



**Addendum #1 to REQUEST FOR PROPOSAL For
Enterprise Resource Planning (ERP) Consulting Services**

Amendment Date: January 5, 2026

The closing date was erroneously listed in the RFP document Jan. 9th, 2025, this is corrected in two places with the correct year (2026):

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CLOSING LOCATION, DATE AND TIME:

Proposals must be received in a sealed envelope at the offices of the City of Langford, 2nd Floor, 877 Goldstream Ave, Langford, B.C., V9B 2X8, by: 2:00 p.m. PST on Friday, Jan 9th, 2026.

Proponents shall submit two (2) original copies and one (USB key) copy prepared in .pdf format. The Proposal should be enclosed and sealed in an envelope/package clearly marked “RFP for ERP Consulting Services”. No other information should be marked on the outside of the envelope/package.

Late Proposals **will not be** considered, and extensions will not be granted.

6.0 INSTRUCTIONS TO PROPONENTS

6.1 PROPOSAL CLOSING DATE AND DELIVERY INSTRUCTIONS

It is the sole responsibility of the Proponent to submit their Proposal to Langford City Hall prior to 2:00 p.m. PST on Friday, January 9th, 2026 (the “closing date and time”). The time on the City’s Receptionist’s computer will be deemed to be the correct time for purposes of receiving this Proposal. Proponents shall submit two (2) original hard copies and one (USB key) copy prepared in .pdf format. The Proposal should be enclosed and sealed in an envelope/package clearly marked “**RFP for ERP Consulting Services**” and addressed and delivered to the City of Langford, 2nd Floor, 877 Goldstream Ave, Langford, BC, V9B 2X8. No other information should be marked on the outside of the envelope/package. Late Proposals will not be considered, and extensions will not be granted.