-Family Residential)	Single family dwellings
East	MUE1 (Mixed Use Employment)	Currently undeveloped. Future technology park.
South	R1 (One-Family Residential)	Single family dwellings
West	R2(One- and Two-Family Residential)	Single family dwellings

Figure 1 – Subject Property



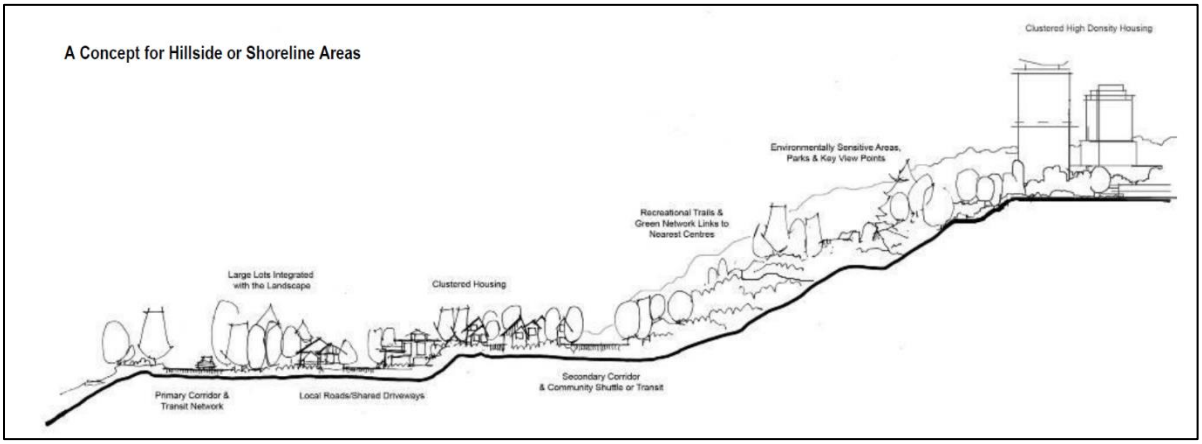
COMMENTS

OFFICIAL COMMUNITY PLAN

Hillside or Shoreline

Predominantly existing low intensity settled areas throughout community with a high percentage of open space and undeveloped areas located on a hillside or near the shoreline.

- Predominantly residential precinct that supports a range of clustered (See Glossary & next page) low, medium and high density housing choices including secondary suites. Higher building forms, such as point towers, will be permitted on hillsides to maximize open space provided some conditions are satisfied (see policies for this area)
- Schools, community facilities and other institutional uses are permitted throughout the area
- Home-based businesses, live-work housing is encouraged; Home-based accommodations (e.g. Bed & Breakfasts) are permitted.
- Parks, open spaces and green corridors (creeks, wildlife corridors, trails, etc.) are integrated throughout the area. Large playfields are discouraged due to grading requirements. Site and topographic responsive pocket parks, enhanced viewpoints, graded hiking and walking trails, children's play areas, including 'tot lots' and outdoor exercise areas are strongly encouraged on hillside areas.
- This area allows for *Neighbourhood Centres* to emerge in the form of high and medium density *clustered* mixed-use nodes
- Transit stops are located where appropriate



DEVELOPMENT PERMIT AREAS

A form and character development permit will be required prior to obtaining subdivision approval for the site as the proposed development falls within the Intensive Residential development permit designation within the Zoning Bylaw No. 300, wherein more than three lots that are less than 550 m^2 are being created.

The subject property does not fall within any environmental or hazardous development permit areas.

COMMENTS

DEVELOPMENT PROPOSAL

The applicant is proposing to rezone 1234 Goldstream Avenue to RS3 (Residential Small Lot 3) to allow for a four lot subdivision with access off of Goldstream Avenue from a strata access road. The lot sizes range from approximately 235 m^2 – 290 m^2 and would therefore not be permitted to have secondary suites.

The road right of way in front of the property is generous and contains several large trees. It is unlikely that these would be affected by this rezoning. The strata access road is proposed to run along the eastern interior side lot line and have access off of Goldstream Avenue where the existing driveway is located.

In lieu of park dedication, cash will be taken prior to subdivision as per the Local Government Act.

Table 3: Proposal Data

	Permitted by R2 (Current Zoning)	**Proposed by Application (RS3)**
Density (min. lot size)	550 m^2	220 m^2
Height	9 m	8.5 m
Site Coverage	35%	50%
Front Yard Setback	6 m	3 m or 5.5 m from a garage
Interior Side Yard Setback	1.5 m	1.2 m
Exterior Side Yard Setback	4.5 m	3.5 m
Rear Yard Setback	6 m	5.5 m
Parking Requirement	2 spaces per principle dwelling + 1 space for secondary suite	2 spaces per principle dwelling unit

PARKING

Each lot created will be required to have at least two parking spaces for the use of the primary dwellings. In regards to street parking, Bylaw No. 1000 requires that for every two lots created, one on-street parking space must be created. The applicant is proposing to create four lots and has demonstrated the two required spaces within the strata common property.

PEDESTRIAN AND MOTORIST NETWORK

The subject property is located within 40 m of a transit stop that is serviced by the #53 bus (Colwood Exchange/Langford via Atkins) which provides service to downtown Langford and to buses that connect to downtown Victoria and other communities.

CONSTRUCTION PARKING MANAGEMENT PLAN

Council may wish to require a Construction Parking Management Plan as a condition of rezoning and require that it be provided to the satisfaction of the Director of Engineering prior to any alteration of the land.

STORMWATER MANAGEMENT PLAN

In accordance with Bylaw No. 1000, the applicant will be required to submit a Stormwater Management Plan as part of the Subdivision process. This will ensure that no Stormwater is displaced onto any surrounding properties.

SEWERS

The City's sewer system exists along Goldstream Avenue. The applicant will be required to connect each lot to the municipal sewer and be responsible for the costs associated with connecting.

WATER REQUIREMENT

The applicant may need to calculate Fire Underwriters Survey requirements and build according to the necessary fire separation. The applicant has indicated that they will be installing a new fire hydrant near the base of the strata access road along Goldstream Avenue.

FRONTAGE IMPROVEMENTS

The Engineering Department has indicated that they would like the owners to pay cash-in-lieu of completing frontage improvements to the Bylaw No. 1000 standards. This payment will need to be provided as part of the subdivision process.

FINANCIAL CONTRIBUTIONS

Table 4 – Amenity Contributions per Council Policy

Amenity Item	**Per unit / area contribution**	**Total @ 4 lots**
General Amenity Reserve Fund	$3,960	$15,840
Affordable Housing Reserve Fund	$660	$2,640
TOTAL POLICY CONTRIBUTIONS[1]		**$18,480**

Table 5 – Development Cost Charges

Development Cost Charge	**Per unit contribution – Single Family Small Lot**	**Total @ 3 lots**
Roads	$3,985	$11,955
Storm Drainage (south of Sooke Rd. only)	-	-
Park Improvement	$1,890	$5,670
Park Acquisition	$1,100	$3,300

Incremental Storage Improvement Fees	$371.25	$1,113.75
Integrated Survey Area	$35	$105
Subtotal (DCCs paid to City of Langford)		**$22,143.75**
CRD Water	$2,655.34	$7,966.02
School Site Acquisition	$698	$2,094
TOTAL (estimate) DCCs		**$32,203.77**

OPTIONS

Option 1

That the Planning, Zoning and Affordable Housing Committee recommend that Council:

1. Give First Reading to Bylaw No. 1825, a Bylaw to amend the zoning designation of the property located at 1234 Goldstream Avenue from the R2 (One- and Two-Family Residential) Zone to the RS3 (Residential Small Lot 3) Zone, subject to the following terms and conditions:

    a) That the owner agrees to provide, **as a bonus for increased density**, the following contributions per lot, prior to subdivision approval:

        i. $3,960 per small lot single family home towards the General Amenity Reserve Fund;

        ii. $660 per small lot single family home towards the Affordable Housing Reserve Fund;

    b) That the applicant provides, **prior to Public Hearing** the following:

        i. A technical Stormwater Management Memo to the satisfaction of the Director of Engineering;

    c) That the applicant provides, **prior to Bylaw Adoption**, a Section 219 covenant, registered in priority of all other charges on title, that agrees to the following:

        i. That a Stormwater Management Plan will be provided and all required measures recommended be implemented by the owner as a condition of Subdivision approval, to the satisfaction of the Director of Engineering;
        ii. That a Construction Parking Management Plan be provided to the satisfaction of the Director of Engineering prior to any alteration of the land;

d) That the applicant pay cash-in-lieu for frontage improvements to the satisfaction of the Director of Engineering prior to subdivision approval

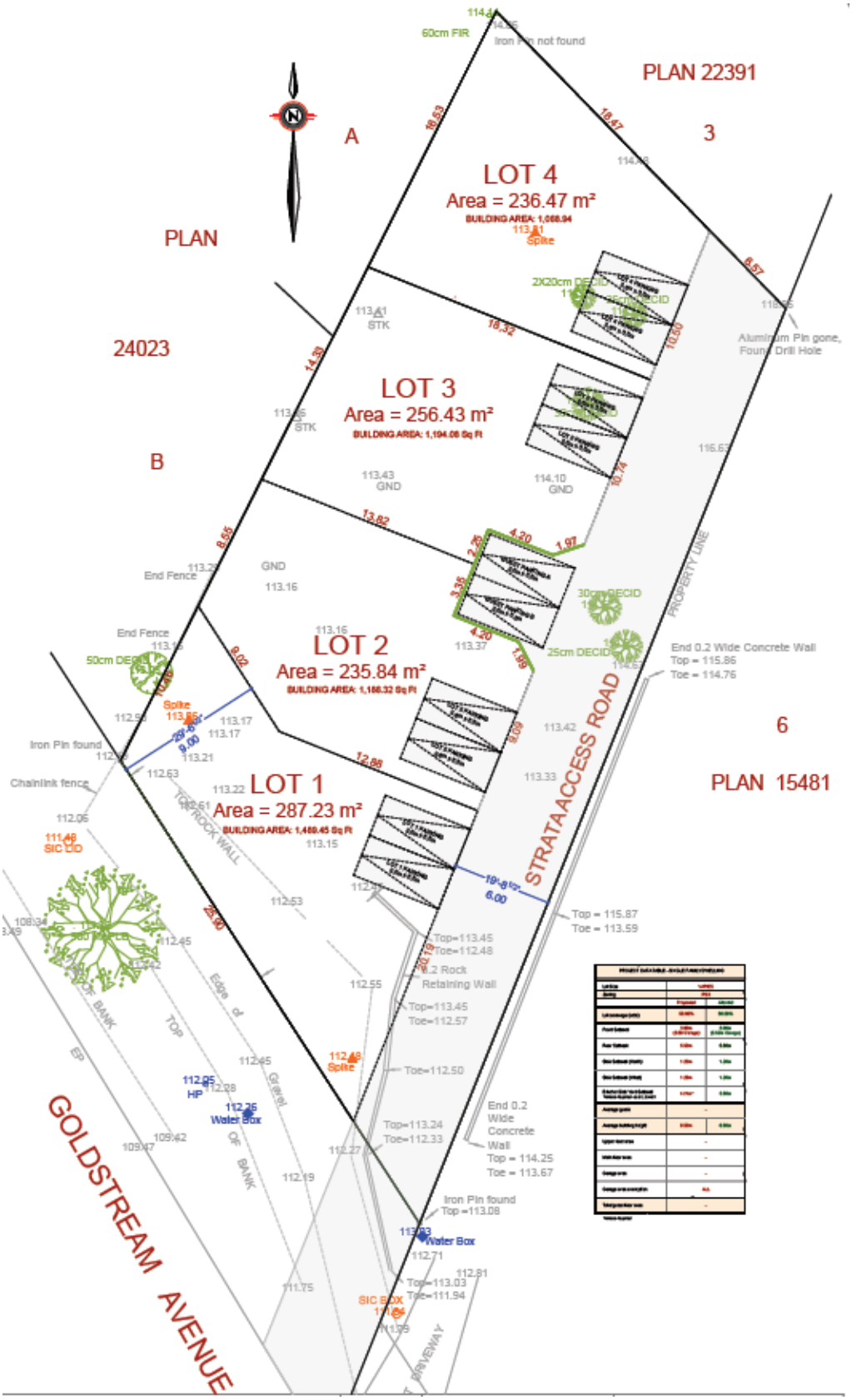
OR Option 2

1. Take no action at this time with respect to Bylaw No. 1825.

Submitted by:	Julia Buckingham, Planner I
Concurrence:	Matthew Baldwin, MCIP, RPP, Director of Planning
Concurrence:	Cory Manton, Manager of Parks and Recreation
Concurrence:	Michelle Mahovlich, P.Eng, P.Geo, Director of Engineering
Concurrence:	Leah Stohmann, MCIP, RPP, Deputy Director of Planning
Concurrence:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Braden Hutchins, Director of Corporate Services
Concurrence:	Darren Kiedyk, Chief Administrative Officer

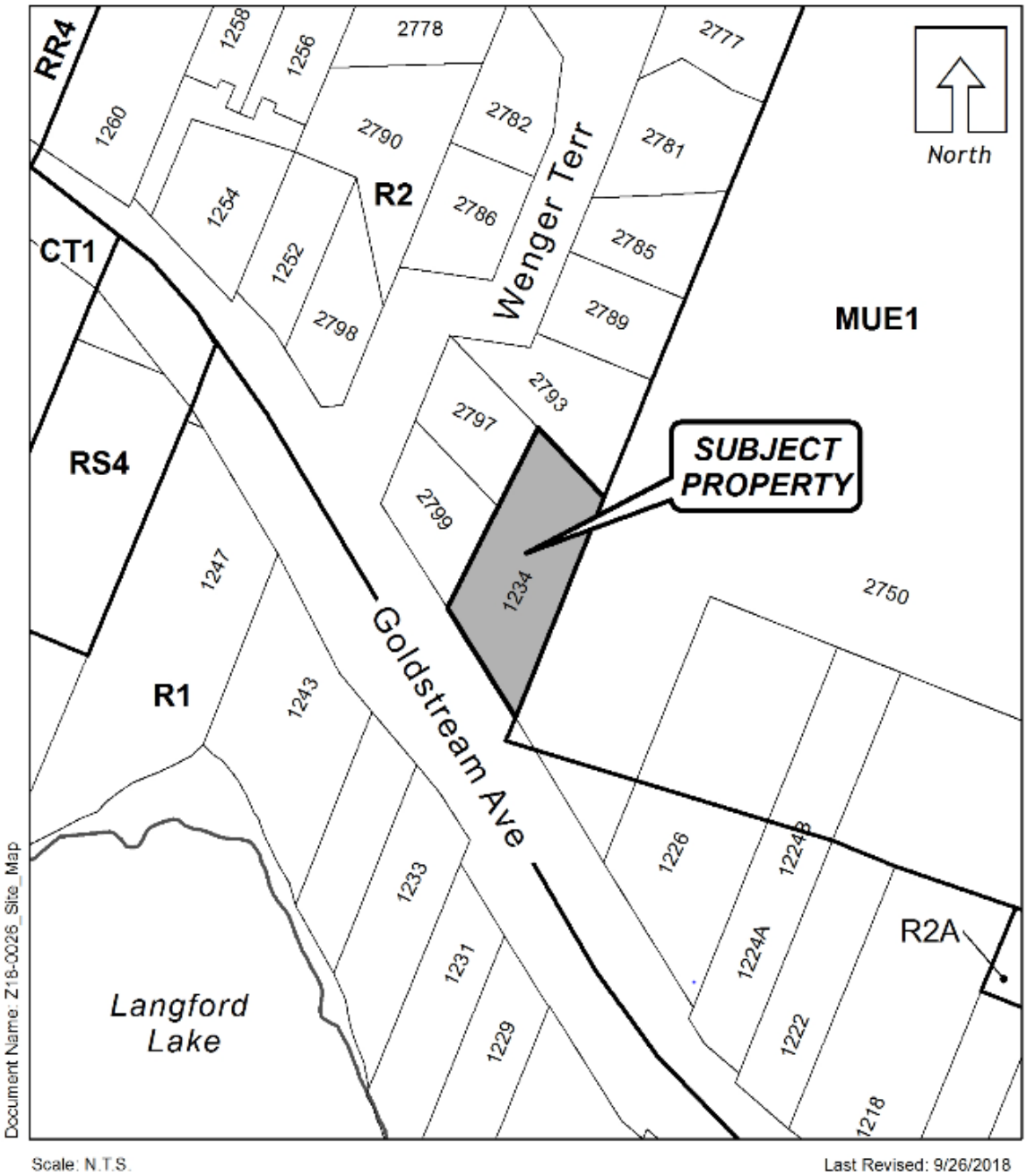
:jb

Appendix A


PLAN 22391
A
3
LOT 4
Area = 236.47 m²
BUILDING AREA: 1,068.94
PLAN
24023
B
LOT 3
Area = 256.43 m²
BUILDING AREA: 1,194.08 Sq Ft
LOT 2
Area = 235.84 m²
BUILDING AREA: 1,186.32 Sq Ft
LOT 1
Area = 287.23 m²
BUILDING AREA: 1,469.45 Sq Ft
6
PLAN 15481
STRATA ACCESS ROAD
PROPERTY LINE
GOLDSTREAM AVENUE
60cm FIR
Iron Pin not found
Aluminum Pin gone, Found Drill Hole
End Fence
Iron Pin found
ChainLink fence
End 0.2 Wide Concrete Wall
Top = 115.86
Toe = 114.76
Top = 115.87
Toe = 113.59
Top=113.45
Toe=112.48
0.2 Rock Retaining Wall
Top=113.45
Toe=112.57
Toe=112.50
End 0.2 Wide Concrete Wall
Top = 114.25
Toe = 113.67
Top=113.24
Toe=112.33
Iron Pin found
Top =113.08
Water Box
Top=113.03
Toe=111.94
SIC Box
DRIVEWAY
Water Box
HP
Gravel
TOP OF BANK
EP
Edge of
ROCK WALL

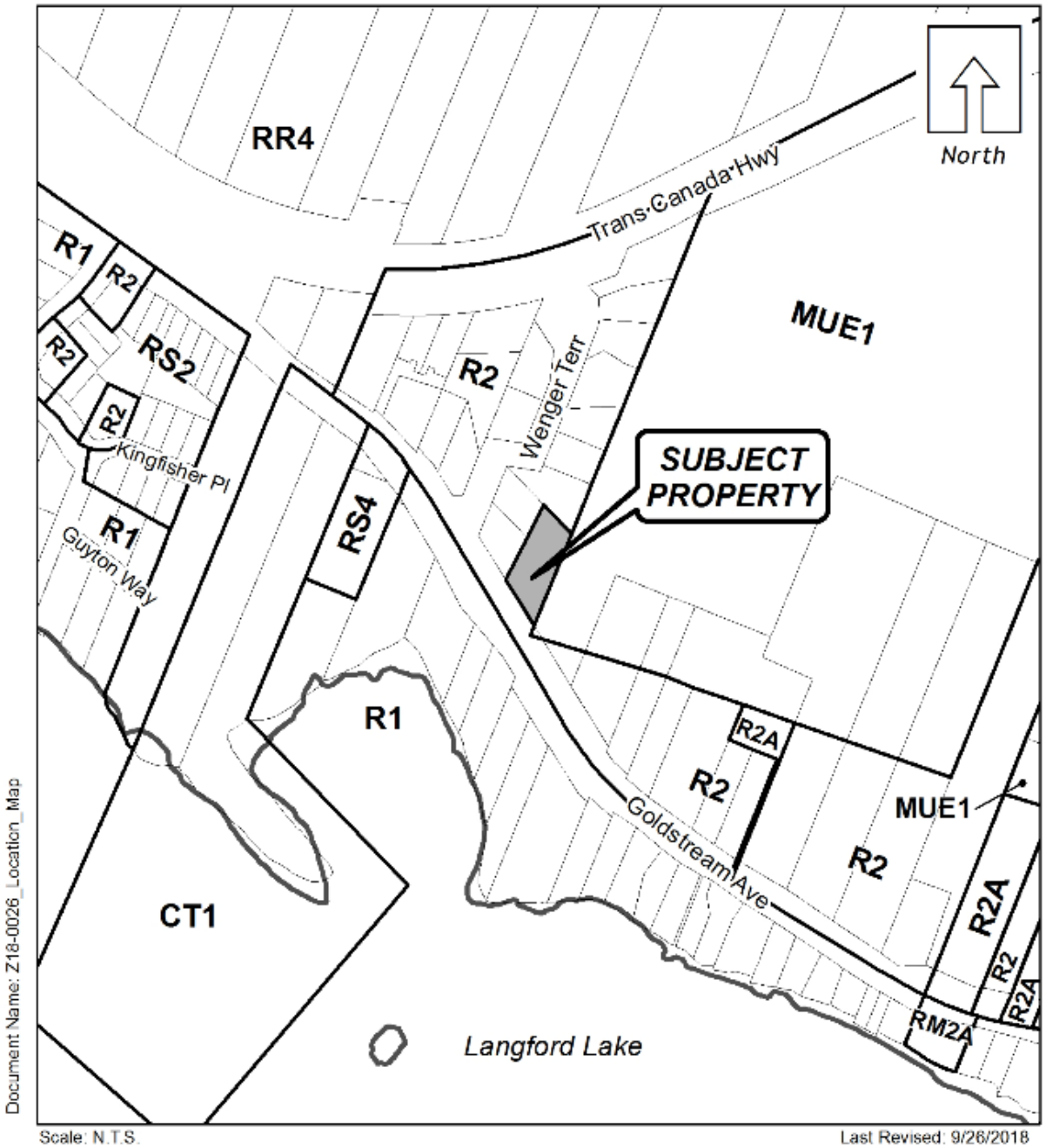
Appendix B

REZONING BYLAW AMENDMENT
(Z18-0026)
1234 Goldstream Ave



Appendix C

REZONING BYLAW AMENDMENT
(Z18-0026)
1234 Goldstream Ave



CITY OF LANGFORD

MINUTES OF THE SPECIAL MEETING OF COUNCIL

Tuesday, February 7, 2019 @ 4:00 p.m.

Council Chambers, 3rd Floor, 877 Goldstream Avenue

PRESENT

Mayor Young, Councillors: D. Blackwell, M. Sahlstrom, L. Seaton, N. Stewart, and R. Wade

ATTENDING

Chief Administrative Officer, D. Kiedyk; Director of Corporate Services, B. Hutchins; Director of Finance, M. Dillabaugh; Director of Planning, M. Baldwin; and Director of Engineering Michelle Mahovlich

1. CALL TO ORDER

Mayor Young called the meeting to order at 4:05 pm.

2. APPROVAL OF THE AGENDA

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR SEATON

That Council approve the agenda with the addition of items 3a and 4a.

CARRIED.

3. CORRESPONDENCE

a) Karla Biagioni, Resident
RE: Petition to Allow Zoning for Chickens on Small Lots

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR STEWART

That Council receive and file the petition.

CARRIED.

4. REPORTS

a) Wounded Warrior Run Grant Request
- **Verbal Staff Report (Administration)**

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR WADE

That Council approve the grant request of $5000 to the Wounded Warrior Run.

CARRIED.

5. IN CAMERA RESOLUTION

MOVED BY: COUNCILLOR BLACKWELL
SECONDED: COUNCILLOR SEATON

a) That it is the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential information regarding the receipt of advice that is subject to solicitor-client privilege and the proposed provision of a municipal service under Section 90 (1) (i) and (k) of the Community Charter.

b) That Council continue the meeting in closed session.

CARRIED.

11. ADJOURNMENT

Mayor Young adjourned the meeting at 4:30 pm.

PRESIDING COUNCIL MEMBER:

CERTIFIED CORRECT
Corporate Officer

CITY OF LANGFORD

MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, February 19, 2019 @ 5:30 p.m.

Council Chambers, 3rd Floor, 877 Goldstream Avenue

PRESENT

Acting Mayor D. Blackwell, Councillors: M. Sahlstrom, L. Seaton and N. Stewart.

ATTENDING

Director of Finance, M. Dillabaugh; Director of Corporate Services, B. Hutchins; Director of Planning, M. Baldwin; Fire Chief, C. Aubrey; and Deputy Director of Engineering, G. Henshall.

ABSENT

Mayor Young; Councillors L. Szpak, and R. Wade; Chief Administrative Officer, D. Kiedyk.

1. CALL TO ORDER

Acting Mayor Blackwell called the meeting to order at 5:30 pm.

2. APPROVAL OF THE AGENDA

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR SEATON

That Council approve the agenda as presented.

CARRIED.

3. PUBLIC HEARINGS

a) FILE NO. 657 Redington Ave

The Acting Mayor opened the Public Hearing for File No. 657 Redington Avenue at 5:30 pm, and read a statement to inform those present of the public hearing procedure.

Director of Planning Matthew Baldwin advised that Cypress Land Services have applied on behalf of Telus and Rogers wireless service providers to request a Public Hearing with Council, in order to satisfy the

requirements within Council's Policy for the installation of antenna systems closer than 150 m from residentially zoned properties.

Cypress Land Services, acting as an agent for the wireless providers are proposing two temporary antenna systems to be placed at the property located at 657 Redington Avenue.

These two 20 meter temporary towers are replacing the existing monopole antenna system on Selwyn Road, and are anticipated to be placed at the subject location for 6 months.

Notifications and advertisements have been placed as required by Council Policy.

The Acting Mayor called a first time for presentations.

None presented.

Acting Mayor Blackwell called a second time for presentations.

None presented.

Acting Mayor Blackwell called a third and final time for speakers. There being none, she declared the Public Hearing for File No. 657 Redington Avenue closed at 5:31 p.m.

4. ADOPTION OF MINUTES

a) Minutes of the Regular Meeting of Council – February 4th, 2019

MOVED BY: COUNCILLOR SEATON
SECONDED: COUNCILLOR STEWART

That Council approve the minutes of the Regular Meeting of Council held on February 4th, 2019.

CARRIED.

5. OTHER BOARD AND COMMISSION MINUTES

a) West Shore Parks and Recreation – January 17th, 2019

MOVED BY: COUNCILLOR SEATON
SECONDED: COUNCILLOR SAHLSTROM

That Council receive the minutes of the West Shore Parks and Recreation Meeting held on January 17th, 2019.

CARRIED.

6. PUBLIC PARTICIPATION

None presented.

7. REPORTS

a) Public Information Session for an Antenna System Installed on the property located at 657 Redington Avenue

- **Staff Report (Planning)**

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR STEWART

That Council acknowledge and agree that Cypress Land Services has conducted public notification and has followed the processes in accordance to Council Policy No. POL-0007 for the installation of two antenna systems at 657 Redington Avenue.

CARRIED.

b) Bylaw No. 1831 Road Development Cost Charge Bylaw No. 1700, 2017

- **Staff Report (Engineering)**

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR SEATON

That Council give Bylaw No. 1831 Development Cost Charge Bylaw No. 1700, 2017 Amendment No. 2, 2019 first three readings; AND

Forward to the Inspector of Municipalities at the Governance and Structure Branch for approval.

CARRIED.

c) Bylaw No. 1832, a Bylaw to amend the text within the C3, District Commercial Zone of the Zoning Bylaw No. 300 so as to allow a sheet metal fabrication use of the property located at 1016 McCallum Road

- **Staff Report (Planning)**

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR STEWART

That Council give First Reading to Bylaw No. 1832 as drafted.

CARRIED.

8. CORRESPONDENCE

a) Maureen Sawa, CEO, Greater Victoria Public Library
RE: Greater Victoria Public Library 2019 Budget and Five-Year Financial Plan

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR STEWART

That Council receive the letter from Maureen Sawa, CEO of the Greater Victoria Public Library on their 2019 Budget and Five Year Financial Plan.

CARRIED.

9. BYLAWS

a) BYLAW NO. 1794
"Langford Zoning Bylaw, Amendment No. 555, (935 Walfred Rd), 2019".
(ADOPTION)

MOVED BY: COUNCILLOR SEATON
SECONDED: COUNCILLOR STEWART

That Council adopt Bylaw No. 1794.

CARRIED.

b) BYLAW NO. 1806
"Langford Zoning Bylaw, Amendment No. 547, (2688 and 2690 Sooke Road), 2019".
(ADOPTION)

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR SEATON

That Council adopt Bylaw No. 1806.

CARRIED.

c) BYLAW NO. 1819
"Election Bylaw No. 1819".
(ADOPTION)

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR STEWART

That Council adopt Bylaw No. 1819.

CARRIED.

d) BYLAW NO. 1830
"Langford Speed Limit Bylaw, Amendment No. 6, Bylaw 1175, 2008".
(ADOPTION)

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR SEATON

That Council adopt Bylaw No. 1830.

CARRIED.

e) BYLAW NO. 1831
"Development Cost Charge Bylaw No. 1700, 2017 Amendment No. 2, 2019".
(FIRST, SECOND AND THIRD READINGS)

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR SEATON

That Council give Bylaw No. 1831 First, Second and Third Readings.

CARRIED.

f) BYLAW NO. 1832
"Langford Zoning Bylaw, Amendment No. 558, (1016 McCallum Rd), 2019".
(FIRST READING)

MOVED BY: COUNCILLOR SAHLSTROM
SECONDED: COUNCILLOR STEWART

That Council give Bylaw No. 1832 First Reading.

CARRIED.

10. <u>IN CAMERA RESOLUTION</u>

MOVED BY: COUNCILLOR SEATON
SECONDED: COUNCILLOR SAHLSTROM

a) That it is the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential information regarding labour relations, land matters and the proposed provision of a municipal service under Section 90 (1) (c) (e) and (k) of the Community Charter.

b) That Council continue the meeting in closed session.

CARRIED.

11. ADJOURNMENT

Acting Mayor Blackwell adjourned the meeting at 6:25 pm.

PRESIDING COUNCIL MEMBER:

CERTIFIED CORRECT
Corporate Officer

CITY OF LANGFORD

RESOLUTIONS OF THE PLANNING, ZONING AND AFFORDABLE HOUSING COMMITTEE MEETING

Monday, February 25, 2019

1. **TUP19-0001; Application to allow Clarity Cannabis BC Ltd. to operate a Cannabis Retail Store at #101 – 693 Hoffman Avenue by means of a Temporary Use Permit.**
   - **Staff Report (Planning)**

That the Planning, Zoning and Affordable Housing Committee Recommend to Council:
That Council:

1. Direct staff to prepare notices of Council's intention to consider issuance of a Temporary Use Permit TUP19-0001 to Clarity Cannabis BC Ltd. for a Cannabis Retail Store at #101 – 693 Hoffman Avenue subject to the terms and conditions in the TUP as drafted.

CARRIED.

City of Langford
www.cityoflangford.ca

Staff Report

to

Council

Date: 04/03/2019

Department: **Finance**

Subject: 2019 - 2023 Five-Year Financial Plan Approval

Background

The *Community Charter* requires council to adopt a Five-Year Financial Plan (the Plan) each year and, after the adoption of the Plan but before May 15th, to adopt a tax rate bylaw. As the final assessment information from BC Assessment that is required for final approval of the tax rate bylaw, each of the bylaws will come forward in April and then for adoption at the first Council meeting in May. This year, the financial plan is before Council for approval earlier in the year. This additional time allows for a longer construction window for many projects and provides additional time for departments to implement work plans for the remainder of the year once the budget is approved.

Commentary

Each departmental budget has been presented at an open meeting of the relevant committee, which fulfills the statutory requirement for a public financial planning process.

The 2019 budget provides for the maintenance of all service levels across departments as the City continues to grow. Council's priority of public safety and parks and recreation highlight the 2019 – 2023 Financial Plan. 2019 is the second year of a five-year program to increase fire department and police resources to meet the needs of growth within the City.

The capital budget provides for spending of $44,093,292 in 2019, with 99% funded from non-tax sources such as contributions, grants, short-term debt financing and reserves.

Major components of the capital budget include:

- Westhills Stadium Seating Expansion
- City Centre Park expansion including additional playground and plaza area

- Additional turf field at Belmont Highschool
- Expansion renovations at Westshore RCMP detachment
- Peatt Rd @ Hockley roundabout construction
- Salem Road Sewer Extension
- West Shore Parkway, Sewer Extension and Sewer Lift station
- Traffic Signal computer upgrades
- Langford Outdoor experience bike trails
- Gade Rd park improvements
- Additional Park land acquisition and improvements

A summary of the Five-Year Financial Plan is attached as Exhibit "A".

Taxation Implications

The proposed 2019 – 2023 Five Year Financial Plan will result in a tax increase of 2.49% in 2019. Council's priority of public safety services make up 2% of the tax increase this year, the second of a five-year plan, with 1% to fire and 1% to police for additional resources to meet the requirements of growth within in the City. The additional 0.49% is to cover increased costs of service due to inflation and growth of the City.

Options

That Council approve the 2019 – 2023 Five Year Financial Plan and direct staff to bring forward the Five Year Financial Plan Bylaw, 2019 and the 2019 Tax Rate Bylaw.

Respectfully Submitted,

Submitted by:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Matthew Baldwin, MCIP, RPP Director of Planning
Concurrence:	Michelle Mahovlich, P.Eng, P.Geo, Director of Engineering
Concurrence:	Braden Hutchins, Director of Corporate Services
Concurrence	Darren Kiedyk, Chief Administrative Officer

City of Langford

Five Year Financial Plan for: 2019-2023

Revenue Summary

	History		New Estimates				
	2018 Actual	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Municipal Property Taxes	22,725,561	22,741,500	24,782,309	27,674,338	29,700,793	31,772,049	33,901,895
General Government Debt	977,021	977,700	977,700	467,000	485,600	479,200	479,200
Taxes Levied For Others	4,534,141	4,537,136	4,669,370	4,783,679	4,920,100	5,060,600	5,214,800
Specified Area Charges	1,532,460	1,990,500	1,990,500	1,962,500	2,021,500	2,071,000	2,042,300
Grant in Lieu of Taxes	525,741	518,610	537,610	548,400	559,400	570,600	582,100
Municipal Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Interest Income	254,517	175,000	200,000	200,000	200,000	200,000	200,000
Penalties and Interest	400,766	395,000	410,000	420,000	430,000	440,000	450,000
Licences and Permits	3,341,878	2,875,800	2,993,400	2,982,300	2,690,000	2,694,800	2,676,000
Other Income	11,188,759	12,768,600	15,268,700	7,416,380	6,786,000	6,656,902	7,175,108
Surplus and Reserves	7,624,010	12,360,385	22,352,927	10,078,218	5,464,866	4,455,800	5,761,200
Unconditional Grants	283,581	300,000	300,000	300,000	300,000	300,000	300,000
Conditional Grants	1,077,615	23,496,667	13,828,167	3,848,640	8,612,495	2,816,003	2,837,816
Debt Financing	2,300,000		4,500,000		750,000	1,000,000	
	56,771,050	83,141,898	92,815,683	60,686,455	62,925,754	58,521,954	61,625,419

Tax Increase/Decrease				
2019	2020	2021	2022	2023
2.49%	2.94%	2.98%	2.86%	2.91%

City of Langford

Five Year Financial Plan for: 2019-2023

Revenue Summary

		History		New Estimates				
		2018 Actual	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Surplus and Reserves:								
Operating Surplus		902,000	902,000	1,502,000		300,000	200,000	300,000
Capital funded by Surplus		19,012		534,600				
Sick Leave Reserve			25,000	25,000	25,000			
Tsf from GO		142,711	152,500					
Community Works - Gas Tax Reserve		169,952	1,170,000	2,725,000	545,000	420,000	320,000	320,000
Capital Works Reserve:		1,535,615	3,442,135	2,561,235	2,625,000	650,000	300,000	1,325,000
Affordable Housing Reserve		19,447	10,800	17,600	18,000	18,400	18,800	19,200
General Amenity Reserve Fund		1,593,024	1,973,500	6,572,500	2,111,718	1,191,466	852,000	852,000
Sidewalk Reserve								
ERF to operating			10,000	10,000			75,000	325,000
Fire Department Reserve								400,000
Infrastructure Sustainability Reserve				150,000				
Police Building Capital Reserve		30,178	157,000	150,000				
Parkland Acquisition Reserve Fund			50,000	1,000,000				
Parkland Improvements Reserve Fund		26,177						
Development Cost Charges:	Park Land	79,810	700,000	4,600,000	700,000	800,000	800,000	800,000
	Park Improvements		710,000	795,000	960,000	1,875,000	1,825,000	350,000
	Roads	2,965,136	2,475,700	977,792	500,000			
	Storm Drainage		200,000	150,000	55,000	60,000	65,000	70,000
Equipment Replacement Reserve		140,948	381,750	582,200	2,538,500	150,000		1,000,000
		7,624,010	12,360,385	22,352,927	10,078,218	5,464,866	4,455,800	5,761,200
Unconditional Grants:								
Provincial Traffic Fine Grant		283,581	300,000	300,000	300,000	300,000	300,000	300,000
Conditional Grants:								
IT Services for Other Local Government		120,392	113,500	87,500	65,300	66,700	68,100	69,500
911 service contract - CRD		541,060	541,100	590,600	640,100	656,100	672,503	689,316
2% Hotel Room Tax - Marketing Program		53,648	165,000	168,300	171,700	175,200	178,800	182,400
2% Hotel Room Tax - Tourist InfoCentre			1,000,000					
Community Works - Gas Tax			1,285,400	1,285,400	1,285,400	1,346,600	1,346,600	1,346,600
Bike BC - Dunford Bike Lanes								
Millstream Overpass - ICBC		117,700	100,000					
Grants		117,621	17,624,967	10,629,667	1,686,140	6,367,895	550,000	550,000

City of Langford

Five Year Financial Plan for: 2019-2023

Revenue Summary

	History		New Estimates				
	2018 Actual	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Building Canada - Westshore Parkway Completion Project	127,194	2,666,700	1,066,700				
Build Canada - Rugby Canada Fitness Centre							
	1,077,615	23,496,667	13,828,167	3,848,640	8,612,495	2,816,003	2,837,816

City of Langford

Five Year Financial Plan for: 2019-2023

Revenue Summary

	History		New Estimates				
	2018 Actual	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Short Term Borrowing/Leasing:							
Police Building Expansion							
Westhills Stadium Expansion			3,500,000				
3020 Glen Lake Rd building			1,000,000				
General Land Acquisition by Mortgage					750,000	1,000,000	
			4,500,000		750,000	1,000,000	
Long Term Borrowing:							
Bear Mountain Parkway Extension - Local Area Service	2,300,000						
Leigh Rd. Interchange - Local Area Service (project completion)							
	2,300,000						

City of Langford

Five Year Financial Plan for: 2019-2023

Expense Summary

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
General Government	5,730,339	8,548,171	10,721,126	7,196,067	6,970,312	7,075,761	7,167,040
Protective Services:							
Police	7,330,537	8,596,383	9,756,501	9,930,993	10,494,473	11,058,137	11,734,094
Fire	3,089,407	3,380,574	3,818,978	3,810,400	4,900,467	4,637,495	6,605,414
Building Inspection	765,915	761,800	865,824	821,300	827,300	841,300	859,900
Bylaw Enforcement	803,338	881,123	1,000,557	1,074,595	1,075,352	1,150,719	1,113,594
Public Works	12,838,952	27,552,280	20,871,417	9,068,200	11,743,055	7,172,000	7,121,900
Subdivision	704,600	552,539	496,959	505,000	515,600	522,800	535,000
Planning and Development	980,932	904,900	1,009,500	1,015,280	1,036,000	1,058,700	1,081,700
Parks and Recreation	12,249,011	22,508,728	34,089,137	16,025,326	15,812,608	14,855,975	14,140,723
Cultural Services	2,182,139	2,141,700	2,272,984	2,313,294	2,373,387	2,435,267	2,508,454
Fiscal Services	5,468,056	7,313,700	7,912,700	8,926,000	7,177,200	7,713,800	8,757,600
Total General Fund	52,143,226	83,141,898	92,815,683	60,686,455	62,925,754	58,521,954	61,625,419

City of Langford

Five Year Financial Plan for: 2019-2023

General Government Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:							
Legislative	393,774	504,403	647,730	655,519	663,457	706,548	679,795
Administrative	870,813	939,500	1,121,340	1,134,219	1,157,909	1,186,817	1,209,249
Records Management	244,878	339,200	375,850	388,322	395,886	407,196	413,854
Financial	673,386	612,600	663,960	677,271	689,531	703,944	720,415
Asset Management	120,022	197,200	219,800	225,456	229,997	233,425	238,141
Common Services	720,258	699,000	794,500	777,100	803,644	810,405	825,989
Information Technology	1,421,495	1,461,868	1,543,446	1,430,980	1,457,688	1,480,126	1,527,197
Equipment Support	15,728	33,000	33,000	33,800	34,600	35,400	36,200
Buildings	230,990	287,300	299,300	253,400	257,600	261,900	266,200
Capital	1,038,995	3,474,100	5,022,200	1,620,000	1,280,000	1,250,000	1,250,000
	5,730,339	8,548,171	10,721,126	7,196,067	6,970,312	7,075,761	7,167,040

City of Langford

Five Year Financial Plan for: 2019-2023

General Government Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Legislative:								
Mayor and Councillors Indemnity		156,736	160,503	163,830	167,107	170,449	173,858	177,335
Travel and Expenses		29,847	40,600	40,600	41,412	42,240	43,085	43,947
Dues and Fees		24,183	23,300	23,300	23,600	23,900	24,200	24,500
Sundry		71,760	50,000	50,000	50,000	50,000	50,000	50,000
Elections and Referenda		34,753	30,000				35,000	
Contingency		76,495	200,000	370,000	373,400	376,868	380,405	384,013
		393,774	504,403	647,730	655,519	663,457	706,548	679,795
Administrative:								
Salary and Benefits:	General Administration	703,187	610,000	686,200	699,924	713,922	728,200	742,764
Workstation & Tablet Replacements		7,812	5,400	13,700	1,200	2,400	6,400	5,400
Consulting		4,462	57,300	57,300	58,500	59,700	60,900	62,200
Sundry		2,645	1,000	1,000	1,000	1,000	1,000	1,000
Economic Stimulus & Promotion		111,311	226,000	323,340	329,995	336,787	343,717	350,785
Travel and Training		17,538	12,000	12,000	15,300	15,700	16,100	16,500
First Nations Intergovernmental Relations		17,583	21,000	21,000	21,000	21,000	23,000	23,000
Humanitarian Projects		4,669	5,000	5,000	5,000	5,000	5,000	5,000
Dues and Fees		1,606	1,800	1,800	2,300	2,400	2,500	2,600
		870,813	1,179,300	1,121,340	1,134,219	1,157,909	1,186,817	1,209,249
Records Management:								
Salary and Benefits:	Scanning and Filing	228,825	321,900	356,100	363,222	370,486	377,896	385,454
Workstation & Tablet Replacements							3,600	2,400
Records Storage & Retrieval		9,286	7,500	7,500	7,700	7,900	8,100	8,300
Contract Scanning			2,600	2,600	2,700	2,800	2,900	3,000
Dues		1,120						
Publications & Subscriiptions		60	500	500	500	500	500	500
Travel and Training		4,296	6,000	8,450	6,750	6,750	6,750	6,750
Supplies		1,291	700	700	700	700	700	700
		244,878	339,200	375,850	388,322	395,886	407,196	413,854

City of Langford

Five Year Financial Plan for: 2019-2023

General Government Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Financial:								
Salary and Benefits:	General Financial Services	581,644	550,400	602,500	614,550	626,841	639,378	652,166
Workstation & Tablet Replacements		9,115	4,400	2,400	2,500	1,300	2,000	4,400
Dues and Course Fees		1,633	3,800	4,800	4,896	4,994	5,094	5,196
Travel and Training		12,435	13,000	13,260	13,525	13,796	14,072	14,353
Sundry		30,559	3,000	3,000	3,000	3,000	3,000	3,000
Audit Fees		38,000	38,000	38,000	38,800	39,600	40,400	41,300
		673,386	612,600	663,960	677,271	689,531	703,944	720,415
Asset Management:								
Salary and Benefits:	Create and maintain AM database	116,715	170,200	192,800	196,656	200,589	204,601	208,693
Workstation & Tablet Replacements		998			1,200	1,200		
Training & Travel		2,309	6,000	6,000	6,200	6,400	6,600	6,800
Sundry			1,000	1,000	1,000	1,000	1,000	1,000
Consulting			20,000	20,000	20,400	20,808	21,224	21,648
		120,022	197,200	219,800	225,456	229,997	233,425	238,141
Common Services:								
Sick & Vacation Relief - All Departments			25,000	25,000				
Legal		245,215	110,000	150,000	153,000	156,060	159,181	162,365
Advertising		27,120	25,000	25,000	25,500	26,010	26,530	27,061
LTSA Fees		23,055	20,000	20,000	20,400	20,900	21,400	21,900
Subscriptions and Publications		2,141	2,300	2,300	2,400	2,500	2,600	2,700
Claims and Settlements		5,528	32,000	32,000	32,000	32,000	32,000	32,000
Telephone and Fax		76,352	70,000	70,000	71,400	72,828	74,285	75,771
Internet Services				16,500	16,900	17,238	17,583	17,935
Postage and Courier		47,314	45,000	45,000	45,900	46,900	47,900	48,900
Insurance (Liability, Property and Public Officials)		242,890	265,000	270,000	275,400	280,908	286,526	292,257
Staff Training and Development		4,209	36,700	38,800	39,600	40,400	41,300	42,200
Printing		4,733	6,500	6,500	6,700	6,900	7,100	7,300
Stationery and Supplies		23,859	25,000	25,000	25,500	26,100	26,700	27,300
Emergency Preparedness			1,000	1,000	1,100	1,200	1,300	1,400
Payment to Metchosin and Beecher Bay for tax sharing				30,000	30,600	31,300	32,000	32,700
Sundry		14,679	24,000	25,900	26,500	27,100	27,700	28,300
Template Updates For Langford.CA			6,000	6,000			2,500	

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Workstation & Tablet Replacements	23	2,000	2,000	600	11,600		2,000
Fleet	3,140	3,500	3,500	3,600	3,700	3,800	3,900
	720,258	699,000	794,500	777,100	803,644	810,405	825,989

City of Langford

Five Year Financial Plan for: 2019-2023

General Government Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Computer Network Support:								
Salary and Benefits:	Network Administration, Hardware and Softwa	329,899	317,968	435,886	325,380	331,888	338,526	345,297
	Services to external clients		15,300	15,300	15,700	16,100	16,500	16,900
Workstation & Tablet Replacements		1,365	8,000	2,000	2,000	2,000		8,000
IT Strategic Plan			4,000	4,000				
Network Vulnerability Testing & Monitoring			3,500	8,500			5,000	
Travel and Training		9,015	16,000	16,500	16,900	17,300	17,700	18,100
	Kevin			6,000				
	Chris			3,500				
	Ryan			3,500				
	Cate			3,500				
Call Answering - after hours				300				
Software Support and Maintenance Contracts		415,493	379,000	435,000	449,700	458,700	467,900	477,300
Hardware Support and Maintenance Contracts		34,931	8,700	36,700	37,500	38,300	39,100	39,900
Consulting		78,558	117,500	56,400	60,000	65,000	70,000	75,000
Web & Podcast Hosting Services		9,375	7,500	12,500	12,800	13,100	13,400	13,700
Subscriptions and manuals		53	2,000	500	2,000	2,000	2,000	2,000
Expand WiFi at City Hall and CCP			18,000	18,000				
Supplies and sundry		693	17,100	10,000	10,100	10,300	10,500	10,700
		879,382	914,568	1,051,586	932,080	954,688	980,626	1,006,897
Computer Mapping/GIS Support:								
Salary and Benefits:		349,908	286,900	297,000	303,000	309,100	315,300	321,700
Workstation & Tablet Replacements		4,532	2,800	2,800	6,000	3,600		
Orthophoto and Contour Update		9,705	11,000	18,000	9,000	18,000	9,000	18,000
Consulting		2,932	10,000	12,000	5,000	5,000	5,000	5,000
Travel and Training		6,931	12,500	14,000	14,300	14,600	14,900	15,200
	Shawn			3,500				
	Mitch			3,500				
	Jeff			3,500				
	Travis			3,500				
Supplies and Sundry		1,696	2,500	2,500	2,500	2500	2500	2500
		375,704	325,700	346,300	339,800	352,800	346,700	362,400

Internet & Database Support Services:

City of Langford

Five Year Financial Plan for: 2019-2023

General Government Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Salary and Benefits:	155,097	195,600	108,100	112,200	114,500	116,800	119,200
Workstation & Tablet Replacements				4,000			2,400
Travel and Training	1,518	6,000	3,500	3,600	3,700	3,800	3,900
Subscriptions and manuals		2,000	1,460	3,600	3,600	3,600	3,600
Cityview Maintenance		5,000	5,000	15,000	15,000	15,000	15,000
Cityview Records Security			12,000				
Sharepoint Maintenance	4,725	5,000	7,500	5,000	5,000	5,000	5,000
Graphical Workflow Conversion				7,500			
Internet Services	5,069	8,000	8,000	8,200	8,400	8,600	8,800
	166,409	221,600	145,560	159,100	150,200	152,800	157,900
Information Technology	1,421,495	1,461,868	1,543,446	1,430,980	1,457,688	1,480,126	1,527,197

City of Langford

Five Year Financial Plan for: 2019-2023

General Government Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Equipment Support:								
Photocopier Operation		15,728	21,000	21,000	21,500	22,000	22,500	23,000
Equipment Maintenance, Lease and Rentals			12,000	12,000	12,300	12,600	12,900	13,200
		15,728	33,000	33,000	33,800	34,600	35,400	36,200
Buildings:								
Municipal Hall:	Salary and Benefits:		1,600	1,600	1,700	1,800	1,900	2,000
	Minor Repairs & Exterior Lights	4,921	25,000	25,000	20,000	20,000	20,000	20,000
	Major Repairs		10,000	10,000	10,000	10,000	10,000	10,000
			20,000	50,000	50,000	50,000	50,000	50,000
				45,000				
	Materials and Supplies	2,215	2,000	2,000	2,100	2,200	2,300	2,400
	Strata Fees	132,926	128,000	65,000	66,300	67,700	69,100	70,500
	Utilities	19,686	27,600	27,600	28,200	28,800	29,400	30,000
	Custodial	50,069	48,000	48,000	49,500	51,000	52,600	54,200
	City University - Taxes (recovered through ren	5,902	7,500	7,500	7,700	7,900	8,100	8,300
	Fitness Studio	8,270	8,000	8,000	8,300	8,600	8,900	9,200
Other Properties:	Westhills Stadium Box	3,000	3,100	3,100	3,100	3,100	3,100	3,100
	Building Maintenance and Minor Repairs	4,001	6,500	6,500	6,500	6,500	6,500	6,500
		230,990	287,300	299,300	253,400	257,600	261,900	266,200
Capital Projects:								
Hardware Replacements		61,695	187,200	161,200	100,000	100,000	100,000	100,000
Software Updates -	Update/Upgrade Software to Stay Current & M	9,044	67,500	173,000	50,000	50,000	50,000	50,000
Software Licences - CityView, Sharepoint & Dynamics Enhancements; Antivirus			102,400	193,000	100,000	100,000	100,000	100,000
Fibre Network Enhancements		85,289	117,000	95,000	70,000	30,000		
Citizen Portal								
Mobile office solutions for engineering								
City Hall Upgrade				350,000	300,000			
Expand WiFi at CCP				50,000				
Tourist Information Centre			1,000,000					
Property Acquisition		882,967	2,000,000	4,000,000	1,000,000	1,000,000	1,000,000	1,000,000
		1,038,995	3,474,100	5,022,200	1,620,000	1,280,000	1,250,000	1,250,000

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Police Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Administration	908,168	921,278	1,200,770	1,299,863	1,325,936	1,352,529	1,379,652
Police Services	6,184,102	7,252,160	7,775,132	8,320,294	8,888,452	9,480,306	10,128,773
Buildings	208,089	230,945	220,999	235,618	225,119	225,302	225,669
Capital Projects	30,178	192,000	559,600	75,218	54,966		
	7,330,537	8,596,383	9,756,501	9,930,993	10,494,473	11,058,137	11,734,094

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Police Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Administration:							
Salaries and Benefits for Municipal Employees	1,216,493	1,236,888	1,522,714	1,628,168	1,660,731	1,693,946	1,727,825
Salary Recovery - View Royal	(260,159)	(271,014)	(276,434)	(281,963)	(287,602)	(293,354)	(299,221)
Salary Recovery -Colwood	(50,355)	(45,696)	(46,610)	(47,542)	(48,493)	(49,463)	(50,452)
Sundry (Detachment Commander Travel and Association Dues)	2,189	1,100	1,100	1,200	1,300	1,400	1,500
	908,168	921,278	1,200,770	1,299,863	1,325,936	1,352,529	1,379,652
Police Services:							
R.C.M.P. Contract	5,968,444	6,979,100	7,496,600	8,036,600	8,599,500	9,185,900	9,828,913
R.C.M.P. Prisoners Expenses	117,973	156,060	160,000	163,200	166,464	169,793	173,189
R.C.M.P Christmas Dinner		2,500	2,500	2,500	2,500	2,600	2,600
R.C.M.P. Auxiliary	3,000	3,000	3,000	3,000	3,000	3,000	3,000
R.C.M.P. Business Core Foot Patrol Program.		15,000	15,000	15,000	15,000	15,000	15,000
DARE Program Smart Car	1,454	1,800	1,800	1,900	2,000	2,100	2,200
Victims / Youth Services Contract (Pacific Centre Family Service	69,100	70,500	71,910	73,348	74,815	76,311	77,837
Crime Prevention - School Liaison Program & Bike Patrol	12,100	12,100	12,100	12,100	12,100	12,100	12,100
Crime Prevention - Crime Stoppers (Langford portion of shared s	6,172	6,100	6,222	6,346	6,473	6,602	6,734
NEED Crisis Line (0.15 per capita)	5,859	6,000	6,000	6,300	6,600	6,900	7,200
	6,184,102	7,252,160	7,775,132	8,320,294	8,888,452	9,480,306	10,128,773

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Police Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Police Building							
Equipment Repairs & Maintenance	62,051	3,060	3,121	3,183	3,247	3,312	3,378
Legal		1,326	1,353	1,380	1,408	1,436	1,465
Custodial	102,617	98,838	100,815	102,831	104,888	106,986	109,126
Insurance	24,312	22,848	23,305	23,771	24,246	24,731	25,226
Grounds Maintenance	7,613	12,546	12,797	13,053	13,314	13,580	13,852
Waste Removal		7,752	7,907	8,065	8,226	8,391	8,559
Building Repairs & Maintenance	49,170	89,462	85,000	86,700	88,434	90,203	92,007
HVAC ducting & misc. amendments		5,000	5,000				
Desks and office furniture				25,000			
Locker Replacements		25,000					
Sundry	717	500	500	600	700	800	900
Utilities	83,164	89,352	89,352	91,139	92,962	94,821	96,717
Property Management	23,700	23,256	23,256	23,721	24,195	24,679	25,173
Facility Options Study	913						
Administration & Accounting Recovery	4,488	4,488	4,488	4,578	4,670	4,763	4,858
View Royal Share of Cost	(59,557)	(63,726)	(56,710)	(57,844)	(59,001)	(60,181)	(61,385)
Colwood Share of Cost	(91,099)	(103,257)	(93,685)	(95,559)	(97,470)	(99,419)	(101,407)
Net Langford Cost	208,089	216,445	206,499	230,618	209,819	214,102	218,469
Contribution to Police Building Capital Reserve		14,500	14,500	5,000	15,300	11,200	7,200
Capital Projects							
Parking Lot - Privacy Fencing		25,000	50,000				
Security swipe access card system			17,550				
DDC Control System Replacement			16,580				
Men's lockers			68,000				
Third Floor Reno and Fit-Out		255,000	400,000				
HVAC Unit Replacement (5 per year)	30,178	60,000	65,000	75,000	75,000		
2nd Floor Upgrades			350,000				

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Police Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Exterior Cameras				25,000			
Front Counter Glass				20,000			
Cell Block building cameras					20,000		
Exterior Lighting				10,000			
View Royal Share of Cost		(56,508)	(153,677)	(20,657)	(15,096)		
Colwood Share of Cost		(91,562)	(253,872)	(34,125)	(24,938)		
	30,178	192,000	559,600	75,218	54,966		

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Fire and Emergency Measures Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Administration	1,627,714	1,841,961	2,040,878	2,129,600	2,499,451	2,795,897	3,323,867
Fire Fighting Force	354,317	332,400	368,300	382,500	396,016	411,148	426,497
Fleet Vehicles	93,990	93,000	94,400	95,800	97,300	98,800	100,300
Equipment Maintenance	186,397	278,635	321,950	271,000	276,700	282,200	287,900
Communications Centre	612,436	546,363	622,600	655,400	668,800	682,400	696,300
Emergency Measures	22,743	58,115	55,250	57,300	60,000	60,950	60,450
Fire Stations	146,426	160,550	169,600	148,300	152,200	156,100	160,100
Capital Projects:	45,384	69,550	146,000	70,500	750,000	150,000	1,550,000
	3,089,407	3,380,574	3,818,978	3,810,400	4,900,467	4,637,495	6,605,414

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Fire and Emergency Measures Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Administration:								
Salary and Benefits:	Firefighting and Clerical Support Staff	1,527,213	1,390,561	1,578,778	1,658,100	2,021,151	2,313,097	2,830,667
	Summer Casual		12,000	10,000	10,200	10,500	10,800	11,100
	Map and Fire Pre-Planning Drawing Updates		32,700	33,400	34,100	34,800	35,500	36,300
	Enhanced Fire Protection Model		192,000	196,800	201,800	206,900	212,100	217,500
Reserve for Future Expansion			100,000	100,000	100,000	100,000	100,000	100,000
Workstation & Tablet Replacements		14,504	3,900	9,800	10,000	7,200	2,000	2,400
Clothing Allowance and Uniforms			2,200	2,200	2,300	2,400	2,500	2,600
Telephone and Fax		28,182	30,500	30,500	31,200	31,900	32,600	33,300
Postage and Courier		2,172	5,100	5,100	5,300	5,500	5,700	5,900
Photocopier Operation		1,148	3,200	3,200	3,300	3,400	3,500	3,600
Printing and Stationery		3,226	6,600	6,600	6,800	7,000	7,200	7,400
Dues, Fees and Licensing		3,732	2,800	3,350	3,800	4,400	5,000	5,600
Legal			2,300	2,000	2,100	2,200	2,300	2,400
Advertising		1,626	6,700	6,700	6,900	7,100	7,300	7,500
Offsite Storage Fees			3,200	3,200	3,300	3,400	3,500	3,600
Sundry		9,026	6,000	6,200	6,400	6,600	6,800	7,000
Training and Travel		2,268	4,500	4,500	4,600	4,700	4,800	4,900
Special Events		16,309	12,300	12,600	12,900	13,200	13,500	13,800
		15,524	16,900	17,250	17,600	18,000	18,400	18,800
Fire Prevention Education		2,784	8,500	8,700	8,900	9,100	9,300	9,500
		1,627,714	1,841,961	2,040,878	2,129,600	2,499,451	2,795,897	3,323,867

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Fire and Emergency Measures Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Fire Fighting Force:								
Volunteers	Training, Turnout and Service Pay Contract	131,973	131,800	140,200	149,000	158,000	167,500	177,200
	WCB	1,500		1,500	1,600	1,700	1,800	1,900
	Recruitment costs	10,774						
	Callout Meals	4,225	5,500	5,500	5,700	5,900	6,100	6,300
	Insurance - Personal Effects	182	700	500	600	700	800	900
	Dues, Travel, Fees and Licensing	3,515	700	500	600	700	800	900
	Benefits	11,872	12,000	12,300	12,600	12,900	13,200	13,500
	Training	79,422	77,600	79,200	80,800	82,500	84,200	85,900
			35,100	35,100	35,900	36,700	37,500	38,300
	Uniforms and Clothing Replacements	16,982	19,400	19,800	20,200	20,700	21,200	21,700
	Medicals and Incident Debriefing	4,895	16,000	10,000	10,200	10,500	10,800	11,100
	Enhanced Response Messaging	1,008	1,000	1,100	1,200	1,300	1,400	1,500
	Equipment Maintenance and Supplies	7,285	5,000	6,000	6,200	5,200	5,300	5,400
	Sundry	12,525	1,800	1,800	1,900	2,000	2,100	2,200
	Shop Supplies	1,450	3,600	3,600	3,700	3,800	3,900	4,000
	First Responder Supplies	5,883	4,500	4,500	4,600	4,700	4,800	4,900
	New Year's Eve Duty Crew		1,000	6,700	6,900	7,100	7,300	7,500
	Volunteer Longevity Incentive Program	60,826	16,700	40,000	40,800	41,616	42,448	43,297
		354,317	332,400	368,300	382,500	396,016	411,148	426,497
Fleet Vehicles:								
Fleet Operating Costs								
	All Vehicles	93,990	93,000	94,400	95,800	97,300	98,800	100,300
Equipment Maintenance:								
Pagers & Radio Maintenance			2,900	3,900	7,800	8,000	7,800	7,800
C.R.E.S.T. Levy		76,015	79,100	102,200	104,300	106,400	108,600	110,800
Certification		395	6,500	5,000	5,100	5,300	5,500	5,700
Materials and Supplies			3,100	3,100	3,200	3,300	3,400	3,500
	Personal Protective Equipment & Helmets, i	63,948	64,000	65,000	66,300	67,700	69,100	70,500
	Emergency Notification System		8,000					
	Thermal Imaging Camera Replacement			9,650				
	Training Props			36,000				
	AED Replacements		7,900					
	Rope Team Equipment		8,200	10,500				
	Office Chairs		3,000					

Protective Services - Fire and Emergency Measures Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
	Recip Saws		1,285					
	Emergency Planning (EOC) Upgrade		6,450					
	Gym Equipment Replacement		5,600	4,000				
Minor Equipment Replacement Program		46,039	82,600	82,600	84,300	86,000	87,800	89,600
		186,397	278,635	321,950	271,000	276,700	282,200	287,900

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Fire and Emergency Measures Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Communications Centre:								
Dispatch Salaries & Benefits		599,741	525,263	600,000	632,100	644,800	657,700	670,900
Relief Dispatch Training			3,200	4,500	4,600	4,700	4,800	4,900
Computer support			6,600	6,600	6,800	7,000	7,200	7,400
Equipment Maintenance		3,749	2,600	2,600	2,700	2,800	2,900	3,000
Training		7,994	5,700	5,900	6,100	6,300	6,500	6,700
Supplies		952	3,000	3,000	3,100	3,200	3,300	3,400
		612,436	546,363	622,600	655,400	668,800	682,400	696,300
Fire Stations:								
Hall No.1	**2625 Peatt Road**	61,100	28,000	35,000	35,700	36,500	37,300	38,100
			22,250	25,000				
		5,944	21,000	16,000	16,400	16,800	17,200	17,600
		2,608	2,200	2,200	2,300	2,400	2,500	2,600
		35,870	43,000	43,000	43,900	44,800	45,700	46,700
		22	2,000	2,000	2,100	2,200	2,300	2,400
Hall No. 2	**3213 Happy Valley Road**	13,332	6,000	10,000	10,200	10,500	10,800	11,100
		815	4,100	4,100	4,200	4,300	4,400	4,500
		223	1,300	1,000	1,100	1,200	1,300	1,400
		10,807	11,500	11,500	11,800	12,100	12,400	12,700
			1,700	1,700	1,800	1,900	2,000	2,100
Hall No.3	**2872 Sooke Lake Road**	9,938	4,200	5,500	5,700	5,900	6,100	6,300
		149	4,000	4,000	4,100	4,200	4,300	4,400
		131	1,200	500	600	700	800	900
		5,368	6,400	6,400	6,600	6,800	7,000	7,200
		119	1,700	1,700	1,800	1,900	2,000	2,100
		146,426	160,550	169,600	148,300	152,200	156,100	160,100

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Fire and Emergency Measures Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Capital Projects								
Station #1	Computer Replacements - Trucks							
Station #2	Station Upgrades			20,000				
Station #3	Sewer connection			10,000				
Station #4								
Firefighting Fleet and Equipment	Car 3 Replacment	45,384	69,550					
	Apparatus Replacement				70,500	750,000	150,000	1,550,000
	Utility 1 Replacement			71,000				
	Community Wildfire Protection Plan Grant			30,000				
	ESS Grant			10,000				
	Hose Replacement			5,000				
		45,384	69,550	146,000	70,500	750,000	150,000	1,550,000
Emergency Measures:								
Salary and Benefits:			1,000	1,000	1,100	1,200	1,300	1,400
Windfall Hazard Management and Prevention		914	25,000	25,000	25,800	25,000	25,000	25,000
ESSD Trailer & Mobile Reception Centre Truck		499	1,300	1,450	1,500	1,600	1,700	1,600
Storage Room @ Eagle Ridge Arena Rental		7,326	7,500	7,500	7,800	8,100	8,400	7,500
Supplies		1,500						
ESS		9,331	21,115	18,000	18,700	21,800	22,200	22,550
Amateur Radio		3,173	2,200	2,300	2,400	2,300	2,350	2,400
		22,743	58,115	55,250	57,300	60,000	60,950	60,450

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Fire and Emergency Measures Expenditures

History		New Estimates				
2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget

City of Langford Five Year Financial Plan for: 2019-2023

Protective Services - Building Inspection Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Building Inspections	765,915	761,800	785,824	821,300	827,300	841,300	859,900
Capital			80,000				
	765,915	761,800	865,824	821,300	827,300	841,300	859,900
Building Inspection:							
Salary and Benefits:	723,125	664,743	692,674	706,600	711,400	725,700	740,300
Workstation & Tablet Replacements	1,481	1,200	7,850	7,200	4,000		
Travel and Training	11,699	16,500	16,500	17,000	17,500	18,000	18,500
Dues and Fees	862	8,500	4,000	4,300	4,600	4,900	5,200
Legal	2,044	5,100	4,000	4,100	4,200	4,300	4,400
Board of Variance - Legal		500	500	500	600	600	600
Building Codes & Reference Publications	7,190	8,000	3,500	3,600	3,700	3,800	3,900
Stationery and Supplies	3,158	3,100	2,500	2,600	2,700	2,800	2,900
Printing		1,300	1,300	1,100	1,100	1,100	1,100
Small Equipment		2,200	2,000	2,100	2,200	2,300	2,400
Sundry	1,387	4,600	3,000	3,100	3,200	3,300	3,400
Contracted Services	39	30,000	32,000	30,600	31,600	32,000	32,700
Vehicle Maintenance	14,930	16,000	16,000	17,200	18,400	19,600	20,800
	765,915	761,800	785,824	821,300	827,300	841,300	859,900
Capital:							
Vehicle Replacement			80,000				
			80,000				

City of Langford

Five Year Financial Plan for: 2019-2023

Protective Services - Bylaw Enforcement and Animal Control Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:	UPDATED	UPDATED					
Bylaw Enforcement	710,788	791,123	910,557	982,795	981,652	1,055,119	1,015,994
Animal Control	92,550	90,000	90,000	91,800	93,700	95,600	97,600
	803,338	881,123	1,000,557	1,074,595	1,075,352	1,150,719	1,113,594
Bylaw Enforcement:							
Salary and Benefits:	305,775	486,623	511,107	521,400	583,900	595,600	607,600
	187,494	59,000	62,200	63,500	64,800	66,100	67,500
Workstation & Tablet Replacements	2,659		8,800	4,000	6,800		
Travel and Training	10,540	8,000	8,000	8,200	8,400	8,600	8,800
Legal	3,703	30,000	5,000	5,100	5,300	5,500	5,700
Advertising		900	900	1,000	1,100	1,200	1,300
Stationery and Supplies	1,494	900	900	1,000	1,100	1,200	1,300
Printing	1,957	1,300	1,300	1,400	1,500	1,600	1,700
Uniforms	2,794	3,900	3,900	900	1,000	1,100	1,200
Small Equipment	12,754	17,800	17,800	14,700	15,000	15,300	15,700
Sundry	718	1,600	1,600	1,700	1,800	1,900	2,000
Vehicle Maintenance	29,164	16,300	27,250	27,795	28,352	28,919	29,494
General Security Patrol Program	63,436	73,000	80,000	81,600	83,300	85,000	86,700
		5,500	5,500	5,700	5,900	6,100	6,300
Speed Watch Patrol Program	10,390	13,200	13,200	13,500	13,800	14,100	14,400
Parks & Trails Security Patrol	72,938	68,000	148,000	151,000	154,100	157,200	160,400
Cleanup of Squatter Camps on Municipal Property	4,972	5,100	5,100	5,300	5,500	5,700	5,900
Capital: Vehicle Replac				50,000		60,000	
Crest Radio Replacements			10,000	25,000			
	710,788	791,123	910,557	982,795	981,652	1,055,119	1,015,994
Animal Control:							
Contracted Service With Capital Regional District	92,550	90,000	90,000	91,800	93,700	95,600	97,600

City of Langford

Five Year Financial Plan for: 2019-2023

Public Works Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:							
Engineering	1,025,585	1,111,197	1,170,079	1,192,100	1,223,600	1,251,400	1,277,000
Roads and Streets	3,003,850	2,803,883	3,189,246	3,276,000	3,345,200	3,415,400	3,486,700
Beautification	58,933	65,000	70,000	71,400	73,000	74,600	76,200
Storm Drainage	634,957	563,500	718,000	713,500	731,400	749,500	767,800
Street Lighting	489,285	465,000	485,000	492,800	481,100	429,500	438,000
Traffic Services	273,917	234,200	238,100	242,400	247,000	251,600	256,200
Transportation Services	9,596						
Capital	7,342,829	22,309,500	15,000,992	3,080,000	5,641,755	1,000,000	820,000
	12,838,952	27,552,280	20,871,417	9,068,200	11,743,055	7,172,000	7,121,900

City of Langford

Five Year Financial Plan for: 2019-2023

Public Works Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Engineering:							
Salary and Benefits:	651,360	821,747	833,979	850,700	867,800	885,200	903,000
	2,557	5,000	3,000	3,100	3,200	3,300	3,400
Travel and Training	30,345	30,000	30,000	30,700	31,600	32,500	33,400
Dues	2,966	6,550	6,500	6,700	6,800	6,900	7,100
Workstation & Tablet Replacements	4,130	6,000	6,000	2,400	7,200	8,000	6,000
Advertising	1,035	1,000	1,500	1,600	1,700	1,800	1,900
Legal	19,781	20,000	20,000	20,400	20,900	21,400	21,900
Courier	174	600	300	400	500	600	700
Stationery and Printing	2,907	4,500	3,500	3,600	3,700	3,800	3,900
Small Equipment	5,463	7,500	7,500	7,700	7,900	8,100	8,300
Clothing Allowance	496	2,000	2,000	2,100	2,200	2,300	2,400
Sundry	34,110	4,000	4,000	4,100	4,200	4,300	4,400
ISA System Maintenance	53	20,000	20,000	20,400	20,900	21,400	21,900
Engineering Contingencies	63,507	50,000	100,000	102,000	104,100	106,200	108,400
Geotechnical Rock Stability Reviews	9,600	15,000	15,000	15,300	15,700	16,100	16,500
Salem Road		3,000					
Luxton Garage	80,851						
Engineering for Future Capital Works	59,925	50,000	50,000	51,000	52,100	53,200	54,300
Vehicle Maintenance	56,325	64,300	66,800	69,900	73,100	76,300	79,500
	1,025,585	1,111,197	1,170,079	1,192,100	1,223,600	1,251,400	1,277,000

City of Langford

Five Year Financial Plan for: 2019-2023

Public Works Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Roads and Streets:								
Roads:								
Salary and Benefits:		127,308	150,000	150,000	155,000	160,000	165,000	170,000
			183,200	183,200	186,900	190,700	194,600	198,500
		4,091	10,000	10,000	10,000	10,000	10,000	10,000
		173,022	149,200	159,100	162,600	166,400	170,200	174,100
Road Maintenance Contract		1,540,387	1,495,383	1,749,846	1,784,900	1,820,600	1,857,100	1,894,300
Road Repaving Program		356,280	350,000	350,000	357,000	364,200	371,500	379,000
Small Road Improvements		93,319	60,000	60,000	61,200	62,500	63,800	65,100
Small Roads Donated from Development		287,249						
Road Drainage Rehabilitation		38,912	50,000	50,000	51,000	52,100	53,200	54,300
Non-Contract Road Maintenance		114,533	85,000	105,000	107,100	109,300	111,500	113,800
Snow Clearing Contingency (operations and communications)		6,903	50,000	75,000	76,500	78,100	79,700	81,300
Winter Salt & Sand Contingency		34,656	60,000	60,000	61,200	62,500	63,800	65,100
Bridge Repairs & Maintenance		1,196	20,000	20,000	20,400	20,900	21,400	21,900
Misc.:	Wayfinding	27,954	20,000	25,000	25,500	26,100	26,700	27,300
Misc:	Luxton Yard, annual maintenance			50,000	51,000	52,100	53,200	54,300
Sidewalk Maintenance		67,358	40,000	40,000	40,800	41,700	42,600	43,500
	Street Furniture	18,243	20,000	20,000	20,400	20,900	21,400	21,900
Boulevards (non-landscaped):		47,269		20,000	20,400	20,900	21,400	21,900
	Fountain Maintenance	16,827	20,000	20,000	20,400	20,900	21,400	21,900
	Garbage Pickup	38,338	31,100	31,100	31,800	32,500	33,200	33,900
	Dog Litter Program Maintenance	10,005	10,000	11,000	11,300	11,600	11,900	12,200
		3,003,850	2,803,883	3,189,246	3,276,000	3,345,200	3,415,400	3,486,700
Storm Drainage:								
Salary and Benefits:		44,018	25,000	40,000	25,000	25,000	25,000	25,000
Storm Drainage System Maintenance		75,379	70,000	70,000	71,400	72,900	74,400	75,900
		52,029	9,500	9,500	9,700	9,900	10,100	10,400
Ditch, Culvert & Catch Basin Maintenance		17,042	10,000	18,000	18,400	18,800	19,200	19,600
Donated from Development		23,125						
Storm maintenance utilities		2,560	2,500	6,000	6,200	6,400	6,600	6,800
Groundwater Monitoring		43,046		18,000	11,500	11,800	12,100	12,400
Flush & Video Program		5,320	10,000	10,000	10,200	10,500	10,800	11,100

City of Langford

Five Year Financial Plan for: 2019-2023

Public Works Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Lake & Pond Maintenance		52,352	60,000	60,000	61,200	62,500	63,800	65,100
Storm Drains:	Miscellaneous Service Connections	10,346	10,000	10,000	10,200	10,500	10,800	11,100
	Seepage Pits	47,348	60,000	70,000	75,000	80,000	85,000	90,000
	Misc. Culverts, Drainage - Replacements/Upgrades	243,718	300,000	400,000	408,000	416,200	424,600	433,100
	Master Storm Drainage Plan - S. Langford Study		6,500	6,500	6,700	6,900	7,100	7,300
Sewers - Capital Planning		18,674						
		634,957	563,500	718,000	713,500	731,400	749,500	767,800
Street Lighting:								
Salary and Benefits:		13,359	15,000	15,000	15,000	15,000	15,000	15,000
Street light maintenance and operation		183,770	140,000	150,000	153,000	156,100	159,300	162,500
		1,749	40,000	60,000	61,200	62,500	63,800	65,100
		92,971	65,000	65,000	66,300	67,700	69,100	70,500
		44,000	40,000	25,000	25,500	26,100	26,700	27,300
		99,944	85,000	90,000	91,800	93,700	95,600	97,600
Traffic Signals:	Street Lights LED Pilot Program	53,492	80,000	80,000	80,000	60,000		
		489,285	465,000	485,000	492,800	481,100	429,500	438,000
Traffic Services:								
Traffic Signals:								
Salary and Benefits:		9,630	8,000	8,000	8,200	8,400	8,600	8,800
Maintenance and operation of Municipal Signals		61,592	80,000	80,000	81,600	83,300	85,000	86,700
Consultants			2,500	2,500	2,600	2,700	2,800	2,900
Utilities		6,766	7,500	7,500	7,700	7,900	8,100	8,300
Shared Maintenance and operation of Provincial Signals		27,645	31,300	31,300	32,000	32,700	33,400	34,100
Railway Crossings operation and maintenance		26,163	25,000	25,000	25,500	26,100	26,700	27,300
Allowance for non-recoverable damage			5,300	5,300	5,500	5,700	5,900	6,100
Traffic Signs:								
Salary and Benefits:		5,027	6,500	6,500	6,700	6,900	7,100	7,300
Donated from Development		58,869						
Installation of new signs		36,225	26,100	30,000	30,600	31,300	32,000	32,700
Other Traffic Services:								
School Crossing Guards		42,000	42,000	42,000	42,000	42,000	42,000	42,000
		273,917	234,200	238,100	242,400	247,000	251,600	256,200
Transportation Services:								

Public Works Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Transit	(Langtoria and Trolley subsidy)	9,596						
Beautification								
Banners and Festivals		35,236	40,000	40,000	40,800	41,700	42,600	43,500
Christmas Decorations		23,697	25,000	30,000	30,600	31,300	32,000	32,700
		58,933	65,000	70,000	71,400	73,000	74,600	76,200

City of Langford

Five Year Financial Plan for: 2019-2023

Public Works Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Capital								
Equipment:	Vehicle Replacement			75,000	35,000		35,000	
Equipment:	Computerized Message Board with Speed Reading			25,000				
	Peatt Commons	147,375						
Roads:	Green City Strategies - multi-use lanes		1,400,000	1,400,000	300,000	300,000	300,000	300,000
Roads:	Peatt Rd. @ Brock Ave. Roundabout - Construction				850,000			
Roads:	Peatt Rd. @ Brock Ave. Roundabout - Landscaping							
Roads:	Peatt Rd @ Hockley Roundabout - Construction		813,500	813,500				
Roads:	Peatt Rd @ Hockley Roundabout - Internal Feature Item		100,000	100,000				
Roads:	Salem Road Extension					4,681,755		
Roads:	McCallum at Reddington Road Improvements				500,000			
Roads:	Westshore Parkway - Staff Wages		40,000	15,000				
Roads:	Westshore Parkway - Sewer Extension/Sewer Lift Static	319,720	4,000,000	1,600,000				
Roads:	Millstream Overpass Dual Left Turnlane	2,110,219	2,150,000					
Roads:	Neighbourhood Improvements	157,975	200,000	200,000	200,000	200,000	200,000	200,000
Roads:	McCallum Road Connector		300,000	300,214				
Roads:	Florence Lake Rd Improvements - McCallum to Setchfield				740,000			
Roads:	Langford Parkway Improvements Jacklin to CCP			140,000				
Roads:	Carpool Parking			750,000				
Roads:	Jacklin Rd Improvements	228,545	219,000					
Roads:	Bear Mountain Parkway - Leigh to BM Village	1,734,072	3,000,000					
Roads:	Bear Mtn Pkwy DCC Project			390,578				
Roads:	Lippincott Bridge Replacement	150,906	150,000					
Roads:	McCallum Improvements @ Costco			127,000				
Roads:	Goldstream Avenue Middle Turnlane Extension (400 to	197,352	170,000					
Storm Drain	Irwin Dam Improvement Project	112,870	837,000	800,000				
Roads:	Salem Road Sewer Extension	1,691,994	8,200,000	7,313,700				
Street Lights &	Traffic Signal Upgrades		150,000	150,000	150,000	150,000	150,000	
S/walk & Blvd:	Sidewalk Infill	223,364	250,000	250,000	250,000	250,000	250,000	250,000
Storm Drain	Walfred Rd. Culvert Replacements		200,000					
Street Lights &	Traffic Signal Upgrades	206,390	50,000	50,000	55,000	60,000	65,000	70,000
	Florence Lake @ McCallum			351,000				
	McCallum Road Streetlight Upgrade Project	62,047	80,000					
Building:	Quonset Hut - Luxton Road Property			150,000				
		7,342,829	22,309,500	15,000,992	3,080,000	5,641,755	1,000,000	820,000

City of Langford

Five Year Financial Plan for: 2019-2023

Subdivision & Land Development

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:	UPDATED						
Subdivision	704,600	552,539	496,959	505,000	515,600	522,800	535,000
Subdivision:							
Salary and Benefits:	676,165	513,139	457,559	466,800	476,200	485,800	495,600
Workstation Replacements	1,060	2,400	2,400	1,200	2,400	0	2,400
Dues	0	2,500	2,500	2,500	2,500	2,500	2,500
Sundry	246	500	500	500	500	500	500
Training and Travel	2,192	9,000	9,000	9,000	9,000	9,000	9,000
Legal	24,937	25,000	25,000	25,000	25,000	25,000	25,000
	704,600	552,539	496,959	505,000	515,600	522,800	535,000

City of Langford Five Year Financial Plan for: 2019-2023

Planning and Development Services Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:							
Planning Services	948,041	812,400	917,000	952,400	972,600	994,900	1,017,400
Boards and Commissions	500	1,000	1,000	1,000	1,100	1,100	1,100
Economic development:	19,238	21,500	21,500	21,880	22,300	22,700	23,200
Community Development	13,153	70,000	70,000	40,000	40,000	40,000	40,000
Capital							
	980,932	904,900	1,009,500	1,015,280	1,036,000	1,058,700	1,081,700

City of Langford Five Year Financial Plan for: 2019-2023

Planning and Development Services Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Planning Services:							
Salary and Benefits:	747,857	685,100	788,500	803,800	820,500	837,300	854,700
Affordable Housing		8,900	8,900	9,100	9,300	9,500	9,700
Workstation & Tablet Replacements	6,241	2,400	3,600	2,400	1,200	2,000	2,400
Legal	59,810	50,500	50,500	51,600	52,700	53,800	54,900
Advertising		3,000	3,000	3,100	3,200	3,300	3,400
	44,133	20,000	20,000	20,400	20,900	21,400	21,900
Dues and fees	4,291	3,300	3,300	3,600	3,900	4,200	4,500
Postage and Courier	1,471	600	600	700	800	900	1,000
Stationery, Supplies and Photography	695	1,500	1,500	1,600	1,700	1,800	1,900
Travel and Training	9,480	13,800	13,800	14,100	14,600	15,100	15,600
Printing		5,500	5,500	5,700	5,900	6,100	6,300
Printing for Resale		3,100	3,100	3,200	3,300	3,400	3,500
Consultants	68,952	10,200	10,200	10,500	10,800	11,100	11,400
Sundry	3,233	2,300	2,300	2,400	2,500	2,600	2,700
Vehicle maintenance	1,878	2,200	2,200	2,500	2,800	3,100	3,400
	948,041	812,400	917,000	952,400	972,600	994,900	1,017,400
Committees and Commissions:							
Planning and Zoning Committee		500	500	500	550	550	550
Inter-Municipal Disabilities Committee - Sundry	500	500	500	500	550	550	550
	500	1,000	1,000	1,000	1,100	1,100	1,100
Economic Development:							
Vancouver Island South Film & Media Commission		2,500	2,500	2,500	2,500	2,500	2,500
West Shore Chamber of Commerce	19,238	19,000	19,000	19,380	19,800	20,200	20,700
	19,238	21,500	21,500	21,880	22,300	22,700	23,200

City of Langford Five Year Financial Plan for: 2019-2023

Planning and Development Services Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Community Development:							
Beautification Grant Program		20,000	20,000	20,000	20,000	20,000	20,000
CEERS	904	20,000	20,000	20,000	20,000	20,000	20,000
Affordable Housing	11,302						
OCP Review	947	15,000	15,000				
Zoning Bylaw Rewrite (includes Parking Strategy)		15,000	15,000				
	13,153	70,000	70,000	40,000	40,000	40,000	40,000
Capital:							
Vehicle Replacement							

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:							
Parks Administration	222,980	206,664	233,709	240,800	243,400	248,100	254,400
Parks Maintenance	1,581,311	1,381,700	1,415,252	1,485,400	1,485,300	1,515,700	1,546,700
Landscaped Boulevards	1,878,222	2,322,415	2,605,720	2,643,386	2,697,068	2,751,775	2,807,623
Trails	196,261	260,134	293,650	249,600	254,700	259,900	265,400
Tree Maintenance	95,175	185,436	185,436	189,800	194,200	198,700	203,300
Environment	18,531	68,748	68,748	70,700	72,800	74,900	77,000
Recreation Facilities	3,133,821	2,451,895	2,938,386	2,850,400	2,913,200	2,977,100	3,042,100
Other Recreation	3,461,736	3,461,736	3,461,736	3,537,100	3,614,800	3,694,800	3,777,200
Capital Projects:	1,660,974	12,170,000	22,886,500	4,758,140	4,337,140	3,135,000	2,167,000
	12,249,011	22,508,728	34,089,137	16,025,326	15,812,608	14,855,975	14,140,723

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Parks Services:							
Parks Administration							
Administration Salaries	197,661	180,538	206,623	210,800	215,100	219,500	223,900
Professional Dues	691	2,652	2,652	2,800	2,900	3,000	3,100
Workstation & Tablet Replacements	7,770	2,040	3,000	4,800	2,000	1,200	2,000
Legal	724	510	510	600	700	800	900
Advertising	40	816	816	900	1,000	1,100	1,200
Contracts		816	816	900	1,000	1,100	1,200
Consulting	38	1,530	1,530	1,600	1,700	1,800	1,900
Office Expense	7,354	3,162	3,162	3,300	3,400	3,500	3,600
Training & Travel	5,170	5,100	5,100	5,300	5,500	5,700	5,900
Vehicle Maintenance	3,532	9,500	9,500	9,800	10,100	10,400	10,700
	222,980	206,664	233,709	240,800	243,400	248,100	254,400
Parks, Playgrounds and Open Space Maintenance:							
Park Maintenance Staff Time	186,577	68,646	68,646	70,100	71,600	73,100	74,600
Design & Development Staff Time		10,200	30,000	30,000			
Maintenance Contracts	777,318	758,982	772,734	829,900	846,600	863,600	881,000
Park Maintenance Consultants (water testing)		1,020	1,020	1,100	1,200	1,300	1,400
Site Furnishings (benches, garbage cans, dog bag dispensers)	5,082	4,182	4,182	4,300	4,400	4,500	4,600
Park Maintenance Sundry	1,952	1,326	1,326	1,400	1,500	1,600	1,700
Park Maintenance Special Events	1,572	2,958	2,958	3,100	3,200	3,300	3,400
Park Maintenance Irrigation Repairs	8,140	5,610	5,610	5,800	6,000	6,200	6,400
Park Maintenance Vandalism Repairs	2,042	1,122	1,122	1,200	1,300	1,400	1,500
Playground Maintenance Contingency	5,990	8,162	8,162	8,400	8,600	8,800	9,000
Minor Parks Improvements	19,546	25,404	25,404	26,000	26,600	27,200	27,800
Foreshore Lease Fees		612	612	700	800	900	1,000
Park Utilities	573,092	493,476	493,476	503,400	513,500	523,800	534,300
	1,581,311	1,381,700	1,415,252	1,485,400	1,485,300	1,515,700	1,546,700

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

	History			New Estimates			
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Landscaped Boulevards							
Salary and Benefits:	180,211	245,514	245,514	250,500	255,600	260,800	266,100
Sundry Materials	65	612	612	700	800	900	1,000
Site Furnishings (benches, garbage cans, dog bag dispensers)	18,920	9,384	9,384	9,600	9,800	10,000	10,200
Well Pump Tests and Registrations		15,000	15,000				
Small Equipment	446	612	612	700	800	900	1,000
Maintenance Contracts	1,506,042	1,726,811	1,860,116	1,897,386	1,935,368	1,974,075	2,013,623
Seasonal Plantings - Contract	23,284	52,020	52,020	53,100	54,200	55,300	56,500
Hanging Baskets	25,032	52,224	52,224	53,400	54,600	55,800	57,000
Boulevard Irrigation - Repairs & Maintenance	36,827	34,374	34,374	35,100	35,900	36,700	37,500
Boulevard Irrigation - Contract	1,479	5,814	5,814	6,000	6,200	6,400	6,600
Artificial Turf Installation	44,116	50,000	200,000	204,000	208,100	212,300	216,600
Greening the Downtown Core	41,800	130,050	130,050	132,900	135,700	138,600	141,500
	1,878,222	2,322,415	2,605,720	2,643,386	2,697,068	2,751,775	2,807,623
Trails:							
Staff Time	2,965	38,352	38,352	39,200	40,000	40,800	41,700
Maintenance Contracts	193,296	215,356	248,872	203,800	207,900	212,100	216,500
Site Furnishings (benches, garbage cans, dog bag dispensers)		4,692	4,692	4,800	4,900	5,000	5,100
Sundry		1,734	1,734	1,800	1,900	2,000	2,100
	196,261	260,134	293,650	249,600	254,700	259,900	265,400
Tree Maintenance							
Staff Time	2,244	20,706	20,706	21,200	21,700	22,200	22,700
Parks Tree Management	28,544	20,808	20,808	21,400	22,000	22,600	23,200
Ornamental Boulevard Trees	39,193	108,528	108,528	110,800	113,200	115,700	118,300
Non-Ornamental Boulevard Trees	25,194	35,394	35,394	36,400	37,300	38,200	39,100
	95,175	185,436	185,436	189,800	194,200	198,700	203,300
Natural Areas Management							
Integrated Pest Management	4,508	14,382	14,382	14,900	15,500	16,100	16,700
Control of Invasive Species	3,023	40,698	40,698	41,800	43,000	44,200	45,400
Bullfrog Eradication Program (CRD Water partnership)	11,000	13,668	13,668	14,000	14,300	14,600	14,900
	18,531	68,748	68,748	70,700	72,800	74,900	77,000
Total Parks Services	3,992,480	4,425,097	4,802,515	4,879,686	4,947,468	5,049,075	5,154,423

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

		History			New Estimates			
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Recreation Facilities:								
Dry Floor Arena:	Wages	107	1,836	1,836	1,900	2,000	2,100	2,200
	Legal		612	612	700	800	900	1,000
	General Repairs & Maintenance	12,532	12,750	12,750	13,100	13,400	13,700	14,000
	Air Conditioning Replacement			7,500				
	Sound System Replacement			2,600				
	Contracts	9,724	9,400	9,400	9,600	9,800	10,000	10,200
	Supplies	320	714	714	800	900	1,000	1,100
	Utilities	112,604	61,608	114,000	116,300	118,700	121,100	123,600
	Small Equipment		1,632	1,632	1,700	1,800	1,900	2,000
	Sundry		714	714	800	900	1,000	1,100
		135,287	89,266	151,758	144,900	148,300	151,700	155,200
Artificial Field #1:	Wages	37	1,836	1,836	1,900	2,000	2,100	2,200
	Legal		714	714	800	900	1,000	1,100
	General Repairs & Maintenance	6,654	6,018	6,018	6,200	6,400	6,600	6,800
	Contracts		1,632	1,632	1,700	1,800	1,900	2,000
	Insurance		1,836	1,836	1,900	2,000	2,100	2,200
	Supplies	2,153	612	612	700	800	900	1,000
	Utilities		11,934	11,934	12,200	12,500	12,800	13,100
	Small Equipment	481	2,142	2,142	2,200	2,300	2,400	2,500
	Sundry		612	612	700	800	900	1,000
		9,325	27,336	27,336	28,300	29,500	30,700	31,900
Playzone:	Wages	38	612	612	700	800	900	1,000
	Legal		612	612	700	800	900	1,000
	General Repairs & Maintenance	1,710	4,692	4,692	4,800	4,900	5,000	5,100
	Contracts		1,122	1,122	1,200	1,300	1,400	1,500
	Insurance	2,322	4,896	4,896	5,000	5,100	5,300	5,500
	Supplies		2,142	2,142	2,200	2,300	2,400	2,500
	Utilities		9,792	9,792	10,000	10,200	10,500	10,800
	Small Equipment		2,142	2,142	2,200	2,300	2,400	2,500
	Sundry		612	612	700	800	900	1,000
		4,070	26,622	26,622	27,500	28,500	29,700	30,900

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Artificial Field #2:	Wages	1,033	1,122	1,122	1,200	1,300	1,400	1,500
	Legal		612	612	700	800	900	1,000
	General Repairs & Maintenance	29,835	2,142	2,142	2,200	2,300	2,400	2,500
	Contracts	1,202	1,632	1,632	1,700	1,800	1,900	2,000
	Insurance		1,836	1,836	1,900	2,000	2,100	2,200
	Supplies	20	2,142	2,142	2,200	2,300	2,400	2,500
	Utilities	12,333	11,730	11,730	12,000	12,300	12,600	12,900
	Small Equipment		2,142	2,142	2,200	2,300	2,400	2,500
	Sundry		612	612	700	800	900	1,000
		44,423	23,970	23,970	24,800	25,900	27,000	28,100
Bowling:	Wages		2,244	2,244	2,300	2,400	2,500	2,600
	Legal		612	612	700	800	900	1,000
	Operating Contract	2,488,460	1,929,800	2,181,500	2,225,200	2,269,800	2,315,200	2,361,600
	Utilities	272						
	General Repairs & Maintenance	3,991	11,526	11,526	11,800	12,100	12,400	12,700
	Supplies		3,060	3,060	3,200	3,300	3,400	3,500
	Sundry	1,400	1,122	1,122	1,200	1,300	1,400	1,500
		2,494,123	1,948,364	2,200,064	2,244,400	2,289,700	2,335,800	2,382,900
Water Park & Skating Rink:	Wages		1,122	1,122	1,200	1,300	1,400	1,500
	Legal		612	612	700	800	900	1,000
	General Repairs & Maintenance	9,407	5,814	5,814	6,000	6,200	6,400	6,600
	Contracts		5,814	5,814	6,000	6,200	6,400	6,600
	Supplies		612	612	700	800	900	1,000
	Utilities		12,036	12,036	12,300	12,600	12,900	13,200
	Small Equipment		612	612	700	800	900	1,000
	Sundry		612	612	700	800	900	1,000
		9,407	27,234	27,234	28,300	29,500	30,700	31,900

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Ice Arena:	Wages	575	5,814	5,814	6,000	6,200	6,400	6,600
	Legal		7,854	7,854	8,100	8,300	8,500	8,700
	General Repairs & Maintenance	24,803	36,526	89,526	37,300	38,100	38,900	39,700
	Contracts	64,550	5,814	5,814	6,000	6,200	6,400	6,600
	Insurance		12,648	12,648	13,000	13,300	13,600	13,900
	Supplies	4,475	6,834	6,834	7,000	7,200	7,400	7,600
	Utilities	133,019	108,019	135,000	137,700	140,500	143,400	146,300
	Small Equipment		6,834	6,834	7,000	7,200	7,400	7,600
	Sundry		3,672	3,672	3,800	3,900	4,000	4,100
		227,422	194,015	273,996	225,900	230,900	236,000	241,100
Miniature Golf:	Wages		612	612	700	800	900	1,000
	Legal		612	612	700	800	900	1,000
	General Repairs & Maintenance	1,194	18,182	1,400	1,500	1,600	1,700	1,800
	Contracts		1,632	1,632	1,700	1,800	1,900	2,000
	Supplies		1,122	1,122	1,200	1,300	1,400	1,500
	Utilities		1,122	1,122	1,200	1,300	1,400	1,500
	Small Equipment		612	612	700	800	900	1,000
	Sundry		612	612	700	800	900	1,000
		1,194	24,506	7,724	8,400	9,200	10,000	10,800
Facility Rentals - Other:	Legal		408	408	500	600	700	800
	General Repairs & Maintenance		1,122	1,122	1,200	1,300	1,400	1,500
	Supplies		510	510	600	700	800	900
	Utilities		612	612	700	800	900	1,000
	Sundry		612	612	700	800	900	1,000
			3,264	3,264	3,700	4,200	4,700	5,200

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Stadium:	Wages	151	2,142	2,142	2,200	2,300	2,400	2,500
	Legal		714	714	800	900	1,000	1,100
	General Repairs & Maintenance	59,257	11,526	11,526	11,800	12,100	12,400	12,700
	Contracts	1,495	5,814	5,814	6,000	6,200	6,400	6,600
	Insurance	777	714	714	800	900	1,000	1,100
	Supplies	4,060	612	612	700	800	900	1,000
	Utilities	2,386	11,730	11,730	12,000	12,300	12,600	12,900
	Small Equipment	621	612	612	700	800	900	1,000
	Sundry		612	612	700	800	900	1,000
		68,747	34,476	34,476	35,700	37,100	38,500	39,900
Rental Storage	Wages							
	General Repairs & Maintenance	21,569	3,060	3,060	3,200	3,300	3,400	3,500
	Contracts	498	5,100	5,100	5,300	5,500	5,700	5,900
	Utilities	9,585	5,100	9,200	9,400	9,600	9,800	10,000
		31,652	13,260	17,360	17,900	18,400	18,900	19,400
North Langford Recreation Centre:	Wages		2,142	2,142	2,200	2,300	2,400	2,500
	Contracts	87,148	15,300	15,300	15,700	16,100	16,500	16,900
	General Repairs & Maintenance			20,000	20,000	20,000	20,000	20,000
	Utilities	2,612	2,040	2,040	2,100	2,200	2,300	2,400
	Sundry	13,184	5,100	5,100	5,300	5,500	5,700	5,900
		102,944	24,582	44,582	45,300	46,100	46,900	47,700
RC National Training								
	Property Taxes			85,000				
	Revenue							
	General Repairs & Maintenance	4,267	5,000	5,000	5,100	5,300	5,500	5,700
	Contract	225	5,000	5,000	5,100	5,300	5,500	5,700
	Utilities	735	5,000	5,000	5,100	5,300	5,500	5,700
Total Recreation Facilities		3,133,821	2,451,895	2,938,386	2,850,400	2,913,200	2,977,100	3,042,100
Other Recreation								
Aquatic Centre Fee For Service		950,000	950,000	950,000	950,000	950,000	950,000	950,000
Tennis Centre Fee For Service								
West Shore Parks and Recreation Society Contract		2,511,736	2,511,736	2,511,736	2,587,100	2,664,800	2,744,800	2,827,200

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

History		New Estimates				
2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
3,461,736	3,461,736	3,461,736	3,537,100	3,614,800	3,694,800	3,777,200

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

		History			New Estimates			
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Capital Projects:								
Recreation:								
City Centre Park:	Reclamation of Pipeline Area For Parking	26,177	50,000					
	Field #1 Turf Replacement	216,757						
	Field # 2 Turf Replacement			850,000				
	Belmont High School Artificial Turf Field			375,000				
	Goudy Field Lower Parking Lot			100,000				
	Westhills Stadium Seating Expansion	974,588	6,000,000	9,000,000				
	Phase 2 Stadium Expansion				1,386,140	1,386,140		
	Kettle Creek Indoor Training Facility			1,300,000				
	Equipment Purchase for Stadium Site			145,500				
	Landscape and Pathways		50,000	50,000	50,000	50,000	50,000	50,000
	Ball netting for Field 1 & 2		50,000	100,000				
	Equipment Replacement	42,242	100,000	100,000	60,000	60,000	60,000	75,000
	Digital Sign on Bowling Alley			80,000				
	New Playing Surface for Eagle Ridge Centre			90,000				
	Water Park Upgrade					50,000		
	Rugby Canada High Performance Training Centre	170,772	750,000					
	Building at 3020 Glen Lake Rd			1,000,000				
	Improvements to 3020 Glen Lake Road	2,946	300,000	450,000				
	Dry Floor Replacement Eagle Ridge Centre		80,000	80,000				
	WSBC Amonnia Compliance Items							
	6 sets of temporary bleachers for Stadium Site			431,000				
Langford Outdoor Recreation Experience Phase 1								
Shared Use Paths:								
	Humpback Road Lane Closure		500,000	500,000				
	The Great Trail Through Irwin Park to Irwin Road	10,752	525,000	525,000				
	The Great Trail - Irwin Road to Humpback	19,089	450,000	450,000				
	Irwin Road to Train Tracks on Humpback		400,000	450,000				
	Goldstream Meadows Parking				75,000			

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

			History		New Estimates				
			2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Beaches & Waterfront Facilities:									
	Goldstream Meadows Washroom						250,000		
	Florence Lake Boardwalk	DCC				250,000	250,000		
	Langford Lake - Scouts Point Wharf Replacement			35,000	20,000				
	Florence Lake Beach Improvements								
	Langford Lake Beach Improvements			25,000	25,000	150,000			25,000
	Flute Lane Fishing Wharf and Ramp				30,000				
	Glen Cove Beach Wharf Improvements				20,000				
Fishing/Observation Platforms:									
	Langford Lake Boat Ramp					10,000			
	Weed Harvester Replacement		33,869	90,000	35,000				
Bicycle Paths:	Bellamy Park - Millstream Trail Extension	DCC				300,000			
	Glen Lake Slough Trail	DCC				100,000		500,000	
	Goldstream Meadows	DCC							
	TCH Trail - Phelps to Bellamy	DCC				175,000			
Hiking Trails:				100,000	100,000	100,000	100,000	100,000	150,000
Running/Walking Paths:				75,000	75,000	75,000	75,000	75,000	75,000
	Ed Nixon Trail Retention/Upgrade			100,000	100,000	100,000	100,000		
Partnerships:									
	Disability and Access Improvements		99,346	100,000	100,000	100,000	100,000	100,000	100,000
	Scoreclock Centennial Park								
Washroom	Centennial Park Washroom Building Sewer Connection				25,000				
North Langford Recreation Centre:									
	Equipment Replacement		53,972	75,000	105,000	77,000	66,000	50,000	42,000
Total Recreation				9,855,000	16,711,500	3,008,140	2,487,140	935,000	517,000

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

History		New Estimates				
2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget

City of Langford

Five Year Financial Plan for: 2019-2023

Parks and Recreation Expenditures

			History		New Estimates				
			2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Parks/Greening									
	Half-ton Pickup Truck			35,000	45,000				
	Parkland Acquisition	Reserves		700,000	2,500,000	700,000	800,000	800,000	800,000
	Cedarvale Park & Playground								
	Goldie Park Upgrade					250,000			
	South Langford Area Park Development						500,000	500,000	
	Piper Park Playground and Improvemnets			130,000	130,000				
	McCormick Meadows Playground and Park Improvement			250,000	250,000				
	Kettle Creek Park and Payground		10,464	150,000	150,000				
	North Langford Area Park Development			250,000	250,000		500,000		
	Spence's Pond								
	Southpoint Park and Playground			350,000	350,000				
	Willing Park					50,000		500,000	
	Gade Road Park Improvements				2,000,000				
Westhills	Future Phases - Trails & Landscaping	Developer				50,000	50,000	50,000	
	Parks			150,000	150,000	250,000		150,000	250,000
Bear Mountain:	Future Phases - Trails & Landscaping	Developer		50,000	100,000	100,000			100,000
	Parks			250,000	250,000	300,000			500,000
Skirt Mountain:	Future Phases - Trails & Landscaping	Developer				50,000		100,000	
	Parks							100,000	
Total Parks/Greening				2,315,000	6,175,000	1,750,000	1,850,000	2,200,000	1,650,000
Total Parks Capital			1,660,974	12,170,000	22,886,500	4,758,140	4,337,140	3,135,000	2,167,000

City of Langford

Five Year Financial Plan for: 2019-2023

Festivals and Other Culture Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:							
Beautification and Festivals	63,800	49,600	49,600	49,900	50,200	50,500	50,800
Arts and Culture	2,118,339	2,092,100	2,223,384	2,263,394	2,323,187	2,384,767	2,457,654
Capital							
	2,182,139	2,141,700	2,272,984	2,313,294	2,373,387	2,435,267	2,508,454

City of Langford

Five Year Financial Plan for: 2019-2023

Festivals and Other Culture Expenditures

		History		New Estimates				
		2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Festivals:								
Wages		13,204						
Music In The Park		10,135	10,200	10,200	10,500	10,800	11,100	11,400
Canada Day & Summerfest			2,000	2,000	2,000	2,000	2,000	2,000
Belmont Safe Grad		10,000	10,000	10,000	10,000	10,000	10,000	10,000
Christmas in the Square		3,603	2,500	2,500	2,500	2,500	2,500	2,500
Community Events/Festivals (Show 'n Shines, Godess Run, Remer		24,458	20,000	20,000	20,000	20,000	20,000	20,000
Goldstream Station Market			2,500	2,500	2,500	2,500	2,500	2,500
Langford Pipe Band		2,400	2,400	2,400	2,400	2,400	2,400	2,400
		63,800	49,600	49,600	49,900	50,200	50,500	50,800
Arts and Culture:								
Greater Victoria Public Library								
	Shared Operating (	1,722,173	1,730,000	1,862,234	1,899,479	1,956,500	2,015,200	2,075,700
	Goudy Library	172,740	105,400	105,400	105,400	105,400	105,400	105,400
	YM/YWCA Library	130,994	132,000	132,000	132,500	133,000	133,500	143,500
	JDF Building Costs	49,339	58,000	58,000	59,200	60,400	61,700	63,000
		2,075,246	2,025,400	2,157,634	2,196,579	2,255,300	2,315,800	2,387,600
Other Culture								
	Public Internet Acc	13,799	19,200					
	Community Funding Program			18,250	18,615	18,987	19,367	19,754
	Public Art (Statues)		15000	15,000	15,000	15,000	15,000	15,000
	Arts and Culture Fe	29,294	32,500	32,500	33,200	33,900	34,600	35,300
		2,118,339	2,092,100	2,223,384	2,263,394	2,323,187	2,384,767	2,457,654
Capital Expenses								

City of Langford

Five Year Financial Plan for: 2019-2023

Fiscal Services Expenditures

	History		New Estimates				
	2018 YTD	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Expenses:							
Debt Charges	3,317,882	2,981,200	2,985,700	2,446,000	2,523,600	2,566,700	2,538,000
Transfers	2,150,174	4,332,500	4,927,000	6,480,000	4,653,600	5,147,100	6,219,600
	5,468,056	7,313,700	7,912,700	8,926,000	7,177,200	7,713,800	8,757,600
Debt Charges:							
Banks Loans, Overdrafts, tax sale interest	(7,256)	6,500	10,000	10,000	10,000	10,000	10,000
Interest on temporary borrowing - property tax prepayment discounts	6,194	2,000	2,500	2,000	2,000	2,000	2,000
Interest on temporary borrowing - municipal operations	1,015	4,500	5,000	4,500	4,500	4,500	4,500
Short Term Capital Loan Servicing Cost							
Goldstream Roundabout				192,000	185,600	179,200	179,200
				192,000	185,600	179,200	179,200
Long Term Debenture Debt							
Bear Mountain Parkway Extension (Local Area Service Parcel Tax)	101,775		478,000	478,000	478,100	478,900	486,400
Leigh Interchange/Bear Mountain Parkway (Local Area Service Parcel Tax)	2,253,210	1,542,100	1,512,500	1,484,500	1,543,400	1,592,100	1,555,900
Bear Mtn. Arena(General Debt Tax Levy and Subsidies)	323,763	1,046,200	325,600				
City Centre Park Fields, Ponds, Trails (General Debt Tax Levy)	376,273	220,000	377,100				
Sportsplex (Operating revenue from Sportsplex)	262,908	250,000	275,000	275,000	300,000	300,000	300,000
	3,317,882	3,058,300	2,968,200	2,237,500	2,321,500	2,371,000	2,342,300
Transfers:							
Capital Fund - Rugby Canada Rent	208,067	118,000	118,000	118,000	118,000	118,000	118,000
Transfers to Capital Fund	170,395						
Equipment Replacement Reserve	650,000	650,000	650,000	700,000	800,000	850,000	900,000
Gas Tax Reserve		1,243,600	1,285,400	1,285,400	1,346,600	1,346,600	1,346,600
Capital Works	123,712		1,200,000				
Fire Operating Reserve			133,000	111,000	54,000	77,500	
Infrastructure Sustainability Reserve	828,000	175,000	375,000	2,600,000	500,000	650,000	1,450,000
Capital Works & Equipment Reserve - net Casino revenue plus annual cont	170,000	1,335,600	1,165,600	1,665,600	1,835,000	2,105,000	2,405,000
	2,150,174	3,522,200	4,927,000	6,480,000	4,653,600	5,147,100	6,219,600

City of Langford

Impact of 2019 Budget on Reserve Funds

	Equipment Replacem't (C)	Capital Works and Equipment (C)	Sidewalk (C)	Infrastructure Sustainability Reserve	Parks and Open Space (C)	Parkland Improvem't (C)	General Amenity	Afford. Housing	Community Works (Gas Tax)	Firehall #4 (C)	Police Building Capital (C)	Roads DCC (C)	Storm Drain DCC (C)	Park Land DCC (C)	Park Impr. DCC (C)	Total
Balance, beginning of year	690,605	1,740,983	48,334	984,000	2,431,746	2,975	7,740,700	2,039,036	2,449,326	1,355,208	148,324	1,969,532	698,922	9,932,975	4,370,435	36,603,101
Plus:																
Contributions from revenue	650,000	1,205,000		375,000							14,500					2,244,500
Interest earned	6,906	17,410	483	9,840	24,317	30	77,407	20,390	24,493	13,552	2,225	19,695	6,989	99,330	43,704	366,771
Sale of property																0
Developers' contributions			10,000				1,000,000	125,000		100,000		1,200,000	175,000	300,000	500,000	3,410,000
Other Contributions		1,160,600							1,285,400							2,446,000
Less:																
Contibution to Operating	0						(1,326,500)	(17,600)	(20,000)							(1,364,100)
Capital Expenditures	(582,200)	(2,538,500)	0	(150,000)	(1,000,000)	0	(5,246,000)		(2,625,000)	0	(150,000)	(977,792)	(150,000)	(4,600,000)	(795,000)	(18,814,492)
Balance, end of year	**765,311**	**1,585,493**	**58,817**	**1,218,840**	**1,456,063**	**3,005**	**2,245,607**	**2,166,826**	**1,114,219**	**1,468,760**	**15,049**	**2,211,435**	**730,911**	**5,732,305**	**4,119,139**	**24,891,780**

City of Langford

Impact of 2020 Budget on Reserve Funds

	Equipment Replacem't (C)	Capital Works and Equipment (C)	Sidewalk (C)	Infrastructure Sustainability Reserve	Parks and Open Space (C)	Parkland Improvem't (C)	General Amenity	Afford. Housing	Community Works (Gas Tax)	Firehall #4 (C)	Police Building Capital (C)	Roads DCC (C)	Storm Drain DCC (C)	Park Land DCC (C)	Park Impr. DCC (C)	Total
Balance, beginning of year	765,311	1,585,493	58,817	1,218,840	1,456,063	3,005	2,245,607	2,166,826	1,114,219	1,468,760	15,049	2,211,435	730,911	5,732,305	4,119,139	24,891,780
Plus:																
Contributions from revenue	700,000	505,000		2,600,000							5,000					3,810,000
Interest earned	18,367	38,052	1,412	29,252	34,946	72	53,895	52,004	26,741	35,250	361	53,074	17,542	137,575	98,859	597,402
Sale of property																0
Developers' contributions			10,000		100,000	50,000	800,000	50,000		100,000		800,000	150,000	175,000	225,000	2,460,000
Other Contributions		1,160,600							1,285,400							2,446,000
Less:																
Contibution to Operating	0						(1,326,500)	(18,000)	(20,000)							(1,364,500)
Capital Expenditures	(357,500)	(2,625,000)	0	(150,000)	0	0	(775,218)		(525,000)	0	0	(500,000)	(55,000)	(700,000)	(960,000)	(6,647,718)
Balance, end of year	**1,126,178**	**664,145**	**70,229**	**3,698,092**	**1,591,009**	**53,077**	**997,784**	**2,250,830**	**1,881,360**	**1,604,010**	**20,410**	**2,564,509**	**843,453**	**5,344,880**	**3,482,998**	**26,192,964**

City of Langford

Impact of 2021 Budget on Reserve Funds

	Equipment Replacem't (C)	Capital Works and Equipment (C)	Sidewalk (C)	Infrastructure Sustainability Reserve	Parks and Open Space (C)	Parkland Improvem't (C)	General Amenity	Afford. Housing	Community Works (Gas Tax)	Firehall #4 (C)	Police Building Capital (C)	Roads DCC (C)	Storm Drain DCC (C)	Park Land DCC (C)	Park Impr. DCC (C)	Total
Balance, beginning of year	1,126,178	664,145	70,229	3,698,092	1,591,009	53,077	997,784	2,250,830	1,881,360	1,604,010	20,410	2,564,509	843,453	5,344,880	3,482,998	26,192,964
Plus:																
Contributions from revenue	800,000	535,000		500,000							15,300					1,850,300
Interest earned	27,028	15,939	1,685	88,754	38,184	1,274	23,947	54,020	45,153	38,496	490	61,548	20,243	128,277	83,592	628,630
Sale of property																0
Developers' contributions			10,000		50,000	50,000	900,000	70,000		75,000		800,000	100,000	200,000	350,000	2,605,000
Other Contributions		1,300,000							1,346,600							2,646,600
Less:																
Contibution to Operating	0						(1,336,500)	(18,400)	(20,000)							(1,374,900)
Capital Expenditures	(976,000)	(650,000)	0	150,000	0	0	(54,966)		(400,000)	0	0	0	(60,000)	(800,000)	(1,875,000)	(4,665,966)
Balance, end of year	977,206	1,865,084	81,914	4,436,846	1,679,193	104,351	530,265	2,356,450	2,853,113	1,717,506	36,200	3,426,057	903,696	4,873,157	2,041,590	27,882,628

City of Langford

Impact of 2022 Budget on Reserve Funds

	Equipment Replacem't (C)	Capital Works and Equipment (C)	Sidewalk (C)	Infrastructure Sustainability Reserve	Parks and Open Space (C)	Parkland Improvem't (C)	General Amenity	Afford. Housing	Community Works (Gas Tax)	Firehall #4 (C)	Police Building Capital (C)	Roads DCC (C)	Storm Drain DCC (C)	Park Land DCC (C)	Park Impr. DCC (C)	Total
Balance, beginning of year	977,206	1,865,084	81,914	4,436,846	1,679,193	104,351	530,265	2,356,450	2,853,113	1,717,506	36,200	3,426,057	903,696	4,873,157	2,041,590	27,882,628
Plus:																
Contributions from revenue	850,000	705,000		650,000							11,200					2,216,200
Interest earned	23,453	44,762	1,966	106,484	40,301	2,504	12,726	56,555	68,475	41,220	869	82,225	21,689	116,956	48,998	669,183
Sale of property																0
Developers' contributions			10,000		50,000	50,000	900,000	70,000		50,000		1,000,000	140,000	300,000	500,000	3,070,000
Other Contributions		1,400,000							1,346,600							2,746,600
Less:																
Contibution to Operating	0						(852,000)	(18,800)	(20,000)							(890,800)
Capital Expenditures	(355,000)	(300,000)	0	150,000	0	0	0		(300,000)	0	0	0	(65,000)	(800,000)	(1,825,000)	(3,495,000)
Balance, end of year	1,495,659	3,714,846	93,880	5,343,330	1,769,494	156,855	590,991	2,464,205	3,948,188	1,808,726	48,269	4,508,282	1,000,385	4,490,113	765,588	32,198,811

City of Langford

Impact of 2023 Budget on Reserve Funds

	Equipment Replacem't (C)	Capital Works and Equipment (C)	Sidewalk (C)	Infrastructure Sustainability Reserve	Parks and Open Space (C)	Parkland Improvem't (C)	General Amenity	Afford. Housing	Community Works (Gas Tax)	Firehall #4 (C)	Police Building Capital (C)	Roads DCC (C)	Storm Drain DCC (C)	Park Land DCC (C)	Park Impr. DCC (C)	Total
Balance, beginning of year	1,495,659	3,714,846	93,880	5,343,330	1,769,494	156,855	590,991	2,464,205	3,948,188	1,808,726	48,269	4,508,282	1,000,385	4,490,113	765,588	32,198,811
Plus:																
Contributions from revenue	900,000	1,005,000									7,200					1,912,200
Interest earned	35,896	89,156	2,253	128,240	42,468	3,765	14,184	59,141	94,757	43,409	1,301		24,009	107,763	18,374	664,716
Sale of property																0
Developers' contributions			10,000		50,000	50,000	1,000,000	75,000		30,000		1,100,000	150,000	350,000	600,000	3,415,000
Other Contributions		1,400,000							1,346,600							2,746,600
Less:																
Contibution to Operating	0						(852,000)	(19,200)	(20,000)							(891,200)
Capital Expenditures	(1,692,000)	(1,325,000)	0	0	0	0	0		(300,000)	0	0	0	(70,000)	(800,000)	(350,000)	(4,537,000)
Balance, end of year	**739,555**	**4,884,002**	**106,133**	**5,471,570**	**1,861,962**	**210,620**	**753,175**	**2,579,146**	**5,069,545**	**1,882,135**	**56,770**	**5,608,282**	**1,104,394**	**4,147,876**	**1,033,962**	**35,509,127**

City of Langford
Schedule of Capital Funding

2019		Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
General Government																									
Hardware Replacements	FA06	161,200							161,200																161,200
Software Updates -	FA18	173,000	48,000		125,000																				173,000
Software Licences - CityView, Sharepoint & Dynamics Enhancements; Antivirus	FA18	193,000								193,000															193,000
Fibre Network Enhancements	FA25	95,000															95,000								95,000
Tourist Information Centre	FA14								Hotel Tax																
City Hall Upgrade		350,000								350,000															350,000
Expand WiFi at CCP		50,000															50,000								50,000
Property Acquisition	FA08	4,000,000		2,000,000						1,250,000				500,000			250,000								4,000,000
	Total	5,022,200	48,000	2,000,000	125,000				161,200	1,793,000				500,000			395,000								5,022,200
Police Services																									
Police Building Renovations and capital maintenance		559,600			409,600						150,000														559,600
	Total	559,600									150,000														150,000
Fire Services																									
Station #1 - Computer Replacements - Trucks																									
Station #2 - Upgrades		20,000	20,000																						20,000
Station #3 - Sewer Connection		10,000	10,000																						10,000
Firefighting Fleet - Utility 1 Replacement		71,000							71,000																71,000
Community Wildfire Protection Plan		30,000						30,000																	30,000
ESS Grant		10,000						10,000																	10,000
Hose Replacement		5,000							5,000																5,000
	Total	146,000	30,000					40,000	76,000																146,000
Building																									
Vehicle Replacement		80,000							80,000																80,000
	Total	80,000							80,000																80,000
Bylaw Enforcement																									
Vehicle Replacement																									
Crest Radio Replacements		10,000							10,000																10,000
	Total	10,000							10,000																10,000
Emergency Preparedness																									
	Total																								
Public Works																									
Equipment: Vehicle Replacement		75,000							75,000																75,000
Equipment: Computerized Message Board with Speed Reading		25,000								25,000															25,000
Roads: Green City Strategies - multi-use lanes		1,400,000					900,000	500,000	cwp																1,400,000
Roads: Peatt Rd. @ Brock Ave. Roundabout - Construction																									
Roads: Peatt Rd. @ Brock Ave. Roundabout - Landscaping																									
Roads: Peatt Rd @ Hockley Roundabout - Construction		813,500				813,500																			813,500
Roads: Peatt Rd @ Hockley Roundabout - Internal Feature Item		100,000				100,000																			100,000
Roads: Salem Road Extension																									
Roads: McCallum at Reddington Road Improvements																									
Roads: Westshore Parkway - Staff Wages		15,000				5,000													10,000						15,000
Roads: Westshore Parkway - Sewer Extension/Sewer Lift Station		1,600,000				533,333		1,066,667	Build Cda																1,600,000
Roads: Millstream Overpass Dual Left Turnlane																									
Roads: Neighbourhood Improvements		200,000															200,000								200,000
Roads: McCallum Road Connector		300,214																	300,214						300,214
Roads: Florence Lake Rd Improvements - McCallum to Setchfield																									
Roads: Langford Parkway Improvements Jacklin to CCP		140,000															140,000								140,000
Roads: Carpool Parking		750,000				250,000	500,000																		
Roads: Jacklin Rd Improvements																									
Roads: Bear Mountain Parkway - Leigh to BM Village																									
Roads: Bear Mtn Pkwy DCC Project		390,578																	390,578						390,578
Roads: Lippincott Bridge Replacement																									
Roads: McCallum Improvements @ Costco		127,000																	127,000						127,000
Roads: Goldstream Avenue Middle Turnlane Extension (400 to 500 block Goldstream)																									
Storm Drain Irwin Dam Improvement Project		800,000						800,000																	800,000
Roads: Salem Road Sewer Extension		7,313,700						7,313,700																	7,313,700
Street Lights & Traffic Signal Upgrades		150,000																		150,000					150,000
S/walk & Blvd: Sidewalk Infill		250,000															250,000								250,000
Storm Drain Walfred Rd. Culvert Replacements																									
Street Lights & Traffic Signal Upgrades		50,000								50,000															50,000
Equipment: Traffic Signal Upgrades		351,000				150,000		51,000	ICBC										150,000						351,000
Street Lights & McCallum Road Streetlight Upgrade Project																									
Building: Quonset Hut - Luxton Road Property		150,000											150,000												150,000
	Total	15,000,992				1,851,833	1,400,000	9,731,367	75,000	75,000			150,000				590,000		977,792	150,000					15,000,992
Planning																									
Vehicle Replacement																									
	Total																								

City of Langford
Schedule of Capital Funding

								Reserve Funds																
	Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
Parks																								
CCP - Reclamation of Pipeline Area For Parking																								
CCP - Field #1 Turf Replacement																								
CCP - Field # 2 Turf Replacement	850,000					850,000																		850,000
CCP - Belmont High School Artificial Turf Field	375,000					375,000																		375,000
CCP - Goudy Field Lower Parking Lot	100,000																			100,000				100,000
CCP - Westhills Stadium Seating Expansion	9,000,000												500,000			3,000,000				2,000,000			3,500,000	9,000,000
CCP - Kettle Creek Indoor Training Facility	1,300,000				1,300,000																			1,300,000
CCP - Equipment Purchase for Stadium Site	145,500								145,500															145,500
CCP - Landscape and Pathways	50,000								50,000															50,000
CCP - Ball netting for Field 1 & 2	100,000																				100,000			100,000
CCP - Equipment Replacement	100,000							100,000																100,000
CCP - Digital Sign on Bowling Alley	80,000	80,000																						80,000
CCP - New Playing Surface for Eagle Ridge Centre	90,000								90,000															90,000
CCP - Water Park Upgrade																								
CCP - Rugby Canada High Performance Training Centre																								
CCP - Building at 3020 Glen Lake Rd	1,000,000																						1,000,000	1,000,000
CCP - Improvements to 3020 Glen Lake Road	450,000															450,000								450,000
CCP - Dry Floor Replacement Eagle Ridge Centre	80,000								80,000															
CCP - 6 sets of temporary bleachers for Stadium Site	431,000															431,000								431,000
Shared Use Paths - Humpback Road Lane Closure	500,000						500,000																	500,000
Shared Use Paths - The Great Trail Through Irwin Park to Irwin Road	525,000						525,000																	525,000
Shared Use Paths - The Great Trail - Irwin Road to Humpback	450,000						450,000																	450,000
Shared Use Paths - Irwin Road to Train Tracks on Humpback	450,000						450,000																	450,000
Beaches & Waterfront Facilities - Goldstream Meadows Washroom																								
Beaches & Waterfront Facilities - Florence Lake Boardwalk																								
Beaches & Waterfront Facilities - Langford Lake - Scouts Point Wharf Replacement	20,000																				20,000			20,000
Beaches & Waterfront Facilities - Florence Lake Beach Improvements																								
Beaches & Waterfront Facilities - Langford Lake Beach Improvements	25,000																				25,000			25,000
Beaches & Waterfront Facilities - Flute Lane Fishing Wharf and Ramp	30,000																				30,000			30,000
Beaches & Waterfront Facilities - Glen Cove Beach Wharf Improvements	20,000																				20,000			20,000
Fishing/Observation Platforms: - Langford Lake Boat Ramp																								
Fishing/Observation Platforms: - Weed Harvester Replacement	35,000							35,000																35,000
Bicycle Paths: - Bellamy Park - Millstream Trail Extension																								
Bicycle Paths: - Glen Lake Slough Trail																								
Bicycle Paths: - Goldstream Meadows																								
Bicycle Paths: - TCH Trail - Phelps to Bellamy																								
Hiking Trails: -	100,000																				100,000			100,000
Running/Walking Paths: -	75,000								75,000															75,000
Running/Walking Paths: - Ed Nixon Trail Retention/Upgrade	100,000								100,000															100,000
Partnerships: - Disability and Access Improvements	100,000																				100,000			100,000
Partnerships: - Scoreclock Centennial Park																								
Washroom - Centennial Park Washroom Building Sewer Connection	25,000								25,000															25,000
Washroom -																								
North Langford Recreation Centre: - Equipment Replacement	105,000								105,000															105,000
Parks/Greening: - Half-ton Pickup Truck	45,000							45,000																45,000
Parks/Greening: - Parkland Acquisition	2,500,000																			2,500,000				2,500,000
Parks/Greening: - Cedarvale Park & Playground																								
Parks/Greening: - Goldie Park Upgrade																								
Parks/Greening: - South Langford Area Park Development																								
Parks/Greening: - Piper Park Playground and Improvemnets	130,000															130,000								130,000
Parks/Greening: - McCormick Meadows Playground and Park Improvement	250,000															250,000								250,000
Parks/Greening: - Kettle Creek Park and Payground	150,000																				150,000			150,000
Parks/Greening: - North Langford Area Park Development	250,000																				250,000			250,000
Parks/Greening: - Spence's Pond																								
Parks/Greening: - Southpoint Park and Playground	350,000				350,000																			350,000
Parks/Greening: - Willing Park																								
Parks/Greening: - Gade Road Park Improvements	2,000,000				2,000,000																			2,000,000
Westhills: - Future Phases - Trails & Landscaping																								
Westhills: - Parks	150,000				150,000																			150,000
Bear Mtn: - Future Phases - Trails & Landscaping	100,000				100,000																			100,000
Bear Mtn: - Parks	250,000				250,000																			250,000
Skirt Mtn: - Future Phases - Trails & Landscaping																								
Skirt Mtn: - Parks																								
Total Total	22,886,500	80,000			4,150,000	1,225,000	1,925,000	180,000	670,500				500,000			4,261,000				4,600,000	795,000		4,500,000	22,886,500
Recreation, Arts and Culture																								
Total Total																								
Total General Fund	43,705,292	158,000	2,000,000	534,600	6,001,833	2,625,000	11,696,367	582,200	2,538,500	150,000		150,000	1,000,000			5,246,000		977,792	150,000	4,600,000	795,000		4,500,000	43,705,292
Total Capital	43,705,292	158,000	2,000,000	534,600	6,001,833	2,625,000	11,696,367	582,200	2,538,500	150,000		150,000	1,000,000			5,246,000		977,792	150,000	4,600,000	795,000		4,500,000	43,705,292

City of Langford
Schedule of Capital Funding

2020		Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
General Government																									
Hardware Replacements		100,000							100,000																100,000
Software Updates -		50,000	50,000																						50,000
Software Licences - CityView, Sharepoint & Dynamics Enhancements; Antivirus		100,000								100,000															100,000
City Hall Upgrade		300,000								300,000															300,000
Fibre Network Enhancements		70,000	70,000																						70,000
Property Acquisition		1,000,000																						1,000,000	1,000,000
Total	Total	1,620,000	120,000						100,000	400,000														1,000,000	1,620,000
Police Services																									
Building improvements		75,218															75,218								75,218
Total	Total	75,218															75,218								75,218
Fire Services																									
Station #1 - Computer Replacements - Trucks																									
Apparatus Replacement		70,500							70,500																70,500
Total	Total	70,500							70,500																70,500
Building																									
Vehicle Replacement																									
Total	Total																								
Bylaw Enforcement																									
Vehicle Replacement		50,000							50,000																50,000
Crest Radio Replacements		25,000							25,000																25,000
Total	Total	75,000							75,000																75,000
Emergency Preparedness																									
Total	Total																								
Public Works																									
Vehicle Replacement		35,000							35,000																35,000
Green City Strategies - multi-use lanes		300,000						300,000	cwf																300,000
Peatt Rd. @ Brock Ave. Roundabout - Construction		850,000								850,000															850,000
Peatt Rd. @ Brock Ave. Roundabout - Landscaping																									
Peatt Rd @ Hockley Roundabout - Construction																									
Peatt Rd @ Hockley Roundabout - Internal Feature Item																									
Salem Road Extension																									
Street Lights & Traffic Signal Upgrades		150,000											150,000												150,000
McCallum at Reddington Road Improvements		500,000																	500,000						500,000
Westshore Parkway - Staff Wages																									
Westshore Parkway - Sewer Extension/Sewer Lift Station																									
Millstream Overpass Dual Left Turnlane																									
Neighbourhood Improvements		200,000								200,000															200,000
McCallum Road Connector																									
Florence Lake Rd Improvements - McCallum to Setchfield		740,000								740,000															740,000
Bear Mountain Parkway - Leigh to BM Village																									
Lippincott Bridge Replacement																									
Sidewalk Infill		250,000								250,000															250,000
Traffic Signal Upgrades		55,000																		55,000					55,000
Total	Total	3,080,000						300,000	35,000	2,040,000			150,000						500,000	55,000					3,080,000
Planning																									
Vehicle Replacement																									
Total	Total																								
Parks																									
CCP - Reclamation of Pipeline Area For Parking																									
CCP - Field #1 Turf Replacement																									
CCP - Field # 2 Turf Replacement																									
CCP - Westhills Stadium Seating Expansion																									
CCP - Phase 2 Stadium Expansion		1,386,140						1,386,140																	1,386,140
CCP - Landscape and Pathways		50,000								50,000															50,000
CCP - Ball netting for Field 1 & 2																									
CCP - Equipment Replacement		60,000								60,000															60,000
CCP - Water Park Upgrade																									
CCP - Rugby Canada High Performance Training Centre																									
CCP - Improvements to 3020 Glen Lake Road																									
CCP - Dry Floor Replacement Eagle Ridge Centre																									
CCP - WSBC Amonnia Compliance Items																									
Langford Outdoor Recreation Experience Phase 1 - Humpback Road Lane Closure																									
Langford Outdoor Recreation Experience Phase 1 - The Great Trail Through Irwin Park to Irwin Road																									
Langford Outdoor Recreation Experience Phase 1 - The Great Trail - Irwin Road to Humpback																									
Langford Outdoor Recreation Experience Phase 1 - Irwin Road to Train Tracks on Humpback																									
Langford Outdoor Recreation Experience Phase 1 - Goldstream Meadows Parking		75,000								75,000															75,000
Beaches & Waterfront Facilities - Goldstream Meadows Washroom																									
Beaches & Waterfront Facilities - Florence Lake Boardwalk		250,000															250,000								250,000
Beaches & Waterfront Facilities - Langford Lake - Scouts Point Wharf Replacement																									
Beaches & Waterfront Facilities - Florence Lake Beach Improvements																									
Beaches & Waterfront Facilities - Langford Lake Beach Improvements		150,000															150,000								150,000
Beaches & Waterfront Facilities - Flute Lane Fishing Wharf and Ramp																									
Beaches & Waterfront Facilities - Glen Cove Beach Wharf Improvements																									
Fishing/Observation Platforms: - Langford Lake Boat Ramp		10,000																			10,000				10,000
Fishing/Observation Platforms: - Weed Harvester Replacement																									
Bicycle Paths: - Bellamy Park - Millstream Trail Extension		300,000															300,000								300,000
Bicycle Paths: - Glen Lake Slough Trail		100,000																			100,000				100,000
Bicycle Paths: - Goldstream Meadows																									
Bicycle Paths: - TCH Trail - Phelps to Bellamy		175,000																			175,000				175,000
Hiking Trails: -		100,000																			100,000				100,000
Running/Walking Paths: -		75,000																			75,000				75,000
Running/Walking Paths: - Ed Nixon Trail Retention/Upgrade		100,000																			100,000				100,000
Partnerships: - Disability and Access Improvements		100,000																			100,000				100,000
Partnerships: - Scoreclock Centennial Park																									
Washroom - Centennial Park Washroom Building Sewer Connection																									
Washroom - Centennial Park Modular Building Sewer Connection (2805 Carlow -Old Muni Hall)																									
North Langford Recreation Centre: - Equipment Replacement		77,000							77,000																77,000
Half-ton Pickup Truck																									
Parkland Acquisition		700,000																				700,000			700,000

City of Langford
Schedule of Capital Funding

		Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
Cedarvale Park & Playground																									
Goldie Park Upgrade		250,000																			250,000			250,000
South Langford Area Park Development																									
Piper Park Playground and Improvemnets																									
McCormick Meadows Playground and Park Improvement																									
Kettle Creek Park and Paygound																									
North Langford Area Park Development																									
Spence's Pond																									
Southpoint Park and Playground																									
Willing Park		50,000																			50,000			50,000
Westhills	Future Phases - Trails & Landscaping	50,000				50,000																			50,000
	Parks	250,000				250,000																			250,000
Bear Mountain:	Future Phases - Trails & Landscaping	100,000				100,000																			100,000
	Parks	300,000				300,000																			300,000
Skirt Mountain:	Future Phases - Trails & Landscaping	50,000				50,000																			50,000
	Parks																								
Total	Total	4,758,140				750,000		1,386,140	77,000	185,000							700,000				700,000	960,000			4,758,140
Recreation, Arts and Culture																									
Total	Total																								
Total General Fund		9,678,858	120,000			750,000		1,686,140	357,500	2,625,000			150,000				775,218		500,000	55,000	700,000	960,000		1,000,000	9,678,858

City of Langford
Schedule of Capital Funding

2021	Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
General Government																								
Hardware Replacements	100,000							100,000																100,000
Software Updates -	50,000	50,000																						50,000
Software Licences - CityView, Sharepoint & Dynamics Enhancements; Antivirus	100,000								100,000															100,000
Fibre Network Enhancements	30,000	30,000																						30,000
Property Acquisition	1,000,000																						1,000,000	1,000,000
Total	1,280,000	80,000						100,000	100,000														1,000,000	1,280,000
Police Services																								
Police Building	54,966															54,966								54,966
Total	54,966															54,966								54,966
Fire Services																								
Apparatus Replacement	750,000							750,000																750,000
Total	750,000							750,000																750,000
Building																								
Vehicle Replacement																								
Total																								
Bylaw Enforcement																								
Vehicle Replacement																								
Crest Radio Replacements																								
Total																								
Public Works																								
Equipment: Vehicle Replacement																								
Roads: Green City Strategies - multi-use lanes	300,000						300,000																	300,000
Roads: Peatt Rd. @ Brock Ave. Roundabout - Construction																								
Roads: Peatt Rd. @ Brock Ave. Roundabout - Landscaping																								
Roads: Peatt Rd @ Hockley Roundabout - Construction																								
Roads: Peatt Rd @ Hockley Roundabout - Internal Feature Item																								
Roads: Salem Road Extension	4,681,755						4,681,755																	4,681,755
Roads: McCallum at Reddington Road Improvements																								
Roads: Westshore Parkway - Staff Wages																								
Roads: Westshore Parkway - Sewer Extension/Sewer Lift Station																								
Roads: Millstream Overpass Dual Left Turnlane																								
Roads: Neighbourhood Improvements	200,000								200,000															200,000
Roads: McCallum Road Connector																								
Roads: Florence Lake Rd Improvements - McCallum to Setchfield																								
Roads: Bear Mountain Parkway - Leigh to BM Village																								
Roads: Lippincott Bridge Replacement																								
S/walk & Blvd: Sidewalk Infill	250,000								250,000															250,000
Street Lights & Traffic Signal Upgrades	150,000											150,000												150,000
Street Lights & Traffic Signal Upgrades	60,000																	60,000						60,000
Total	5,641,755						4,981,755		450,000			150,000						60,000						5,641,755
Planning																								
Vehicle Replacement																								
Total																								
Parks																								
CCP - Reclamation of Pipeline Area For Parking																								
CCP - Field #1 Turf Replacement																								
CCP - Field # 2 Turf Replacement																								
CCP - Westhills Stadium Seating Expansion																								
CCP - Westhills Stadium Seating Expansion - Phase 2	1,386,140						1,386,140																	1,386,140
CCP - Landscape and Pathways	50,000								50,000															50,000
CCP - Ball netting for Field 1 & 2																								
CCP - Equipment Replacement	60,000							60,000																60,000
CCP - Water Park Upgrade	50,000								50,000															50,000
CCP - Rugby Canada High Performance Training Centre																								
CCP - Improvements to 3020 Glen Lake Road																								
CCP - Dry Floor Replacement Eagle Ridge Centre																								
CCP - WSBC Amonnia Compliance Items																								
Langford Outdoor Recreation Experience Phase 1 - Humpback Road Lane Closure																								
Langford Outdoor Recreation Experience Phase 1 - The Great Trail Through Irwin Park to Irwin Road																								
Langford Outdoor Recreation Experience Phase 1 - The Great Trail - Irwin Road to Humpback																								
Langford Outdoor Recreation Experience Phase 1 - Irwin Road to Train Tracks on Humpback																								
Langford Outdoor Recreation Experience Phase 1 - Goldstream Meadows Parking																								
Beaches & Waterfront Facilities - Goldstream Meadows Washroom	250,000																			250,000				250,000
Beaches & Waterfront Facilities - Florence Lake Boardwalk	250,000																			250,000				250,000
Beaches & Waterfront Facilities - Langford Lake - Scouts Point Wharf Replacement																								
Beaches & Waterfront Facilities - Florence Lake Beach Improvements																								
Beaches & Waterfront Facilities - Langford Lake Beach Improvements																								
Beaches & Waterfront Facilities - Flute Lane Fishing Wharf and Ramp																								
Beaches & Waterfront Facilities - Glen Cove Beach Wharf Improvements																								
Fishing/Observation Platforms: - Langford Lake Boat Ramp																								
Fishing/Observation Platforms: - Weed Harvester Replacement																								
Bicycle Paths: - Bellamy Park - Millstream Trail Extension																								
Bicycle Paths: - Glen Lake Slough Trail																								
Bicycle Paths: - Goldstream Meadows																								
Bicycle Paths: - TCH Trail - Phelps to Bellamy																								
Hiking Trails: -	100,000																			100,000				100,000
Running/Walking Paths: -	75,000																			75,000				75,000
Running/Walking Paths: - Ed Nixon Trail Retention/Upgrade	100,000																			100,000				100,000
Partnerships: - Disability and Access Improvements	100,000																			100,000				100,000
Partnerships: - Scoreclock Centennial Park																								
Washroom - Centennial Park Washroom Building Sewer Connection																								
Washroom - Centennial Park Modular Building Sewer Connection (2805 Carlow -Old Muni Hall)																								
North Langford Recreation Centre: - Equipment Replacement	66,000							66,000																66,000
Half-ton Pickup Truck																								
Parkland Acquisition	800,000																		800,000					800,000
Cedarvale Park & Playground																								
Goldie Park Upgrade																								
South Langford Area Park Development	500,000																			500,000				500,000
Piper Park Playground and Improvemnets																								
McCormick Meadows Playground and Park Improvement																								
Kettle Creek Park and Payground																								

City of Langford
Schedule of Capital Funding

		Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
North Langford Area Park Development		500,000																			500,000			500,000
Spence's Pond																								
Southpoint Park and Playground																								
Willing Park																								
Westhills	Future Phases - Trails & Landscaping	50,000				50,000																			50,000
	Parks																								
Bear Mountain:	Future Phases - Trails & Landscaping																								
	Parks																								
Skirt Mountain:	Future Phases - Trails & Landscaping																								
	Parks																								
Total		4,337,140				50,000		1,386,140	126,000	100,000											800,000	1,875,000			4,337,140
Recreation, Arts and Culture																									
Total																									
Total General Fund		12,063,861	80,000			50,000		6,367,895	976,000	650,000			150,000				54,966			60,000	800,000	1,875,000		1,000,000	12,063,861

City of Langford
Schedule of Capital Funding

	Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
2022																								
General Government																								
Hardware Replacements	100,000	100,000																						100,000
Software Updates -	50,000	50,000																						50,000
Software Licences - CityView, Sharepoint & Dynamics Enhancements; Antivirus	100,000								100,000															100,000
Property Acquisition	1,000,000																						1,000,000	1,000,000
Total	1,250,000	150,000							100,000														1,000,000	1,250,000
Police Services																								
Total																								
Fire Services																								
Apparatus Replacement	150,000							150,000																150,000
Total	150,000							150,000																150,000
Building																								
Vehicle Replacement																								
Total																								
Bylaw Enforcement																								
Vehicle Replacement	60,000							60,000																60,000
Total	60,000							60,000																60,000
Emergency Preparedness																								
Nil																								
Public Works																								
Vehicle Replacement	35,000							35,000																35,000
Green City Strategies - multi-use lanes	300,000						300,000																	300,000
Peatt Rd. @ Brock Ave. Roundabout - Construction																								
Peatt Rd. @ Brock Ave. Roundabout - Landscaping																								
Peatt Rd @ Hockley Roundabout - Construction																								
Peatt Rd @ Hockley Roundabout - Internal Feature Item																								
Salem Road Extension																								
McCallum at Reddington Road Improvements																								
Westshore Parkway - Staff Wages																								
Westshore Parkway - Sewer Extension/Sewer Lift Station																								
Millstream Overpass Dual Left Turnlane																								
Neighbourhood Improvements	200,000								200,000															200,000
McCallum Road Connector																								
Florence Lake Rd Improvements - McCallum to Setchfield																								
Bear Mountain Parkway - Leigh to BM Village																								
Lippincott Bridge Replacement																								
Sidewalk Infill	250,000						250,000	cwf																250,000
Traffic Signal Upgrades	150,000											150,000												150,000
Traffic Signal Upgrades	65,000																		65,000					65,000
Total	1,000,000						550,000	35,000	200,000			150,000							65,000					1,000,000
Planning																								
Vehicle Replacement																								
Total																								
Parks																								
CCP - Reclamation of Pipeline Area For Parking																								
CCP - Field #1 Turf Replacement																								
CCP - Field # 2 Turf Replacement																								
CCP - Westhills Stadium Seating Expansion																								
CCP - Landscape and Pathways	50,000																				50,000			50,000
CCP - Ball netting for Field 1 & 2																								
CCP - Equipment Replacement	60,000							60,000																60,000
CCP - Water Park Upgrade																								
CCP - Rugby Canada High Performance Training Centre																								
CCP - Improvements to 3020 Glen Lake Road																								
CCP - Dry Floor Replacement Eagle Ridge Centre																								
CCP - WSBC Amonnia Compliance Items																								
Langford Outdoor Recreation Experience Phase 1 - Humpback Road Lane Closure																								
Langford Outdoor Recreation Experience Phase 1 - The Great Trail Through Irwin Park to Irwin Road																								
Langford Outdoor Recreation Experience Phase 1 - The Great Trail - Irwin Road to Humpback																								
Langford Outdoor Recreation Experience Phase 1 - Irwin Road to Train Tracks on Humpback																								
Langford Outdoor Recreation Experience Phase 1 - Goldstream Meadows Parking																								
Beaches & Waterfront Facilities - Goldstream Meadows Washroom																								
Beaches & Waterfront Facilities - Florence Lake Boardwalk																								
Beaches & Waterfront Facilities - Langford Lake - Scouts Point Wharf Replacement																								
Beaches & Waterfront Facilities - Florence Lake Beach Improvements																								
Beaches & Waterfront Facilities - Langford Lake Beach Improvements																								
Beaches & Waterfront Facilities - Flute Lane Fishing Wharf and Ramp																								
Beaches & Waterfront Facilities - Glen Cove Beach Wharf Improvements																								
Fishing/Observation Platforms:																								
Fishing/Observation Platforms: - Langford Lake Boat Ramp																								
Fishing/Observation Platforms: - Weed Harvester Replacement																								
Bicycle Paths: - Bellamy Park - Millstream Trail Extension																								
Bicycle Paths: - Glen Lake Slough Trail	500,000																				500,000			500,000
Bicycle Paths: - Goldstream Meadows																								
Bicycle Paths: - TCH Trail - Phelps to Bellamy																								
Hiking Trails: -	100,000																				100,000			100,000
Running/Walking Paths: -	75,000																				75,000			75,000
Running/Walking Paths: - Ed Nixon Trail Retention/Upgrade																								
Partnerships: - Disability and Access Improvements	100,000																				100,000			100,000
Partnerships: - Scoreclock Centennial Park																								
Washroom - Centennial Park Washroom Building Sewer Connection																								
Washroom - Centennial Park Modular Building Sewer Connection (2805 Carlow -Old Muni Hall)																								
North Langford Recreation Centre: - Equipment Replacement	50,000							50,000																50,000
Half-ton Pickup Truck																								
Parkland Acquisition	800,000																			800,000				800,000
Cedarvale Park & Playground																								
Goldie Park Upgrade																								
South Langford Area Park Development	500,000																				500,000			500,000
Piper Park Playground and Improvemnets																								
McCormick Meadows Playground and Park Improvement																								
Kettle Creek Park and Payground																								

City of Langford
Schedule of Capital Funding

		Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
North Langford Area Park Development																								
Spence's Pond																								
Southpoint Park and Playground																								
Willing Park		500,000																			500,000			500,000
Westhills	Future Phases - Trails & Landscaping	50,000				50,000																		50,000
	Parks	150,000				150,000																		150,000
Bear Mountain:	Future Phases - Trails & Landscaping																							
	Parks																							
Skirt Mountain:	Future Phases - Trails & Landscaping	100,000				100,000																		100,000
	Parks	100,000				100,000																		100,000
Total		3,135,000				400,000			110,000												800,000	1,825,000		3,135,000
Recreation, Arts and Culture																								
Total																								
Total General Fund		5,595,000	150,000			400,000		550,000	355,000	300,000			150,000						65,000	800,000	1,825,000		1,000,000	5,595,000

City of Langford
Schedule of Capital Funding

	Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
2023																								
General Government																								
Hardware Replacements	100,000							100,000																100,000
Software Updates -	50,000	50,000																						50,000
Software Licences - CityView, Sharepoint & Dynamics Enhancements; Antivirus	100,000	100,000																						100,000
Property Acquisition	1,000,000								1,000,000															1,000,000
Total	1,250,000	150,000						100,000	1,000,000															1,250,000
Police Services																								
Parking Lot - Privacy Fencing																								
Total																								
Fire Services																								
Apparatus Replacement	1,550,000							1,550,000																1,550,000
Total	1,550,000							1,550,000																1,550,000
Building																								
Vehicle Replacement																								
Total																								
Bylaw Enforcement																								
Vehicle Replacement																								
Total																								
Public Works																								
Equipment: Vehicle Replacement																								
Roads: Green City Strategies - multi-use lanes	300,000						300,000																	300,000
Roads: Peatt Rd. @ Brock Ave. Roundabout - Construction																								
Roads: Peatt Rd. @ Brock Ave. Roundabout - Landscaping																								
Roads: Peatt Rd @ Hockley Roundabout - Construction																								
Roads: Peatt Rd @ Hockley Roundabout - Internal Feature Item																								
Roads: Salem Road Extension																								
Roads: McCallum at Reddington Road Improvements																								
Roads: Westshore Parkway - Staff Wages																								
Roads: Westshore Parkway - Sewer Extension/Sewer Lift Station																								
Roads: Millstream Overpass Dual Left Turnlane																								
Roads: Neighbourhood Improvements	200,000								200,000															200,000
Roads: McCallum Road Connector																								
Roads: Florence Lake Rd Improvements - McCallum to Setchfield																								
Roads: Bear Mountain Parkway - Leigh to BM Village																								
Roads: Lippincott Bridge Replacement																								
S/walk & Blvd: Sidewalk Infill	250,000						250,000	cwf																250,000
Street Lights & Traffic Signal Upgrades	70,000																		70,000					70,000
Total	820,000						550,000		200,000										70,000					820,000
Planning																								
Vehicle Replacement																								
Total																								
Parks																								
CCP - Reclamation of Pipeline Area For Parking																								
CCP - Field #1 Turf Replacement																								
CCP - Field # 2 Turf Replacement																								
CCP - Westhills Stadium Seating Expansion																								
CCP - Landscape and Pathways	50,000								50,000															50,000
CCP - Ball netting for Field 1 & 2																								
CCP - Equipment Replacement	75,000								75,000															75,000
CCP - Water Park Upgrade																								
CCP - Rugby Canada High Performance Training Centre																								
CCP - Improvements to 3020 Glen Lake Road																								
CCP - Dry Floor Replacement Eagle Ridge Centre																								
CCP - WSBC Amonnia Compliance Items																								
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Beaches & Waterfront Facilities - Langford Lake - Scouts Point Wharf Replacement																								
Beaches & Waterfront Facilities - Florence Lake Beach Improvements																								
Beaches & Waterfront Facilities - Langford Lake Beach Improvements	25,000																				25,000			25,000
Beaches & Waterfront Facilities - Flute Lane Fishing Wharf and Ramp																								
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Fishing/Observation Platforms:																								
Fishing/Observation Platforms: - Langford Lake Boat Ramp																								
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Bicycle Paths: - Bellamy Park - Millstream Trail Extension																								
Bicycle Paths: - Glen Lake Slough Trail																								
Bicycle Paths: - Goldstream Meadows																								
Bicycle Paths: - TCH Trail - Phelps to Bellamy																								
Hiking Trails: -	150,000																				150,000			150,000
Running/Walking Paths: -	75,000																				75,000			75,000
Running/Walking Paths: - Ed Nixon Trail Retention/Upgrade																								
Partnerships: - Disability and Access Improvements	100,000																				100,000			100,000
Partnerships: - Scoreclock Centennial Park																								
Washroom - Centennial Park Washroom Building Sewer Connection																								
Washroom - Centennial Park Modular Building Sewer Connection (2805 Carlow -Old Muni Hall)																								
North Langford Recreation Centre: - Equipment Replacement	42,000							42,000																42,000
Half-ton Pickup Truck																								
Parkland Acquisition	800,000																			800,000				800,000
Cedarvale Park & Playground																								
Goldie Park Upgrade																								
South Langford Area Park Development																								
Piper Park Playground and Improvemnets																								
McCormick Meadows Playground and Park Improvement																								
Kettle Creek Park and Payground																								

City of Langford
Schedule of Capital Funding

		Budget	Taxes	Donated & Other	Accumulated Surplus	Contr. By Developer	Gas Tax	Grants	Reserve Funds: Equip Replace.	Capital Works	Police Building	Sidewalk	Infrastructure Sustainability Reserve	Park Land	Park Improve.	Fire Stn. #4	General Amenity	Beauti-fication	Road DCC	Drain DCC	Parkland DCC	Pk. Impr. DCC	Sewer DCC	Debt	Total Funding
North Langford Area Park Development																								
Spence's Pond																								
Southpoint Park and Playground																								
Willing Park																								
Westhills	Future Phases - Trails & Landscaping																							
	Parks	250,000				250,000																		250,000
Bear Mountain:	Future Phases - Trails & Landscaping	100,000				100,000																		100,000
	Parks	500,000				500,000																		500,000
Skirt Mountain:	Future Phases - Trails & Landscaping																							
	Parks																							
Total		2,167,000				850,000			42,000	125,000											800,000	350,000			2,167,000
Recreation, Arts and Culture																								
Total																								
Total General Fund		5,787,000	150,000			850,000		550,000	1,692,000	1,325,000										70,000	800,000	350,000			5,787,000

City of Langford
www.cityoflangford.ca

Staff Report

to

Council

Date: March 4, 2019

Department: **Fire Rescue**

Subject: Mutual Aid Contracts with District of Metchosin, Township of Esquimalt and Town of View Royal.

Background

The existing mutual aid contracts for fire rescue services were signed in the early 1990's. Since that time, the capabilities of the fire service has changed and thus the mutual aid contracts need to be updated to ensure that they meet current legal requirements.

Commentary

Over the past few months, discussions between Langford and the other three municipalities have occurred to develop a new mutual aid agreement. All of the fire departments will assess and evaluate the agreement continuously to ensure that it is reciprocal and providing equitable value to both communities.

With legal advice, the contract was also updated in terms of insurance and indemnity to make sure the agreement is current in providing the required protection to both communities. Several definitions and terms were also updated to provide clarity.

The mutual aid contract that was signed with the City of Colwood in 2018 was the template for the contracts for Metchosin, Esquimalt and View Royal with a few updates to improve the indemnity, operational period and auto-renewal clauses.

Financial Implications

Any financial implications associated with this contract should be minimal. None of the mutual aid contracts have any fee for service clauses and are intended to be reciprocal.

Legal Implications

The update in the language in the contract will ensure the legal implications are provided for.

Options

That Council:

1. Direct staff to sign the mutual aid agreement for fire rescue services between the City of Langford and the District or Metchosin, Township of Esquimalt and Town of View Royal;

OR

2. Do not sign the mutual aid agreements at this time.

Respectfully submitted,

Submitted by:	Chris Aubrey, Fire Chief
Concurrence:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Darren Kiedyk, Chief Administrative Officer

:CA

MUTUAL AID AGREEMENT FOR FIRE DEPARTMENTS

THIS AGREEMENT dated for reference the 1st day of August 2018.

BETWEEN

CITY OF COLWOOD

3300 Wishart Road
Victoria, B.C. V9C 1R1

("**Colwood**")

OF THE FIRST PART

AND:

CITY OF LANGFORD

2nd Floor, 877 Goldstream Avenue
Langford, B.C. V9B 2X8

("**City of Langford**")

OF THE SECOND PART

WHEREAS:

A. Pursuant to sections 8(1) and 11(2) of the *Community Charter* municipalities are empowered to enter into agreements;

B. Both Parties provide the service of fire protection and maintain their own Emergency Resources;

C. The parties consider it to be to their mutual benefit to co-operate in the fighting of fires and other emergency-related incidents.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and provisions herein contained, the parties covenant and agree as follows:

1.0 DEFINITIONS

1.1 For the purposes of this Agreement:

"**Area of Jurisdiction**" means the territorial area over which each Party has legal authority to provide Emergency Operations services.

"**Emergency**" includes any or all of the following:

a) Fire Emergency,
b) Rescue Emergency,
c) Medical Emergency, and
d) Emergency Standby Services

"**Emergency Operations**" means fire suppression, First Responder Program medical aid, auto extrication and rescue and Emergency Standby assistance.

"**Emergency Resources**" means persons and equipment designated by a Party for the purpose of Emergency Operations, all or a portion of which may be made available to another Party to assist in Emergency Operations.

"**Emergency Standby Services**" means the provision of Emergency Resources by the Providing Party to the Fire Department of the Requesting Party for the purpose of standing by in the event that an Emergency occurs in the Requesting Party's Area of Jurisdiction which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Fire Chief**" means the Fire Chief of a Party and includes any person appointed or designated by the Fire Chief to act on his behalf.

"**Fire Emergency**" means a real or anticipated fire that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local firefighting resources within the Area of Jurisdiction.

"**First Responder Program**" means the provision of emergency health services to the public by Fire Department emergency medical assistants, along with the training and development of such emergency medical assistants, pursuant to the *Emergency Health Service Act*, RSBC 1996, c 183, and its regulation, as amended or replaced from time to time.

"**Medical Emergency**" means a real or anticipated medical emergency that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Officer in Charge**" means a member of the Fire Department in command of an emergency.

"**Party**" means a party to this Agreement.

"**Providing Party**" means a Party receiving a request for assistance under this Agreement.

"**Requesting Party**" means a Party requesting assistance under this Agreement.

"**Rescue Emergency**" means a real or anticipated rescue assistance situation that in the opinion of the Fire Chief or the Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Shipboard Firefighting**" means any activity that requires a firefighter to put a foot on board a sailing boat, ship or water motor vessel of any kind or size for the purpose of fire suppression.

2.0 TERM

2.1 Subject to Section 2.2, the term of this Agreement shall be five (5) years, commencing on the 1st day of August, 2018 and ending on the 31th day of July, 2023.

2.2 Either Party may terminate this Agreement by delivering sixty (60) days written notice of termination to the other Party by hand or by registered mail, from one Party to the other Party.

3.0 ASSISTANCE RESPONSE

3.1 The Parties agree to provide Emergency Operation services to each other's Area of Jurisdiction in accordance with the terms of this Agreement.

3.2 As a limit on section 3.1 of this Agreement, the Parties will not provide Shipboard Firefighting services.

3.3 Where a Fire Chief or Officer in Charge determines that an Emergency exists, he or she may in his or her sole and absolute discretion decide whether to request assistance response from the other Party.

3.4 Upon request of the Fire Chief or Officer in Charge of the Requesting Party and subject to section 4 of this Agreement, a Providing Party shall dispatch Emergency Resources to assist in Emergency Operations in the Requesting Party's Area of Jurisdiction, immediately upon notification.

4.0 AVAILABILITY OF EMERGENCY EQUIPMENT AND PERSONNEL

4.1 The Fire Chief of a Providing Party shall determine whether or not Emergency Resources under his or her jurisdiction are readily available to be dispatched for the purposes of section 3.4 of this Agreement depending on whether the emergency equipment is in good repair and the Emergency Resources are not required or anticipated to be required in the Providing Party's Area of Jurisdiction. The Fire Chief of the Providing Party shall communicate that decision to the Fire Chief or Officer in Charge of the Requesting Party as soon as is reasonably possible.

4.2 Nothing in this Agreement shall be interpreted as requiring a Fire Chief to dispatch or make available Emergency Resources to a Requesting Party where the Fire Chief reasonably considers that the Emergency Resources are or may be required by the Providing Party in the Responding Party's Area of Jurisdiction.

4.3 A Requesting Party shall not request assistance in Emergency Operations unless or until its own Emergency Resources are deployed or are in use to deal with an Emergency except where it requires specialized equipment which it does not possess.

4.4 If the Fire Chief of a Providing Party determines that Emergency Resources will be dispatched, the Fire Chief of the Providing Party shall provide a minimum of four (4) personnel for each type of equipment requested by the Requesting Party except for Command Officer or Fire Duty Officer vehicles, which may have less than four (4) personnel.

5.0 CONTROL

5.1 Subject to section 7.1, the Officer in Charge of the Requesting Party shall direct use of Emergency Resources assisting at the Emergency and, in the case of Emergency Resources supplied by the Providing Party, shall give his or her directions to the Fire Chief or Officer in Charge of the Providing Party.

6.0 RECALL

6.1 Emergency Resources supplied by a Providing Party pursuant to this Agreement may be recalled at any time when the Fire Chief of the Providing Party has determined in his or her sole discretion that the Emergency Resources are required in the Providing Party's Area of Jurisdiction.

7.0 SAFETY OF PROVIDING PARTY

7.1 If in the opinion of the Officer in Charge of the Providing Party, the safety of Emergency Resources is a concern, or good firefighting practices are not applied, the Officer in Charge of the Providing Party shall have sole discretion as to the application and following of directions given by the Officer in Charge of the Requesting Party as these directions relate to the Emergency Resources of the Providing Party.

8.0 COST

8.1 There shall be no cost to either the Providing Party or the Requesting Party for emergency aid resources other than the Requesting Party shall reimburse the Assisting Fire Department all costs for any consumable items used at the Providing Party's incident or any equipment that is damaged beyond repair or destroyed as a result of the incident.

9.0 WATER SUPPLY

9.1 Whether or not responding to an Emergency, each Party to this Agreement shall have the use of the closest and available water supply, regardless of jurisdiction, if the factors of time, life and safety warrant.

10.0 FIRE CHIEF'S OR OFFICER IN CHARGE'S DETERMINATION

10.1 The determination of a Fire Chief or Officer in Charge on any matter that he or she has authority to determine under this Agreement shall be final.

11.0 RELEASE

11.1 As soon as the Emergency Operations giving rise to the request for assistance have been brought under control, Emergency Resources supplied under this Agreement shall be released first before any of the Requesting Party's resources are released.

12.0 WAIVER AND INDEMNITY

12.1 When providing Mutual Aid, a Providing party shall indemnify and save harmless the Requesting Party and its elected officials, officers, employees, agents, volunteers, or contractors, from and against any and all losses, costs, damages, claims, debts, fines, or expenses, caused or resulting from any error, omission or negligent act by the Providing Party during such Mutual Aid.

12.2 When receiving Mutual Aid, a Requesting party shall indemnify and save harmless the Providing Party and its elected official, officers, employees, agents, volunteers, or contactors, form and against any and all losses, costs, damages, claims, debts, fines or expense cause or resulting from any error, omission or negligent act by the Requesting Party during such Mutual Aid.

12.3 The waiver by a Party of any failure on the part of another Party to perform in accordance with any of the terms or conditions of this Agreement shall not be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

13.0 INSURANCE

13.1 Each Party shall each procure and maintain in force at their own cost during the entire term of this Agreement a comprehensive general liability insurance policy, policies and/or program with a limit of not less than FIFTEEN MILLION ($15,000,000.00) DOLLARS inclusive per occurrence for bodily injury (including death), personal injury and property damage. The policy, policies and/or program shall include but not be limited to the following coverage/provisions:

a) all premises and operations necessary or incidental to the performance of this Agreement;
b) products and completed operations;
c) "broad form" property damage;
d) blanket contractual liability;
e) cross liability.

13.3 Each Party shall procure and maintain at its own cost during the entire term of this Agreement, automobile insurance for owned and/or leased vehicles as required by the laws of British Columbia and as required under any motor vehicle lease agreement. The minimum limit of third party liability shall be TEN MILLION ($10,000,000.00) DOLLARS inclusive per occurrence for bodily injury, or death of another, or loss or damage to property of another.

13.4 In the event that either Party proposes to withdraw or change insurance providers or lower the policy coverage limits as set out in this agreement, the withdrawing Party shall provide the other Party with a minimum ninety (90) days' written notice of the proposed effective date of withdrawal or change so that the other Party may either satisfy itself, in its sole discretion, that appropriate insurance coverage will be in place for the remainder of the Term or serve notice of termination of this Agreement on the withdrawing Party pursuant to section 2 of this Agreement.

14.0 WAIVER

14.1 The waiver by a Party or Parties of any failure on the part of another Party or Parties

to perform in accordance with any of the terms or conditions of this Agreement shall not be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

15.0 HEADINGS

15.1 Section and paragraph headings are inserted for identification purposes only and do not form a part of the Agreement.

16.0 LANGUAGE

16.1 Whenever the singular, masculine and neuter are used throughout this Agreement, the same shall be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

17.0 SECURITY OF PERSONAL INFORMATION

17.1 Each party will make reasonable arrangements to maintain the security of the personal information in its custody by protecting it against such risks as unauthorized access, collection, use, disclosure or disposal, and will ensure that employees, volunteers and contractors with access to personal information comply with the requirements of the *Freedom of Information and Protection of Privacy Act.*

18.0 LAW APPLICABLE

18.1 This Agreement shall be construed in accordance with and governed by the laws applicable in the Province of British Columbia.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

CITY OF COLWOOD by its authorized)
Signatories:)
)
)
)
_____)
Mayor:)
)

CITY OF LANGFORD by its authorized)
Signatories:)
)
)
)
_____)
Mayor:)
)

TOWNSHIP OF ESQUIMALT AND CITY OF LANGFORD
MUTUAL AID AGREEMENT

THIS AGREEMENT (the "**Agreement**") is dated for reference the 1st day of March, 2019 is

BETWEEN

THE
CORPORATION OF
THE TOWNSHIP
OF ESQUIMALT

1229 Esquimalt Road,
Esquimalt B.C. V9A 3P1

("The Township")

OF THE FIRST PART

AND:

CITY OF LANGFORD

2nd Floor, 877 Goldstream Avenue,
Langford, B.C. V9B 2X8

("**City of Langford**")

OF THE SECOND PART

(each a "**Party**" and collectively the "**Parties**")

WHEREAS:

A. Pursuant to sections 8(1) and 11(2) of the *Community Charter* municipalities are empowered to enter into agreements and exercise their powers outside their boundaries;

B. Both Parties provide Emergency Operations services, including but not limited to fire protection services, to their municipalities and maintain their own Emergency Resources for these purpose; and

C. The parties consider it to be to their mutual benefit to co-operate in the fighting of fires and responding to other emergency-related incidents.

NOW THEREFORE THIS AGREEMENT WITNESSES that, in consideration of the mutual covenants contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties to this Agreement hereby agree as follows:

1.0 DEFINITIONS

1.1 For the purposes of this Agreement:

"**apparatus**" means any vehicle which has been built for, or otherwise customized for use during Emergency Operations.

"**Area of Jurisdiction**" means the territorial area over which each Party has legal authority to provide Emergency Operations services, excluding those areas where legal authority is granted by an agreement between the Parties or an agreement between either Party and any other local government(s), for the purposes of providing Mutual Aid between fire departments.

"**Emergency**" includes any or all of the following:

(a) Fire Emergency,

(b) Rescue Emergency,

(c) Medical Emergency, and

(d) Emergency Standby Services.

"**Emergency Operations**" means fire suppression, First Responder Program medical aid, auto extrication and rescue, technical rescue, and Emergency Standby Services.

"**Emergency Resources**" means apparatus, equipment, consumables, and persons designated by a Party for the purpose of Emergency Operations, all or a portion of which may be made available to another Party to assist in Emergency Operations.

"**Emergency Standby Services**" means the provision of Emergency Resources by the Providing Party to the Fire Department of the Requesting Party for the purpose of standing by in the event that an Emergency occurs in the Requesting Party's Area of Jurisdiction which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Fire Department**" means a fire department maintained and operated by a Party to this Agreement.

"**Fire Chief**" means the person appointed as the chief or director of the Fire Department of a Party, and any officer, member or inspector of that Fire Department, who in the normal course of his or her duties are authorized by the Fire Chief to act on his or her behalf.

"**Fire Emergency**" means a real or anticipated fire that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local firefighting resources within the Area of Jurisdiction within a reasonable time in the sole discretion of the Officer in Charge of the Requesting Party.

"**First Responder Program**" means the provision of emergency health services to the public by Fire Department emergency medical assistants, along with the training and development of such emergency medical assistants, pursuant to the *Emergency Health Services Act*, RSBC 1996, c 182, and its regulations, as amended or replaced from time to time.

"**Medical Emergency**" means a real or anticipated medical emergency that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Mutual Aid**" means the provision of Emergency Resources by a Providing Party, at the request of a Requesting Party, to respond to an Emergency and assist in Emergency Operations of a Requesting Party outside of the Providing Party's Area of Jurisdiction, pursuant to the terms of this Agreement.

"**Officer in Charge**" means a member of the Fire Department who has assumed command during Emergency Operations.

"**Providing Party**" means a Party receiving a request for Mutual Aid under this Agreement.

"**Requesting Party**" means a Party requesting Mutual Aid under this Agreement.

"**Rescue Emergency**" means a real or anticipated rescue assistance situation that in the opinion of the Fire Chief or the Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction within a reasonable time in the sole discretion of the Officer in Charge of the Requesting Party.

"**Shipboard Firefighting**" means any activity that requires a firefighter to put a foot on board a sailing boat, ship or water motor vessel of any kind or size for the purpose of fire suppression.

2.0 TERM

2.1 Subject to section 2.2, the term of this Agreement shall be five (5) years, commencing on the 1st day of March, 2019.

2.2 This Agreement will automatically renew for a second five (5) year term expiring 28th day of February, 2029 unless otherwise terminated in 2.3.

2.3 Either Party may terminate this Agreement by delivering sixty (60) days written notice of termination to the other Party, with notice to be given in accordance with the notice provisions at section 17.4 of this Agreement.

3.0 ASSISTANCE RESPONSE

3.1 The Parties agree to provide Mutual Aid to each other's Area of Jurisdiction in accordance with the terms of this Agreement.

3.2 As a limit on section 3.1 of this Agreement, the Parties will not provide Shipboard Firefighting services during Mutual Aid under this Agreement.

3.3 Mutual Aid assistance as provided under this Agreement will be limited to one operational period as defined by the sole discretion of the Fire Chief or Officer in Charge. Assistance may continue after the original period by way of the Capital Regional District Disaster Mutual Aid Agreement or as a tasked agency as a Provincial Resource (e.g. Interagency Agreement, EMBC).

3.4 Subject to section 4.3 of this Agreement, when a Fire Chief or Officer in Charge determines that an Emergency exists, the Fire Chief or Officer in Charge may, in their sole and absolute discretion, decide whether to request a Mutual Aid response from the other Party for the purposes of bringing that Emergency under control.

3.5 Subject to the provisions in section 4 of this Agreement, upon receipt of a request for Mutual Aid, which may be made verbally or in writing, from the Fire Chief or Officer in Charge of the Requesting Party, a Providing Party shall, within a reasonable amount of time, dispatch Emergency Resources to assist in Emergency Operations in the Requesting Party's Area of Jurisdiction.

4.0 AVAILABILITY OF EMERGENCY EQUIPMENT AND PERSONNEL

4.1 When Mutual Aid is requested by a Requesting Party, the Fire Chief of the Providing Party shall, in their sole and absolute discretion, determine whether or not Emergency Resources within their Area of Jurisdiction are readily available and permitted to be dispatched for the purposes of section 3.4 of this Agreement, and in making that decision will consider:

(a) the current status and state of repair of the Providing Party's available emergency equipment, vehicles, and apparatus, and

(b) whether the Providing Party's Emergency Resources are required or are anticipated to be required in the Providing Party's Area of Jurisdiction during the relevant timeframe.

The Fire Chief of the Providing Party shall communicate that decision to the Fire Chief or Officer in Charge of the Requesting Party, either verbally or in writing, as soon as is reasonably possible after the receipt of a Mutual Aid request.

4.2 Nothing in this Agreement shall be interpreted or construed as requiring a Providing Party, or the Fire Chief of a Providing Party, to dispatch or make available Emergency Resources to a Requesting Party where the Fire Chief reasonably considers that the Emergency Resources are or may be required by the Providing Party to maintain an adequate level of service in the Providing Party's own Area of Jurisdiction.

4.3 A Requesting Party shall not request Mutual Aid unless its own Emergency Resources are exhausted, being already utilized or deployed, or otherwise unavailable, except when the Requesting Party requires specialized equipment or personnel which the Requesting Party does not possess or have available at that time.

4.4 If the Fire Chief of a Providing Party determines that Emergency Resources will be dispatched, the Providing Party shall provide a minimum of four (4) qualified firefighting personnel for each type of vehicle, truck, or apparatus provided to the Requesting Party, except for:

(a) when the Fire Chief or Officer in Charge of the Requesting Party explicitly authorizes a Providing Party's vehicle, truck, or apparatus to respond to Mutual Aid with less than the minimum number of qualified firefighting personnel onboard, with such authorization being communicated to the Providing Party, either verbally or in writing, at the time of the request for Mutual Aid; or

(b) any vehicle(s) assigned specifically to the Fire Chief or a designated command officer, which normally respond with less than four (4) qualified firefighting personnel onboard.

4.5 If the Fire Chief of a Providing Party determines that Emergency Resources will be dispatched, the Providing Party shall only provide equipment, vehicles, trucks, and apparatus to the Requesting Party that are in good working condition and otherwise meet the industry operational and maintenance standards required of such Emergency Resources.

5.0 CONTROL

5.1 Subject to section 6 and 7 of this Agreement, for the duration of time that a Providing Party's Emergency Resources are provided for Mutual Aid under this Agreement, the Officer in Charge of the Requesting Party shall command and direct the use of all Emergency Resources assisting at the Emergency.

5.2 In the case of Emergency Resources supplied by the Providing Party, the Requesting Party's Officer in Charge shall, upon request and as the circumstances permit, provide the Fire Chief or Officer in Charge of the Providing Party with an update on the location and general status, including current assignments, of the Providing Party's Emergency Resources.

5.3 The Officer in Charge of the Requesting Party shall, as the circumstances permit, make reasonable efforts to keep the Providing Party's Emergency Resources together during Mutual Aid.

6.0 EMERGENCY RESOURCES RECALL

6.1 The Fire Chief of the Providing Party may at any time, in their sole and absolute discretion, recall any and all of the Providing Party's Emergency Resources engaged in Mutual Aid, by notifying the Fire Chief or Officer in Charge of the Requesting Party, either verbally or in writing, of the decision to recall those Emergency Resources.

6.2 If the Fire Chief of the Providing Party exercises their discretion to recall Emergency Resources engaged in Mutual Aid, the Requesting Party shall immediately, upon being notified of the recall, release and return the Providing Party's Emergency Resources which are subject to the recall notification.

7.0 SAFETY OF PROVIDING PARTY

7.1 If in the opinion of the Fire Chief or Officer in Charge of the Providing Party:

(a) the safety of any of the Providing Party's Emergency Resources engaged in Mutual Aid is threatened by the actions, commands, or directions of the Requesting Party or their Officer in Charge, or

(b) best firefighting practices (including, but not limited to, applicable WorkSafe BC regulations, rules, policies, and standards) are not applied or followed during Mutual Aid,

the Fire Chief or Officer in Charge of the Providing Party shall have the sole and absolute discretion as to the application and following of directions given by the Officer in Charge of the Requesting Party, as these directions relate to the Emergency Resources of the Providing Party, including, but not limited to withdrawing any or all of the Providing Party's Emergency Resources from Mutual Aid.

8.0 COST

8.1 There shall be no cost, fee, expense, or charge to either the Providing Party or the Requesting Party for the provision or receipt of Mutual Aid, other than the Requesting Party shall reimburse the Providing Party for all costs associated with:

(a) any consumable items or supplies (including, but not limited to fuel, foam, and medical supplies) owned by the Providing Party, that are used or otherwise consumed by either Party during Mutual Aid; and

(b) any Providing Party equipment (excluding vehicles, trucks, and apparatus) that is damaged beyond repair or destroyed and must be replaced as a result of Mutual Aid, except where such damage is caused solely by the Providing Party's own negligence or as a result of normal wear and tear.

8.2 When costs are incurred pursuant to section 8.1 of this Agreement, the Providing Party shall provide the Requesting Party with an itemized invoice, in accordance with the notice provision in section 17.4 of this Agreement, setting out those costs and, within 30 days of the receipt of that invoice, the Requesting Party shall pay the amount owing on that invoice.

9.0 WATER SUPPLY

9.1 Whether or not responding to an Emergency, each Party to this Agreement shall be permitted to connect to and use the closest and available water supply or fire hydrant within either Party's Area of Jurisdiction, without first obtaining permission, permit, or authorization from the other Party, regardless of jurisdiction, if the factors of time, life and safety warrant such connection and use.

10.0 FIRE CHIEF'S OR OFFICER IN CHARGE'S DETERMINATION

10.1 The determination of a Fire Chief or Officer in Charge on any matter that he or she has authority to determine under this Agreement shall be final.

11.0 RELEASE FROM MUTUAL AID

11.1 As soon as the Emergency giving rise to a request for Mutual Aid has been brought under control and can be managed, without assistance, by the Requesting Party, the Emergency Resources of the Providing Party provided under this Agreement shall be released first to return to their Area of Jurisdiction before any of the Requesting Party's resources are released.

12.0 INDEMNITY

12.1 When providing Mutual Aid, a Providing Party shall indemnify and save harmless the Requesting Party and its elected officials, officers, employees, agents, volunteers, or contractors, from and against any and all actions, losses, costs, damages, claims, debts, fines, or expenses, including legal and other professional

fees, caused or resulting from any error, omission or negligent act by the Providing Party during such Mutual Aid.

12.2 When receiving Mutual Aid, a Requesting Party shall indemnify and save harmless the Providing Party and its elected officials, officers, employees, agents, volunteers, or contractors, from and against any and all actions, losses, costs, damages, claims, debts, fines or expense, including legal and other professional fees, caused or resulting from any error, omission or negligent act by the Requesting Party during such Mutual Aid.

12.3 No Party to this Agreement shall bring any claim, action, suit, or demand against the other Party to this Agreement or its elected officials, officers, employees, agents, volunteers, or contractors , in respect of or in any way related to the decision of a Fire Chief or Officer in Charge as to the level of Mutual Aid and assistance, if any, to be provided under this Agreement, including without limit, any decision of the Fire Chief or Officer in Charge of the Providing Party to withdraw or recall Emergency Resources from Mutual Aid pursuant to this Agreement.

13.0 WAIVER

13.1 No waiver by either Party of any requirement or breach of this Agreement shall be effective unless it is an express waiver in writing that specifically references the requirement or breach and no such waiver shall operate as a waiver of any other requirement or breach or any continuing breach of this Agreement, whether similar or dissimilar.

14.0 INSURANCE

14.1 Each Party shall procure and maintain in force at their own cost during the entire term of this Agreement a comprehensive general liability insurance policy, policies and/or program with a limit of not less than FIFTEEN MILLION ($15,000,000.00) DOLLARS inclusive per occurrence for bodily injury (including death), personal injury and property damage. The policy, policies and/or program shall include but not be limited to the following coverage/provisions:

(a) all premises and operations necessary or incidental to the performance of this Agreement;

(b) products and completed operations;

(c) "broad form" property damage;

(d) blanket contractual liability;

(e) cross liability.

14.2 Each Party shall procure and maintain at its own cost during the entire term of this Agreement, automobile insurance for owned and/or leased vehicles as

required by the laws of British Columbia and as required under any motor vehicle lease agreement. The minimum limit of third party liability shall be TEN MILLION ($10,000,000.00) DOLLARS inclusive per occurrence for bodily injury, or death of another, or loss or damage to property of another.

14.3 In the event that either Party proposes to withdraw or change insurance providers or lower the policy coverage limits as set out in this Agreement, the withdrawing Party shall provide the other Party with a minimum ninety (90) days' written notice, in accordance with section 17.4 of this Agreement, of the proposed effective date of withdrawal from the current insurance provider so that the other Party may either satisfy itself, in its sole discretion, that appropriate insurance coverage will be in place for the remainder of the Term or serve notice of termination of this Agreement on the withdrawing Party pursuant to section 2 of this Agreement.

15.0 SECURITY OF PERSONAL INFORMATION

15.1 Each Party shall make reasonable arrangements to maintain the security of any personal information obtained during Mutual Aid or otherwise in its custody as it relates to this Agreement and the provision of Mutual Aid, by protecting it against such risks as unauthorized access, collection, use, disclosure or disposal, and will ensure that employees, volunteers and contractors with access to personal information comply with the requirements of the *Freedom of Information and Protection of Privacy Act*, as amended or replaced from time to time, and any other applicable legislation.

16.0 SERVICE OUTSIDE BOUNDARIES

16.1 For the purposes of section 13 of the *Community Charter*, each of the Parties consents to the other Party engaging in Emergency Operations within their respective Area of Jurisdiction pursuant to this Agreement.

17.0 MISCELLANEOUS PROVISIONS

17.1 This Agreement shall be the entire agreement between the parties in respect of the provision of Mutual Aid by the Parties to one another for the purposes of bringing an Emergency under control.

17.2 Section and paragraph headings are inserted for identification purposes only and do not form a part of the Agreement.

17.3 Wherever the singular of the masculine are used in this Agreement the same shall be deemed to include the plural, or the feminine, or the body politic, or corporate, where the context or the parties hereto so require.

17.4 Unless otherwise stated in this Agreement, any notice given pursuant to this Agreement shall be in writing and be served personally on the Fire Chief of the other Party, or alternatively, delivered by registered mail to the following address of the Party to whom notice is given:

(a) The City of Langford Fire Department - 2625 Peatt Road, Victoria, BC, V9B 3T9; or

(b) The Township of Esquimalt Fire Department – 500 Park Place, Esquimalt BC, V9A 6Z9.

17.5 The Parties may not assign this Agreement without the prior written consent of the other Party to this Agreement.

17.6 This Agreement may not be modified or amended except by written agreement between the Parties.

17.7 This Agreement shall be governed by and interpreted in accordance with the laws of the Province of British Columbia.

17.8 This Agreement may be executed in any number of counterparts. Any executed counterpart shall be construed as an original. All executed counterparts together shall constitute the Agreement.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

TOWNSHIP OF ESQUIMALT by its authorized signatories:)

_____)
Mayor:)

_____)
Corporate Officer:)

CITY OF LANGFORD by its authorized signatories:)

_____)
Mayor:)

_____)
Corporate Officer:)

CITY OF DISTRICT OF METCHOSIN AND CITY OF LANFORD
MUTUAL AID AGREEMENT

THIS AGREEMENT (the "**Agreement**") is dated for reference the 1st day of March, 2019 is

BETWEEN

DISTRICT OF METCHOSIN

4450 Happy Valley Rd,
Metchosin, BC V9C 3Z3

("**District of Metchosin**")

OF THE FIRST PART

AND:

CITY OF LANGFORD

2nd Floor, 877 Goldstream Avenue,
Langford, B.C. V9B 2X8

("**City of Langford**")

OF THE SECOND PART

(each a "**Party**" and collectively the "**Parties**")

WHEREAS:

A. Pursuant to sections 8(1) and 11(2) of the *Community Charter* municipalities are empowered to enter into agreements and exercise their powers outside their boundaries;

B. Both Parties provide Emergency Operations services, including but not limited to fire protection services, to their municipalities and maintain their own Emergency Resources for these purpose; and

C. The parties consider it to be to their mutual benefit to co-operate in the fighting of fires and responding to other emergency-related incidents.

NOW THEREFORE THIS AGREEMENT WITNESSES that, in consideration of the mutual covenants contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties to this Agreement hereby agree as follows:

1.0 DEFINITIONS

1.1 For the purposes of this Agreement:

"**apparatus**" means any vehicle which has been built for, or otherwise customized for use during Emergency Operations.

"**Area of Jurisdiction**" means the territorial area over which each Party has legal authority to provide Emergency Operations services, excluding those areas where legal authority is granted by an agreement between the Parties or an agreement between either Party and any other local government(s), for the purposes of providing Mutual Aid between fire departments.

"**Emergency**" includes any or all of the following:

(a) Fire Emergency,

(b) Rescue Emergency,

(c) Medical Emergency, and

(d) Emergency Standby Services.

"**Emergency Operations**" means fire suppression, First Responder Program medical aid, auto extrication and rescue, technical rescue, and Emergency Standby Services.

"**Emergency Resources**" means apparatus, equipment, consumables, and persons designated by a Party for the purpose of Emergency Operations, all or a portion of which may be made available to another Party to assist in Emergency Operations.

"**Emergency Standby Services**" means the provision of Emergency Resources by the Providing Party to the Fire Department of the Requesting Party for the purpose of standing by in the event that an Emergency occurs in the Requesting Party's Area of Jurisdiction which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Fire Department**" means a fire department maintained and operated by a Party to this Agreement.

"**Fire Chief**" means the person appointed as the chief or director of the Fire Department of a Party, and any officer, member or inspector of that Fire Department, who in the normal course of his or her duties are authorized by the Fire Chief to act on his or her behalf.

"**Fire Emergency**" means a real or anticipated fire that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local firefighting resources within the Area of Jurisdiction.

"**First Responder Program**" means the provision of emergency health services to the public by Fire Department emergency medical assistants, along with the training and development of such emergency medical assistants, pursuant to the *Emergency Health Services Act*, RSBC 1996, c 182, and its regulations, as amended or replaced from time to time.

"**Medical Emergency**" means a real or anticipated medical emergency that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Mutual Aid**" means the provision of Emergency Resources by a Providing Party, at the request of a Requesting Party, to respond to an Emergency and assist in Emergency Operations of a Requesting Party outside of the Providing Party's Area of Jurisdiction, pursuant to the terms of this Agreement.

"**Officer in Charge**" means a member of the Fire Department who has assumed command during Emergency Operations.

"**Providing Party**" means a Party receiving a request for Mutual Aid under this Agreement.

"**Requesting Party**" means a Party requesting Mutual Aid under this Agreement.

"**Rescue Emergency**" means a real or anticipated rescue assistance situation that in the opinion of the Fire Chief or the Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Shipboard Firefighting**" means any activity that requires a firefighter to put a foot on board a sailing boat, ship or water motor vessel of any kind or size for the purpose of fire suppression.

2.0 TERM

2.1 Subject to Section 2.2, the term of this Agreement shall be five (5) years, commencing on the 1st day of March, 2019.

2.2 This Agreement will automatically renew for a second five (5) year term expiring 28th day of February, 2029 unless otherwise terminated in 2.3.

2.3 Either Party may terminate this Agreement by delivering sixty (60) days written notice of termination to the other Party, with notice to be given in accordance with the notice provisions at section 17.4 of this Agreement.

3.0 ASSISTANCE RESPONSE

3.1 The Parties agree to provide Mutual Aid to each other's Area of Jurisdiction in accordance with the terms of this Agreement.

3.2 As a limit on section 3.1 of this Agreement, the Parties will not provide Shipboard Firefighting services during Mutual Aid under this Agreement.

3.3 Subject to section 4.3 of this Agreement, when a Fire Chief or Officer in Charge determines that an Emergency exists, the Fire Chief or Officer in Charge may, in their sole and absolute discretion, decide whether to request a Mutual Aid response from the other Party for the purposes of bringing that Emergency under control.

3.4 Subject to the provisions in section 4 of this Agreement, upon receipt of a request for Mutual Aid, which may be made verbally or in writing, from the Fire Chief or Officer in Charge of the Requesting Party, a Providing Party shall, within a reasonable amount of time, dispatch Emergency Resources to assist in Emergency Operations in the Requesting Party's Area of Jurisdiction.

4.0 AVAILABILITY OF EMERGENCY EQUIPMENT AND PERSONNEL

4.1 When Mutual Aid is requested by a Requesting Party, the Fire Chief of the Providing Party shall, in their sole and absolute discretion, determine whether or not Emergency Resources within their Area of Jurisdiction are readily available and permitted to be dispatched for the purposes of section 3.4 of this Agreement, and in making that decision will consider:

(a) the current status and state of repair of the Providing Party’s available emergency equipment, vehicles, and apparatus, and

(b) whether the Providing Party’s Emergency Resources are required or are anticipated to be required in the Providing Party's Area of Jurisdiction during the relevant timeframe.

The Fire Chief of the Providing Party shall communicate that decision to the Fire Chief or Officer in Charge of the Requesting Party, either verbally or in writing, as soon as is reasonably possible after the receipt of a Mutual Aid request.

4.2 Nothing in this Agreement shall be interpreted or construed as requiring a Providing Party, or the Fire Chief of a Providing Party, to dispatch or make available Emergency Resources to a Requesting Party where the Fire Chief

reasonably considers that the Emergency Resources are or may be required by the Providing Party to maintain an adequate level service in the Providing Party's own Area of Jurisdiction.

4.3 A Requesting Party shall not request Mutual Aid unless its own Emergency Resources are exhausted, being already utilized or deployed, or otherwise unavailable, except when the Requesting Party requires specialized equipment or personnel which the Requesting Party does not possess or have available at that time.

4.4 If the Fire Chief of a Providing Party determines that Emergency Resources will be dispatched, the Providing Party shall provide a minimum of four (4) qualified firefighting personnel for each type of vehicle, truck, or apparatus provided to the Requesting Party, except for:

(a) when the Fire Chief or Officer in Charge of the Requesting Party explicitly authorizes a Providing Party vehicle, truck, or apparatus to respond to Mutual Aid with less than the minimum number of qualified firefighting personnel onboard, with such authorization being communicated to the Providing Party, either verbally or in writing, at the time of the request for Mutual Aid; or

(b) any vehicle(s) assigned specifically to the Fire Chief or a designated command officer, which normally respond with less than four (4) qualified firefighting personnel onboard.

4.5 If the Fire Chief of a Providing Party determines that Emergency Resources will be dispatched, the Providing Party shall only provide equipment, vehicles, trucks, and apparatus to the Requesting Party that are in good working condition and otherwise meet the industry operational and maintenance standards required of such Emergency Resources.

5.0 CONTROL

5.1 Subject to section 6 and 7 of this Agreement, for the duration of time that a Providing Party’s Emergency Resources are provided for Mutual Aid under this Agreement, the Officer in Charge of the Requesting Party shall command and direct the use of all Emergency Resources assisting at the Emergency.

5.2 In the case of Emergency Resources supplied by the Providing Party, the Requesting Party’s Officer in Charge shall, upon request and as the circumstances permit, provide the Fire Chief or Officer in Charge of the Providing Party with an update on the location and general status, including current assignments, of the Providing Party’s Emergency Resources.

5.3 The Officer in Charge of the Requesting Party shall, as the circumstances permit, make reasonable efforts to keep the Providing Party's Emergency Resources together during Mutual Aid.

6.0 EMERGENCY RESOURCES RECALL

6.1 The Fire Chief of the Providing Party may at any time, in their sole and absolute discretion, recall any and all of the Providing Party's Emergency Resources engaged in Mutual Aid, by notifying the Fire Chief or Officer in Charge of the Requesting Party, either verbally or in writing, of the decision to recall those Emergency Resources.

6.2 If the Fire Chief of the Providing Party exercises their discretion to recall Emergency Resources engaged in Mutual Aid, the Requesting Party shall immediately, upon being notified of the recall, release and return the Providing Party's Emergency Resources which are subject to the recall notification.

7.0 SAFETY OF PROVIDING PARTY

7.1 If in the opinion of the Fire Chief or Officer in Charge of the Providing Party:

(a) the safety of any of the Providing Party's Emergency Resources engaged in Mutual Aid is threatened by the actions, commands, or directions of the Requesting Party or their Officer in Charge, or

(b) best firefighting practices (including, but not limited to, applicable WorkSafe BC regulations, rules, policies, and standards) are not applied or followed during Mutual Aid,

the Fire Chief or Officer in Charge of the Providing Party shall have the sole and absolute discretion as to the application and following of directions given by the Officer in Charge of the Requesting Party, as these directions relate to the Emergency Resources of the Providing Party, including, but not limited to withdrawing any or all of the Providing Party's Emergency Resources from Mutual Aid.

8.0 COST

8.1 There shall be no cost, fee, expense, or charge to either the Providing Party or the Requesting Party for the provision or receipt of Mutual Aid, other than the Requesting Party shall reimburse the Providing Party for all costs associated with:

(a) any consumable items or supplies (including, but not limited to fuel, foam, and medical supplies) owned by the Providing Party, that are used or otherwise consumed by either Party during Mutual Aid; and

(b) any Providing Party equipment (excluding vehicles, trucks, and apparatus) that is damaged beyond repair or destroyed and must be replaced as a result

of Mutual Aid, except where such damage is caused solely by the Providing Party's own negligence or as a result of normal wear and tear.

8.2 When costs are incurred pursuant to section 8.1 of this Agreement, the Providing Party shall provide the Requesting Party with an itemized invoice, in accordance with the notice provision in section 17.4 of this Agreement, setting out those costs and, within 30 days of the receipt of that invoice, the Requesting Party shall pay the amount owing on that invoice.

9.0 WATER SUPPLY

9.1 Whether or not responding to an Emergency, each Party to this Agreement shall be permitted to connect to and use the closest and available water supply or fire hydrant within either Party's Area of Jurisdiction, without first obtaining permission, permit, or authorization from the other Party, regardless of jurisdiction, if the factors of time, life and safety warrant such connection and use.

10.0 FIRE CHIEF'S OR OFFICER IN CHARGE'S DETERMINATION

10.1 The determination of a Fire Chief or Officer in Charge on any matter that he or she has authority to determine under this Agreement shall be final.

11.0 RELEASE FROM MUTUAL AID

11.1 As soon as the Emergency giving rise to a request for Mutual Aid has been brought under control and can be managed, without assistance, by the Requesting Party, the Emergency Resources of the Providing Party provided under this Agreement shall be released first to return to their Area of Jurisdiction before any of the Requesting Party's resources are released.

12.0 INDEMNITY

12.1 When providing Mutual Aid, a Providing Party shall indemnify and save harmless the Requesting Party and its elected officials, officers, employees, agents, volunteers, or contractors, from and against any and all actions, losses, costs, damages, claims, debts, fines, or expenses, including legal and other professional fees, caused or resulting from any error, omission or negligent act by the Providing Party during such Mutual Aid.

12.2 When receiving Mutual Aid, a Requesting Party shall indemnify and save harmless the Providing Party and its elected officials, officers, employees, agents, volunteers, or contractors, from and against any and all actions, losses, costs, damages, claims, debts, fines or expense, including legal and other professional fees, caused or resulting from any error, omission or negligent act by the Requesting Party during such Mutual Aid.

12.3 No Party to this Agreement shall bring any claim, action, suit, or demand against the other Party to this Agreement or its elected officials, officers, employees,

agents, volunteers, or contractors , in respect of or in any way related to the decision of a Fire Chief or Officer in Charge as to the level of Mutual Aid and assistance, if any, to be provided under this Agreement, including without limit, any decision of the Fire Chief or Officer in Charge of the Providing Party to withdraw or recall Emergency Resources from Mutual Aid pursuant to this Agreement.

13.0 WAIVER

13.1 No waiver by either Party of any requirement or breach of this Agreement shall be effective unless it is an express waiver in writing that specifically references the requirement or breach and no such waiver shall operate as a waiver of any other requirement or breach or any continuing breach of this Agreement, whether similar or dissimilar.

14.0 INSURANCE

14.1 Each Party shall each procure and maintain in force at their own cost during the entire term of this Agreement a comprehensive general liability insurance policy, policies and/or program with a limit of not less than FIFTEEN MILLION ($15,000,000.00) DOLLARS inclusive per occurrence for bodily injury (including death), personal injury and property damage. The policy, policies and/or program shall include but not be limited to the following coverage/provisions:

(a) all premises and operations necessary or incidental to the performance of this Agreement;

(b) products and completed operations;

(c) "broad form" property damage;

(d) blanket contractual liability;

(e) cross liability.

14.2 Each Party shall procure and maintain at its own cost during the entire term of this Agreement, automobile insurance for owned and/or leased vehicles as required by the laws of British Columbia and as required under any motor vehicle lease agreement. The minimum limit of third party liability shall be TEN MILLION ($10,000,000.00) DOLLARS inclusive per occurrence for bodily injury, or death of another, or loss or damage to property of another.

14.3 In the event that either Party proposes to withdraw or change insurance providers or lower the policy coverage limits as set out in this agreement, the withdrawing Party shall provide the other Party with a minimum ninety (90) days' written notice, in accordance with section 17.4 of this Agreement, of the proposed effective date of withdrawal from MIA so that the other Party may either satisfy itself, in its sole discretion, that appropriate insurance coverage will be in place for the remainder

of the Term or serve notice of termination of this Agreement on the withdrawing Party pursuant to section 2 of this Agreement.

15.0 SECURITY OF PERSONAL INFORMATION

15.1 Each Party shall make reasonable arrangements to maintain the security of any personal information obtained during Mutual Aid or otherwise in its custody as it relates to this Agreement and the provision of Mutual Aid, by protecting it against such risks as unauthorized access, collection, use, disclosure or disposal, and will ensure that employees, volunteers and contractors with access to personal information comply with the requirements of the *Freedom of Information and Protection of Privacy Act*, as amended or replaced from time to time, and any other applicable legislation.

16.0 SERVICE OUTSIDE BOUNDARIES

16.1 For the purposes of section 13 of the *Community Charter*, each of the Parties consents to the other Party engaging in Emergency Operations within their respective Area of Jurisdiction pursuant to this Agreement.

17.0 MISCELLANEOUS PROVISIONS

17.1 This Agreement shall be the entire agreement between the parties in respect of the provision of Mutual Aid by the Parties to one another for the purposes of bringing an Emergency under control.

17.2 Section and paragraph headings are inserted for identification purposes only and do not form a part of the Agreement.

17.3 Wherever the singular of the masculine are used in this Agreement the same shall be deemed to include the plural, or the feminine, or the body politic, or corporate, where the context or the parties hereto so require.

17.4 Unless otherwise stated in this Agreement, any notice given pursuant to this Agreement shall be in writing and be served personally on the Fire Chief of the other Party, or alternatively, delivered by registered mail to the following address of the Party to whom notice is given:

(a) The City of Langford Fire Department - 2625 Peatt Road, Victoria, BC, V9B 3T9; or

(b) The District of Metchosin Fire Department – 4450 Happy Valley Rd, Metchosin, BC V9C 3Z3.

17.5 The Parties may not assign this Agreement without the prior written consent of the other Party to this Agreement.

17.6 This Agreement may not be modified or amended except by written agreement between the Parties.

17.7 This Agreement shall be governed by and interpreted in accordance with the laws of the Province of British Columbia.

17.8 This Agreement may be executed in any number of counterparts. Any executed counterpart shall be construed as an original. All executed counterparts together shall constitute the Agreement.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

DISTRICT OF METCHOSIN by its authorized signatories:)

_____)
Mayor:)

_____)
Corporate Officer:

CITY OF LANGFORD by its authorized signatories:)

_____)
Mayor:)

_____)
Corporate Officer:

TOWN OF VIEW ROYAL AND CITY OF LANGFORD
MUTUAL AID AGREEMENT

THIS AGREEMENT (the "**Agreement**") is dated for reference the 1st day of March, 2019 is

BETWEEN

THE TOWN OF
VIEW ROYAL

45 View Royal Avenue,
Victoria, B.C. V9B 1G9

("The Town")

OF THE FIRST PART

AND:

CITY OF LANGFORD

2nd Floor, 877 Goldstream Avenue,
Langford, B.C. V9B 2X8

("**City of Langford**")

OF THE SECOND PART

(each a "**Party**" and collectively the "**Parties**")

WHEREAS:

A. Pursuant to sections 8(1) and 11(2) of the *Community Charter* municipalities are empowered to enter into agreements and exercise their powers outside their boundaries;

B. Both Parties provide Emergency Operations services, including but not limited to fire protection services, to their municipalities and maintain their own Emergency Resources for these purpose; and

C. The parties consider it to be to their mutual benefit to co-operate in the fighting of fires and responding to other emergency-related incidents.

NOW THEREFORE THIS AGREEMENT WITNESSES that, in consideration of the mutual covenants contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties to this Agreement hereby agree as follows:

1.0 DEFINITIONS

1.1 For the purposes of this Agreement:

"**apparatus**" means any vehicle which has been built for, or otherwise customized for use during Emergency Operations.

"**Area of Jurisdiction**" means the territorial area over which each Party has legal authority to provide Emergency Operations services, excluding those areas where legal authority is granted by an agreement between the Parties or an agreement between either Party and any other local government(s), for the purposes of providing Mutual Aid between fire departments.

"**Emergency**" includes any or all of the following:

(a) Fire Emergency,

(b) Rescue Emergency,

(c) Medical Emergency, and

(d) Emergency Standby Services.

"**Emergency Operations**" means fire suppression, First Responder Program medical aid, auto extrication and rescue, technical rescue, and Emergency Standby Services.

"**Emergency Resources**" means apparatus, equipment, consumables, and persons designated by a Party for the purpose of Emergency Operations, all or a portion of which may be made available to another Party to assist in Emergency Operations.

"**Emergency Standby Services**" means the provision of Emergency Resources by the Providing Party to the Fire Department of the Requesting Party for the purpose of standing by in the event that an Emergency occurs in the Requesting Party's Area of Jurisdiction which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Fire Department**" means a fire department maintained and operated by a Party to this Agreement.

"**Fire Chief**" means the person appointed as the chief or director of the Fire Department of a Party, and any officer, member or inspector of that Fire Department, who in the normal course of his or her duties are authorized by the Fire Chief to act on his or her behalf.

"**Fire Emergency**" means a real or anticipated fire that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local firefighting resources within the Area of Jurisdiction within a reasonable time in the sole discretion of the Officer in Charge of the Requesting Party.

"**First Responder Program**" means the provision of emergency health services to the public by Fire Department emergency medical assistants, along with the training and development of such emergency medical assistants, pursuant to the *Emergency Health Services Act*, RSBC 1996, c 182, and its regulations, as amended or replaced from time to time.

"**Medical Emergency**" means a real or anticipated medical emergency that in the opinion of the Fire Chief or Officer in Charge endangers the lives, safety, welfare and well-being of people and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction.

"**Mutual Aid**" means the provision of Emergency Resources by a Providing Party, at the request of a Requesting Party, to respond to an Emergency and assist in Emergency Operations of a Requesting Party outside of the Providing Party's Area of Jurisdiction, pursuant to the terms of this Agreement.

"**Officer in Charge**" means a member of the Fire Department who has assumed command during Emergency Operations.

"**Providing Party**" means a Party receiving a request for Mutual Aid under this Agreement.

"**Requesting Party**" means a Party requesting Mutual Aid under this Agreement.

"**Rescue Emergency**" means a real or anticipated rescue assistance situation that in the opinion of the Fire Chief or the Officer in Charge endangers the lives, safety, welfare and well-being of people, or the safety or fabric of buildings or structures and which cannot be brought under control by the use of local Emergency Resources within the Area of Jurisdiction within a reasonable time in the sole discretion of the Officer in Charge of the Requesting Party.

"**Shipboard Firefighting**" means any activity that requires a firefighter to put a foot on board a sailing boat, ship or water motor vessel of any kind or size for the purpose of fire suppression.

2.0 TERM

2.1 Subject to section 2.2, the term of this Agreement shall be five (5) years, commencing on the 1st day of March, 2019.

2.2 This Agreement will automatically renew for a second five (5) year term expiring 28th day of February, 2029 unless otherwise terminated in 2.3.

2.3 Either Party may terminate this Agreement by delivering sixty (60) days written notice of termination to the other Party, with notice to be given in accordance with the notice provisions at section 17.4 of this Agreement.

3.0 ASSISTANCE RESPONSE

3.1 The Parties agree to provide Mutual Aid to each other's Area of Jurisdiction in accordance with the terms of this Agreement.

3.2 As a limit on section 3.1 of this Agreement, the Parties will not provide Shipboard Firefighting services during Mutual Aid under this Agreement.

3.3 Mutual Aid assistance as provided under this Agreement will be limited to one operational period as defined by the sole discretion of the Fire Chief or Officer in Charge. Assistance may continue after the original period by way of the Capital Regional District Disaster Mutual Aid Agreement or as a tasked agency as a Provincial Resource (e.g. Interagency Agreement, EMBC).

3.4 Subject to section 4.3 of this Agreement, when a Fire Chief or Officer in Charge determines that an Emergency exists, the Fire Chief or Officer in Charge may, in their sole and absolute discretion, decide whether to request a Mutual Aid response from the other Party for the purposes of bringing that Emergency under control.

3.5 Subject to the provisions in section 4 of this Agreement, upon receipt of a request for Mutual Aid, which may be made verbally or in writing, from the Fire Chief or Officer in Charge of the Requesting Party, a Providing Party shall, within a reasonable amount of time, dispatch Emergency Resources to assist in Emergency Operations in the Requesting Party's Area of Jurisdiction.

4.0 AVAILABILITY OF EMERGENCY EQUIPMENT AND PERSONNEL

4.1 When Mutual Aid is requested by a Requesting Party, the Fire Chief of the Providing Party shall, in their sole and absolute discretion, determine whether or not Emergency Resources within their Area of Jurisdiction are readily available and permitted to be dispatched for the purposes of section 3.4 of this Agreement, and in making that decision will consider:

(a) the current status and state of repair of the Providing Party’s available emergency equipment, vehicles, and apparatus, and

(b) whether the Providing Party's Emergency Resources are required or are anticipated to be required in the Providing Party's Area of Jurisdiction during the relevant timeframe.

The Fire Chief of the Providing Party shall communicate that decision to the Fire Chief or Officer in Charge of the Requesting Party, either verbally or in writing, as soon as is reasonably possible after the receipt of a Mutual Aid request.

4.2 Nothing in this Agreement shall be interpreted or construed as requiring a Providing Party, or the Fire Chief of a Providing Party, to dispatch or make available Emergency Resources to a Requesting Party where the Fire Chief reasonably considers that the Emergency Resources are or may be required by the Providing Party to maintain an adequate level of service in the Providing Party's own Area of Jurisdiction.

4.3 A Requesting Party shall not request Mutual Aid unless its own Emergency Resources are exhausted, being already utilized or deployed, or otherwise unavailable, except when the Requesting Party requires specialized equipment or personnel which the Requesting Party does not possess or have available at that time.

4.4 If the Fire Chief of a Providing Party determines that Emergency Resources will be dispatched, the Providing Party shall provide a minimum of four (4) qualified firefighting personnel for each type of vehicle, truck, or apparatus provided to the Requesting Party, except for:

(a) when the Fire Chief or Officer in Charge of the Requesting Party explicitly authorizes a Providing Party's vehicle, truck, or apparatus to respond to Mutual Aid with less than the minimum number of qualified firefighting personnel onboard, with such authorization being communicated to the Providing Party, either verbally or in writing, at the time of the request for Mutual Aid; or

(b) any vehicle(s) assigned specifically to the Fire Chief or a designated command officer, which normally respond with less than four (4) qualified firefighting personnel onboard.

4.5 If the Fire Chief of a Providing Party determines that Emergency Resources will be dispatched, the Providing Party shall only provide equipment, vehicles, trucks, and apparatus to the Requesting Party that are in good working condition and otherwise meet the industry operational and maintenance standards required of such Emergency Resources.

5.0 CONTROL

5.1 Subject to section 6 and 7 of this Agreement, for the duration of time that a Providing Party's Emergency Resources are provided for Mutual Aid under this Agreement, the Officer in Charge of the Requesting Party shall command and direct the use of all Emergency Resources assisting at the Emergency.

5.2 In the case of Emergency Resources supplied by the Providing Party, the Requesting Party's Officer in Charge shall, upon request and as the circumstances permit, provide the Fire Chief or Officer in Charge of the Providing Party with an update on the location and general status, including current assignments, of the Providing Party's Emergency Resources.

5.3 The Officer in Charge of the Requesting Party shall, as the circumstances permit, make reasonable efforts to keep the Providing Party's Emergency Resources together during Mutual Aid.

6.0 EMERGENCY RESOURCES RECALL

6.1 The Fire Chief of the Providing Party may at any time, in their sole and absolute discretion, recall any and all of the Providing Party's Emergency Resources engaged in Mutual Aid, by notifying the Fire Chief or Officer in Charge of the Requesting Party, either verbally or in writing, of the decision to recall those Emergency Resources.

6.2 If the Fire Chief of the Providing Party exercises their discretion to recall Emergency Resources engaged in Mutual Aid, the Requesting Party shall immediately, upon being notified of the recall, release and return the Providing Party's Emergency Resources which are subject to the recall notification.

7.0 SAFETY OF PROVIDING PARTY

7.1 If in the opinion of the Fire Chief or Officer in Charge of the Providing Party:

(a) the safety of any of the Providing Party's Emergency Resources engaged in Mutual Aid is threatened by the actions, commands, or directions of the Requesting Party or their Officer in Charge, or

(b) best firefighting practices (including, but not limited to, applicable WorkSafe BC regulations, rules, policies, and standards) are not applied or followed during Mutual Aid,

the Fire Chief or Officer in Charge of the Providing Party shall have the sole and absolute discretion as to the application and following of directions given by the Officer in Charge of the Requesting Party, as these directions relate to the Emergency Resources of the Providing Party, including, but not limited to withdrawing any or all of the Providing Party's Emergency Resources from Mutual Aid.

8.0 COST

8.1 There shall be no cost, fee, expense, or charge to either the Providing Party or the Requesting Party for the provision or receipt of Mutual Aid, other than the Requesting Party shall reimburse the Providing Party for all costs associated with:

(a) any consumable items or supplies (including, but not limited to fuel, foam, and medical supplies) owned by the Providing Party, that are used or otherwise consumed by either Party during Mutual Aid; and

(b) any Providing Party equipment (excluding vehicles, trucks, and apparatus) that is damaged beyond repair or destroyed and must be replaced as a result of Mutual Aid, except where such damage is caused solely by the Providing Party's own negligence or as a result of normal wear and tear.

8.2 When costs are incurred pursuant to section 8.1 of this Agreement, the Providing Party shall provide the Requesting Party with an itemized invoice, in accordance with the notice provision in section 17.4 of this Agreement, setting out those costs and, within 30 days of the receipt of that invoice, the Requesting Party shall pay the amount owing on that invoice.

9.0 WATER SUPPLY

9.1 Whether or not responding to an Emergency, each Party to this Agreement shall be permitted to connect to and use the closest and available water supply or fire hydrant within either Party's Area of Jurisdiction, without first obtaining permission, permit, or authorization from the other Party, regardless of jurisdiction, if the factors of time, life and safety warrant such connection and use.

10.0 FIRE CHIEF'S OR OFFICER IN CHARGE'S DETERMINATION

10.1 The determination of a Fire Chief or Officer in Charge on any matter that he or she has authority to determine under this Agreement shall be final.

11.0 RELEASE FROM MUTUAL AID

11.1 As soon as the Emergency giving rise to a request for Mutual Aid has been brought under control and can be managed, without assistance, by the Requesting Party, the Emergency Resources of the Providing Party provided under this Agreement shall be released first to return to their Area of Jurisdiction before any of the Requesting Party's resources are released.

12.0 INDEMNITY

12.1 When providing Mutual Aid, a Providing Party shall indemnify and save harmless the Requesting Party and its elected officials, officers, employees, agents,

volunteers, or contractors, from and against any and all actions, losses, costs, damages, claims, debts, fines, or expenses, including legal and other professional fees, caused or resulting from any error, omission or negligent act by the Providing Party during such Mutual Aid.

12.2 When receiving Mutual Aid, a Requesting Party shall indemnify and save harmless the Providing Party and its elected officials, officers, employees, agents, volunteers, or contractors, from and against any and all actions, losses, costs, damages, claims, debts, fines or expense, including legal and other professional fees, caused or resulting from any error, omission or negligent act by the Requesting Party during such Mutual Aid.

12.3 No Party to this Agreement shall bring any claim, action, suit, or demand against the other Party to this Agreement or its elected officials, officers, employees, agents, volunteers, or contractors , in respect of or in any way related to the decision of a Fire Chief or Officer in Charge as to the level of Mutual Aid and assistance, if any, to be provided under this Agreement, including without limit, any decision of the Fire Chief or Officer in Charge of the Providing Party to withdraw or recall Emergency Resources from Mutual Aid pursuant to this Agreement.

13.0 WAIVER

13.1 No waiver by either Party of any requirement or breach of this Agreement shall be effective unless it is an express waiver in writing that specifically references the requirement or breach and no such waiver shall operate as a waiver of any other requirement or breach or any continuing breach of this Agreement, whether similar or dissimilar.

14.0 INSURANCE

14.1 Each Party shall procure and maintain in force at their own cost during the entire term of this Agreement a comprehensive general liability insurance policy, policies and/or program with a limit of not less than FIFTEEN MILLION ($15,000,000.00) DOLLARS inclusive per occurrence for bodily injury (including death), personal injury and property damage. The policy, policies and/or program shall include but not be limited to the following coverage/provisions:

(a) all premises and operations necessary or incidental to the performance of this Agreement;

(b) products and completed operations;

(c) "broad form" property damage;

(d) blanket contractual liability;

(e) cross liability.

14.2 Each Party shall procure and maintain at its own cost during the entire term of this Agreement, automobile insurance for owned and/or leased vehicles as required by the laws of British Columbia and as required under any motor vehicle lease agreement. The minimum limit of third party liability shall be TEN MILLION ($10,000,000.00) DOLLARS inclusive per occurrence for bodily injury, or death of another, or loss or damage to property of another.

14.3 In the event that either Party proposes to withdraw or change insurance providers or lower the policy coverage limits as set out in this Agreement, the withdrawing Party shall provide the other Party with a minimum ninety (90) days' written notice, in accordance with section 17.4 of this Agreement, of the proposed effective date of withdrawal from the current insurance provider so that the other Party may either satisfy itself, in its sole discretion, that appropriate insurance coverage will be in place for the remainder of the Term or serve notice of termination of this Agreement on the withdrawing Party pursuant to section 2 of this Agreement.

15.0 SECURITY OF PERSONAL INFORMATION

15.1 Each Party shall make reasonable arrangements to maintain the security of any personal information obtained during Mutual Aid or otherwise in its custody as it relates to this Agreement and the provision of Mutual Aid, by protecting it against such risks as unauthorized access, collection, use, disclosure or disposal, and will ensure that employees, volunteers and contractors with access to personal information comply with the requirements of the *Freedom of Information and Protection of Privacy Act*, as amended or replaced from time to time, and any other applicable legislation.

16.0 SERVICE OUTSIDE BOUNDARIES

16.1 For the purposes of section 13 of the *Community Charter*, each of the Parties consents to the other Party engaging in Emergency Operations within their respective Area of Jurisdiction pursuant to this Agreement.

17.0 MISCELLANEOUS PROVISIONS

17.1 This Agreement shall be the entire agreement between the parties in respect of the provision of Mutual Aid by the Parties to one another for the purposes of bringing an Emergency under control.

17.2 Section and paragraph headings are inserted for identification purposes only and do not form a part of the Agreement.

17.3 Wherever the singular of the masculine are used in this Agreement the same shall be deemed to include the plural, or the feminine, or the body politic, or corporate, where the context or the parties hereto so require.

17.4 Unless otherwise stated in this Agreement, any notice given pursuant to this Agreement shall be in writing and be served personally on the Fire Chief of the other Party, or alternatively, delivered by registered mail to the following address of the Party to whom notice is given:

(a) The City of Langford Fire Department - 2625 Peatt Road, Victoria, BC, V9B 3T9; or

(b) The Town of View Royal Fire Department – 333 Island Highway, Victoria, BC V9B 1G9

17.5 The Parties may not assign this Agreement without the prior written consent of the other Party to this Agreement.

17.6 This Agreement may not be modified or amended except by written agreement between the Parties.

17.7 This Agreement shall be governed by and interpreted in accordance with the laws of the Province of British Columbia.

17.8 This Agreement may be executed in any number of counterparts. Any executed counterpart shall be construed as an original. All executed counterparts together shall constitute the Agreement.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

TOWN OF VIEW ROYAL by its authorized signatories:

_____
Mayor:

_____
Corporate Officer:

CITY OF LANGFORD by its authorized signatories:

_____
Mayor:

_____
Corporate Officer:

Royal Canadian Mounted Police | Gendarmerie royal du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Officer In Charge
West Shore RCMP Detachment
698 Atkins Avenue
Victoria, BC V9B 3A4

Your File - Votre reference

Our File - Notre référence

Date
February 19, 2019

Mayor Stewart Young and Council
2nd Floor, 877 Goldstream Avenue
Langford, BC V9B 2X8

Mayor and Council,

The City of Langford has and continues to experience substantial growth in both the residential and commercial sectors. This progressive advancement directly impacts the West Shore Detachment and with a forecast of continued prosperity, we respectively request that Mayor and Council consider the following application for an increase to our Detachment's resources that will encompass the next five years.

The West Shore Detachment proposes an increase of two (2) regular members plus one (1) municipal employee each year, over the next five years; inclusive of 2019. This translates to an increase of 10 regular members and 5 municipal employees by 2023.

As you are aware, the Detachment offers the City of Langford 24-hour policing with our uniformed General Duty members in addition to a number of uniformed and plain clothes specialized units. Our Detachment maintains responsive and proactive policing while also, engaging with the community and schools through various policing and public initiatives, events, and celebrations. The Detachment municipal staff are responsible to both the police officers and the community through various administrative duties and public offered services. The level of service the Detachment is currently able to provide the City is heavily dependent on the resource levels appropriately corresponding to a number of factors including but not limited to: population; numbers and types of files/complaints; expectations of proactive policing (ex. Traffic enforcement, police presence at popular social places, etc); number of information or disclosure requests; and Police Information Check or Civil Fingerprinting applications.

Anticipating the continued growth of the City of Langford as well as examining the Detachment's ability to continue providing an acceptable level of service, the West Shore Detachment requests consideration of our application for a resource increase over the next five years.

Regards,

Inspector Todd Preston
Officer in Charge
West Shore RCMP Detachment

City of Langford
www.cityoflangford.ca

Staff Report to Council

Date:	**March 4, 2019**
Department:	**Planning**
Application No.:	**Z18-0001**
Subject:	**Bylaw No. 1792 - Application to Rezone 2512 Duncan Place from One- and Two-Family Residential (R2) Zone to Residential Small Lot 3 (RS3) Zone to Allow a Development of Nine One-Family Residential Lots**

At their Regular Meeting of June 18, 2018 Council passed the following resolution with respect to the property at 2512 Duncan Place:

That Council:

1. *Direct staff to prepare a bylaw to amend the zoning designation of the property located at 2512 Duncan Place from R2 (One- and Two-Family Residential) to RS3 (Residential Small Lot 3) subject to the following terms and conditions:*

    a) *That the applicant agrees to provide, **as a bonus for increased density**, the following contributions per one-family lot created, prior to subdivision approval:*

        i. *$3,960 towards the General Amenity Reserve Fund; and*
        ii. *$660 towards the Affordable Housing Reserve Fund.*

    b) *That the applicant provides, **prior to Public Hearing**, the following:*

        i. *A technical memo from a qualified engineer that verifies storm water can be adequately managed onsite, to the satisfaction of the Director of Engineering.*

    c) *That the applicant provides, **prior to Bylaw Adoption,** a Section 219 covenant, registered in priority of all other charges on title, that agrees to the following:*

        i. *That a minimum 8.0m wide road dedication be provided for the proposed road.*
        ii. *That all frontage improvements to Bylaw 1000 standards are provided to the satisfaction of the Director of Engineering;*
        iii. *That a storm water management plan be provided and implemented, to the satisfaction of the Director of Engineering;*

iv. That the applicant install a 1.8m high privacy fence along the rear property lines of the new lot and a 1.2m high solid fence along the east side of the proposed road as well as along the west property line west of the five parking spaces;

v. That the applicant install a minimum three trees and landscaping with irrigation in the area surrounding the five parking spaces.

vi. That the applicant provide a construction management plan to the satisfaction of the Director of Engineering

COMMENTS

The applicant has registered a section 219 covenant against the title of the subject property that agrees to items 1(c) in Council's resolution of June 18, 2019.

Bylaw No. 1792 was signed by the Minister of Transportation on August 28, 2018.

OPTIONS

That Council:

1. Adopt Bylaw No. 1792;

   OR

2. Take no action at this time with respect to Bylaw No. 1792.

Respectfully Submitted,

Submitted by:	Robert Dykstra, MCIP, RPP Land Development Planner
Concurrence:	Matthew Baldwin, MCIP, RPP Director of Planning
Concurrence:	Cory Manton, Manager of Parks and Recreation
Concurrence:	Michelle Mahovlich, P.Eng, P.Geo, Director of Engineering
Concurrence:	Leah Stohmann, MCIP, RPP, Deputy Director of Planning
Concurrence:	Adriana Proton, Manager of Legislative Services
Concurrence:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Braden Hutchins, Director of Corporate Services
Concurrence:	Darren Kiedyk, Chief Administrative Officer

:rd

CITY OF LANGFORD
BYLAW NO. 1792

A BYLAW TO AMEND BYLAW NO. 300, "LANGFORD ZONING BYLAW, 1999"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Zoning Bylaw No. 300, 1999 is amended as follows:

1. By deleting from the R2 (One- and Two-Family Residential) Zone and adding to RS3 (Residential Small Lot 3) Zone the property legally described as LOT 3, SECTIONS 108 AND 109, ESQUIMALT DISTRICT, PLAN 22999, EXCEPT THOSE PARTS IN PLANS 28050 AND 37232, PID No.: 004-136-110 (2512 Duncan Pl) in the portions as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

2. By adding the following to Table 1 of Schedule AD:

Zone	Bylaw No.	Legal Description	Amenity Contributions	Eligible for Reduction in Section 2 of Schedule AD (Column 5)
RS3	1792	LOT 3, SECTIONS 108 AND 109, ESQUIMALT DISTRICT, PLAN 22999, EXCEPT THOSE PARTS IN PLANS 28050 AND 37232, PID No. 004-136-110 (2512 Duncan Pl)	a) $3,960 per new lot created towards the General Amenity Reserve Fund; and b) $660 per new lot created towards the Affordable Housing Reserve Fund.	No

B. This Bylaw may be cited for all purposes as "Langford Zoning Bylaw, Amendment No. 539, (2512 Duncan Pl), 2019".

READ A FIRST TIME this 16th day of July, 2018.

PUBLIC HEARING held this 20th day of August, 2018.

READ A SECOND TIME this 20th day of August, 2018.

READ A THIRD TIME this 20th day of August, 2018.

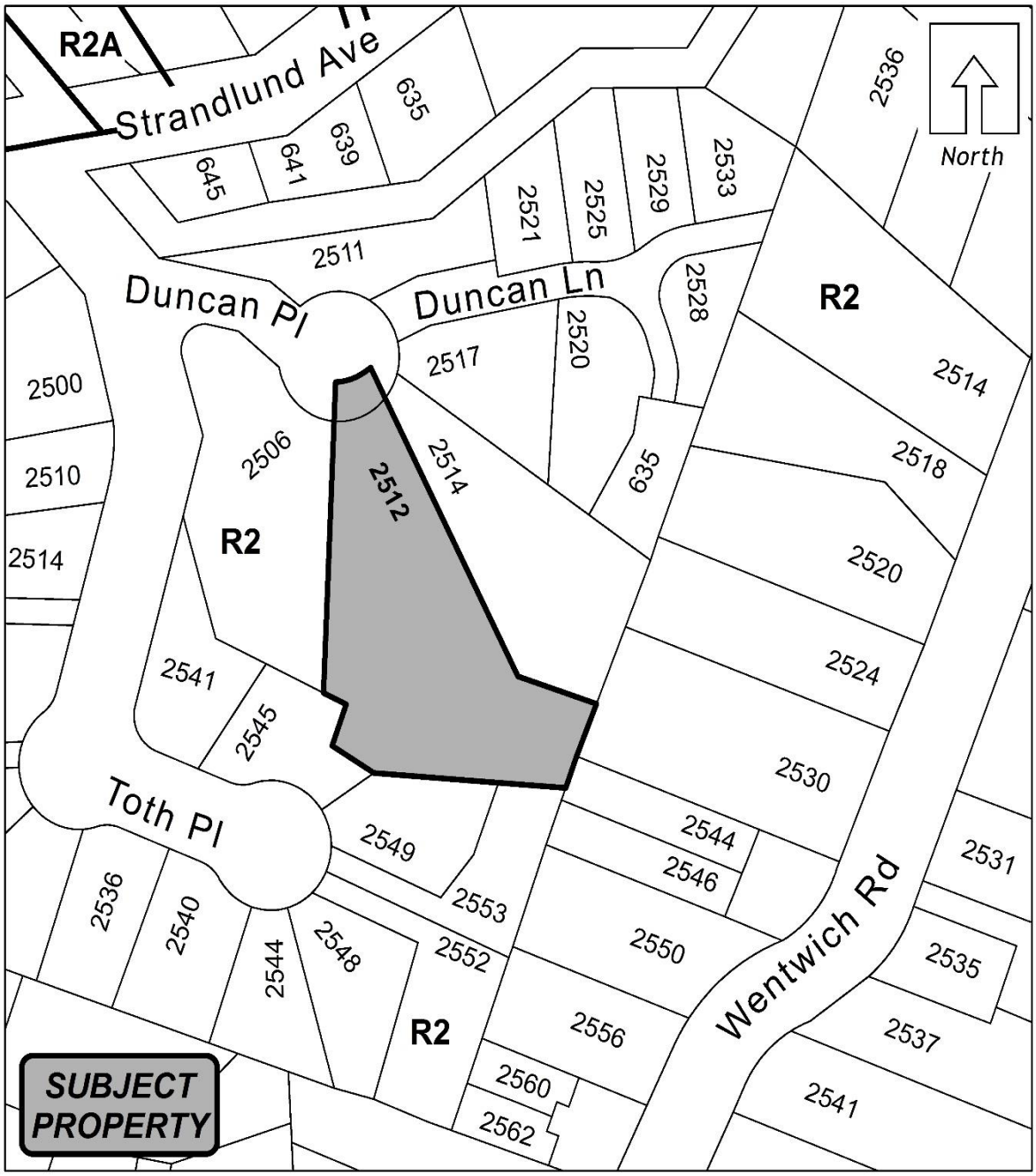
APPROVED BY THE MINISTRY OF TRANSPORTATION THIS 28th day of August, 2018.

ADOPTED this of, 2019.

MAYOR

(Certified Correct)
CORPORATE OFFICER

Schedule A



Document Name: Bylaw_1792

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1792

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 6/22/2018

CITY OF LANGFORD
BYLAW NO. 1825

A BYLAW TO AMEND BYLAW NO. 300, "LANGFORD ZONING BYLAW, 1999"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Zoning Bylaw No. 300, 1999 is amended as follows:

1. By deleting from the R2 (One- and Two-Family Residential) Zone and adding to RS3 (Residential Small Lot 3) Zone the property legally described as LOT 1 SECTIONS 85 AND 116 ESQUIMALT DISTRICT PLAN 21226, PID No.: 000-029-645 (1234 Goldstream Ave) in the portions as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

2. By adding the following to Table 1 of Schedule AD:

Zone	Bylaw No.	Legal Description	Amenity Contributions	Eligible for Reduction in Section 2 of Schedule AD (Column 5)
RS3	1825	LOT 1 SECTIONS 85 AND 116 ESQUIMALT DISTRICT PLAN 21226, PID No.: 000-029-645 (1234 Goldstream Ave)	a) $3,960 per new lot created towards the General Amenity Reserve Fund; and b) $660 per new lot created towards the Affordable Housing Reserve Fund	No

B. This Bylaw may be cited for all purposes as "Langford Zoning Bylaw, Amendment No. 554, (1234 Goldstream Ave), 2019".

READ A FIRST TIME this 4th day of February, 2019.

PUBLIC HEARING held this day of, 2019.

READ A SECOND TIME this day of, 2019.

READ A THIRD TIME this day of, 2019.

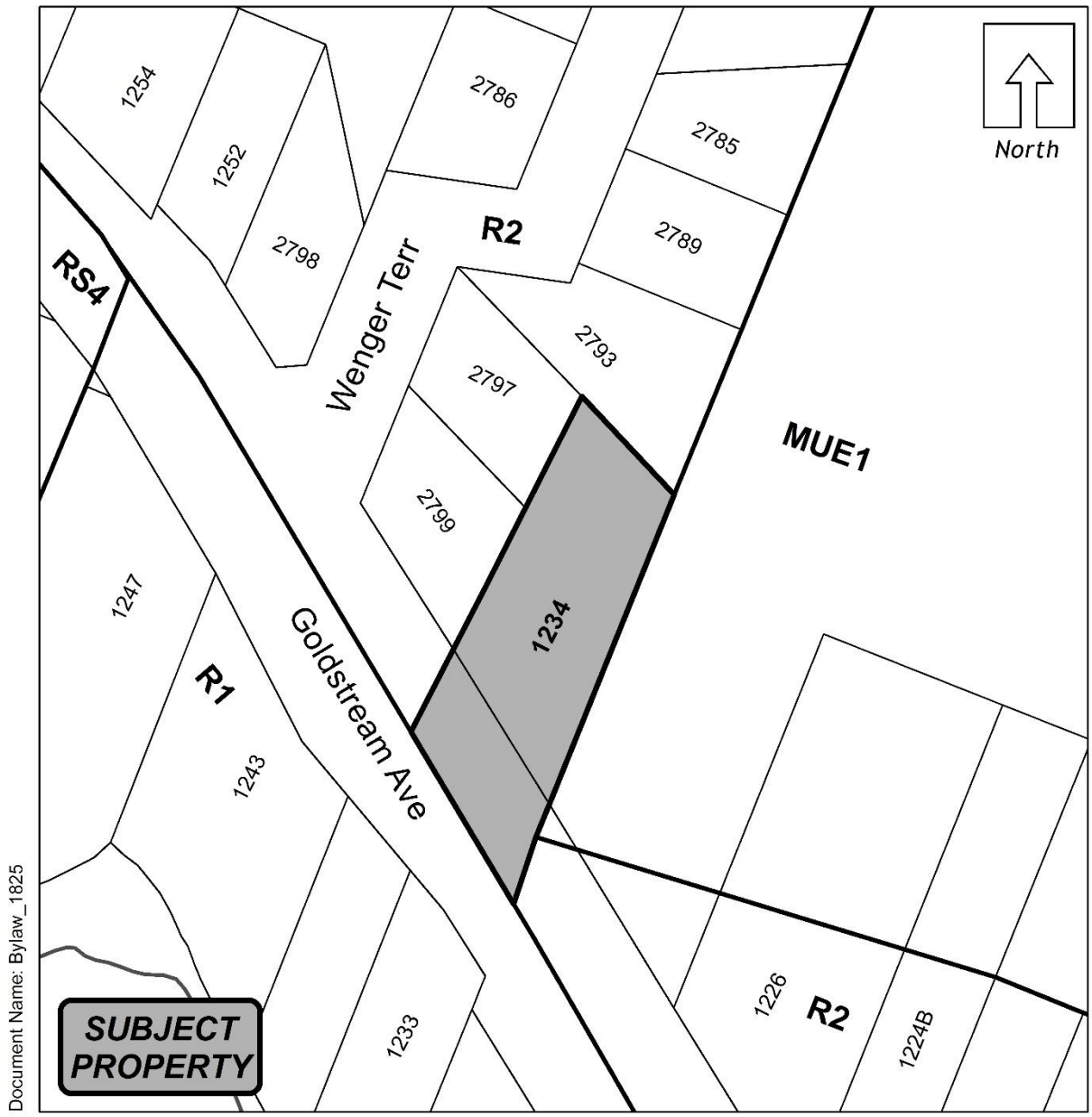
APPROVED BY THE MINISTRY OF TRANSPORTATION THIS day of , 2019.

ADOPTED this of, 2019.

MAYOR

(Certified Correct)
CORPORATE OFFICER

Schedule A



Document Name: Bylaw_1825

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1825

ADOPTION: _____

_____
MAYOR

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 11/22/2018

CITY OF LANGFORD
BYLAW NO. 1826

A BYLAW TO AMEND BYLAW NO. 300, "LANGFORD ZONING BYLAW, 1999"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Zoning Bylaw No. 300, 1999 is amended as follows:

1. By deleting from the **RR5 (Rural Residential 5)** Zone and adding to the **RS3 (Residential Small Lot 3) Zone** the properties legally described as LOT A, SECTION 5, ESQUIMALT DISTRICT, PLAN 37721; PID No.: 001-033-743 (939 Walfred Rd) in the portions as shown shaded on Plan No. 1 attached to and forming part of this Bylaw.

2. By adding the following line to Table 1 of Schedule AD:

Zone	Bylaw No.	Legal Description	Amenity Contributions	Eligible for Reduction in Section 2 of Schedule AD (Column 5)
RS3	1826	LOT A, SECTION 5, ESQUIMALT DISTRICT, PLAN 37721; PID.: 001-033-743 (939 Walfred Rd)	a) $3,960 per lot towards the General Amenity Reserve Fund b) $660 per lot towards the Affordable Housing Reserve Fund	No

B. This Bylaw may be cited for all purposes as “Langford Zoning Bylaw, Amendment No. 555, (939 Walfred Rd), 2019".

READ A FIRST TIME this day of, 2019.

PUBLIC HEARING held this day of, 2019.

READ A SECOND TIME this day of, 2019.

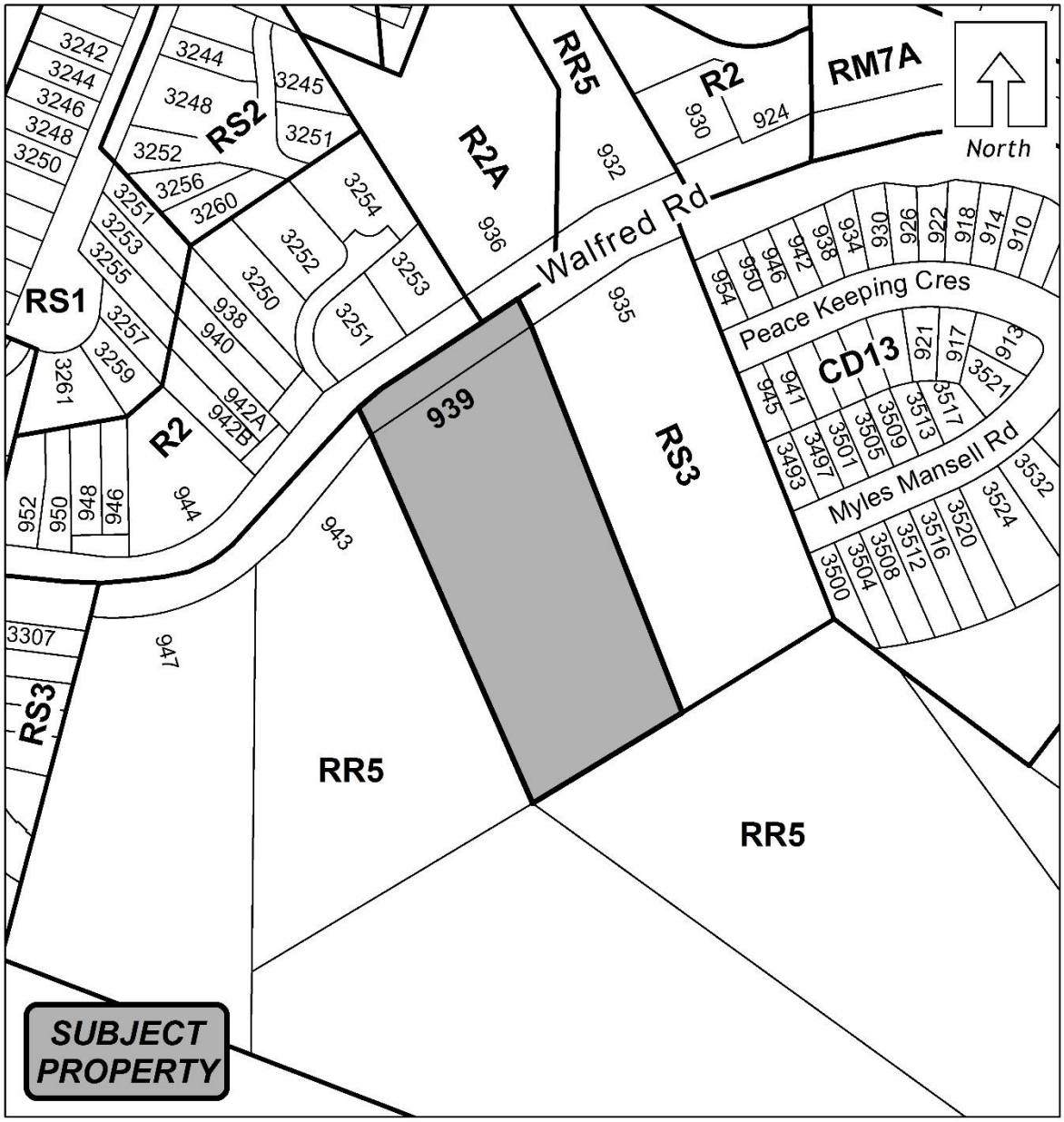
READ A THIRD TIME this day of, 2019.

APPROVED BY THE MINISTRY OF TRANSPORTATION this day of , 2019.

ADOPTED this day of , 2019.

MAYOR

(Certified Correct)
CORPORATE OFFICER



Document Name: Bylaw_1826

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1826

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 11/23/2018

City of Langford
www.cityoflangford.ca

Staff Report

to

Council

Date:	**March 4, 2019**
Department:	**Planning**
Application No.:	**Z19-0004**
Subject:	**Bylaw No. 1833 - Application to Amend the Text of the MUE2 Zone to Allow Gasoline Service Stations**

Purpose
Niall Paltiel of Keycorp Consulting as applied on behalf of 1054105 BC Ltd. (Seacliff Properties) for a text amendment to the MUE2 zone (790 McCallum Road) in order to permit Gasoline Service Station as a permitted use.

Background
On February 19, 2018 Council adopted an OCP amendment and rezoning of 790 McCallum Road. The amendment changed the designation of the property from 'Neighbourhood' to 'Mixed Use Employment Centre' and the rezoning was changed from CH1 (Cluster Housing Residential) to MUE2 (Mixed-Use Employment 2).

Commentary
The original rezoning did not contemplate a 'Gasoline Service Station' as a permitted use. However, one of the potential purchasers of one of the lots being created wishes to construct a gasoline service station and use the remaining portion of that site as surface parking. This text amendment would just add 'Gasoline Service Station' as a permitted use as 'Parking Facilities' is already a permitted use, and the amendment would be added to the entire parent property in the event that more than one service station is planned for this area.

Frontage Improvements
Typically, frontage improvements are a requirement of a rezoning. However, in this case the frontage improvements have already been contemplated and secured in the original rezoning (Z17-0037) of this property that changed the zone to MUE2. No additional frontage improvements are required with this rezoning.

Financial Implications

The individual parcel that is being contemplated for a gasoline service station and parking lot is just over 2 hectares (5 acres) in size. Council may not consider this to be the best use of this much land in the Mixed Use Employment Centre zone. However, in supporting this application Council may request that additional landscaping be installed on the site, above and beyond what our current guidelines require in order to mitigate the look of an open parking lot of this size along McCallum Road.

Options

That Council:

1. Direct the Director of Planning to require additional landscaping above and beyond what the current guidelines require for lands within the MUE2 zone that are developed for a Gasoline Service Station and/or Parking Facilitates.

   AND

2. Give 1st reading to Bylaw No. 1833.

OR

3. Take no action at this time with respect to Bylaw No. 1833.

Respectfully submitted,

Submitted by:	Robert Dykstra, MCIP, RPP Land Use Planner
Concurrence:	Matthew Baldwin, MCIP, RPP Director of Planning
Concurrence:	Cory Manton, Manager of Parks and Recreation
Concurrence:	Michelle Mahovlich, P.Eng, P.Geo, Director of Engineering
Concurrence:	Leah Stohmann, MCIP, RPP, Deputy Director of Planning
Concurrence:	Adriana Proton, Manager of Legislative Services
Concurrence:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Braden Hutchins, Director of Corporate Services
Concurrence:	Darren Kiedyk, Chief Administrative Officer

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CITY OF LANGFORD
BYLAW NO. 1833

A BYLAW TO AMEND BYLAW NO. 300, "LANGFORD ZONING BYLAW, 1999"

The Council of the City of Langford, in open meeting assembled, hereby enacts as follows:

A. Langford Zoning Bylaw No. 300, 1999 is amended as follows:

   1. By adding the following text under the *Restaurant, Retail and Other Service Commercial Uses* heading of Section 6.53B.01(1): "Gasoline Service Station".

B. This Bylaw may be cited for all purposes as "Langford Zoning Bylaw, Amendment No. 559, (790 McCallum Rd), 2019".

READ A FIRST TIME this day of, 2019.

PUBLIC HEARING held this day of, 2019.

READ A SECOND TIME this day of, 2019.

READ A THIRD TIME this day of, 2019.

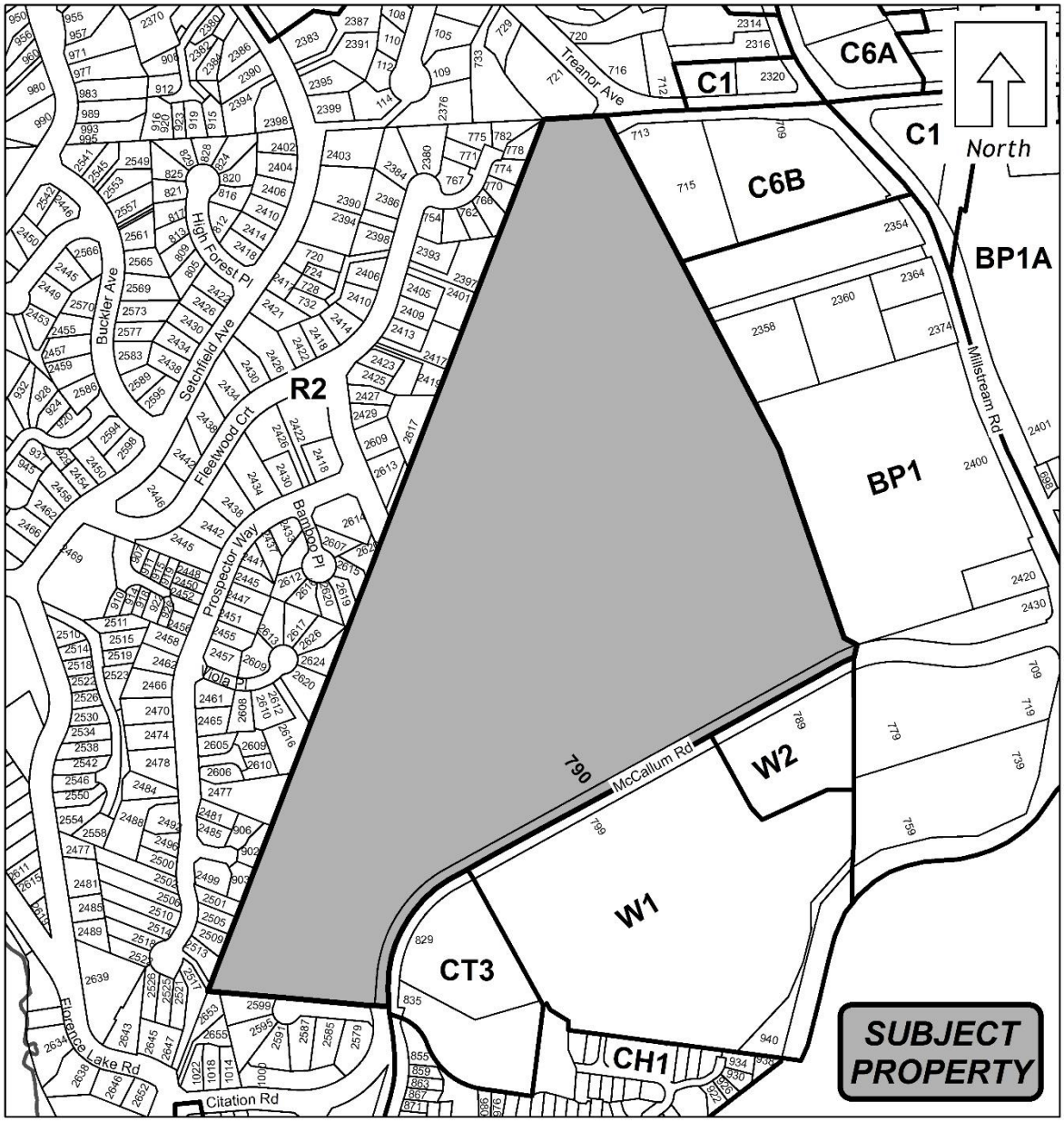
APPROVED BY THE MINISTRY OF TRANSPORTATION THIS day of , 2019.

ADOPTED this of, 2019.

MAYOR

(Certified Correct)
CORPORATE OFFICER

Schedule A



Document Name: Bylaw_1833

I HEREBY CERTIFY THIS TO BE A TRUE COPY
OF PLAN No. 1 AS DESCRIBED
IN SECTION A1 OF BYLAW No. 1833

_____
MAYOR

ADOPTION: _____

_____
CORPORATE OFFICER

Scale: N.T.S.

Last Revised: 2/14/2019

City of Langford
www.cityoflangford.ca

Staff Report

to

Council

Date: March 4, 2019

Department: **Finance**

Subject: Financial assistance program for Sewer Connection Costs for Property Owners

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Background

"Sewer Utility Bylaw No. 1600, 2016" enacts mandatory connections for all properties abutting an existing sanitary sewer main no later than December 31, 2019 and for new sewer mains within one year from the completion date of the main. Council has expressed a desire to provide a financial program for existing residential home owners who are faced with Sewer Capital Recovery Fees (SCRF) and/or Physical Connection Fees (PCF). This report presents options and financial impacts that are proposed for Council consideration.

As per Council direction to ensure that no property owner will face a true financial hardship as a result of the mandatory connection, while balancing the desire to achieve mandatory connection to help the health and viability of the community and the financial status of the system, investigation has been completed of the options available to the City and to property owners.

There are three different financing options presented and further explanation of each is below.

Financial Assistance Options

1. West Shore Environmental Services Inc (WSES) provides financing directly to home owner.

   As a requirement of the Sewer Agreement between the City and WSES, they must provide for financing to property owners. In order to fulfil this obligation WSES has proposed the following financing option:

   a. WSES will lend the money directly to the property owner and register a Section 219 Covenant on the property along with a rent charge agreement that the property owner would have to sign. Rates are projected to be in the 9% - 12% range for this financing.

2. Preferred Financial Institution:
The City has established a preferred financial institution for recommendation to property owners. Provided that the City agrees that any property owner that requests financing from the City must first pursue financing from TD Canada Trust, the bank has offered a program in which the property owner will receive their loan at an interest rate that is 1% less than they would have obtained should they have applied with TD Canada Trust prior to the bank being selected as the Preferred Lender. Loans obtained through this program will have a 7-year amortization period. The property owner would have to qualify independently through the regular loan approval process with TD Canada Trust.

3. City of Langford option:
Given an overarching philosophy, that assistance through the City must only be for a true hardship the following program is presented for Council consideration:

1. Amend Bylaw 1600 to incorporate the terms of the system outlined below including the delegation of the authority to approve an applicant be delegated to one municipal officer.
2. If property owner is the principal resident (confirmed by an active Home Owner Grant application) and has a household income is below the Low Income Threshold Cut-off (LICO) as published by Stats Canada + $5000, they can apply to the City and if it is confirmed that they qualify they may be approved and exempt from paying the fees and connection for 5 years and then they would have to apply to opt into the ten year program outlined in #3 below.
3. If the property owner is the principal resident (confirmed by an active Home Owner Grant application) and the owner's household income is between the LICO + $5000 and double the poverty line, and they have received a rejection letter from the City's preferred lender, TD Canada Trust, they may apply to the City for financial assistance under which the City will pay the SCRF and sewer connection fee to WSES and then collect from the property owner plus interest at Prime+2% over a 10 year period.
4. If the owner's household income is more than double the LICO or they do not reside in the property (they do not claim a home owner grant) – they are not eligible for the City option of financial assistance and will have to either obtain their own independent financing or financing through WSES or the Preferred lender.

Recently replaced septic systems:

In recognition of the out of pocket expense faced by a property owner to replace their septic system, for owners that have recently replaced their septic system, it is proposed that Council authorize a program in which, upon proof of replacement of their septic system through Island Health documentation, a property owner may defer payment of the SCRF/PCF fees and their connection to the sewer system until their septic system is five years old.

Summary of proposed program:

The program that is proposed takes into consideration a number of important factors.

1. Mandatory connection should not cause a true financial hardship on a property owner.

2. The City cannot borrow to fund this program, as such funds will come from current City reserve funds.
3. As the installment charges are regulatory charges under section 194 of the Community Charter in relation to a service of the municipality they would also qualify under section 258 that fees for services provided to land and improvements and thus the tax recovery remedy would be available, thus ensuring that the City is able to recover the balance that has been paid up front to WSES.

Financial Implications

The City cannot borrow to finance this program, so it would have to be funded from Operating Fund Surplus and the General Amenity Reserve. This will limit the amount that is available for the City's option. The Operating Fund Surplus at December 31, 2017 was $4.5 million and General Amenity Fund was $4.62 million. It would not be prudent to allocate all available funds from either source to the financing program.

In the event that a property owner living in their residence as a primary residence, with an income less than double the LICO, does not qualify for a loan through the preferred financial institution, TD Canada Trust, and can provide evidence to that fact, the City's direct involvement option may be used. While this would mean the City still faces some financial burden, recommending that they first approach the preferred institution and lastly the City will lessen the amount that the City has to pay to WSES and then collect through installments for the next 10 years, thus ensuring that funds are available for the property owners with a true financial hardship.

Legal Implications

The financial program proposed has been reviewed and prepared in conjunction with the City solicitors to ensure the program assists property owners facing true financial hardship while also ensuring the City is secure and guaranteed to recover the money paid.

Options

That Council:

1. Give Sewer Utility Bylaw No. 1600, 2016 Amendment Bylaw No. 1835, 2019 First, Second and Third Reading.

OR

2. Direct staff not to implement a Sewer Financial Assistance Program.

Respectfully submitted,

Submitted by:	Michael Dillabaugh, CPA, CA, Director of Finance
Concurrence:	Matthew Baldwin, MCIP, RPP Director of Planning
Concurrence:	Michelle Mahovlich, P.Eng, P.Geo, Director of Engineering
Concurrence:	Braden Hutchins, Director of Corporate Services
Concurrence	Darren Kiedyk, Chief Administrative Officer

CITY OF LANGFORD

BYLAW NO. 1835

A bylaw to amend Sewer Utility Bylaw No. 1600, 2016

WHEREAS Sewer Utility Bylaw No. 1600, 2016 provides that, in specified circumstances, the obligation under the bylaw to connect a parcel to the sanitary sewer system may be deferred so long as the parcel is connected within 5 years of completion of the parcel's sewage treatment system;

AND WHEREAS the City also wishes to provide an option whereby an owner of a parcel who is required by Sewer Utility Bylaw No. 1600, 2016 to connect the owner's parcel to the sanitary sewer system and to pay certain charges to West Shore Environment Services Inc. as a condition of doing so may apply to demonstrate financial need and to have the City pay those charges to West Shore Environmental Services Inc. on the owner's behalf, with the City recovering the amount so paid, with interest, by way of the imposition by the City under section 194 of the *Community Charter* of annual charges for a period of 10 years.

NOW THEREFORE the Council of the City of Langford, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as Sewer Utility Bylaw No. 1600, 2016 Amendment Bylaw No. 1835, 2019.

2. Sewer Utility Bylaw No. 1600, 2016 is amended by:

   (a) adding to section 1 the following definition:

   > **Prime Rate** means the rate of interest declared from time to time by the main branch in of the Bank of Montreal in Vancouver, British Columbia as the annual rate of interest used by such bank as its reference rate in setting interest rates for commercial loans of Canadian dollars in Canada and commonly referred to by such bank as its "prime rate.";

   (b) adding to section 1 the following definition:

   LICO means the low-income threshold cut-off as published by Statistics Canada

   (c) inserting into section 28 the words "sewer connection fee" before the words "an incremental storage and improvement fee" and after the words "sewer capital recovery fee";

   (d) in Part 4 of the bylaw after section 32 adding the following as sections 33 through 41 and renumbering the current sections of the bylaw accordingly and making appropriate revisions to the section references in the text of the bylaw:

33. The owners of a Sewer Serviced Parcel that is required under this bylaw to be connected to the sanitary sewer main may make an application to the City in the form attached to this bylaw as Schedule C requesting that they be exempt from paying the fees and exempt from connecting to the sewer main for a period of 5 years. An application under this section must be made no more than 6 months and no less than 1 month before the date on which the connection to the sanitary sewer main is to be made and must be signed by all registered owners of the parcel.

34. The Director of Finance shall approve an application under section 33 if the Director is satisfied that the Sewer Serviced Parcel is the owners primary residence, and that the household income, including rental income, is below the LICO plus $5,000. For this purpose, the Director of Finance may require the owners to provide such evidence as the Director considers necessary in his or her sole discretion to make that determination.

35. If an exemption under section 33 is approved, after the five-year exemption period the owners may reapply under section 36.

36. The owners of a Sewer Serviced Parcel that is required under this bylaw to be connected to a sanitary sewer main may make an application to the City in the form attached to this bylaw as Schedule D requesting that the City pay to West Shore in respect of the parcel the sewer capital recovery fees or sewer connection fees, or both, payable to West Shore upon connection of the parcel to the sanitary sewer main. An application under this section must be made no more than 6 months and no less than 1 month before the date on which the connection to the sanitary sewer main is to be made and must be signed by all registered owners of the parcel.

37. The Director of Finance shall approve an application under section 36 if the Director is satisfied that:

a. TD Canada Trust is unwilling to provide to the owners of the Sewer Serviced Parcel a secured or unsecured loan in the amount of the fees to which the owners' application under section 36relates; and,

b. the Sewer Serviced Parcel is the primary residence of the owner, and that the household income, including rental income, is between the LICO plus $5,000 and double the LICO.

For this purpose, the Director of Finance may require the owners to provide such evidence as the Director considers necessary in his or her sole discretion to make that determination.

38. No owner of a parcel identified in the *Sewer Capital Recovery Fee Bylaw No. 1100, 2007* may make an application under section 33 or 36.

39. Where the Director of Finance approves an application pursuant to section 37 to have the City pay sewer capital recovery fees in respect of a parcel to West Shore, then, after the City pays those fees to West Shore, sewer capital recovery instalment fees payable to the City in the following amounts are imposed on the owners of the Sewer Serviced Parcel for each of the 10 years beginning in the year the City pays the sewer capital recovery fees to West Shore:

(a) 1/10th of the sewer capital recovery fee paid by the City to West Shore, plus

(b) simple interest equal to 2% in excess of the Prime Rate as of January 1 of each year that the sewer capital recovery instalment fee is payable calculated on the amount equal to the sewer capital recovery fee paid by the City to West Shore less the cumulative amount of money paid by the owners to the City under paragraph (a), with that interest calculated from the date of connection of such parcel to the sanitary sewer main to December 31 of the year in which the sewer capital recovery instalment fee is payable.

40. Where the Director of Finance approves an application pursuant to section 37 to have the City pay sewer connection fees in respect of a Sewer Serviced Parcel to West Shore, then, after the City pays those fees to West Shore, a sewer connection instalment fee payable to the City in the following amount is imposed on the owners of the parcel for each of the 10 years beginning with the year the City pays the sewer connection fees to West Shore:

(a) 1/10th of the sewer connection fees paid by the City to West Shore, plus

(b) simple interest equal to 2% in excess of the Prime Rate as of January 1 of each year that the sewer connection instalment fee is payable calculated on the amount equal to the sewer connection fee paid by the City to West Shore less the cumulative amount of money paid by the owners to the City under paragraph (a) with that interest calculated from the date of connection of such parcel to the sanitary sewer main to December 31 of the year in which the sewer connection instalment fee is payable.

41. Fees imposed by the City under section 38 or 39 are due and payable by December 31 of the year for which the fees are imposed.;

(e) replacing section 32 with the following:

32. Fees imposed under sections, 24, 28, 39 or 40 and unpaid at the end of the year in which they are due are deemed to be taxes in arrear and may be entered on the tax roll as such.; and

(f) attaching as Schedule C to the bylaw Schedule A to this Bylaw; and

(e) attaching as Schedule D to the bylaw Schedule B to this Bylaw.

READ A FIRST TIME ON _____, 2019
READ A SECOND TIME ON _____, 2019
READ A THIRD TIME ON _____, 2019
ADOPTED on _____, 2019

Presiding Member

Corporate Officer

SCHEDULE A

Sewer Fees (Instalment Payment) Application

I(we) make application as the registered owner(s) of the parcel located at civic address _____ (the "Property") to have a five year exemption from payment of fees and physical connection.

I(we) confirm that I(we) reside at the above mentioned property as our primary residence and that we have a household income, including rental income, of below:

a. the low income cut-off threshold as published by Statistics Canada ("LICO")plus $5,000.

I(we) acknowledge that if my(our) application is approved by the City, we will be exempt from paying fees to Westshore Environmental and Physical connection to the Sewer System and that if during the five year exemption period we connect to the system, the exemption of fees is terminated and we will be required to pay all applicable fees. I(we) acknowledge that after the five year exemption period we will be required to connect to the sewer system and pay all applicable fees.

Signature Date

Name of Applicant (please print)

Signature Date

Name of Applicant (please print)

All registered owners of the property must sign

SCHEDULE B

Sewer Fees (Instalment Payment) Application

I(we) make application as the registered owner(s) of the parcel located at civic address _____ (the "Property") to have the City pay on my (our) behalf as the owner(s) of the Property the following fees that are payable to West Shore Environmental Services Inc. to connect the Property to the sanitary sewer main (check all that apply):

- ☐ sewer capital recovery fees of $_____ (insert amount)
- ☐ sewer connection fees of $_____ (insert amount)

I(we) confirm that I(we) have been unable to obtain a secured or unsecured loan from TD Canada Trust in the amount of the fees to which this application relates.

I(we) confirm that I(we) reside at the above-mentioned property as our primary residence and that we have a household income, including rental income, of between:

~~a.~~ the low income cut-off schedule as published by Statistics Canada ("LICO") plus $5,000; and,
b. Double the LICO.

I(we) acknowledge that if my(our) application is approved by the City, annual fees for a period of 10 years will be imposed by the City to recover with interest (at the rate specified by bylaw) the amount the City pays to West Shore Environmental Services Inc. on my(our) behalf and that such fees may be added to the municipal taxes for the Property as taxes in arrear and collected as such if not paid by December 31 of each year in which they are due.

_____ _____
Signature Date

_____
Name of Applicant (please print)

_____ _____
Signature Date

_____
Name of Applicant (please print)

All registered owners of the property must sign

City of Langford
www.cityoflangford.ca

March 4, 2019

In Camera Resolution

a) That it is the opinion of Council that the public interest request that persons other than members of Council and Officers be excluded from the meeting to consider confidential information regarding the acquisition, disposition or expropriation of land or improvements; the receipt of advice that is subject to solicitor-client privileges; and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages under Section 90 (1) (e) (i) and (k).

b) That Council continue the meeting in closed session.