

CITY OF LANGFORD

APPLICATION TO VOTE BY MAIL BALLOT

PART 1 – INSTRUCTIONS:

Complete this application form in its entirety and deliver it to the Chief Election Officer at:

City of Langford, Chief Election Officer
2nd Floor, 877 Goldstream Avenue
Langford, BC V9B 2X8

Your form may also be emailed to election2026@langford.ca.

Once your completed application form is received, staff will determine your eligibility, and you will be provided with the appropriate mail ballot package and additional forms if necessary. Mail Ballot Packages will be prepared as soon as the ballots become available **on or around October 1, 2026. Please note, Mail Ballot Package preparation can take 1-2 business days.**

1. Applications for Mail Ballot Packages will only be accepted **from September 15 - October 6, 2026.** Should you select the option to have your mail ballot package mailed to you, please be mindful of Canada Post delivery times (2-4 business days for local delivery) and make other arrangements if necessary to ensure your mail ballot package is **returned to City Hall by 8:00 pm on General Voting Day, October 17, 2026.** If you designate another person to pick up your mail ballot package, they must provide two (2) pieces of identification at the time of pickup and complete a form.
2. **Once you have been registered to vote by mail ballot, you cannot vote in person on General Voting Day or at any Advance Voting or Special Voting Opportunity.** The package that you are issued serves as your opportunity to cast a vote in this election.
3. Mail Ballot Packages must be picked up by **12:00 (noon) on October 13, 2026.**
4. All Mail Ballots must be returned to **City Hall on the 2nd Floor of 877 Goldstream Avenue** during regular business hours of 8:30am – 4:30pm excluding statutory holidays, or by use of the **City Hall Drop Box** located to the left of the front doors of 877 Goldstream Avenue. Mail Ballots must be received by the Chief Election Officer by **8:00 p.m. on General Voting Day, Saturday, October 17, 2026,** to be counted in this election. You (the elector) are responsible for ensuring that your accurately completed mail ballot package is received by the Chief Election Officer to be counted in this election.

Please complete the attached Mail Ballot Application and return as noted above. Mail Ballot Packages take 1-2 business days to complete and will be mailed or ready for pickup based on your instructions within this application.

APPLICATION TO VOTE BY MAIL BALLOT

2026 Local General Election

PART 2 – APPLICATION:

Please complete and return this application form to the Chief Election Officer (contact information is listed in Part 1 – Instructions).

Name and Contact Information:

I, _____ (PRINT FULL NAME OF ELECTOR)

request that I receive a ballot to vote by mail under the provisions of the *Local Government Act* S. 110, in the City of Langford 2026 Local General Election to be held on Saturday, October 17, 2026.

If there are any questions regarding my application to vote by mail, I can be reached at:

Phone: _____

Email: _____

Voter Eligibility:

By submitting this form, I confirm that I am: (please check – **all must apply**)

☐ 18 years of age or older on October 17, 2026;

☐ a Canadian citizen;

☐ a resident of BC since _____; and,

☐ not disqualified by law from voting in an election.

Additionally, for **non-resident property owners**:

☐ registered owner of the real property listed in the “*Voting as a Non-Resident Property Elector*” below for at least 30 days before the date of voter registration.

Voting as a Resident:

☐ I am a resident of the City of Langford. I reside at:

Unit Number: _____ Street Number: _____

Street Name: _____

Postal Code: _____

Voting as a Non-Resident Property Elector:

Please note, the information requested below is regarding the property you own in the City of Langford. It is not asking for your personal residential address.

☐ I am a registered owner of real property in the City of Langford at the following address:

Unit Number: _____ Street Number: _____

Street Name: _____

Postal Code: _____

Please Note – if the property is jointly owned, you will require written consent by the majority of registered owners that authorize you to vote as the sole non-resident property elector. An additional form will be added to your mail ballot package.

Mail Ballot Package:

Please provide me with a mail ballot package by:

☐ Keeping it at City Hall for me to collect during regular business hours of 8:30 am – 4:30 pm Monday – Friday excluding statutory holidays **by 12:00 Noon on October 13, 2026.**

☐ Keeping it at City Hall for my Authorized Person below to collect during regular business hours of 8:30 am – 4:30 pm Monday – Friday excluding statutory holidays **by 12:00 Noon on October 13, 2026.**

(NAME OF AUTHORIZED PERSON AS OUTLINED IN PART 3 THIS APPLICATION)

☐ Mailing it via Canada Post regular mail service to the City of Langford Address provided above.

☐ Mailing it via Canada Post to the following address:

Unit Number: _____ Street Number _____

Street Name: _____

City: _____, BC, Canada Postal Code: _____

Please consider the following delivery estimate guideline provided by Canada Post:

- Regular Mail can take 2 – 4 **business days** to reach its destination within BC.

The City of Langford is not responsible for mail delivery times or any aspect of the processing and delivery as administered by the postal service. By opting to utilize a mail ballot, the voter is assuming the risk that the package must be received by the Chief Election officer no later than 8:00 pm on General Voting Day, Saturday, October 17, 2026.

PART 3:

If you are authorizing another person to collect your ballot package on your behalf, please provide **their information** in the fields below:

Name of Authorized Person: _____

Residential Address: _____

Phone Number: _____ Email Address: _____

Please note, at the time of Mail Ballot Package collection, there will be a brief form for the Authorized Person to complete, including the need to present two (2) pieces of identification.

Returning Form:

Return this completed form to the attention of:

Chief Election Officer
City of Langford
2nd Floor, 877 Goldstream Avenue
Langford, BC V9B 2X8
election2026@langford.ca

**You are responsible for ensuring that your completed ballot is received by the Chief Election Officer no later than
8:00 pm on General Voting Day, Saturday, October 17, 2026.**

SIGNATURE OF ELECTOR

DATE

FOIPPA Statement:

Personal information on this form is collected under the authority of sections 26(b) and 26(c) of the Freedom of Information and Protection of Privacy Act and will only be used for the purposes of administering your application to vote by mail and to provide you with necessary information regarding your mail ballot. Questions regarding the collection and use of personal information may be directed to the Head of Freedom of Information at foi@langford.ca or 250-478-7882.

FOR OFFICE USE ONLY:

Date Application Received:					
Application Received By:	Mail: ☐	In Person: ☐	Other:		
New Elector?	YES ☐	NO ☐	If YES, additional forms required		
Non-Resident Elector?	YES ☐	NO ☐	If YES, additional forms required		
Authorized Person Collecting?	YES ☐	NO ☐	If YES, Form 11-3 required at pickup		